

Beaufort County Board of Commissioners
Monday, December 4, 2023 Agenda
136 W 2nd Street, Washington, NC 27889

A) Call to Order – Chairman Waters		5:30 PM
B) Invocation and Pledge		
C) Conflict of Interest Disclosure Statement	3	5:35 PM
D) Approval of Agenda – Chairman Waters		
E) Election of Chairman and Vice-Chairman		
1. Election of Chairman – Katie Mosher, Clerk to the Board of Commissioners	4	5:40 PM
2. Election of Vice-Chairman – Katie Mosher, Clerk to the Board of Commissioners	5	5:45 PM
F) Items for Presentation		
1. Service Awards Presentation – Deloris Creasman, Human Resources	6	5:50 PM
G) Public Comments	7	5:55 PM
H) Legislative Updates from Elected Officials	8	6:00 PM
I) Items for Consent		6:05 PM
1. Budget Amendment, Health – JaNell Octigan, Health Director	9	
2. Fee Revision, Health Department – JaNell Octigan, Health Director	11	
3. Surplus, Health Department – JaNell Octigan, Health Director	12	
4. Aurora Solid Waste Collection Site Lease – West Overman, Public Works	13	
5. Late Application for Tax Relief – Lloyd Salter, Tax Assessor	19	
6. Tax Office Refunds Over \$100 – Lloyd Salter, Tax Assessor and Wyn Kinion, Tax Collector	21	
7. Designated Agent Form for NC Dept of Emergency Management – Anita Radcliffe, Finance Officer	26	
8. Request to Surplus Sheriff's Office Vehicle to Chocowinity EMS – Brian Alligood, County Manager	29	
9. NCDOT Request to Abandon SR 1923 and SR 1928 – Brian Alligood, County Manager	32	
J) Item for Decision – Managers Office		
1. Needs Based Public School Capital Fund Application – Brian Alligood, County Manager and Dr. Matthew Cheeseman, Superintendent	43	6:10 PM
K) Item for Presentation – Health Department		
1. Opioid Settlement Strategies Update – JaNell Octigan, Health Director	55	6:20 PM
L) Item for Decision – Public Works		
1. Purchase of Two (2) Trucks for Public Works/Water Division – Christina Smith, Public Works Director	56	6:30 PM
M) Item for Decision – Emergency Services		
1. Amendment to the Pamlico Sound Regional Hazard Mitigation Plan for BRIC Compliance Chris Newkirk, Emergency Services Director	63	6:35 PM

N) Item for Decision – Sheriff’s Office

- | | | |
|--|-----------|---------|
| 1. 911 Console Furniture Purchase for Approval – Victoria Van Nortwick, 911 Director | 68 | 6:40 PM |
| 2. Request for 12 SRO Positions – Sheriff Scott Hammond | 72 | 6:45 PM |

O) Item for Decision – Clerk to the Board

- | | | |
|---|-----------|---------|
| 1. 2024 Commissioners Meeting Schedule – Katie Mosher, Clerk to the Board | 73 | 6:50 PM |
| 2. Board/Committee Appointments – Katie Mosher, Clerk to the Board | 74 | 6:55 PM |

P) Item for Decision – Commissioner Hood Richardson

- | | | |
|---|-----------|---------|
| 1. Register of Deeds Budget Compliance Discussion – Commissioner Richardson | 75 | 7:00 PM |
|---|-----------|---------|

Q) Commissioner Comments	76	7:05 PM
---------------------------------	-----------	---------



Beaufort County Agenda Abstract

Meeting Date: 12/4/2023

Agenda Section: Item for Discussion
Presenter: Katie Mosher, Clerk to the Board
Agenda Title: Conflict of Interest Disclosure Statement

Summary of Information: The Beaufort County Code of Ethics states that “the stability and proper operation of democratic representative government depends upon the continuing consent of the governed, upon the public confidence in the integrity of the government and upon responsible exercise of the trust conferred by the people.” It further states that Commissioners should obey the law; should uphold the integrity and independence of their office; should avoid impropriety and the appearance of impropriety in all their activities; and should perform the duties of their office diligently.

In recognition of these goals and in keeping with the ethical standards of conduct for public officials, disclosure of interest in legislative action must be stated for the public record. Commissioners who have an interest in any official act or action before the Commission shall publicly disclose on the record the nature and extent of such interest and shall withdraw from any consideration of the matter if excused by the Commissioner pursuant to G.S. 153A-44.

Is there any Commissioner who wishes to make a disclosure regarding any matter that is before the Board?

Submitter Recommendations/Motions:

Attachments:



Beaufort County
Agenda Abstract

Meeting Date: 12/4/2023

Presenter: Katie Mosher, Clerk to the Board

Agenda Title: Nomination and Election of Chairman for 2024

Summary of Information: The Beaufort County Board of Commissioners will nominate and vote for the 2024 Chairman of the Board.

Submitter Recommendations/Motions: Vote to appoint the Chairman of the Board.

Nominations:

Votes:

Nominations:

Votes:

Attachments:

.



Beaufort County
Agenda Abstract

Meeting Date: 12/4/2023

Presenter: Katie Mosher, Clerk to the Board

Agenda Title: Nomination and Election of Vice-Chairman 2024

Summary of Information: The Commissioners will nominate and vote for the 2024 Vice-Chairman of the Beaufort County Board of Commissioners.

Nominations: _____

Votes:

Nominees: _____

Votes:

Submitter Recommendations/Motions: Vote to appoint the 2023 Vice-Chairman of the Board of County Commissioners.



Beaufort County
Agenda Abstract

Meeting Date: 12/4/2023

Agenda Section: Item for Presentation

Presenter: Deloris Creasman, Human Resources

Agenda Title: Service Award Presentations

Summary of Information: The following people are being presented service awards for their years of service to Beaufort County.

Nancy Hill	DSS	5 Years
Gertrude McCray	Sheriff's Office/Jail	10 Years
Joseph Kolibabek	Sheriff's Office	20 Years

Submitter Recommendations/Motions: N/A

Attachments:



Beaufort County
Agenda Abstract

Meeting Date: 12/4/2023

Presenter: Katie Mosher, Clerk to the Board

Agenda Title: Public Comments

Name

Contact Information

Submitter Recommendations/Motions: No motion necessary. Discussion only.

Attachments:



Beaufort County
Agenda Abstract

Meeting Date: 12/4/2023

Agenda Section: Item for Discussion

Presenter: Katie Mosher, Clerk to the Board

Agenda Title: Legislative Updates for Elected Officials

Summary of Information: During the May 4, 2020, Board of Commissioners meeting, in a vote of 6 to 1, The Beaufort County Board of Commissioners approved allowing County Representatives 15 minutes to speak and receive questions during regular Board meetings each month.

Submitter Recommendations/Motions: N/A

Attachments:

.



Beaufort County
Agenda Abstract

Meeting Date: 12/4/2023

Agenda Section: Item for Consent

Presenter: JaNell Octigan, Public Health Director

Agenda Title: Health FY24 Budget Amendment

Summary of Information: Request to amend the FY24 budget to reflect the following revenues and expenditures:

- \$101,101 Medication Assisted Treatment (MAT) Grant Extension

The MAT grant initial award period was February 2022 – September 2023 through the Division of Mental Health, Developmental Disabilities, and Substance Use Services. The grant has been awarded a no cost extension through September 2024.

Submitter Recommendations/Motions: Staff recommend approving the budget amendment as presented.

Attachments:

1. Health FY24 Budget Amendment

**Beaufort County
Finance**

**Budget
Amendment
Request**

Department: HEALTH

Date of Request: 12/04/23

FY Budget: 2024

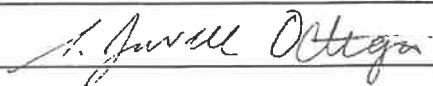
ACCOUNT NO.	TITLE OF ACCOUNT	INCREASE	DECREASE
100211-445145	Medication Assisted Treatment Revenue	\$101,101	
105161-519318	MAT Grant Professional Services	\$29,200	
105161-526118	MAT Grant Supplies & Staff Development	\$71,901	

Department Justification: Revenue & Expenditure for Medication Assisted Treatment Grant Extension

If amendment deals with adding, deleting, or modifying a position, County Position No. (& State, if applicable) must be referenced.

County Position No. N/A

State Position No. N/A

APPROVAL	SIGNATURE	DATE
Department Head		11/14/23
Finance Officer		
	This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.	
County Manager	Required for interdepartmental transfers.	
Board of Commissioners	Agenda Item No. _____ Reference No. _____	



Beaufort County
Agenda Abstract

Meeting Date: 12/4/2023

Agenda Section: Item for Consent

Presenter: JaNell Octigan, Public Health Director

Agenda Title: Health Department FY24 Fee Revision

Summary of Information: Request to approve the following clinical fee:

CPT	Description	Current Fee	Proposed Fee
83735	Magnesium (Serum Blood Test)	\$0	\$3.00

Submitter Recommendations/Motions: Staff recommend approving the fee revision as presented.

Attachments:



Beaufort County
Agenda Abstract

Meeting Date: 12/4/2023

Agenda Section: Item for Consent

Presenter: JaNell Octigan, Public Health Director

Agenda Title: Health Department Surplus

Summary of Information: The Health Department is requesting to surplus the following items due to age and function. Items have been replaced.

1. Computer (WS1125) HP Elitedesk SN: MXL90432MX
2. Monitor HP v194 SN: 3CQ9100XC0
3. Computer (WS1126) HP Elitedesk SN: MXL90432ND
4. Monitor LE1711 SN: 3CQ0015THW
5. Computer (WS1124) HP Elitedesk SN: MXL90432MV
6. Monitor HP LA1956X SN: CN43150GCF
7. Computer (WS1123) HP Elitedesk SN: MXL90432M2
8. Monitor HP LA1956X SN: CN43150GD2
9. Metal Lobby Chairs Qty 50
10. Desk Chairs Qty 5

Submitter Recommendations/Motions: Staff recommend the surplus request be approved.

Attachments:



Beaufort County
Agenda Abstract

Meeting Date: 12/4/2023

Agenda Section: Item for Consent

Presenter: West Overman, Public Works

Agenda Title: Aurora Solid Waste Collection Site Lease Agreement

Summary of Information: Beaufort County currently leases property from the Town of Aurora at 118 Old Campbell's Creek Road for the operation of the Aurora Solid Waste Collection Site. A proposed 2-year lease agreement, beginning January 1, 2024, for the site is attached. The lease rate is \$8,240.40 per year, equal to the rate paid for the prior 3 years. The proposed lease agreement has been executed by the Town of Aurora and has been reviewed by the County Attorney.

Submitter Recommendations/Motions: Approve the lease agreement with the Town of Aurora for operation of the Aurora Solid Waste Collection Site.

Attachments:

1. Lease Agreement

**NORTH CAROLINA
BEAUFORT COUNTY**

This Lease Agreement made and entered into this the 13th day of November, 2023, by and between the **TOWN OF AURORA**, a North Carolina municipal corporation (hereinafter referred to as "Lessor") and the **COUNTY OF BEAUFORT**, a political subdivision of the State of North Carolina (hereinafter referred to as "Lessee"):

W I T N E S S E T H

That subject to the terms and conditions hereinafter set forth, Lessor does lease unto the Lessee and Lessee does accept said Lease for a certain parcel of land together improvements thereon situated in Richland Township, Beaufort County and more particularly described as follows:

That certain tract or parcel of land located on State Road 1921 and more particularly described in the expired 1979 Lease recorded in Deed Book 785, Page 779 of the Beaufort County Registry (hereinafter referred to "premises").

To Have and To Hold said premises and right of way, together with all privileges and appurtenances thereunto belonging to Lessor for the term and upon the conditions hereafter set forth:

TERM

The lease shall begin on January 1, 2024 and unless sooner terminated or provided herein, shall exist and continue through December 31, 2026.

RENTAL

As rental for premises for the full term of said Lease, the Lessee shall pay to the

Lessor the sum of \$8240.40 per year, payable in annual installments on or before the January 15, 2024 and payable on or before January 15th of each consecutive year of the lease term.

USE OF THE PREMISES

It is expressly agreed that the premises may be used by Lessee as a solid waste "Convenience Center" at which solid waste may be deposited by the general public and held pending transfer to the approved solid waste disposal facility. While the County will be ultimately responsible for operation of the Convenience Center, it may be maintained for and/or operated by a third party.

ANY IMPROVEMENTS BY LESSEE

Lessee will only make such improvements that it may desire for the aforementioned use of said property, but only if it obtains the Lessor's written permission to do so in advance, and in such case, Lessee shall be responsible for all costs of improvements. It is contemplated by the parties that Lessor's written permission may be given by either the Mayor or the Town Clerk after said proposed improvements have been approved by the Town Board of Commissioners. Any improvements, which are structural in nature or may become fixtures to the property, shall remain the Lessor's property at the end of the lease term.

