

Beaufort County Board of Commissioners
Monday, July 10, 2023, Agenda
136 W 2nd Street, Washington, NC 27889

- A pre-meeting prayer will be offered by Pastor Darren Walker of First Free Will Baptist Church of Washington for those who wish to participate.

A) Call to Order – Chairman Waters		5:30 PM
B) Pledge of Allegiance		
C) Conflict of Interest Disclosure Statement	2	5:35 PM
D) Approval of Agenda – Chairman Waters		
E) Items for Presentation		
1. Service Awards Presentation – Deloris Creasman, Human Resource Director	3	4:40 PM
F) Public Comments	4	5:45 PM
G) Legislative Updates for Elected Officials	5	5:50 PM
H) Items for Consent		5:55 PM
1. Surplus, Health Department – JaNell Octigan, Health Director	6	
2. Health FY24 Influenza Purchase – JaNell Octigan, Health Director	7	
3. Camp Bodie Fireworks Permission – Chris Newkirk, Emergency Services Director	13	
4. Tax Office Refunds Over \$100 – Lloyd Salter, Tax Assessor and Wyn Kinion, Tax Collector	14	
5. Interdepartmental Reallocations – Anita Radcliffe, Finance Officer	19	
6. Mid-East Commission Planning Contract – Brian Alligood, County Manager	20	
7. Appointment and Reappointment to the Washington Enlarged Board of Adjustment Katie Mosher, Clerk to the Board	28	
8. Reappointment to ABC Board – Katie Mosher, Clerk to the Board	31	
9. Reappointment to the BCCC Board of Trustees – Katie Mosher, Clerk to the Board	33	
10. Board Minutes Approval – Katie Mosher, Clerk to the Board	36	
I) Item for Discussion – Public Works		
1. Solid Waste Update – Christina Smith, Public Works	115	6:00 PM
J) Item for Decision – Tax Assessor		
1. County Line Review – Lloyd Salter, Tax Assessor	130	6:10 PM
K) Item for Discussion and Decision – Emergency Services		
1. Office of the State Fire Marshall Presentation, Pamlico Beach - Chris Newkirk, Emergency Services Director	133	6:15 PM
2. EMS 6 Remount Procurement – Chris Newkirk and Jeff Hibbard, Emergency Services	136	6:20 PM
L) Item for Decision – Clerk to the Board		
1. 2023 NCACC Voting Delegate – Katie Mosher, Clerk to the Board	140	6:25 PM
M) Item for Discussion and Decision – Commissioner Richardson		
1. Beaufort County School Discussion – Commissioner Richardson	141	6:30 PM
2. Update on Cable TV Services – Commissioner Richardson	142	6:35 PM
3. Election Integrity Resolution – Commissioner Richardson	143	6:40 PM
N) Commissioner Comments		



Beaufort County Agenda Abstract

Meeting Date: 7/10/2023

Presenter: Katie Mosher, Clerk to the Board

Agenda Title: Conflict of Interest Disclosure Statement

Summary of Information: The Beaufort County Code of Ethics states that "the stability and proper operation of democratic representative government depends upon the continuing consent of the governed, upon the public confidence in the integrity of the government and upon responsible exercise of the trust conferred by the people." It further states that Commissioners should obey the law; should uphold the integrity and independence of their office; should avoid impropriety and the appearance of impropriety in all their activities; and should perform the duties of their office diligently.

In recognition of these goals and in keeping with the ethical standards of conduct for public officials, disclosure of interest in legislative action must be stated for the public record. Commissioners who have an interest in any official act or action before the Commission shall publicly disclose on the record the nature and extent of such interest and shall withdraw from any consideration of the matter if excused by the Commissioner pursuant to G.S. 153A-44.

Is there any Commissioner who wishes to make a disclosure regarding any matter that is before the Board?

Submitter Recommendations/Motions:

Attachments:



Beaufort County
Agenda Abstract

Meeting Date: 7/10/2023

Agenda Section: Item for Presentation

Presenter: Deloris Creasman, Human Resources

Agenda Title: Service Award Presentations

Summary of Information: The following people are being presented service awards for their years of service to Beaufort County.

