

**Beaufort County Health Department
Board of Health**

May 16, 2023 Meeting

☒ Regular Meeting ☐ Special Meeting

1) Call to Order:

The Beaufort County Board of Health (BOH) meeting was called to order at 6:00pm by Chair, David Howdy.

Members Present:

- David Howdy, DDS and Chair
- Chris Padgett, OD
- Shelia Slade, RN
- Robert Belcher, Member-at-large
- Hood Richardson, County Commissioner
- Mark Roy, Engineer
- Stewart Ham, Member-at-large
- Jessica Triche, MD, Physician

Members Absent:

- Marty Poffenberger, DVM
- Joe Hooker, Member-at-large
- Angela Biggs, PharmD

Quorum present

Staff present:

- JaNell Octigan, Health Director
- Anna Parker, Public Health Educator II
- Stacey Harris, Environmental Health Supervisor
- Pam Brinn, Advanced Practice Provider

2) Public Comment:

No public comments

3) Old Business:

Approval of March 21, 2023 meeting minutes:

David Howdy asked for a motion to approve the minutes from the March 21, 2023 meeting. Motion made by Chris Padgett to approve the minutes as written. Shelia Slade provided a second to the motion which passed with all in favor.

4) Training/Board Education:

State of the County's Health Report:

Anna Parker presented the 2022 SOTCH report. The top four priorities from the Community Health Needs Assessment were presented in relation to what actions BCHD has taken to help address these issues. Demographic and socioeconomic data was reviewed. Hood Richardson and Robert Belcher questioned the data on page 9 of the report as to the number of vacant housing units in Beaufort County. Mr. Richardson asked for the data to be checked and an email sent to board members after verifying the data. Dr. Howdy concurred with reexamining the data presented. Mrs. Octigan stated she would work on finding some local sources for this data. After the presentation, Mr. Robert Belcher referred to the data in the SOTCH report of where Beaufort County ranks below the state average in most all categories. It was discussed by Mr. Belcher that a "task force" needs to be formed with stakeholders in the county to see what can be done to improve these numbers. Mrs. Octigan presented information concerning the HRSA Rural Health Coordination Program that could help address some of these issues. After some discussion, Mr. Belcher made a motion to ask Mrs. Octigan to contact Brian Alligood, County Manager, and anyone else she sees fit and show them the SOTCH data and ask if they are interested in forming a task force to work on this problem. A second to the motion was provided by Chris Padgett. The motion was passed with all in favor, none opposed. Mrs. Octigan stated that the BC360 Leadership team, which the County Manager and many other leaders who would be vital in discussing this information with, occurs this Friday May 19th and she will add it to the agenda for discussion.

5) New Business:

Budget Amendments:

Mrs. Octigan requested Board approval for the following budget amendment:

- \$7,066 Environmental Health Food and Lodging Performance Funds

David Howdy asked for a motion to approve the budget amendment. A motion was made by Jessica Triche to accept the budget amendment as presented and a second to the motion was provided by Chris Padgett. The motion passed with all in favor, and none opposed.

Debt Write-off:

Mrs. Octigan requested that \$1,710 in uncollected fees not eligible for debt setoff to be written off. Motion made by Chris Padgett to accept the total of debt write-offs as presented. Stewart Ham provided a second to the motion which passed with all in favor.

FY24 Proposed Fee Revisions:

Mrs. Octigan requested Board approval of the proposed FY24 Fee Revisions:

CPT	Description	Current Fee	Proposed Fee
58300	IUD Insertion	\$149.00	\$161.00
58301	IUD Removal	\$154.00	\$180.00
90636	Twinrix (Hepatitis A / Hepatitis B)	\$102.00	\$106.00
90651	Gardasil 9	\$220.00	\$255.00
90675	Rabies – Intramuscular (pre/post)	\$268.00	\$300.00
90680	Rotavirus	\$110.00	\$118.00
90698	Pentacel (Dtap/IPV/Hib)	\$90.00	\$105.00
90707	MMR (Mumps, Measles, Rubella)	\$80.00	\$90.00
90713	IPV	\$33.00	\$40.00
90716	Varicella	\$138.00	\$163.00
93000	Electrocardiogram Routine Ecg W/Least 12 Leads with interpretation and report	\$37.00	\$50.00
G9873	1ST MDPP core session	\$27.50	\$38.00
G9874	4 MDPP core sessions attended	\$55.00	\$115.00
G9875	9 MDPP core sessions attended	\$99.00	\$191.00
G9876	2 MDPP core maintenance sessions attended in months 7-9; no weight loss	\$16.50	\$76.00
G9877	2 MDPP core maintenance sessions attended in months 10-12; no weight loss	\$16.50	\$76.00
G9878	2 MDPP core maintenance sessions attended in months 7-9; 5% weight loss	\$66.00	\$101.00
G9879	2 MDPP core maintenance sessions attended in months 10-12; 5% weight loss	\$66.00	\$101.00
G9880	5% weight loss in months 1-12	\$176.00	\$184.00
G9881	9% weight loss in months 1-24	\$27.50	\$38.00
G9882	2 MDPP ongoing maintenance sessions attended in months 13-15; maintained weight loss	\$55.00	\$57.00
G9883	2 MDPP ongoing maintenance sessions attended in months 16-18; maintained weight loss	\$55.00	\$57.00
G9884	2 MDPP ongoing maintenance sessions attended in months 19-21; maintained weight loss	\$55.00	\$58.00
G9885	2 MDPP ongoing maintenance sessions attended in months 22-24; maintained weight loss	\$55.00	\$58.00
G9890	Bridge payment	\$27.50	\$38.00

Environmental Health Service Fees		
Description	Fee	Proposed Fee
Site Evaluation for Wastewater System (Improvements Permit or Denial for new sites, 1 acre or less)	\$125.00	\$150.00
Permit Revision (If site plan or design flow changes)	\$100.00	\$125.00
Water Samples		
Chemical	\$75.00	\$100.00
Pesticide	\$75.00	\$100.00
Petroleum	\$75.00	\$100.00
Temporary Display Spa	\$0.00	\$75.00 plus \$25.00 each additional

A motion was made by Jessica Triche to approve the fee revisions as presented and a second to the motion was provided by Chris Padgett. The motion passed with all in favor, and none opposed.