GENERAL PROVISIONS

(A) Lessee has inspected the leased premises and accepts the leased premises in its present condition. Lessee shall be responsible for maintenance of the leased premises, including maintaining all improvements located thereon in good repair, and will tender the leased premises back to Lessor at the end of the term hereof in the same condition in which such leased premises existed, reasonable wear and tear excepted, as of January 1, 2024, (the date of the previous Lease hold term). Any improvements erected on the leased premises by Lessee shall be Lessor's if not removed within THIRTY (30) days after the expiration of this Lease. Lessee shall be responsible for controlling litter and debris deposited within ONE HUNDRED (100) feet of the leased premises on adjoining property owned by Lessor. This area and the premises shall be policed and cleaned on a regular and frequent schedule, no less than weekly.

(B) Lessee will not make, allow, or suffer any unlawful use of the leased premises at any time and will indemnify Lessor for any such unlawful use and for any and all losses, claims, expenses for its operation at premises and hold Lessee harmless from any and all claims by all

third parties who may use said site or resulting from Lessee's operations at said site or by third parties who may maintain or operate said site for the intended purposes recited herein.

(C) Lessor shall have the right to enter upon the leased premises at all reasonable times.

(D) At all times during the term hereof, Lessee or its assigns, shall maintain a comprehensive general public liability insurance policy naming Lessor as an additional insured and shall hold Lessor harmless from and against all costs, including attorneys fees, expense, and/or liabilities arising out of or based upon any and all claims, accidents, injuries, and damages which may be asserted against Lessor with respect to the leased premises. A copy of the current effective insurance binder shall be mailed to Lessor within ten (10) days. The minimum limits of such policy of public liability insurance shall be ONE-MILLION (\$1,000,000.00) DOLLARS aggregate. In the event this policy expires or is otherwise terminated, then Lessor shall have the right to cancel this lease immediately; provided, however, that if such insurance is reinstated or replaced within TEN (10) days thereafter, this Lease shall be reinstated as though no cancellation had occurred.

(E) This Lease shall be subject to termination by Lessor if any installment of rent is not paid within TWENTY (20) days after its due date, (with no notice required to be given for non-payment) or if Lessee fails to perform any other obligation imposed on Lessee hereunder within TWENTY (20) days after receiving written notice of such default from Lessor, including failure to keep insurance in force as set forth above.

(F) Provided Lessee is not in default under the provisions of this Lease, Lessor covenants that Lessee shall have and enjoy during the initial term and any renewals hereof quiet and peaceful possession of the leased premises, subject to all terms and provisions of this Lease, free of interference by Lessor.

(G) Lessee agrees that the termination hereof to surrender the premises to the Lessor in as good condition as said property is at the beginning of the lease term.

(H) This Lease constitutes the entire agreement of the parties with respect to the leased premises and shall not be altered, changed, or modified except in writing.

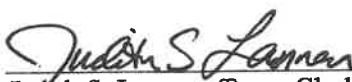
This Lease is entered into by the above named parties upon duly passed resolutions and actions of its respective Boards at properly called meetings.

IN TESTIMONY WHEREOF, the Town of Aurora has caused this instrument to be executed in its name by its Mayor, attested by its Town Clerk and its official seal to be hereunto affixed and the County of Beaufort has caused this instrument to be executed in its name by the Chairman of the Board of Commissioners and attested to by its County Manager with its official seal to be affixed hereto, all by authority duly given by the parties' respective public boards this the day and year first above written in duplicate originals.

The Town of Aurora,
a North Carolina Municipal entity

By: 
Cliff Williams, Mayor

ATTESTED TO:

By: 
Judith S. Lannon, Town Clerk

The County of Beaufort
a political subdivision of the State of North Carolina

By: _____
Chairman, Board of Commissioners

ATTESTED TO:

By: _____

This instrument has been pre-audited in the manner required by the Local Budget and Fiscal Control Act approved by the County of Beaufort Finance Officer.

By: _____
County Finance Officer

NORTH CAROLINA
BEAUFORT COUNTY

I, David W. Hollister, a Notary Public in and for the County and State aforesaid, do hereby certify that Judith S. Lannon personally appeared before me this day and acknowledged that she is the Clerk of the TOWN OF AURORA, and that by authority duly given and as the act of the TOWN OF AURORA, the foregoing instrument was signed in its name by its Mayor, sealed with its official seal and attested by herself as its Clerk.

Witness my hand and Notarial seal, this the 19 day of November, 20223.

David W. Hollister
NOTARY PUBLIC

My Commission Expires: 7 March - 2027

NORTH CAROLINA
BEAUFORT COUNTY

I, _____, a Notary Public in and for the County and State aforesaid, do hereby certify that _____ personally appeared before me this day and acknowledged that he is the Chairman of the Board of Commissioners, and that by authority duly given and as the act of the Board of Commissioners, the foregoing instrument was signed in its name by its County Manager, sealed with its official seal and attested by himself as its Chairman.

Witness my hand and Notarial seal, this the _____ day of _____, 202 .

NOTARY PUBLIC

My Commission Expires: _____



Beaufort County
Agenda Abstract

Meeting Date: 12/4/2023

Agenda Section: Item for Consent

Presenter: Lloyd Salter, Tax Assessor

Agenda Title: Late Applications for Tax Relief 2023

Summary of Information: Requesting approval of additional 2023 late applications for tax relief. (see attached)

Submitter Recommendations/Motions: Staff recommends approving the exemptions.

Attachments:

1. Exemptions

Attachments:

2023 Late filings for exemptions

12/23

NAME ADDRESS	DATE FILED	QUALIFY	TYPE OF APPLICANT
Michele Corey 5412 Market St Ext	11/20/2023	Yes	Elderly
Donald Guithues 118 Pamlico Bch Rd	11/20/2023	Yes	Disabled
Barbara Strickland 83 Pine Dr	10/28/2023	Yes	Elderly
Keith Wallace 675 Main St	11/16/2023	Yes	Elderly



Beaufort County
Agenda Abstract

Meeting Date: 12/4/2023

Agenda Section: Item for Consent

Presenter: Lloyd Salter, Tax Assessor and Wyn Kinion, Tax Collector

Agenda Title: Tax Office Refunds Over \$100

Summary of Information: Attached are the requested refunds from the Tax Assessor and Tax Collector that are over \$100.00.

Submitter Recommendations/Motions: Staff recommends approval of refunds over \$100.00.

Attachments:

1. Assessor Refunds
2. Collector Refunds



North Carolina Vehicle Tax System

NCVTS Pending Refund report

Report Date 11/22/2023 3:44:15 PM

Owner Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate/Function	Status	Form/Invoice #	Refund Description	Refund Amount	Change Date	Refund Date	Tax Amount	Excess	Change	Refund Change	Total Change
BOWES, WILLIAM AMBROSE JR	BOWES, WILLIAM AMBROSE JR	BOWES, MARSHA SAWYER	133 SOUTHWIND DR		WASHINGTON, NC 27889	Proration	0060737795	CN4880	PENDING	202135617	Refund Generated due to proration on Bill #0060737795-2022-2022-0000-00	Tag Surrender	10/13/2023		G01 Tax (\$250.26)		\$0.00	\$250.26	
															F63 Tax (\$16.42)		\$0.00	(\$16.42)	
															E06 Tax (\$14.02)		\$0.00	(\$14.02)	
																		Refund	\$280.70
BOYD, HALLAS HUNTER JR	BOYD, HALLAS HUNTER JR		8241 RAILROAD BED RD		PANTEGO, NC 27860	Adjustment >= \$100	0074793747	HZ4243	PENDING	487710680	Refund Generated due to adjustment on Bill #0074793747-2023-2023-0000	Adjustment	10/20/2023		G01 Tax \$0.00		\$0.00	\$0.00	
															C01 Tax (\$256.92)		(\$14.80)	(\$242.12)	
															C01 Vehicle Fee (\$5.00)		\$0.00	(\$5.00)	
															F63 Tax (\$20.92)		\$1.05	\$21.97	
															E09 Tax (\$25.51)		\$1.28	\$26.79	
																		Refund	\$287.55
BUTLER, ROBERT EARL	BUTLER, ROBERT EARL	BUTLER, PRISCILLA DYSON	204 LIVE OAK LN		WASHINGTON, NC 27889	Proration	0066272893	JHM0317	PENDING	281973388	Refund Generated due to proration on Bill #0066272893-2022-2022-0000-00	Vehicle Sold	10/11/2023		G01 Tax (\$302.02)		\$0.00	(\$302.02)	
															F63 Tax (\$16.82)		\$0.00	(\$16.82)	
															E06 Tax (\$16.92)		\$0.00	(\$16.92)	
																		Refund	\$335.76
CARAWAN, DENNIS WINDELL JR	CARAWAN, DENNIS WINDELL JR		143 DAN TAYLOR RD		WASHINGTON, NC 27889	Adjustment >= \$100	0074676766	82854	PENDING	202445082	Refund Generated due to adjustment on Bill #0074676766-2023-2023-0000-00	Adjustment	10/18/2023		G01 Tax (\$93.75)		\$0.00	(\$93.75)	
															F63 Tax (\$6.15)		\$0.00	(\$6.15)	
															E02 Tax (\$7.50)		\$0.00	(\$7.50)	
																		Refund	\$107.40
HECK, JOSEPH AUGUST JR	HECK, JOSEPH AUGUST JR		3871 ARCHBELL RD		BATH, NC 27808	Proration	0073919919	JHP0617	PENDING	291355875	Refund Generated due to proration on Bill #0073919919-2022-2022-0000-00	Vehicle Sold	10/09/2023		G01 Tax (\$91.39)		\$0.00	(\$91.39)	
															C01 Tax (\$56.83)		\$0.00	(\$56.83)	
															C01 Vehicle Fee \$0.00		\$0.00	\$0.00	
																		Refund	\$148.22
HERNDON, DAISY LYNN	HERNDON, DAISY LYNN	HERNDON, BRUCE ARNOLD	160 RIVERBOAT DR		WASHINGTON, NC 27889	Proration	0072920030	HRNDN8	PENDING	293431728	Refund Generated due to proration on Bill #0072920030-2022-2022-0000-00	Vehicle Totalled	10/30/2023		G01 Tax (\$180.71)		\$0.00	(\$180.71)	
															F63 Tax (\$11.85)		\$0.00	(\$11.85)	
															E06 Tax (\$10.12)		\$0.00	(\$10.12)	
																		Refund	\$202.68
JORDAN, LARRY KENT JR	JORDAN, LARRY KENT JR	JORDAN, NANCY ROSSER	2401 MOUTH OF THE CREEK R		BLOUNTS CREEK, NC 27914	Adjustment >= \$100	0074895471	TJH0333	PENDING	489061900	Refund Generated due to adjustment on Bill #0074895471-2023-2023-0000	Situs error	10/30/2023		G01 Tax \$0.00		\$0.00	\$0.00	
															C01 Tax (\$267.91)		\$0.00	(\$267.91)	
															C01 Vehicle Fee (\$6.00)		\$0.00	(\$6.00)	
															F60 Tax (\$21.35)		\$0.00	\$21.35	
															E12 Tax (\$24.92)		\$0.00	\$24.92	
																		Refund	\$244.24
LEFEVER FARMS INC	LEFEVER FARMS INC		1484 C CANAL RD		PANTEGO, NC 27890	Adjustment >= \$100	0073362870	YW7087	PENDING	488822865	Refund Generated due to adjustment on Bill #0073362870-2023-2023-0000	Situs error	10/11/2023		G01 Tax \$0.00		\$0.00	\$0.00	
															C01 Tax (\$343.51)		\$0.00	(\$343.51)	
															C01 Vehicle Fee (\$5.00)		\$0.00	(\$5.00)	
															F63 Tax (\$24.28)		\$0.00	\$24.28	
															E09 Tax (\$20.81)		\$0.00	\$20.81	
																		Refund	\$294.22
LEONARD, KIMLEY WARREN	LEONARD, KIMLEY WARREN		102 CYPRESS BAY		WASHINGTON, NC 27889	Adjustment >= \$100	0060070128	72905	PENDING	292445160	Refund Generated due to adjustment on Bill #0060070128-2022-2022-0000-00	Adjustment	10/18/2023		G01 Tax (\$194.37)		\$0.00	(\$194.37)	
															F63 Tax (\$12.76)		\$0.00	(\$12.76)	
															E06 Tax (\$10.88)		\$0.00	(\$10.88)	
																		Refund	\$218.00
MIDGETTE, JOHNNIE LEROY	MIDGETTE, JOHNNIE LEROY		401 HUDNELL ST		WASHINGTON, NC 27889	Proration	0073828427	KHV5064	PENDING	293168919	Refund Generated due to proration on Bill #0073828427-2023-2023-0000-00	Vehicle Sold	10/27/2023		G01 Tax (\$57.27)		\$0.00	(\$57.27)	
															C01 Tax (\$63.14)		\$0.00	(\$63.14)	
															C01 Vehicle Fee \$0.00		\$0.00	\$0.00	
																		Refund	\$120.41
WILLIAMS, ERNEST LEE	WILLIAMS, ERNEST LEE		603 W 2ND ST		WASHINGTON, NC 27889	Proration	0072342832	TMN4240	PENDING	293449521	Refund Generated due to proration on Bill #0072342832-2022-2022-0000-00	Vehicle Totalled	10/31/2023		G01 Tax (\$91.85)		\$0.00	(\$91.85)	
															C01 Tax (\$66.05)		\$0.00	(\$66.05)	
															C01 Vehicle Fee \$0.00		\$0.00	\$0.00	
																		Refund	\$157.90
Refund Total																			\$2361.29