Vaneice Boston-Brown – DSS – 5 years

Linwood Waters – Sheriff's office – 10 years

Jennifer O'Neal – DSS – 15 years

Andrea Starkie – DSS – 15 years

Pamela Brinn – Health dept – 20 years

Submitter Recommendations/Motions: N/A

Attachments:



Beaufort County
Agenda Abstract

Meeting Date: 7/10/2023

Presenter: Katie Mosher, Clerk to the Board

Agenda Title: Public Comments

Name

Contact Information

Submitter Recommendations/Motions: No motion necessary. Discussion only.

Attachments:



Beaufort County
Agenda Abstract

Meeting Date: 7/10/2023

Agenda Section: Item for Discussion

Presenter: Katie Mosher, Clerk to the Board

Agenda Title: Legislative Updates for Elected Officials

Summary of Information: During the May 4, 2020, Board of Commissioners meeting, in a vote of 6 to 1, The Beaufort County Board of Commissioners approved allowing County Representatives 15 minutes to speak and receive questions during regular Board meetings each month.

Submitter Recommendations/Motions: N/A

Attachments:

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Beaufort County
Agenda Abstract

Meeting Date: 7/10/2023

Agenda Section: Item for Consent

Presenter: JaNell Octigan, Public Health Director

Agenda Title: Health Department Surplus

Summary of Information: The Health Department is requesting to surplus the following items that are outdated and have been replaced.

- | | |
|--------------------------------|------------------|
| 1. HP Prodesk 600 | SN: MXL9413J0Y |
| 2. HP Probook 450 | SN: 5CD9221Q10 |
| 3. HP Elitebook x360 | SN: 5CG912B0SX |
| 4. HP Probook 650 G4 | SN: 5CG911436C |
| 5. HP Elitebook X360 1040 G6 | SN: 5CG0129J4Y |
| 6. HP Probook 450 | SN: 5CD0136PPV |
| 7. HP Zbook 15 G4 | SN: CND83803WB |
| 8. HP Prodesk | SN: MXL0083L12 |
| 9. HP Zbook 15 G4 | SN: CND83803SS |
| 10. HP Prodesk 600 | SN: MXL9413J18 |
| 11. HP Color LaserJet CP4005DN | SN: JPRLB64045 |
| 12. HP Mobile Printer | SN: MY7715Z1QP |
| 13. APC Smart UPS 2200 | SN: AS1403142481 |
| 14. HP MFP M225dw | SN: CNB8J3Z8LT |

Submitter Recommendations/Motions: Staff recommend the approval of the surplus request.

Attachments:



Beaufort County
Agenda Abstract

Meeting Date: 7/10/2023

Agenda Section: Item for Consent

Presenter: JaNell Octigan, Public Health Director

Agenda Title: Health FY24 Influenza Purchase

Summary of Information: Request to approve the purchase of annual influenza vaccine from Sanofi Pasteur. Sanofi Pasteur is the sole source vendor of Fluzone. The total purchase requisition request is \$57,640.12.

- Fluzone High Dose Quadrivalent, Qty 62 (620 doses)
- Fluzone Quadrivalent Preservative Free, Qty 3 (30 doses)
- Fluzone Quadrivalent Multi-Dose vials, Qty 95 (950 doses)

Submitter Recommendations/Motions: Staff recommend approving the purchase order request as presented.

Attachments:

1. Sole Source

EXHIBIT C
SOLE SOURCE JUSTIFICATION FORM

This form must be completed for all Sole Source purchase requests and submitted to the Purchasing Agent for approval **prior** to obtaining **County Manager** approval; or submitting a Consent Item for **BOCC** approval.

For informal purchases not requiring **County Manager** or **BOCC** approval, the completed form must accompany the Purchase Requisition whenever a sole source purchase is requested. However, I am requesting sole source approval based on the following criteria.

Requestor: **Sara Graham**
Requestor:
Title: **Business Officer I**
Phone: **252-940-6537**

Date: **06/28/23**
Department: **Public Health**

Requisition:
Number:
Amount: **\$57,640.12**

Product: **Fluzone Influenza Vaccine**

I am aware that N.C.G.S. 143-129 and the Countywide Procurement Policy mandates that Beaufort County procure all apparatus, supplies, materials and equipment totaling \$30,000 or more by competitively bidding.