Financial Reports:

Two financial reports for FY23 (as of 4/30/23) were reviewed and discussed with the Board:

1. Budget \$6,280,320. Expenditures 67% to budget (\$4,193,578.28)
2. Aged Accounts Total \$175,352.50. Breakdown by payor source provided on slide 10.

COVID 19 Update:

Mrs. Octigan presented and explained in detail a slide on the latest information concerning vaccines and the guidance of when vaccine is recommended based on age or compromised immune systems:

- If you have not been vaccinated against COVID-19, the CDC recommends a single bivalent COVID-19 dose.
- One bivalent COVID-19 vaccine dose is recommended for everyone ages 6 and older to be up to date, regardless of whether they previously completed their (monovalent) primary series or not.
- For children 6 months-5 years old either 2 or 3 doses of the COVID-19 vaccine - including one bivalent COVID-19 vaccine dose - will ensure you're up to date.
- Certain individuals may be eligible for an additional COVID-19 vaccine dose if:
 - They are 65 years and older who received your first bivalent COVID-19 vaccine booster at least four months ago.
 - They are 6 years and older who are moderately or severely immunocompromised and received a bivalent COVID-19 booster at least two months ago.

6) Health Director's update:

Mrs. Octigan spoke about the Community in Action Event scheduled for June 22, 2023, from 12-3pm at 7th Street Park playground in Washington. Mrs. Octigan also presented to the board that the Carni "Full" of Fun event was held on April 21st. The event was for 9th grade Beaufort County high school students and was a success! The health department also had a community baby shower event on May 5th at the Beaufort County Community College. The event was attended by 150 people.

7) Adjournment of meeting:

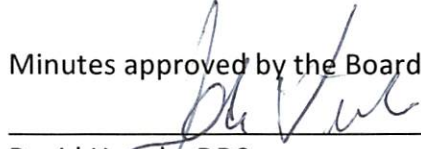
The meeting adjourned at 6:48 pm with Chris Padgett motioning for the meeting to be adjourned and Robert Belcher providing the second to the motion. The motion passed with all in favor. The next meeting is scheduled for July 18, 2023, at 6:00pm.

Minutes recorded by:



Stacey Harris, Environmental Health Supervisor
Beaufort County Health Department

Minutes approved by the Board of Health on July 18, 2023:



David Howdy, DDS
Board of Health Chair



Board of Health

May 16th, 2023

1

Old Business

- March 21, 2023 – Approval of minutes

2

Training/Education

- 2022 State of the County Health Report

3

New Business

- Debt Write-Off
- Budget Amendments
- FY24 Proposed Fee Revisions
- HRSA Rural Health Coordination Grant

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Budget Amendment

Budget amendment submitted May 1, 2023 to Board of Commissioners:

- \$7,066 Environmental Health Food & Lodging State Funds

Debt Write-Off

Request Board approval to write-off \$1,710.69 in uncollected fees on seven accounts.

- Services are over 1 year old
- No payments in over 1 year
- No Social Security Number on file or not eligible for debt setoff program
- Alert will be added to the client account to reinstate balance should client return for services



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FY 2024 Fee Schedule Revisions

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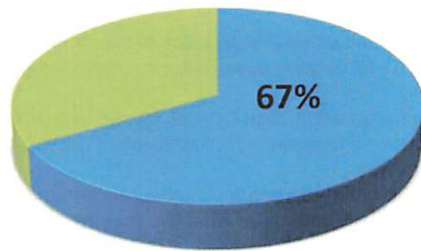
7

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FY 2023 Expenditures (as of 04/30/23)



■ Expenses \$4,193,578.28
■ Budget \$6,280,320



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Aged Accounts (as of 04/2023)

	<30	60	90	>120
Patient Pay	\$13,866.95	\$4,308.12	\$3,023.86	\$37,495.24
Insurance	\$9,395.95	\$2,561.00	\$629.00	\$500.00
Medicaid	\$13,776.05	\$1,584.73	\$504.00	\$0.00
Debt Setoff				\$87,707.60
Total \$175,352.50	\$37,038.95	\$8,453.85	\$4,156.86	\$125,702.84



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COVID-19 Vaccine Updates

•If you have not been vaccinated against COVID-19, the CDC recommends a single bivalent COVID-19 dose.

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- They are 65 years and older who received your first bivalent COVID-19 vaccine booster at least four months ago.
- They are 6 years and older who are moderately or severely immunocompromised and received a bivalent COVID-19 booster at least two months ago.

Beaufort County Health Department offers:

- Pfizer (must be 6 months and older)
- Moderna (must be 12 years and older)
- J&J (must be 18 years and older)
- Novavax (must be 12 years and older)



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March 23rd – Community in Action



Next Community in Action will take place June 22nd, 12:00-3:00pm, at 7th Street Park & Playground, John Small Avenue, Washington



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Carni-FULL of Fun! – April 21st



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Community Baby Shower – May 5th



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