North Carolina Vehicle Tax System

NCVTS Pending Refund report

Report Date 11/22/2023 3:46:38 PM

License Number	Owner's Name	Instruction's Change	Address 1	Address 2	Address 3	Refund Type	Est #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Change Date	Authorization Code	Tax Amount	License Fee	Change	Interest Change	Total Change
ARNOLD, MICHAEL DEAN	ARNOLD, MICHAEL DEAN		217 PERRY RD		GRIMESLAND, NC 27837	Adjustment >= \$100	0075002567	TJJ1864	PENDING	489351075	Refund Generated due to adjustment on Bill #0075002567-2023-2023-0000	Situs error	11/01/2023		G01 Tax \$0.00 \$0.00				\$0.00
															C01 Tax (\$363.82) \$0.00 (\$363.82)				
															C01 Vehicle Fee (\$5.00) \$0.00 (\$5.00)				
															F00 Tax \$28.97 \$0.00 \$28.97				
															E12 Tax \$31.96 \$0.00 \$31.96				
																			\$310.49
CIPRIANO, CONNIE EMELIA	CIPRIANO, CONNIE EMELIA		902 PARK DR		WASHINGTON, NC 27889	Proration	0081145074	FOXYBLEU	PENDING	294200629	Refund Generated due to proration on Bill #0081145074-2022-2022-0000-00	Vehicle Sold	11/08/2023		G01 Tax (\$80.78) \$0.00 (\$80.78)				
															C01 Tax (\$68.41) \$0.00 (\$68.41)				
															C01 Vehicle Fee \$0.00 \$0.00 \$0.00				
																			\$179.19
COLLINS, MALVEATA JOHNSON	COLLINS, MALVEATA JOHNSON		343 OLD NEW BERN RD		CHOCOWINITY, NC 27817	Proration	0066733617	JEP8424	PENDING	293810768	Refund Generated due to proration on Bill #0066733617-2022-2022-0000-00	Vehicle Sold	11/01/2023		G01 Tax (\$87.14) \$0.00 (\$87.14)				
															F80 Tax (\$5.99) \$0.00 (\$5.99)				
															E12 Tax (\$8.08) \$0.00 (\$8.08)				
																			\$100.21
COOMBS, HERBERT LARRY II	COOMBS, HERBERT LARRY II		1402 MARYS CHAPEL CHURCH	RD	EDWARD, NC 27821	Proration	0090025473	PJM9886	PENDING	106133234	Refund Generated due to proration on Bill #0090025473-2022-2022-0000-00	Vehicle Sold	11/08/2023		G01 Tax (\$148.59) \$0.00 (\$148.59)				
															F81 Tax (\$14.27) \$0.00 (\$14.27)				
																			\$162.86
GREEN, MELBA BALLANCE	GREEN, MELBA BALLANCE		134 HARBOR DR		CHOCOWINITY, NC 27817	Proration	0080504819	HD2203C	PENDING	294700647	Refund Generated due to proration on Bill #0080504819-2022-2022-0000-00	Vehicle Sold	11/18/2023		G01 Tax (\$67.71) \$0.00 (\$67.71)				
															F80 Tax (\$6.72) \$0.00 (\$6.72)				
															E12 Tax (\$7.62) \$0.00 (\$7.62)				
																			\$122.05
SPENCER, HUNTER LEE	SPENCER, HUNTER LEE		190 GUM NECK RD		BELHAVEN, NC 27810	Proration	0072194688	KHP2414	PENDING	294494130	Refund Generated due to proration on Bill #0072194688-2022-2022-0000-00	Vehicle Sold	11/13/2023		G01 Tax (\$178.24) \$0.00 (\$178.24)				
															F83 Tax (\$11.68) \$0.00 (\$11.68)				
															E06 Tax (\$14.10) \$0.00 (\$14.10)				
																			\$201.90
STEPP, JEREMY MICHAEL	STEPP, JEREMY MICHAEL		1001 MIXON CREEK DR		BATH, NC 27808	Proration	0074430396	TKP6229	PENDING	294900634	Refund Generated due to proration on Bill #0074430396-2022-2022-0000-00	Vehicle Totalled	11/20/2023		G01 Tax (\$71.82) \$0.00 (\$71.82)				
															C01 Tax (\$68.76) \$0.00 (\$68.76)				
															C01 Vehicle Fee \$0.00 \$0.00 \$0.00				
																			\$738.97
WALLACE, JOHNNIE MACK III	WALLACE, JOHNNIE MACK III		166 CRAFT LN		WASHINGTON, NC 27858	Proration	0067810445	FJV8016	PENDING	294493290	Refund Generated due to proration on Bill #0067810445-2023-2023-0000-00	Vehicle Sold	11/13/2023		G01 Tax (\$146.03) \$0.00 (\$146.03)				
															F83 Tax (\$9.51) \$0.00 (\$9.51)				
															E05 Tax (\$8.12) \$0.00 (\$8.12)				
																			\$162.86
																			\$1306.13

Report Parameters:

Refund Status: ONHOLD

Default Sort-By: Refund date, Refund Recipient Name, Refund Recipient Address

Trans #	Refund Recipient Name	Refund Address	Refund Description	Refund Amount (\$)
939908	DIANE MOORE GRAY	608 VAN NORDEN STREET WASHINGTON,NC 27889	Overpayment on Payment of CHECK on Bill # 0000042488-2022-2022-0000-00 of	640.24
939931	MICHAEL W WOOLARD	401 HARVEY ROAD WASHINGTON,NC 27889	Overpayment on Payment of CHECK on Bill # 0000001536-2023-2023-0000-00 of	2,549.90
940149	TERRYL AUSTIN SMITHWICK	213 MALLARD DRIVE WASHINGTON,NC 27889	Overpayment on Payment of OTHER on Bill # 0000024367-2023-2023-0000-00 of	2,302.67
940188	TRUIST	CORELOGIC 3001 HACKBERRY ROAD IRVING,TX 75063	Overpayment on Payment of CHECK on Bill # 0000031500-2023-2023-0000-00 of	2,117.44
Total				

Trans #	Recipient Name	Refund Address	Refund Description	Refund Change Date	Refund Amount
933591	SAM TAYLOR	102 HOBBS LANE WASHINGTON, NC 27889	Refund on Bill # 0009553851-2023-2023-0000-00	10/6/2023 11:43:39 AM	13.26
939999	JAMES DAVID GOWER, JR	4504 GLOUCESTER DR TRENT WOODS, NC 28582	Refund on Bill # 0009549749-2023-2023-0000-00	11/13/2023 11:09:29 AM	13.29
939990	CLINTON DANIEL TORGAN	80 WATERS EDGE DR CHOCOWINITY, NC 27817	Refund on Bill # 0009549204-2023-2023-0000-00	11/13/2023 10:31:36 AM	20.47
935007	LINWOOD E WOOLARD	2248 TERRAPIN TRACK RD WASHINGTON, NC 27889	Refund on Bill # 0009535408-2023-2023-0000-00	10/24/2023 10:43:36 AM	180.00
941174	KATIE B MODLIN	612 NECK ROAD WASHINGTON, NC 27889	Refund on Bill # 0000052320-2023-2023-0000-01	11/22/2023 10:25:31 AM	175.25
941179	JACK O'NEIL SCOTT	8755 HWY 306 SOUTH AURORA, NC 27806	Refund on Bill # 0000000581-2023-2023-0000-01	11/22/2023 11:08:09 AM	171.25



Beaufort County
Agenda Abstract

Meeting Date: December 4, 2023

Agenda Section: Item for Consent

Presenter: Anita Radcliffe, Finance Officer

Agenda Title: Designated Agent Form for NC Department of Emergency Management

Summary of Information: The County is required to submit a Designated Agent Form to the NC Department of Emergency Management each year. The form for FY 23/24 is attached. The primary agent is Anita Radcliffe, Finance Director and the Secondary Agent is Lisa Williams, Project Developer at the Mid-East Commission.

Submitter Recommendations/Motions: Approve the attached form as presented.

Attachments:

-NC Department of Emergency Management Designated Agent Form

RESOLUTION
DESIGNATION OF APPLICANT'S AGENT

North Carolina Division of Emergency Management

Organization Name (hereafter named Organization) **Beaufort County Government** Disaster Number: **FMA 2023**

Applicant's State Cognizant Agency for Single Audit purposes (If Cognizant Agency is not assigned, please indicate):
NA

Applicant's Fiscal Year (FY) Start
Month: **July** Day: **1**

Applicant's Federal Employer's Identification Number
56 - 6001521

Applicant's Federal Information Processing Standards (FIPS) Number
-

PRIMARY AGENT	SECONDARY AGENT
Agent's Name Anita Radcliffe	Agent's Name Lisa Williams
Organization Beaufort County	Organization Mid-East Commission
Official Position Finance Director	Official Position Project Development
Mailing Address 132 W. 2nd St.	Mailing Address 1502 N Market Street
City ,State, Zip Washington, NC 27889	City ,State, Zip Washington NC 27889
Daytime Telephone (252) 940-6158	Daytime Telephone (252) 974-1843
Facsimile Number	Facsimile Number
Pager or Cellular Number	Pager or Cellular Number

BE IT RESOLVED BY the governing body of the Organization (a public entity duly organized under the laws of the State of North Carolina) that the above-named Primary and Secondary Agents are hereby authorized to execute and file applications for federal and/or state assistance on behalf of the Organization for the purpose of obtaining certain state and federal financial assistance under the Robert T. Stafford Disaster Relief & Emergency Assistance Act, (Public Law 93-288 as amended) or as otherwise available. BE IT FURTHER RESOLVED that the above-named agents are authorized to represent and act for the Organization in all dealings with the State of North Carolina and the Federal Emergency Management Agency for all matters pertaining to such disaster assistance required by the grant agreements and the assurances printed on the reverse side hereof. BE IT FINALLY RESOLVED THAT the above-named agents are authorized to act severally. PASSED AND APPROVED this 4th day of 20.

GOVERNING BODY	CERTIFYING OFFICIAL
Name and Title Frankie Waters, Chairman	Name Katie Mosher
Name and Title Jerry Langley, Vice Chairman	Official Position County Clerk
Name and Title	Daytime Telephone (252) 946-0079

CERTIFICATION

I, **Katie Mosher**, (Name) duly appointed and **Clerk** (Title) of the Governing Body, do hereby certify that the above is a true and correct copy of a resolution passed and approved by the Governing Body of **Beaufort County** (Organization) on the 4 day of December, 2023.

Date: _____

Signature: _____

Rev. 06/02

APPLICANT ASSURANCES

The applicant hereby assures and certifies that it will comply with the FEMA regulations, policies, guidelines and requirements including OMB's Circulars No. A-95 and A-102, and FMC 74-4, as they relate to the application, acceptance and use of Federal funds for this Federally assisted project. Also, the Applicant gives assurance and certifies with respect to and as a condition for the grant that:

1. It possesses legal authority to apply for the grant, and to finance and construct the proposed facilities; that a resolution, motion or similar action has been duly adopted or passed as an official act of the applicant's governing body, authorizing the filing of the application, including all understandings and assurances contained therein, and directing and authorizing the person identified as the official representative of the applicant to act in connection with the application and to provide such additional information as may be required.
2. It will comply with the provisions of: Executive Order 11988, relating to Floodplain Management and Executive Order 11990, relating to Protection of Wetlands.
3. It will have sufficient funds available to meet the non-Federal share of the cost for construction projects. Sufficient funds will be available when construction is completed to assure effective operation and maintenance of the facility for the purpose constructed.
4. It will not enter into a construction contract(s) for the project or undertake other activities until the conditions of the grant program(s) have been met.
5. It will provide and maintain competent and adequate architectural engineering supervision and inspection at the construction site to insure that the completed work conforms with the approved plans and specifications; that it will furnish progress reports and such other information as the Federal grantor agency may need.
6. It will operate and maintain the facility in accordance with the minimum standards as may be required or prescribed by the applicable Federal, State and local agencies for the maintenance and operation of such facilities.
7. It will give the grantor agency and the Comptroller General, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the grant.
8. It will require the facility to be designed to comply with the "American Standard Specifications for Making Buildings and Facilities Accessible to, and Usable by the Physically Handicapped," Number A117.1-1961, as modified (41 CFR 101-17-7031). The applicant will be responsible for conducting inspections to insure compliance with these specifications by the contractor.
9. It will cause work on the project to be commenced within a reasonable time after receipt of notification from the approving Federal agency that funds have been approved and will see that work on the project will be prosecuted to completion with reasonable diligence.
10. It will not dispose of or encumber its title or other interests in the site and facilities during the period of Federal interest or while the Government holds bonds, whichever is the longer.
11. It agrees to comply with Section 311, P.L. 93-288 and with Title VI of the Civil Rights Act of 1964 (P.L. 83-352) and in accordance with Title VI of the Act, no person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the applicant receives Federal financial assistance and will immediately take any measures necessary to effectuate this agreement. If any real property or structure is provided or improved with the aid of Federal financial assistance extended to the Applicant, this assurance shall obligate the Applicant, or in the case of any transfer of such property, any transferee, for the period during which the real property or structure is used for a purpose for which the Federal financial assistance is extended or for another purpose involving the provision of similar services or benefits.
12. It will establish safeguards to prohibit employees from using their positions for a purpose that is or gives the appearance of being motivated by a desire for private gain for themselves or others, particularly those with whom they have family, business, or other ties.
13. It will comply with the requirements of Title II and Title III of the Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (P.L. 91-646) which provides for fair and equitable treatment of persons displaced as a result of Federal and Federally assisted programs.
14. It will comply with all requirements imposed by the Federal grantor agency concerning special requirements of law, program requirements, and other administrative requirements approved in accordance with OMB Circular A-102, P.L. 93-288 as amended, and applicable Federal Regulations.
15. It will comply with the provisions of the Hatch Act which limit the political activity of employees.
16. It will comply with the minimum wage and maximum hours provisions of the Federal Fair Labor Standards Act, as they apply to hospital and educational institution employees of State and local governments.
17. (To the best of his/her knowledge and belief) the disaster relief work described on each Federal Emergency Management Agency (FEMA) Project Application for which Federal Financial assistance is requested is eligible in accordance with the criteria contained in 44 Code of Federal Regulations, Part 206, and applicable FEMA Handbooks.
18. The emergency or disaster relief work therein described for which Federal Assistance is requested hereunder does not or will not duplicate benefits received for the same loss from another source.
19. It will (1) provide without cost to the United States all lands, easements and rights-of-way necessary for accomplishments of the approved work; (2) hold and save the United States free from damages due to the approved work or Federal funding.
20. This assurance is given in consideration of and for the purpose of obtaining any and all Federal grants, loans, reimbursements, advances, contracts, property, discounts of other Federal financial assistance extended after the date hereof to the Applicant by FEMA, that such Federal Financial assistance will be extended in reliance on the representations and agreements made in this assurance and that the United States shall have the right to seek judicial enforcement of this assurance. This assurance is binding on the applicant, its successors, transferees, and assignees, and the person or persons whose signatures appear on the reverse as authorized to sign this assurance on behalf of the applicant.
21. It will comply with the flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973, Public Law 93-234, 87 Stat. 975, approved December 31, 1973. Section 102(a) requires, on and after March 2, 1975, the purchase of flood insurance in communities where such insurance is available as a condition for the receipt of any Federal financial assistance for construction or acquisition purposes for use in any area that has been identified by the Director, Federal Emergency Management Agency as an area having special flood hazards. The phrase "Federal financial assistance" includes any form of loan, grant, guaranty, insurance payment, rebate, subsidy, disaster assistance loan or grant, or any other form of direct or indirect Federal assistance.
22. It will comply with the insurance requirements of Section 314, PL 93-288, to obtain and maintain any other insurance as may be reasonable, adequate, and necessary to protect against further loss to any property which was replaced, restored, repaired, or constructed with this assistance.
23. It will defer funding of any projects involving flexible funding until FEMA makes a favorable environmental clearance, if this is required.
24. It will assist the Federal grantor agency in its compliance with Section 106 of the National Historic Preservation Act of 1966, as amended, (16 U.S.C. 470), Executive Order 11593, and the Archeological and Historic Preservation Act of 1966 (16 U.S.C. 469a-1 et seq.) by (a) consulting with the State Historic Preservation Officer on the conduct of investigations, as necessary, to identify properties listed in or eligible for inclusion in the National Register of Historic places that are subject to adverse effects (see 36 CFR Part 800.8) by the activity, and notifying the Federal grantor agency of the existence of any such properties, and by (b) complying with all requirements established by the Federal grantor agency to avoid or mitigate adverse effects upon such properties.
25. It will, for any repairs or construction financed herewith, comply with applicable standards of safety, decency and sanitation and in conformity with applicable codes, specifications and standards; and, will evaluate the natural hazards in areas in which the proceeds of the grant or loan are to be used and take appropriate action to mitigate such hazards, including safe land use and construction practices.

STATE ASSURANCES

The State agrees to take any necessary action within State capabilities to require compliance with these assurances and agreements by the applicant or to assume responsibility to the Federal government for any deficiencies not resolved to the satisfaction of the Regional Director.



Beaufort County
Agenda Abstract

Meeting Date: 12/4/2023

Agenda Section: Item for Consent

Presenter: Brian M. Alligood, County Manager

Agenda Title: Request to Surplus Sheriff's Office Vehicle to Chocowinity EMS

Summary of Information: Attached is an e-mail from Captain Michael Gerard with the Beaufort County Sheriff's Office requesting that vehicle #3209 be declared surplus by the Board and transferred to Chocowinity EMS for use as a first responder vehicle.

Attached is a resolution approving the conveyance of the property. The resolution has been noticed as required by statute.

Law enforcement equipment will be removed from the vehicle before the transfer is made.

Submitter Recommendations/Motions: Approve declaring vehicle #3209 in the Sheriff's Office as surplus and transferring it to Chocowinity EMS for use as a first responder vehicle.

Attachments:

1. E-mail and Resolution

Brian Alligood

From: Michael Gerard
Sent: Thursday, November 2, 2023 11:09 AM
To: Brian Alligood
Cc: Derrick Myers; Scott Hammonds
Subject: Chocowinity EMS Vehicle Request

Brian, Sheriff Hammonds requested that I send you information on a vehicle that we could return to the county and be donated to Chocowinity EMS. I chose a vehicle that is the oldest patrol car in our fleet. This vehicle has 127,578 miles and is in good/fair condition. If this approved I will remove the law enforcement specific equipment and install what is interchangeable in one of the new cars purchased this budget year.

#3209
2015 Dodge Charger
127,578 miles
6,146 engine hours
2C3CDXAT2FH890836

Please contact me if you need any more information. 252-944-6699

Captain Michael Gerard
Beaufort County Sheriff's Office
210 N. Market Street, Washington, NC 27889
Office: 252-946-7111 Ext. 2005
www.beaufortcountysheriff.org



Beaufort County Sheriff's Office - Sheriff Scott Hammonds - NC

Elected Sheriff Scott Hammonds operates the primary law enforcement agency for Beaufort County North Carolina. Located in Washington, NC.



**Resolution Approving Conveyance of Personal Property to
A Nonprofit Organization Pursuant to G.S. 160A-280**

WHEREAS, the County of Beaufort owns a 2015 Dodge Charger vehicle (VIN: 2C3CDXAT2FH890836), listed as Vehicle #3209 in the Sheriff's Office; and,

WHEREAS, North Carolina General Statute § 160A-280 authorizes a city or county to convey personal property for nonmonetary consideration to a nonprofit corporation if the governing board deems the property to be surplus, obsolete, or unused; and,

WHEREAS, the County of Beaufort has determined that the personal property described above is surplus, obsolete, or unused; and,

WHEREAS, the County of Beaufort finds that the public will benefit from the conveyance of the property described above by its use as a first responder vehicle.

**NOW THEREFORE, THE BEAUFORT COUNTY BOARD OF
COMMISSIONERS RESOLVES THAT:**

1. The County Manager of Beaufort County is authorized to execute all documents necessary to convey title of a 2015 Dodge Charger vehicle (VIN: 2C3CDXAT2FH890836), listed as Vehicle #3209 in the Sheriff's Office to the Chocowinity EMS Department.
2. The consideration for the conveyance is the public benefit obtained by its use as a first responder vehicle.
3. In accordance with the notice requirements of N.C.G.S. § 160A-280, public notice of this resolution was given by posting on the Beaufort County website on November 27, 2023, which is at least 5 days prior to the Board meeting at which this resolution will be considered.

Adopted this the fourth day of December, 2023.

[Seal]

Frankie Waters, Chairman

Katie Mosher, Clerk to the Board



Beaufort County Agenda Abstract

Meeting Date:

Agenda Section: Item for Consent

Presenter: Brian M. Alligood, County Manager

Agenda Title: NCDOT Request to Abandon SR 1923 and SR 1928

Summary of Information: Attached are two requests from Jamie Harrison, NCDOT Engineering Specialist I, to abandon SR 1923 and SR 1928.

Submitter Recommendations/Motions: Approve the requested abandonment of SR 1923 and SR 1928.

Attachments:

1. SR 1923
2. SR 1928



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

ROY COOPER
GOVERNOR

J. ERIC BOYETTE
SECRETARY

11/13/2023

Mr. Brian Alligood
County Manager
121 W. 3rd Street
Washington, NC 27889

Subject: Petition to abandon SR 1923 (West Rd.) from NCDOT Secondary System.

Dear Mr. Alligood,

Attached is a Petition Form SR-3, Resolution Form SR-2, Road Investigation Form SR-5 and a Location Map for the subject road. Please ask the County Commissioners to review this request and complete and return the Resolution Form SR-2 if they concur.

Please notify our office at (252) 623-5300 if you have any questions.

Sincerely,

DocuSigned by:

6BF291AFAA7B440...

Jamie Harrison,
Engineering Specialist I

CC: File

Mailing Address:
NC DEPARTMENT OF TRANSPORTATION
DIVISION 2- DISTRICT 1 OFFICE
1701 WEST 5TH STREET
WASHINGTON, NC 27889

Telephone: (252) 623-5300
Fax: (252) 946-7433
Customer Service: 1-877-368-4968

Website: www.ncdot.gov

Location:
1701 WEST 5TH STREET
WASHINGTON, NC 27889

**North Carolina Department of Transportation
Division of Highways
Abandonment Petition**

North Carolina

County of Beaufort

Petition request for the abandonment of Secondary Road 1923 from the State.

Maintained System

We the under signed, being all of the property owners on Secondary Road 1923
in Beaufort County do hereby request the Division of Highways of the Department of
Transportation to abandon the road from the State Maintained System.

PROPERTY OWNERS

Name

Address

PCS Phosphate Company, Inc., 500 Lake Cook Road, Suite 150, Deerfield, Illinois 60015

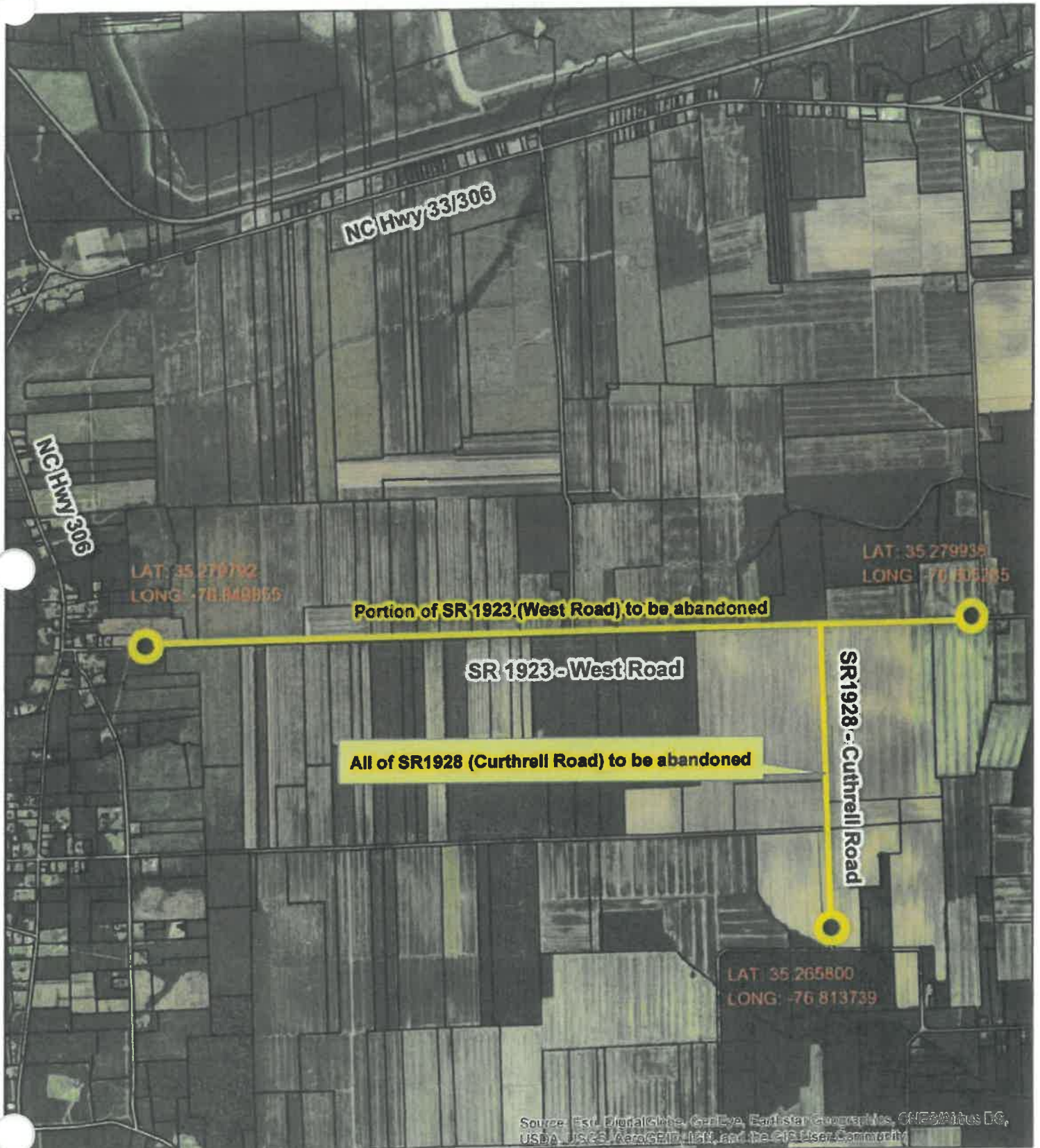
PCS Phosphate Company, Inc.