1. Recommended Sole Source Vendor:

Company Name: Sanofi Pasteur
Contact Name: _____
Address: 12458 Collections Center Drive
City, State, Zip: Chicago, IL 60693
Telephone: ()

2. Is the recommended company the manufacturer? Yes X No _____

3. Does the manufacturer sell the item(s) through a distributor? Yes _____ No X

SOLE SOURCE RATIONALE

A specific contractor is the only source of the required item because (check all that apply):

X The required items are **proprietary to the Contractor**

_____ A specific item is needed:

_____ to be compiled or interchangeable with existing hardware

_____ as spare or replacement hardware

_____ for the repair or modification of existing hardware

_____ for technical evaluation or test
_____ Other (provide information below)

_____ There is a **substantial technical risk** in contracting with any other contractor, thereby making that an unacceptable course of action (e.g. where only one contractor has been successful to date in implementing a difficult manufacturing process). *In a brief explanation, provide supporting evidence of other contractors with relevant capabilities and emphasize their inability to overcome the substantial technical risk.*

_____ The requested product is essential in maintaining standardization and the use of another product require considerable time and money to implement or evaluate.

_____ The product must be compatible to existing equipment in order to operate adequately; or maintain existing warranties.

Is this project is technology related, has it been reviewed and approved by IST?

_____ No (If No, you must complete this process before submitting the sole source form)

_____ Yes (if Yes, provide IST Project List documentation or the date of IST approval so we may confirm the project status.) IST Approval Date: _____

1. Provide detailed information about why you need to acquire these goods:

2. Has your department bought these goods in the past? X Yes _____ No

a. Who was the contractor/supplier? Sanofi Pasteur

b. Was the requirement competitively bid or declared a sole source? Sole Source

c. What was the last date and price paid for goods? FY23 \$53,653.47

3. Why are the requested goods the only item that can satisfy your requirements? Indicate the unique features of the product that are not available in any other product. Provide specific, quantifiable factors and qualifications. Fluzone Influenza Vaccine is only manufactured by Sanofi

4. Were alternative goods evaluated? _____ Yes X No

4a. If yes, what were they and why were they unacceptable? Please be specific with regard to features, characteristics, requirements, capabilities and compatibility.

4b. If no, why were alternatives not evaluated? Fluzone Influenza Vaccine is only manufactured by Sanofi

5. What efforts were made to get the best price possible? Sanofi Pasteur offers a prompt pay discount

6. Will this purchase obligate the County to this vendor for future purchases?
_____ Yes X No

6a. If yes, please provide details regarding future obligations and/or needs:

7. Why is the price for this purchase considered to be fair and reasonable?

Consistent with pricing for influenza vaccine

8. What will be the financial or other impact to your department if this sole source is not approved and a competitive bid is required?

Influenza vaccine must be ordered in a timely manner to meet the community's need at the start of flu season.

TERM

 X One Time Purchase (For FY24)

 Ongoing Purchase

Procurement begin Date: 07/01/23

Procurement end date:

I certify that the above information is true and correct and that I have no financial or other beneficial interest in the vendor or product.

Sara Graham
Requestor/Responsible Person

Date: 06/28/23

Janell Octigan
Department Head

Date: Jun 28, 2023

Hollie Jones
Hollie Jones (Jun 28, 2023 10:39 EDT)
Purchasing Agent

Date: Jun 28, 2023

Bill To
1436 Highland Drive
Health Department

Washington, NC
27889

Requisition 00000007-00 FY 2024

Acct No:
10 -5120-523900
Review:
Buyer: 265hijon
Status: Released

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Vendor
SANOFI PASTEUR, INC.
12458 COLLECTIONS CENTER DRIVE