Michael Dirham

By: Michael Dirham

VP, Operations, Phosphate

Road Abandonment / Portion of SR1923 (West Road) & SR1928 (Cuthrell Road)



**North Carolina Department of Transportation
Division of Highways
Request for Abandonment from the State Maintained Secondary Road System**

North Carolina

County: Beaufort

Road Description: Abandon 2.52 miles of SR1923 (West Rd.).

WHEREAS, the attached petition has been filed with the Board of County Commissioners of the County of Beaufort requesting that the above described road, the location of which has been indicated in red on the attached map, be abandoned from the Secondary Road System, and

WHEREAS, the Board of County Commissioners is of the opinion that the above described road should be abandoned from the Secondary Road System, if the road meets minimum standards and criteria established by the Division of Highways of the Department of Transportation for the abandonment of roads from the System.

NOW, THEREFORE, be it resolved by the Board of County Commissioners of the County of Beaufort that the Division of Highways is hereby requested to review the above described road, and to abandon the road if it meets established standards and criteria.

CERTIFICATE

The foregoing resolution was duly adopted by the Board of Commissioners of the County of Beaufort at a meeting on the ____ day of _____, 20__.

WITNESS my hand and official seal this the ____ day of _____, 20__.

Official Seal

Clerk, Board of Commissioners
County: _____

PLEASE NOTE:

Forward direct with request to the Division Engineer, Division of Highways

**North Carolina Department of Transportation
Division of Highways
Secondary Road Abandonment Investigation Report**

County Beaufort Co. File No. _____ Date 11/3/23
Township Richland Div. File No. _____ Div.# 2

SR No. & Local Name If Any SR1923 West Rd.
Length To Be Abandoned 2.52 miles Length To Be Retained 0.22 miles east from centerline of NC306, and 0.01 miles west from centerline of SR1938 (Broome Rd.).

Width 20' Type Dirt Condition Fair

Number of homes having entrances into road None

Other uses having entrances into road Agricultural

Is the road a school bus route? No

Average Daily Traffic Count (estimated) 5

Date of last State maintenance performed 10/17/23

Is the road a mail route? No

Are there any bridges, pipe > 48" or retaining walls present in the right of way? No

Is a petition for this request attached? Yes

Is the County Commissioners' Approval attached? Yes

If not, give reason _____

Additional information applicable Abandonment goes from edge of pavement to edge of pavement.

Submitted by _____ Reviewed and Approved _____
DISTRICT ENGINEER DATE DIVISION ENGINEER DATE

Reviewed and Approved Signature and Date
BOARD OF TRANSPORTATION MEMBER _____

	Do not write in this space- For Use by Secondary Roads Unit
	Petition #



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

ROY COOPER
GOVERNOR

J. ERIC BOYETTE
SECRETARY

11/13/2023

Mr. Brian Alligood
County Manager
121 W. 3rd Street
Washington, NC 27889

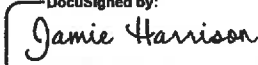
Subject: Petition to abandon SR 1928 (Cuthrell Rd.) from NCDOT Secondary System.

Dear Mr. Alligood,

Attached is a Petition Form SR-3, Resolution Form SR-2, Road Investigation Form SR-5 and a Location Map for the subject roads. Please ask the County Commissioners to review this request and complete and return the Resolution Form SR-2 if they concur.

Please notify our office at (252) 623-5300 if you have any questions.

Sincerely,

DocuSigned by:

6BF291AFAA7B440...

Jamie Harrison,
Engineering Specialist I

CC: File

Mailing Address:
NC DEPARTMENT OF TRANSPORTATION
DIVISION 2- DISTRICT 1 OFFICE
1701 WEST 5TH STREET
WASHINGTON, NC 27889

Telephone: (252) 623-5300
Fax: (252) 946-7433
Customer Service: 1-877-368-4968

Website: www.ncdot.gov

Location:
1701 WEST 5TH STREET
WASHINGTON, NC 27889

**North Carolina Department of Transportation
Division of Highways
Abandonment Petition**

North Carolina

County of Beaufort

Petition request for the abandonment of Secondary Road 1928 from the State.

Maintained System

We the under signed, being all of the property owners on Secondary Road 1928
in Beaufort County do hereby request the Division of Highways of the Department of
Transportation to abandon the road from the State Maintained System.

PROPERTY OWNERS

Name

Address

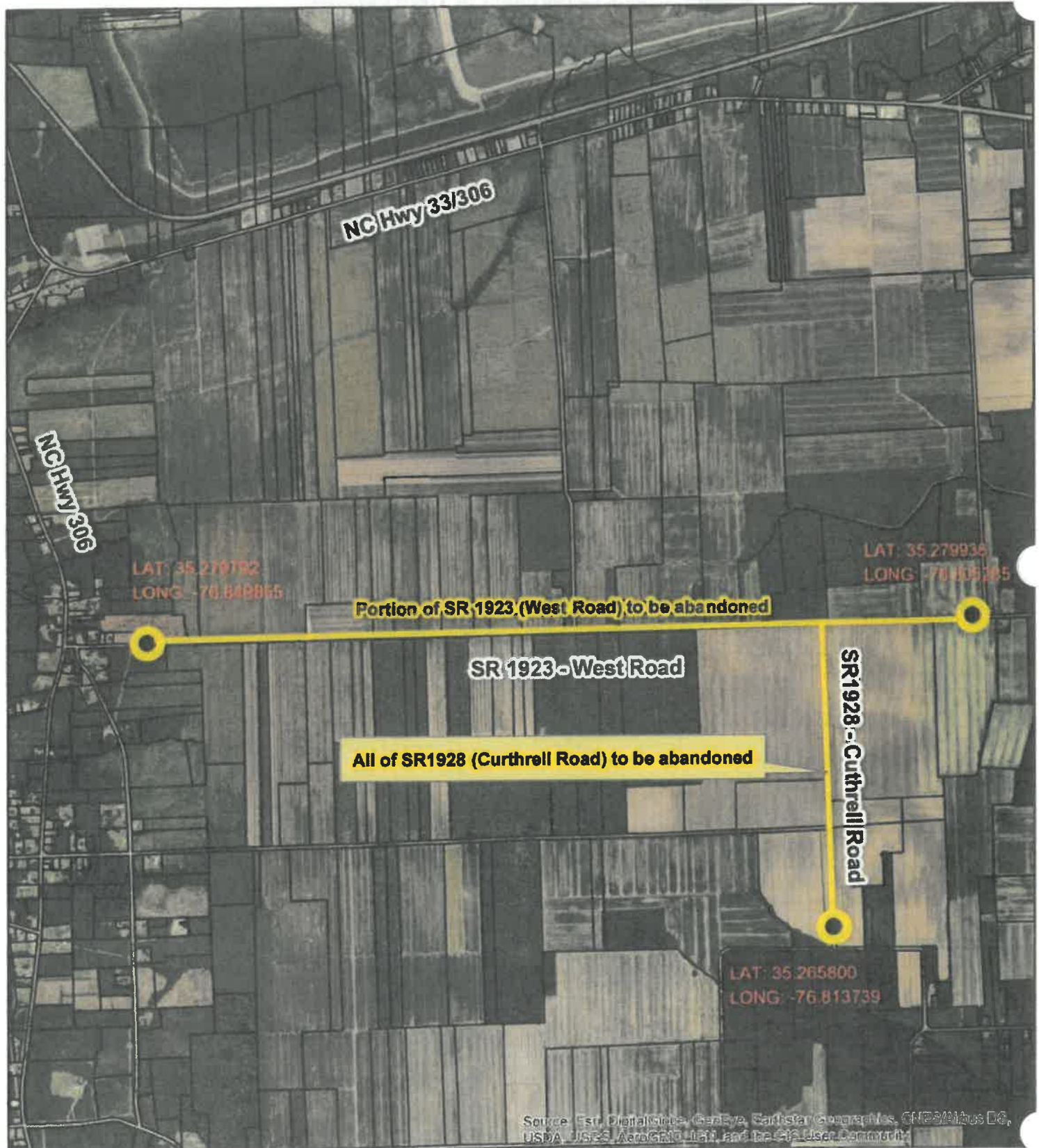
PCS Phosphate Company, Inc., 500 Lake Cook Road, Suite 150, Deerfield, Illinois 60015

PCS Phosphate Company, Inc.

By: Michael Dirham

VP, Operations, Phosphate

Road Abandonment / Portion of SR1923 (West Road) & SR1928 (Cuthrell Road)



**North Carolina Department of Transportation
Division of Highways
Request for Abandonment from State Maintained Secondary Road System**

North Carolina

County: Beaufort

Road Description: Abandon 0.98 miles of SR1928 (Cuthrell Rd.).

WHEREAS, the attached abandonment has been filed with the Board of County Commissioners of the County of Beaufort requesting that the above described road, the location of which has been indicated in red on the attached map, be abandoned from the Secondary Road System, and

WHEREAS, the Board of County Commissioners is of the opinion that the above described road should be abandoned from the Secondary Road System, if the road meets minimum standards and criteria established by the Division of Highways of the Department of Transportation for the abandonment of roads from the System.

NOW, THEREFORE, be it resolved by the Board of County Commissioners of the County of Beaufort that the Division of Highways is hereby requested to review the above described road, and to abandon the road if it meets established standards and criteria.

CERTIFICATE

The foregoing resolution was duly adopted by the Board of Commissioners of the County of Beaufort at a meeting on the _____ day of _____, 20__.

WITNESS my hand and official seal this the _____ day of _____, 20__.

Official Seal

Clerk, Board of Commissioners
County: _____

PLEASE NOTE:

Forward direct with request to the Division Engineer, Division of Highways

County	Beaufort	Co. File No.	Date	11/3/23
Township	Richland	Div. File No.	Div.#	2

Submitted by _____ Reviewed and Approved _____
DISTRICT ENGINEER DATE DIVISION ENGINEER DATE

	Do not write in this space- For Use by Secondary Roads Unit Petition #
--	--



Beaufort County
Agenda Abstract

Meeting Date: 12/4/2023

Agenda Section: Item for Decision

Presenter: Brian M. Alligood, County Manager and Dr. Matthew Cheeseman, Superintendent

Agenda Title: Needs-Based Public School Capital Fund Application

Summary of Information: At its November 28, 2023 meeting, the Beaufort County School Board approved sending the attached Needs-Based Public School Capital Fund application to the Board of Commissioners for consideration. The application seeks \$42M in grant funds to construct a new PK-3 school facility at the existing Eastern Elementary School site. The new facility would serve approximately 900-1,000 students and consolidate Eastern Elementary School and John Cotton Tayloe Elementary School into one. The estimated cost of the facility is \$52M.

A local match of \$10M is required by the Board of Commissioners. The local funding is spread over 3 years (\$1M in 2023-24; \$4.5M in 2024-25; \$4.5M in 2025-26).

Superintendent Dr. Matthew Cheeseman is here tonight to answer any questions the Commissioners may have.

Alternatives:

Fiscal Impact: \$10M over 3 FYs (\$1M in 2023-24; \$4.5M in 2024-25; \$4.5M in 2025-26)

Submitter Recommendations/Motions: Approve funding the \$10M local match spread over 3 fiscal years for the project and authorize the Chairman to sign the assurance page of the grant application.

Attachments:

1. Grant Application
2. School Rendering

Needs-Based Public School Capital Fund

2023-24 Grant Application

Application Deadline: January 5, 2024

Rev. 11/13/2022

NEEDS-BASED PUBLIC SCHOOL CAPITAL FUND FY2023-24 GRANT APPLICATION

PROGRAM CRITERIA

Date: November 28, 2023

BACKGROUND

The Needs-Based Public School Capital Fund was established to assist counties with their critical public school building capital needs. Grants from the NBPSCF are funded with revenue from the NC Education Lottery. Grant funds are available to eligible counties for construction of new school buildings and additions, repairs, and renovations of existing school facilities.

APPLICATION TIMELINE

- Guidance Issued October 13, 2023
- Application Opens November 13, 2023
- Application Deadline January 5, 2024

ELIGIBILITY

Counties with an adjusted market value of taxable real property of less than \$40 billion are eligible to apply for a grant under the NBPSCF program. The list of eligible counties is published by DPI annually prior to the NBPSCF application period. The list of eligible counties for FY2023-24 is available here: [FY23-24 Eligibility](#)

Grant funds must be used only for construction of new school buildings and additions, repairs, and renovations. Grant funds cannot be used for real property acquisition or for capital improvements to administrative buildings.

PROGRAM FUNDING

Funding appropriated for NBPSCF Grant awards exceeds \$254 million for FY2023-24.

MATCHING FUNDS

Counties receiving a grant are required to provide local matching funds from county funds, other non-state funds, or a combination of these sources, in accordance with G.S. 115C-546.11.(a). Local matching fund requirements range from 0% to 35% of the grant amount, and are published by DPI annually prior to the NBPSCF application period. The local match requirement applicable to the project is the published local match requirement in effect at the time of the grant award. Local matching requirements for FY2023-24 grant applicants are available here: [FY23-24 Local Matching Requirements](#)

NEEDS-BASED PUBLIC SCHOOL CAPITAL FUND FY2023-24 GRANT APPLICATION

PROGRAM CRITERIA

Date: November 28, 2023

MAXIMUM AWARD

Grant award maximums are as follows:

- Up to \$42 million for an Elementary School
- Up to \$52 million for a Middle School
- Up to \$62 million for a High School

An applicant may not apply for projects that exceed an aggregate amount greater than the maximum grant award amounts listed above in any single year.

Applications will be reviewed in the context of projected enrollment to evaluate the reasonableness of project size and scope.

REPORTING

Grant recipients are required to submit a report by April 1 of each year, with each grant funds distribution request, and upon completion of the project, detailing: the use of grant funds, progress on the project, and impact of the project on the county's school capital plan.

Grant funds will be disbursed in a series of payments based on the progress of the project. To receive a distribution, the grant recipient must submit a request for distribution, along with documentation of the expenditures for which the distribution is requested, and evidence that the matching requirement has been met. DPI will provide grant recipients with Reporting and Distribution Request forms following announcement of awards.

AGREEMENT

A county receiving Needs-Based grant funds is required to enter into an agreement with the Department of Public Instruction detailing the use of grant funds, in accordance with G.S. 115C-546.12.(a). DPI will provide grant recipients with Agreement Forms following announcement of awards. Signed Agreements are due within 60 days of award announcement.

NEEDS-BASED PUBLIC SCHOOL CAPITAL FUND FY2023-24 GRANT APPLICATION

PROGRAM CRITERIA

Date: November 28, 2023

EVALUATION

Applications are evaluated on critical needs, budget detail, and the following criteria per G.S. 115C-546.10.:

Prioritization	Definition/Calculation/Data Source
Tier Designation	Counties designated as development tier one areas. (NC Department of Commerce, 2023 NC Development Tier Designations)
Ability to Generate Tax Revenue	Total revenue generated by a one-cent per \$100 valuation increase in the county property tax rate. (NC State Treasurer, Analysis of Debt of North Carolina Counties 6-30-2022)
Ratio of Debt to Tax Revenue	<u>Debt</u> : Sum of County Debt from [General Obligation Bonds, Installment Purchase Debt, Special Obligation Bonds, QZABs and QSCBs, Certificates of Participation] (NC State Treasurer, Analysis of Debt of North Carolina Counties 6-30-2022) <u>Revenue</u> : Sum of County Revenues from Property Taxes, Other Taxes, and Sales Tax, FY 2021-22 (NC DOR, Statistical Abstract of North Carolina Taxes 2022, Advance Edition)
Critical Deficiency	The extent to which a project will address critical deficiencies in adequately serving the current and future student population.
Facility Construction	Projects with new construction or complete renovation of existing facilities.
Facility Replacement	Projects that will consolidate two or more schools into one new facility.
Applicant Status	Counties that have not received a grant in the previous three years.

NEEDS-BASED PUBLIC SCHOOL CAPITAL FUND FY2023-24 GRANT APPLICATION

CONTACT INFORMATION

Date: November 28, 2023

SUBMIT ONE APPLICATION PER SCHOOL CAMPUS – A PROJECT MAY INCLUDE MULTIPLE BUILDINGS

County: Beaufort County
Primary Contact: Mr. Brian Alligood
Title: County Manager
Address: 121 West 3rd Street Washington, NC 27889
Phone: 252-946-0079
email: brian.alligood@beaufortcountync.gov

School Unit: Beaufort County Schools
Primary Contact: Dr. Matthew Cheeseman
Title: Superintendent
Address: 321 Smaw Road Washington, NC 27889
Phone: 252-946-6593
email: mcheeseman@beaufort.k12.nc.us

APPLICATION SUBMITTAL

Submit completed applications and supporting materials by Friday, January 5, 2024, via email to:

Nathan Maune | School Planning Section Chief | 984-236-2919 | nathan.maune@dpi.nc.gov

SUBMITTAL CHECKLIST – SUBMIT ALL FILES IN PDF FORMAT

- Contact Information
- Application Form
- Project Narrative
- Budget Estimate
- Additional Documentation (as appropriate)
- Signed Assurance Page

NEEDS-BASED PUBLIC SCHOOL CAPITAL FUND FY2023-24 GRANT APPLICATION

PROJECT INFORMATION

Date: November 28, 2023

Project Title:

Washington Elementary School (PK-3) - Beaufort County Schools

Location:

947 Hudnell Street Washington, NC 27889

Type of Facility:

A consolidated comprehensive public school for PreKindergarten through Grade 3 (PK-3)

Short Description of Proposed School Construction Project:

The new school will serve approximately 900 to 1,000 students in prekindergarten through grade 3 (PK-3). The school will be constructed on the site of Eastern Elementary School where the existing land has been investigated and approved for construction by Terracon, a geotechnical services company. Eastern Elementary School will be demolished upon construction of the new school making way for access roads and beautiful landscapes. Hite Associates will lead the school construction project as several Beaufort County public schools have been constructed with great success by this professional architecture and planning team.

Describe the critical need this project addresses and the impact on student outcomes:

The school will serve approximately 900 to 1,000 students in prekindergarten through grade 3 (PK-3). The project will consolidate Eastern Elementary School, built in 1967, and John Cotten Tayloe Elementary School, built in 1961, into one facility which will strengthen the academic program for early learning by eliminating a school transition between grade levels 1 and 2. The existing schools are 56+ years old including an outdated outdoor building pod design at Eastern Elementary School. The new school will strengthen the safety and security for students, employees, and the community, as well as, increase the integrity of the learning environment and academic program.

(please attach additional information as necessary)

6

NEEDS-BASED PUBLIC SCHOOL CAPITAL FUND FY2023-24 GRANT APPLICATION

PROJECT INFORMATION

Date: November 28, 2023

Was this project identified in the 5-year plan in the 2020-21 Facility Needs Survey?

☒ YES ☐ NO

If not, provide explanation and attach equivalent information:

The project was initially represented in the 2020-2021 Facility Needs Survey as a potential consolidation of John Cotten Tayloe Elementary School into Eastern Elementary School to create a PK-3 school facility at the existing site. Due to the facility age and pod design of Eastern Elementary School, Beaufort County Schools (BCS) seeks a new school facility to accommodate and educate students in an innovative learning environment.

Will this project replace any existing facilities?

☒ YES ☐ NO

If YES, which school(s): Eastern Elementary School (PK-1) and John Cotten Tayloe Elementary School (2-3)

How many students will be served by this project? 900 - 1,000 students

Has Advanced Planning been done for this project?

☒ YES ☐ NO

Michael Miller, Numerix LLC conducted a membership study and demographics study in the Fall 2023.

Terracon, a geotechnical services company, provided a land investigation at the proposed site in the Fall 2023.

Hite Associates, P.C. and BCS have entered into a contract to design and construct a new school pending grant approval.

Have Construction Documents been completed for this project?

☐ YES ☒ NO

Anticipated or Actual Bid Date: July 1, 2024

Planned Start Date of Construction*: August 1, 2024

Planned Completion Date of Construction: August 1, 2026

*Construction must begin within 24 months of grant award under G.S. 115C-546.12.(b) .

NEEDS-BASED PUBLIC SCHOOL CAPITAL FUND FY2023-24 GRANT APPLICATION

PROJECT BUDGET

Date: November 28, 2023

Total NBPSCF Grant funding requested for this project: \$42,000,000.00

Minimum NBPSCF Grant funding for project to proceed (optional): _____

Estimated Project Costs	Local (non-State)	NBPSCF Grant Funds	Total
Planning	\$ <u>536,538</u>	\$ <u>2,253,462</u>	\$ <u>2,790,000</u>
Construction	\$ <u>8,941,950</u>	\$ <u>37,558,050</u>	\$ <u>46,500,000</u>
Other Costs*	\$ <u>521,512</u>	\$ <u>2,188,488</u>	\$ <u>2,710,000</u>
Total	\$ <u>10,000,000</u>	\$ <u>42,000,000</u>	\$ <u>52,000,000</u>

*Project costs normally categorized as 'owner's direct costs' on a construction project – may include items such as site surveys, materials testing, site utilities, geotechnical reports, etc. Land acquisition costs are not eligible.

Source(s) of required Local Matching Funds:

Beaufort County Commissioners: projected 19.23% of total estimated cost

Have any of the Local Matching Funds been expended at the time of application?

☐ YES ☒ NO

If YES, provide amount expended: N/A

If YES, provide description of work: N/A

Estimated Project Expenditures by Fiscal Year (show estimated period over which funds will be spent by Fiscal Year)

Total Planned Expenditures	2022-23 or earlier	2023-24	2024-25	2025-26 or later	Total
Local Matching Funds	\$0.00	\$1,000,000	\$4,500,000	\$4,500,000	\$10,000,000
Requested NBPSCF Grant Funds*	\$0.00	\$4,200,000	\$18,900,000	\$18,900,000	\$42,000,000
Total Estimated Expenditures by Fiscal Year	\$0.00	\$5,200,000	\$23,400,000	\$23,400,000	\$52,000,000

*Total requested grant funding cannot exceed maximum allowed under G.S. 115C-546.11.(c) .

8

NEEDS-BASED PUBLIC SCHOOL CAPITAL FUND FY2023-24 GRANT APPLICATION

ADDITIONAL DOCUMENTATION

Date: November 28, 2023

Any project funded with a grant from the Needs-Based Public School Capital Fund must follow the same review process as any other LEA capital project.

- A registered Architect and/or registered Engineer shall prepare the drawings and specifications in accordance with G.S. 133-1 through 133-4.1, as applicable.
- School Planning design review is required. Design documents must be submitted at appropriate intervals during design – SD, DD, and CD. Neither the LEA nor the County shall invest any funds in construction of the project until the review process is completed.
- Transmittal of drawings and specifications to School Planning must include the form at: <https://www.dpi.nc.gov/documents/schoolplanning/project-submittal-form/download>
- Design of the project should be in compliance with DPI School Planning Guidelines: <https://www.dpi.nc.gov/districts-schools/district-operations/school-planning>
- DPI Facility Design Guidelines can be found at: <https://www.dpi.nc.gov/documents/schoolplanning/facility-design-guidelines/download>
- DPI School Science Facility Requirements can be found at: <https://www.dpi.nc.gov/documents/schoolplanning/science-facilities-planner/download>
<https://www.dpi.nc.gov/documents/schoolplanning/science-safety-checklist/download>
- For projects involving the closing of an existing school, the LEA must follow these procedures: <https://www.dpi.nc.gov/documents/schoolplanning/school-closing-procedure/download>
- For projects involving the demolition of an existing school building, the LEA must follow the closing procedure noted above and must submit a Feasibility and Cost Analysis: <https://www.dpi.nc.gov/documents/schoolplanning/costfeas-1/download>
- DPI Lottery Capital Funding FAQ can be found at: <https://www.dpi.nc.gov/documents/schoolplanning/lottery-capital-funding-faq-document/download?attachment>

NEEDS-BASED PUBLIC SCHOOL CAPITAL FUND FY2023-24 GRANT APPLICATION

ASSURANCE PAGE

Date: November 28, 2023

By signing below, we assure the North Carolina Department of Public Instruction that we are officials of our respective organizations and we are authorized to submit this application on behalf of these organizations.

We certify the following:

- The information provided in this proposal is correct and complete.
- The project described in the application is within the parameters of the Needs-Based Public School Capital Fund as required in Article 38B of G.S. 115C-546, and that all of the required local funding is available and designated as a match for this project.
- All Needs-Based Public School Capital Fund grant proceeds and the required Local Matching funds will be used for the construction project described in the application.
- We will work cooperatively with the North Carolina Department of Public Instruction in monitoring and evaluating the progress of the project to meet statutory reporting requirements. We will report on project status and State and local funds expended by April 1 of each year, at the time of each distribution request, and within 90 days of project completion.
- Within 60 days of receiving a Needs-Based Public School Capital Fund grant award, we will enter into an agreement with the Department of Public Instruction detailing the use of grant funds, in accordance with G.S. 115C-546.12.(a).
- All applicable federal and state laws will be adhered to, including promotion of equal opportunity without regard to race, color, religion, gender, age, disability, political affiliation, or national origin.
- Generally accepted fiscal control and accounting procedures will be followed to ensure proper disbursement and accounting of funds from the Needs-Based Public School Capital Fund grant proceeds and required Local Matching funds.
- All Needs-Based Public School Capital Fund grant proceeds are subject to forfeiture provisions, requiring full repayment, in accordance with G.S. 115C-546.12.(c).