CHICAGO, IL 60693

Ship To
1436 Highland Drive
Health Department

Washington, NC 27889

Date Ordered	Vendor Number	Date Required	Ship Via	Terms	Department	
07/05/23	018949				HEALTH-IMMUNIZATION	
LN Description / Account				Qty	Unit Price	Net Price
001 Fluzone Quadrivalent PFS				3.00 EACH	186.22000	558.66
1 10 -5120-523900						558.66
Ship To 1436 Highland Drive Health Department Washington, NC 27889						
002 Fluzone High Dose Quadrivalent Influenza Vaccine				62.00 EACH	637.06000	39497.72
1 10 -5120-523900						39497.72
Ship To 1436 Highland Drive Health Department Washington, NC 27889						
003 Fluzone Quadrivalent Influenza Vaccine Mult Dose Vial				95.00 EACH	172.46042	16383.74
1 10 -5120-523900						16383.74

Bill To
1436 Highland Drive
Health Department

Washington, NC
27889

Requisition 00000007-00 FY 2024

Acct No:
10 -5120-523900
Review:
Buyer: 265hijon
Status: Released

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Vendor
SANOFI PASTEUR, INC.
12458 COLLECTIONS CENTER DRIVE

CHICAGO, IL 60693

Ship To
1436 Highland Drive
Health Department

Washington, NC 27889

Date Ordered	Vendor Number	Date Required	Ship Via	Terms	Department
07/05/23	018949				HEALTH-IMMUNIZATION
LN Description / Account			Qty	Unit Price	Net Price
Ship To 1436 Highland Drive Health Department Washington, NC 27889					
004 Excise Tax			1.00 EACH	1200.00000	1200.00
1 10 -5120-523900					1200.00
Ship To 1436 Highland Drive Health Department Washington, NC 27889					

[Requisition Link](#)

Requisition Total 57640.12

***** General Ledger Summary Section *****

Account	Amount	Remaining Budget
10 -5120-523900	57640.12	72359.88

HEALTH-IMMUNIZATION

***** Approval/Conversion Info *****

Activity	Date	Clerk	Comment
Approved	07/05/23	Sharon JaNell Octigan	Auto approved by: 265sgrah



Beaufort County
Agenda Abstract

Meeting Date: 7/10/2023

Agenda Section: Item for Consent

Presenter: Chris Newkirk, Emergency Services Director

Agenda Title: Camp Bodie Fireworks Permission

Summary of Information: The East Carolina Boy Scout Council respectfully request approval for a fireworks display on Tuesday, July 4th, 2023. Fireworks would be launched from the Pamlico Sea Base at the Camp Boddie campus in Blounts Creek. This 15-minute display is scheduled to begin at 9:15pm and will be the conclusion of their Independence Day celebration.

Submitter Recommendations/Motions: Staff recommends approval of the fireworks permit.

Attachments:



Beaufort County
Agenda Abstract

Meeting Date: 7/10/2023

Agenda Section: Item for Consent

Presenter: Lloyd Salter, Tax Assessor and Wyn Kinion, Tax Collector

Agenda Title: Tax Office Refunds Over \$100

Summary of Information: The Tax Offices are asking for approval to refund the attached overpayments that are over \$100.00.

Submitter Recommendations/Motions: Staff recommends approval of refunds over \$100.00.

Attachments:

1. Assessor Refunds
2. Collector Refunds



North Carolina Vehicle Tax System

Remaining May and June VTS Refunds 2023

NCVTS Pending Refund report

Report Date 6/30/2023 3:21:41 PM

Payee Name	Primary Owner	Secondary Owner	Refund Description	Refund Reason	Create Date	Tax Jurisdiction	Lewy Type	Change	Interest Change	Total Change
AHEARN, CRYSTAL ALLEN	AHEARN, CRYSTAL ALLEN	AHEARN, NEAL PATRICK	Refund Generated due to proration on Bill #0069560801-2022-2022-0000-00	Vehicle Sold	06/16/2023	G01	Tax	(\$146.77)	\$0.00	(\$146.77)
						F63	Tax	(\$9.63)	\$0.00	(\$9.63)
						E09	Tax	(\$11.74)	\$0.00	(\$11.74)
									Refund	\$168.14
ALLIGOOD, DOUGLAS LEE	ALLIGOOD, DOUGLAS LEE		Refund Generated due to proration on Bill #0069807212-2022-2022-0000-00	Vehicle Sold	06/15/2023	G01	Tax	(\$102.50)	\$0.00	(\$102.50)
						F63	Tax	(\$6.72)	\$0.00	(\$6.72)
						ER	Tax	(\$8.20)	\$0.00	(\$8.20)
									Refund	\$117.42
ALLIGOOD, DOUGLAS LEE	ALLIGOOD, DOUGLAS LEE		Refund Generated due to proration on Bill #0059554155-2022-2022-0000-00	Vehicle Sold	06/15/2023	G01	Tax	(\$166.60)	\$0.00	(\$166.60)
						F63	Tax	(\$10.93)	\$0.00	(\$10.93)
						ER	Tax	(\$13.33)	\$0.00	(\$13.33)
									Refund	\$190.86
BLACKWELL, DANNY WADE	BLACKWELL, DANNY WADE		Refund Generated due to proration on Bill #0052571064-2022-2022-0000-00	Vehicle Sold	06/27/2023	G01	Tax	(\$129.31)	\$0.00	(\$129.31)
						F63	Tax	(\$8.48)	\$0.00	(\$8.48)
						E02	Tax	(\$10.35)	\$0.00	(\$10.35)
									Refund	\$148.14
CLARK, DOUGLAS BRENTON	CLARK, DOUGLAS BRENTON		Refund Generated due to proration on Bill #0071720713-2022-2022-0000-00	Vehicle Sold	06/26/2023	G01	Tax	(\$848.72)	\$0.00	(\$848.72)
						C05	Tax	(\$801.19)	\$0.00	(\$801.19)
									Refund	\$1649.91
COCHRAN, PHILIP ELLIOT	COCHRAN, PHILIP ELLIOT		Refund Generated due to proration on Bill #0068576708-2022-2022-0000-00	Vehicle Sold	06/09/2023	G01	Tax	(\$126.13)	\$0.00	(\$126.13)
						F63	Tax	(\$8.27)	\$0.00	(\$8.27)
						E05	Tax	(\$7.06)	\$0.00	(\$7.06)
									Refund	\$141.46



North Carolina Vehicle Tax System

Remaining May and June VTS Refunds 2023

NCVTS Pending Refund report

Report Date 6/30/2023 3:21:41 PM

JOHNSON, HAROLD LLOYD III	JOHNSON, HAROLD LLOYD III	Refund Generated due to proration on Bill #0069921030-2022-2022-0000-00	Vehicle Sold	06/21/2023	G01	Tax	(\$107.76)	\$0.00	(\$107.76)
					F63	Tax	(\$7.07)	\$0.00	(\$7.07)
					E05	Tax	(\$6.03)	\$0.00	(\$6.03)
								Refund	\$120.86
MARIANI, RICHARD JAMES	MARIANI, RICHARD JAMES	Refund Generated due to proration on Bill #0066044164-2022-2022-0000-00	Vehicle Sold	06/08/2023	G01	Tax	(\$229.74)	\$0.00	(\$229.74)
					F60	Tax	(\$15.80)	\$0.00	(\$15.80)
					E12	Tax	(\$18.38)	\$0.00	(\$18.38)
								Refund	\$263.92
PITT COUNTY TAX ADMINISTRATI ON	STAMATIS, TIMOTHY EDWARDS	Abstract #:0071523279-2022, Timothy Edwards Stamatis, vin #1GC1KXCGXDF241972, 2013 Chev Truck	Change of County	06/26/2023	G01	Tax	(\$133.63)	\$0.00	(\$133.63)
					C01	Tax	(\$124.00)	\$0.00	(\$124.00)
					C01	Vehicle Fee	(\$5.00)	\$0.00	(\$5.00)
								Refund	\$262.63
RESPESS, BECKY SMITH	RESPESS, BECKY SMITH	Refund Generated due to proration on Bill #0070721332-2022-2022-0000-00	Vehicle Sold	06/29/2023	G01	Tax	(\$130.56)	\$0.00	(\$130.56)
					F63	Tax	(\$8.56)	\$0.00	(\$8.56)
					E05	Tax	(\$7.31)	\$0.00	(\$7.31)
								Refund	\$146.43
STOKES, ALAN HUNTLEY	STOKES, ALAN HUNTLEY	Refund Generated due to proration on Bill #0068106898-2022-2022-0000-00	Vehicle Sold	06/08/2023	G01	Tax	(\$85.49)	\$0.00	(\$85.49)
					C01	Tax	(\$79.34)	\$0.00	(\$79.34)
					C01	Vehicle Fee	\$0.00	\$0.00	\$0.00
								Refund	\$164.83
ZEFERINO JOSE, JEREMY	ZEFERINO JOSE, JEREMY	Refund Generated due to proration on Bill #0072064643-2022-2022-0000-00	Vehicle Sold	06/27/2023	G01	Tax	(\$60.73)	\$0.00	(\$60.73)
					C01	Tax	(\$56.36)	\$0.00	(\$56.36)
					C01	Vehicle Fee	\$0.00	\$0.00	\$0.00
								Refund	\$117.09
WILMOT, KEVIN WILLIAM	WILMOT, KEVIN WILLIAM	Refund Generated due to proration on Bill #0069914947-2022-2022-0000-00	Vehicle Sold	05/30/2023	G01	Tax	(\$368.93)	\$0.00	(\$368.93)
					F63	Tax	(\$24.20)	\$0.00	(\$24.20)
					E02	Tax	(\$29.52)	\$0.00	(\$29.52)
								Refund	\$422.65