(Signature – Chair, County Commissioners)

(Date)

(Signature – Chair, Board of Education)

(Date)

10



Hite associates
ARCHITECTURE / PLANNING / TECHNOLOGY

2800 Meridian Drive / Greenville, NC 27834 / tel (252) 757-0333

New Beaufort PK-3 School
Washington / North Carolina / 27889



Beaufort County Agenda Abstract

Meeting Date: 12/4/2023

Agenda Section: Item for Presentation

Presenter: JaNell Octigan, Public Health Director

Agenda Title: Opioid Settlement Strategies Update

Summary of Information: On September 6, 2022, the Board of County Commissioners approved strategies to be supported by the Opioid Settlement Funds. As requested, this presentation will provide an update on activities for the following approved strategies since the last report on May 1, 2023:

- Peer Support Services throughout Beaufort County
- Prevention through health education with a focus on K-12
- Maintain the Behavioral Health Task Force Collaborative
- Pilot community projects target substance misuse and/or prevention in Beaufort County

Submitter Recommendations/Motions: None. Informational only.

Attachments:



Beaufort County
Agenda Abstract

Meeting Date: 12/4/2023

Agenda Section: Item for Decision

Presenter: Christina Smith, Public Works

Agenda Title: Purchase of Two Trucks for Public Works - Water Division

Summary of Information: Funding was included in the FY2024 budget to purchase two vehicles for Public Works - Water Division, one full-size pickup and one service truck. Per the Beaufort County purchasing policy, purchases greater than \$30,000 require approval by the Board of Commissioners.

Quotes were requested from various vendors, both locally and through statewide purchasing cooperative agreements. Quotes received from vendors are tabulated below.

Full Size Pickup		
Vendor	Location	Amount
Capital Ford	Raleigh, NC	\$41,177
Ilderton DCJR	High Point, NC	\$36,940*
Modern Chevrolet	Winston-Salem, NC	\$45,095

Service Truck		
Vendor	Location	Amount
Feyer Ford	Plymouth, NC	\$66,398
Ilderton DCJR	High Point, NC	\$62,175*
Lee Chevrolet	Washington, NC	\$66,625
Modern Chevrolet	Winston-Salem, NC	\$62,938

No additional funds are needed. The FY2024 budget includes \$100,000 for the purchase of two trucks for the Water Division.

Submitter Recommendations/Motions: Approve purchase of two new trucks from Ilderton DCJR for \$99,115.

Attachments:

1. Bid Tabulation
2. Ilderton Full Size Pickup Quote
3. Ilderton Service Truck Quote

Bid/Quote Tabulation**Project:** BCWD Full Size Pickup**Bid Date:** November 2023**Description:** Full Size - Work Truck Package - White - Basic Trim
Speed Control - Rearview Camera

	Capital Ford Raleigh, NC		Ilderton DCJR High Point, NC		Modern Chevrolet Winston-Salem, NC		Feyer Ford Plymouth, NC	
DESCRIPTION								
1 Year	2023	\$ 41,177.00	2023	\$ 36,939.29	2024	\$ 45,095.00	2023	\$ 43,000.00
2 Body Style	F-150		Ram 1500 Tradesman		Silverado 1500 Work Truck		F-150 XL	
3 Cab style	Super Cab		Quad Cab		Double Cab			
4 Wheel drive	4WD		4WD		4WD		Dealer unable to provide	
5 Engine	3.3L V6 PFDI		3.6L V6 24VVT		5.3L EcoTech V8		specific characteristics of	
6 Bed Length	?		6'4"		6'6"		options on vehicle.	
7 Color	Oxford White		White		Summit White			
8 GVW	6480#		6800#		7000#			
9 Back-up Camera	?		yes		yes			
Speed Control	?		yes		yes			
TOTAL		\$ 41,177.00		\$ 36,939.29		\$ 45,095.00		
			NC Sheriff's Assoc. Pricing					

Notes:**RECOMMENDATION:**

Low Bid - Ilderton DCJR - \$36,939.29

Bid/Quote Tabulation

Project: BCWD New Service Truck

Bid Date: November 2023

Description: Service Truck - 4WD - V8
8ft Service body included - speed control - backup Camera

	Lee Chevrolet Washington, NC		Ilderton DCJR High Point, NC		Modern Chevrolet Winston-Salem, NC		Feyer Ford Plymouth, NC	
DESCRIPTION								
1 Year	2023	\$ 66,625.00	2024	\$ 62,174.86	2024	\$ 62,938.00	2023	\$ 66,398.00
2 Body Style	Silverado 2500 Work Truck		Ram 2500 Tradesman		Silverado 2500 Work Truck		F-250	
3 Cab style	Crew cab		Quad Cab		Crew cab		Crew Cab	
4 Wheel drive	4WD		4WD		4WD		4WD	
5 Engine	6.6L V8		6.4L V8		6.6L V8		6.8L V8	
6 Service body	Knapheide		Knapheide		Knapheide		Knapheide	
7 Color	Summit White		White		Summit White		Oxford White	
8 GVW	10,650#		?		10,650#		10,000#	
9 Back-up Camera	yes		yes		yes		yes	
Speed Control	yes		yes		yes		yes	
TOTAL		\$ 66,625.00		\$ 62,174.86		\$ 62,938.00		\$ 66,398.00
			<i>NC Sheriff's Assoc. Pricing</i>					

Notes:

RECOMMENDATION:

Low Bid - Ilderton DCJR - \$62,174.86



ILDERTON

DOODGE CHRYSLER JEEP



RAM COMMERCIAL

701-712 South Main Street
High Point, NC 27260
(336) 841-6100

BUSINESS LINK

11/14/2023

Buyer:	BEAUFORT COUNTY	Cell:			
	JEFFERY EVERETT				
Phone:		Phone:			
E-Mail:	jeffery.everett@beaufortcountync.gov	Fax:			

		TRADE
VEHICLE	RAM 1500 QUAD CAB 4X4 6'4"	Make:
Year:	2023	Model:
Color:	WHITE	Year:
Engine:	3.6L V6 24VVT	Color:
Drive	8-SPD 850RE	VIN:
Mileage:		Stock #:
		ACV:

MSRP

Sale Price	NCSA CONTRACT 22-08-0913R	\$ 36,404.29
------------	---------------------------	--------------

Options Included	DS1L98	151
VINYL FLOOR / VINYL SEATS		\$ -
REMOTE KEYLESS ENTRY WITH ALL SECURE	\$ 190.00	\$ -
CLASS IV RECIEVER HITCH	\$ 345.00	\$ -
		\$ -
		\$ -
	\$ -	\$ -
	\$ -	\$ -
	\$ -	\$ -
	\$ -	\$ -
	\$ -	\$ -
	\$ -	\$ -
	\$ -	\$ -
	\$ -	\$ -

Options Total	\$ 535.00
---------------	-----------

Sub Total	\$ 36,939.29
-----------	--------------

Units:	1
--------	---

BALANCE DUE	\$ 36,939.29
-------------	--------------

Manager Kim Tuttle Customer _____
ASST DIRECTOR OF FLEET SALES AUTHORIZED PERSONEL



ILDERTON

2000//2001//2002//2003//2004//2005//2006//2007//2008//2009//2010//2011//2012//2013//2014//2015//2016//2017//2018//2019//2020//2021//2022//2023

701-712 South Main Street
High Point, NC 27260
(336) 841-6100

BUSINESS



RAM COMMERCIAL

11/20/2023

Buyer:	BEAUFORT COUNTY WATER	Cell:	
	JEFFERY EVERETT		
Phone:		Phone:	
E-Mail:	jeffery.everett@beaufortcountync.gov	Fax:	

		TRADE
VEHICLE	RAM 2500 CREW CAB TRADESMAN 4X4	Make:
Year:	2024	Model:
Color:	WHITE	Year:
Engine:	6.4L V8 HEAVY DUTY HEMI MDS	Color:
Drive:	8-SPD AUTO 8HP75-LCV	VIN:
Mileage:		Stock #:
		ACV:

MSRP

Sale Price NC SHERIFF'S ASSOCIATION 22-03-0913R \$49,155.00

Options Included		DJ7L91	#255
CLASS V HITCH	INC	149 IN WB - 6'4" BED	
REMOTE KEYLESS ENTRY / PUSH BUTTON START	INC	VINYL FLOOR	
2 EXTRA KEY FOBS (4 TOTAL)	\$270	BLACK BUMPERS & GRILLE	
TRADESMAN LEVEL 1 EQUIPMENT GROUP	\$195	FULL SIZE SPARE TIRE	
ELEC SHIFT ON THE FLY TRANSFER CASE	\$295	PARKVIEW REAR BACKUP CAMERA	
ANTI-SPIN DIFFERENTIAL REAR AXLE	\$495	POWER LOCKS & WINDOWS	
		BLUETOOTH & CRUISE CONTROL	
TRAILER BRAKE CONTROL	\$395		
MOPAR BLACK TUBULAR SIDE STEPS	\$445		
KNAPHEIDE 8' SERVICE BODY	\$10,925		
Options Total			\$13,019.86

Sub Total \$62,174.86

1

BALANCE DUE \$62,174.86

Manager Kim Tuttle Customer ASST DIRECTOR OF FLEET SALES
AUTHORIZED PERSONEL

Bill To
111 West 2nd Street
Courthouse - Annex

Washington, NC
27889

Requisition 00000541-00 FY 2024

Acct No:
60 -7130-554000
Review:
Buyer:
Status: Released

Page 1

Vendor
ILDERTON DODGE-CHRYSLER-PLYMOUTH
P. O. BOX 350

Ship To
111 West 2nd Street
Courthouse - Annex

Washington, NC 27889

HIGH POINT, NC 27261

Date Ordered	Vendor Number	Date Required	Ship Via	Terms	Department
11/27/23	1010514				WATER DISTRICTS

LN	Description / Account	Qty	Unit Price	Net Price
001	2024 Dodge Ram 2500 Tradesman Crew Cab 4WD - Knapheide Service Body	1.00 EACH	62174.86000	62174.86
1	60 -7130-554000			62174.86

Ship To
111 West 2nd Street
Courthouse - Annex
Washington, NC 27889

Requisition Link

Requisition Total

62174.86

***** General Ledger Summary Section *****

Account	Amount	Remaining Budget
60 -7130-554000	62174.86	885.88
BEAUFORT COUNTY WATER DISTRICT CAPITAL OUTLAY-VEHICLES		

***** Approval/Conversion Info *****

Activity	Date	Clerk	Comment
Approved	11/27/23	Charles West Overman	Auto approved by: 265csmit
Approved	11/27/23	Christina L. Smith	
Approved	11/27/23	Erick I. Jennings	Auto approved by: 265csmit
Queued	11/27/23	Anita C Radcliffe	Auto approved by: 265csmit
Queued	11/27/23	Hollie I. Jones	Auto approved by: 265csmit



Beaufort County
Agenda Abstract

Meeting Date: 12/4/2023

Agenda Section: Item for Decision

Presenter: Chris Newkirk, Emergency Services Director

Agenda Title: 2023 Amendment to the Pamlico Sound Regional Hazard Mitigation Plan for BRIC Compliance

Summary of Information: Emergency Services is pleased to announce that the "Letters of Interest" for the following Building Resilient Infrastructure in Communities (BRIC) Grant were approved by North Carolina's Department of Public Safety. (As presented during the October Commissioner's Meeting)

- Canal Clean-up – Soil & Water has several unfunded canal / drainage clean-up projects.
- River Level Gauges and Markers – Emergency Services has identified the need for additional river level monitoring gauges as well as markers / signage that would indicate how much water would be in various areas along our waterfront and low-lying communities.

However, the Department of Public Safety, Mitigations Plans Department has requested that we adopt the amendment to the Pamlico Sound Regional Hazard Mitigation Plan in order to comply with the Building Resilient Infrastructure and Communities (BRIC) Grant. Specifically, the section that outlines encouraging applications for Advance Assistance funding and Capability and Capacity Building funding to allow communities to secure assistance with identifying and quantifying problems and solutions with the goal of preparing quality funding proposals/applications.

This amendment will add verbiage to section 7, mitigation action B-3 to describe the project we are applying for through BRIC:

Amendment One, Pamlico Sound Regional Hazard Mitigation Plan:

- A) **Section Seven** of the plan, Mitigation Action Plan identifies mitigation actions for Beaufort County, NC. The table of actions on pdf page 302, (page 296 in the plan) Section 7 Beaufort County Mitigation Actions is hereby amended to include the following measures:

Amendment to Mitigation Action B-3:

- Description: Add the following: complete needs assessment, purchase, and installation of additional stream gauges connected to a flood warning system, and provision of signage and other means of communicating risk information to the public

- Hazard Addressed: Coastal Hazards, Hurricane & Tropical Storm, Flood
- Relative Priority: High
- Lead Agency/Department: Beaufort County Emergency Services, Beaufort County Soil & Water, Beaufort County Public Works, Beaufort County Inspections, Committee of 100, Mid-East Commission, North Carolina Department of Transportation, Department of Environmental and Natural Resources, Newport / Morehead City, NC National Weather Service.
- Potential Funding Sources: FEMA, BRIC, Local Funding
- Implementation Schedule: 2024
- Implementation Status: Applying for funding 2023

This amendment will be incorporated into the next regularly scheduled update of the Pamlico Sound Regional Hazard Mitigation Plan.