Report Parameters: Refund Status: ONHOLD
Default Sort-By: Refund date, Refund Recipient Name, Refund Recipient Address

Trans #	Refund Recipient Name	Refund Address	Refund Description	Opid	Transaction Finance sent Date	Ref Refund Amount un (\$)
922599	CHRISTIE NORMAN	115 BAKER DR WASHINGTON,NC 27889	Refund on Bill # 0009538024-2019- 2019-0000-00	DPCREL	6/14/2023 7:00:07 PM	179.64
922600	CHRISTIE NORMAN	115 BAKER DR WASHINGTON,NC 27889	Refund on Bill # 0009538024-2018- 2018-0000-00	DPCREL	6/14/2023 7:00:07 PM	262.95
922840	SHAMEKA RODGERS	1013 VAN NORDEN ST WASHINGTON,NC 27889	Refund on Bill # 0009523423-2022- 2022-0000-00	DPCREL	6/28/2023 7:00:08 PM	182.72
922842	SHAMEKA RODGERS	1794 ASBURY CHURCH RD WASHINGTON,NC 27889	Refund on Bill # 0009523423-2019- 2019-0000-00	DPCREL	6/28/2023 7:00:08 PM	162.10

Report Parameters: Refund Status: ONHOLD
Default Sort-By: Refund date, Refund Recipient Name, Refund Recipient Address