Submitter Recommendations/Motions: The Office of Emergency Services respectfully requests your approval of the amendment to the Pamlico Sound Regional Hazard Mitigation Plan for BRIC compliance.

Attachments:

Amendment One, Pamlico Sound Regional Hazard Mitigation Plan

OFFICE OF EMERGENCY SERVICES

1420 Highland Drive
Washington, NC 27889

Amendment One, Pamlico Sound Regional Hazard Mitigation Plan Approved and Adopted 6/01/2020

Sections: Mitigation Action Plan pdf page 301, plan page 295

Upon adoption by Beaufort County, NC on December 4, 2023, the following is an amendment to the above-referenced Regional Hazard Mitigation Plan to meet the plan/proposal consistency requirements of the FEMA BRIC Program. This amendment will be incorporated into the body of the Pamlico Sound Regional Hazard Mitigation Plan on the next regularly scheduled update.

Whereas: Beaufort County, NC participates in the Pamlico Sound Regional Hazard Mitigation Plan and,

Whereas: Beaufort County, NC wishes to be an eligible participant in the Federal Emergency Management Agency's BRIC Program and,

Whereas: The North Carolina Department of Public Safety Division of Emergency Management, Hazard Mitigation Section has identified certain required amendments to the aforesaid plan to meet eligibility requirements

Whereas: The North Carolina Enhanced Hazard Mitigation Plan identifies certain goals, strategies, and actions designed to address local government assistance demonstrating a coordinated and comprehensive statewide mitigation effort

Whereas: The State of North Carolina Enhanced Mitigation Plan is consistent with the guidance and requirements of the FEMA Unified Hazard Mitigation Assistance suite of programs providing assistance to local governments in securing funding through various programs is identified in the Goals, Strategies, and Actions Sections of the NC Enhanced Hazard Mitigation Plan Approved February 13, 2023

Section 2 Planning Process

Part 2.6.2 page 2-16 (pdf 45) addresses integration with FEMA's Unified Hazard Mitigation Assistance Program

Section 5 Mitigation Strategy

Part 5.4.2.3 page 5-8 (pdf 474) addresses state assistance given to local governments in pursuit of funding sources including the UHMA suite of funding.

Mitigation Action NC-2 page 5-14 (pdf 480) identifies a comprehensive list of mitigation actions that NCEM-HM will pursue in partnership with local governments.

Project types that fall under this action could include but are not limited to: Acquire properties that are located in areas vulnerable to hazards. Elevate properties that are located in areas vulnerable to flooding. Structural retrofits for structures that are vulnerable to wind events. Non-structural retrofits

for structures that are vulnerable to earthquakes/geological events. Analyze building stock to identify potential structures that could be mitigated. Provide funds for purchase of conservation easements or purchase of land within floodplain. Identify properties to be acquired that will support mitigation by coordinating with other entities (such as the Clean Water Task Force) to leverage other funding sources for acquisition to support additional state-mandated goals. Develop funding source (with hazard funds) targeted to areas most vulnerable to earthquakes, sinkholes, and landslide/geochemistry for acquisition and/or conservation easements. Promote safe room construction and help provide safe havens/rooms in areas with extremely vulnerable populations. Projects that include dam safety training for state personnel, increase in the number of dam inspections, increase in the submittal and testing of dam Emergency Action Plans, more timely review and issuance of permits, improved coordination with state emergency preparedness officials, identification of dams to be repaired or removed, conducting dam safety awareness workshops and creation of dam safety videos and other outreach materials. Projects to provide technical, planning, design, and construction assistance for the rehabilitation of eligible high-hazard potential dams. Encourage applications for Advance Assistance funding and Capability and Capacity Building funding to allow communities to secure assistance with identifying and quantifying problems and solutions with the goal of preparing quality funding proposals/applications.

Now Therefore, in order to demonstrate compliance with guidance from the North Carolina Department of Public Safety (DPS) and the Federal Emergency Management Agency (FEMA) concerning participation in the FEMA BRIC Program, Beaufort County, NC hereby adopts the following Amendment Number One to the Pamlico Sound Regional Hazard Mitigation Plan adopted June 01, 2020. This amendment applies only to Beaufort County, NC, and its involvement in various state and federal funding and mitigation programs.

Amendment One, Pamlico Sound Regional Hazard Mitigation Plan;

- A) **Section Seven** of the plan, Mitigation Action Plan identifies mitigation actions for Beaufort County, NC. The table of actions on pdf page 302, (page 296 in the plan) Section 7 Beaufort County Mitigation Actions is hereby amended to include the following measures:

Amendment to Mitigation Action B-3:

- **Description:** Add the following: complete needs assessment, purchase, and installation of additional stream gauges connected to a flood warning system, and provision of signage and other means of communicating risk information to the public
- **Hazard Addressed:** Coastal Hazards, Hurricane & Tropical Storm, Flood
- **Relative Priority:** High
- **Lead Agency/Department:** Beaufort County Emergency Services, Beaufort County Soil & Water, Beaufort County Public Works, Beaufort County Inspections, Committee of 100, Mid-East Commission, North Carolina Department of Transportation, Department of Environmental and Natural Resources, Newport / Morehead City, NC National Weather Service
- **Potential Funding Sources:** FEMA, BRIC, Local Funding
- **Implementation Schedule:** 2024
- **Implementation Status:** Applying for funding 2023

This amendment will be incorporated into the next regularly scheduled update of the Pamlico Sound Regional Hazard Mitigation Plan.

Adopted this, the 4th day of December 2023 by Beaufort County, NC

Attest:

Frankie Waters, Chair of Beaufort County Commission

_____(signature)

Katie Mosher, Clerk

_____(signature AND SEAL)



Beaufort County
Agenda Abstract

Meeting Date: December 4, 2023

Agenda Section: Item for Decision

Presenter: Victoria van Nortwick, 911 Director

Agenda Title: 911 Console Furniture Purchase for Approval

Summary of Information: Console furniture was last purchased in 2015. The 911 Board authorizes replacement every 7 years. This proposal has been reviewed by the 911 Board and they have deemed this purchase eligible for E911 fund use. This project will total \$107,280.68. \$6,365.33 will be paid out of the communications budget. \$3,862 will be paid out of the already budgeted 911 funds and \$97,053.35 is being requested tonight to come out of the E911 Surcharge fund balance to cover the remaining total.

The purchasing company is a part of the H-GAC, Cooperative Purchasing Program. The H-GAC contract number is EC07-23.

Submitter Recommendations/Motions: Staff recommends approval for the purchase of 911 console furniture.

Attachments:

-Budget Amendment

Budget Amendment Request

Date of Request: 12/4/2023

ACCOUNT NO.	TITLE OF ACCOUNT	INCREASE	DECREASE
29-0180-499100	Appropriated Fund Balance	\$97,054	
29-4325-540000	Furniture	\$97,054	

State Position No. _____

14/15

Bill To
 210 North Market Street
 Oakland Building
 Law Enforcement Center
 Washington, NC
 27889

Requisition 00000542-00 FY 2024

Acct No:
 10 -4325-540000
 Review:
 Buyer:
 Status: Released

Page 1

Vendor
 EVANS CONSOLES INCORPORATED
 1577 SPRING HILL RD,SUITE 450

Ship To
 210 North Market Street
 Oakland Building
 Law Enforcement Center
 Washington, NC 27889

VIENNA, VA 22182

Delivery Reference
 Project NO. 23-5099 Ph 1 Rev 2

Date Ordered	Vendor Number	Date Required	Ship Via	Terms	Department
11/27/23	030690				EMERGENCY COMMUNICATIONS
LN Description / Account		Qty	Unit Price	Net Price	
001 Qty. (4) Consoles (including millwork, general accessories, Logistics, packaging, transportation and installation)		1.00 EACH	107280.68000	107280.68	
1 29 -4325-540000				100915.35	
2 10 -4325-540000				6365.33	

Ship To
 210 North Market Street
 Oakland Building
 Law Enforcement Center
 Washington, NC 27889
 Delivery Reference
 Project NO. 23-5099 Ph 1 Rev 2

Requisition Link

Requisition Total

107280.68

***** General Ledger Summary Section *****

Account	Amount	Remaining Budget
10 -4325-540000	6365.33	6923.67
EMERGENCY COMMUNICATIONS		
29 -4325-540000	100915.35	-95253.35
EMERGENCY PHONE SYSTEM FUND		
FURNITURE		

***** Approval/Conversion Info *****

Bill To
210 North Market Street
Oakland Building
Law Enforcement Center
Washington, NC
27889

Requisition 00000542-00 FY 2024

Acct No:
10 -4325-540000
Review:
Buyer:
Status: Released

Page 2

Vendor
EVANS CONSOLES INCORPORATED
1577 SPRING HILL RD,SUITE 450

Ship To
210 North Market Street
Oakland Building
Law Enforcement Center
Washington, NC 27889

VIENNA, VA 22182

Delivery Reference
Project NO. 23-5099 Ph 1 Rev 2

Date Ordered	Vendor Number	Date Required	Ship Via	Terms	Department
--------------	---------------	---------------	----------	-------	------------

11/27/23	030690				EMERGENCY COMMUNICATIONS
----------	--------	--	--	--	--------------------------

LN	Description / Account	Qty	Unit Price	Net Price
	Activity Date Clerk			
	Queued 11/27/23 Timothy Hickman			
	Pending Anita C Radcliffe			
	Pending Hollie I. Jones			



Beaufort County
Agenda Abstract

Meeting Date: 12/4/2023

Agenda Section: Item for Decision

Presenter: Sheriff Scott Hammonds, Sheriff's Office

Agenda Title: Request for 12 SRO Positions

Summary of Information: Sheriff Hammonds would like to discuss 12 positions for School Resource Officers.

Submitter Recommendations/Motions: Staff will follow the Commissioners direction.

Attachments:

.



Beaufort County Agenda Abstract

Meeting Date: 12/4/2023

Agenda Section: Item for Decision

Presenter: Katie Mosher, Clerk to the Board

Agenda Title: 2024 Board of Commissioners Meeting Schedule

Summary of Information: The following is the recommended 2024 Board of Commissioner meeting Schedule. Please note September 3, 2024, the meeting will be held on a Tuesday. All other meetings will be held on Monday evenings at 5:30 PM.

January 8, 2024

February 5, 2024

March 4, 2024

April 1, 2024

May 6, 2024

June 3, 2024

July 1, 2024

August 5, 2024

September 3, 2024

October 7, 2024

November 4, 2024

December 2, 2024

Planning Retreat:

Thursday, January 25, 2024

Friday, January 26, 2024

Budget Workshops:

May 13, 2024 - Manager's Recommended Budget

May 16, 2024 - General Fund

May 21, 2024 - General Fund and Enterprise fund

May 23, 2024 - Service Expansion - County & Outside Agencies

May 28, 2024 - Finalize Budget

Submitter Recommendations/Motions: Staff recommends approving the meeting schedule as presented.



Beaufort County
Agenda Abstract

Meeting Date: 12/4/2023

Agenda Section: Item for Decision

Presenter: Katie Mosher, Clerk to the Board

Agenda Title: Board/Committee Appointments

Summary of Information: The following committees and boards require a Commissioner representative. These are boards or committees that are renewed annually.

Board or Committee

Current Appointee

Animal Control/Dangerous Dog Board
College and Facilities Maintenance
Economic Development Advisory Committee
EMS Oversight Committee
Finance Committee
Greene Lamp
Highway 17 Association
Juvenile Crime Prevention Committee
RPO/TAC

RPO/TCC
Vidant Hospital Board
Water Committee

Commissioner Langley
Chairman Waters
Commissioner Booth
Commissioner Waters
Commissioners Langley, Rebholz and Waters
Commissioner Langley
Commissioner Walker
Commissioner Rebholz
Commissioner Rebholz,
Alternate: Commissioner Booth
Alternate – Commissioner Rebholz
Commissioner Langley
Commissioners Walker, Langley and Rebholz

You may elect to keep the appointments the same or choose a new representative amongst the Commissioners.

Submitter Recommendations/Motions: Staff recommends a Commissioner be chosen for the above listed boards or committees.

Attachments:



Beaufort County
Agenda Abstract

Meeting Date: 12/4/2023

Agenda Section: Item for Discussion

Presenter: Commissioner Hood Richardson

Agenda Title: Register of Deeds Budget Compliance Discussion

Summary of Information: Commissioner Richardson is requesting the Board discuss how to proceed with the Register of Deeds failure to comply with the budget ordinance.

Submitter Recommendations/Motions: Staff will follow the Boards direction.

Attachments:

.



Beaufort County
Agenda Abstract

Meeting Date: 12/4/2023

Agenda Section: Item for Discussion

Presenter: Katie Mosher, Clerk to the Board

Agenda Title: Commissioners Comments

Summary of Information: During the June 7, 2021, Board of Commissioners meeting it was agreed that each Commissioner would be allowed two (2) minutes to speak at the end of each meeting.

Submitter Recommendations/Motions: N/A

Attachments:

.