Trans #	Refund Recipient Name	Refund Address	Refund Description	Refund Amount (\$)
905964	MACK ALLEN PAUL, III	PAUL, MACK ALLEN III 519 BANKS ST RALEIGH, NC 27604	Overpayment on Payment of CHECK on Bill # 0000027655-2022-0000-00 of	356.71
906944	FISHING CREEK PROPERTIES LLC	275 PAMLICO ST BELHAVEN, NC 27810	Overpayment on Payment of CHECK on Bill # 0000001375-2022-0000-00 of	119.44
912757	JO ANN FOSTER BOYD	3340 HARVEY RD WASHINGTON, NC 27889	Refund on Bill # 0000000357-2022-0000-00 of	222.91
912782	JUSTIN DAVID BLACKMAN	7283 TERRA CEIA RD PANTEGO, NC 27860	Refund on Bill # 0000039814-2022-0000-00 of	322.20
913633	CHARLES KEITH RESPESS, JR	21258 NC HWY 32 N PANTEGO, NC 27860	Overpayment on Payment of OTHER on Bill # 0000008523-2022-0070-00 of	103.16
918125	TERRY D SMITHWICK	241 MOSS WAY WASHINGTON, NC 27889	Overpayment on Payment of CHECK on Bill # 0009536871-2022-0000-00 of	171.46
919478	MONICA MAYO MUNOZ	3356 KURT DRIVE LA GRANGE, NC 28551	Overpayment on Payment of CHECK on Bill # 0000024181-2017-0000-00 of	124.66
919491	JOSHUA LEE LATHAM	5731 US HIGHWAY 264 E WASHINGTON, NC 27889	Overpayment on Payment of CHECK on Bill # 0009527581-2017-0000-00 of	132.00
921463	ANTHONY MICHAEL BEAL	BEAL, ANTHONY MICHAEL 5445 VOA RD WASHINGTON NC 27889	Overpayment on Payment of CHECK on Bill # 0009497060-2013-0000-00 of	874.61
921513	JOSHUA MARKLAND	412 N BONNER ST WASHINGTON, NC 27889	Refund on Bill # 0009540877-2019-2019-0000-00 of	132.14
921514	JOSHUA MARKLAND	412 N BONNER ST WASHINGTON, NC 27889	Refund on Bill # 0009540877-2020-2020-0000-00 of	124.01
922466	ANTHONY CRAIG BADGER	P O BOX 398 GRANTSBORO, NC 28529	Overpayment on Payment of CHECK on Bill # 0000044137-2015-0000-00 of	365.28
922565	EDDIE A MOORE	434 GRAY ROAD CHOCOWINITY, NC 27817	Overpayment on Payment of CHECK on Bill # 0000019265-2022-0000-00 of	165.47
922599	CHRISTIE NORMAN	115 BAKER DR WASHINGTON, NC 27889	Refund on Bill # 0009538024-2019-2019-0000-00 of	179.64
922600	CHRISTIE NORMAN	115 BAKER DR WASHINGTON, NC 27889	Refund on Bill # 0009538024-2018-2018-0000-00 of	262.95
922695	VLADISLAV OLEYNIK	345 ROCKY HILLS ROAD PITTSBORO, NC 27312	Overpayment on Payment of CHECK on Bill # 0000042058-2014-2014-0000-00 of	1,249.38
922719	BEAUFORT COUNTY INSPECTIONS	220 N MARKET ST WASHINGTON, NC 27889	Overpayment on Payment of CHECK on Bill # 0000042955-2023-0000-00 of	200.00
922767	MAURICIO R RAMIREZ	15596 NC HWY 33 E BLOUNTS CREEK, NC 27814	Overpayment on Payment of CHECK on Bill # 0000034182-2022-0000-00 of	177.53
922767	JOSHUA W HOPKINS	2063 TUNSTALL SWAMP RD AURORA, NC 27806	Overpayment on Payment of CHECK on Bill # 0000008997-2022-0000-00 of	132.25
922840	SHAMEKA RODGERS	1013 VAN NORDEN ST WASHINGTON, NC 27889	Refund on Bill # 0009523423-2022-0000-00 of	182.72
922842	SHAMEKA RODGERS	1794 ASBURY CHURCH RD WASHINGTON, NC 27889	Refund on Bill # 0009523423-2019-2019-0000-00 of	162.10
921104	FERNANDO COTA URTUSUATEGUI	133 VREUGDENHIL RD PANTEGO, NC 27860	Refund on Bill # 0009523442-2015-2015-0000-00 of	152.42



Beaufort County
Agenda Abstract

Meeting Date: 7/10/23

Agenda Section: Item for Consent

Presenter: Anita Radcliffe, Finance Officer

Agenda Title: Reporting of Inter-Departmental Reallocations by County Manager and Board Approval of Budgetary Reallocations

Summary of Information: Transfers of funds between the following departments within the General Fund were approved by the County Manager and completed without increasing the overall FY 22/23 County budget. These reallocations were necessary to ensure budgetary compliance at year end and are being reported to the Board of Commissioner's as authorized in the FY 22/23 Budget Ordinance.

Manager Approved:

Governing Board	\$16,800
County Manager	(16,800)
Emergency Management	11,000
Fire Protection	(11,000)
Economic Development	9,410
County Manager	(9,410)
Transfer to E-911 Surcharge	18,743
Non-Departmental	<u>(18,743)</u>
Total Net Change	-

The following transfer within the Sheriff's Office functional area of operations and line-item transfers within the Worker's Compensation Fund and E-911 Surcharge Fund are needed to ensure budgetary compliance at year end without increasing the overall County budget.

Needs Board Approval:

Sheriff's Office (Capital)	\$ 3,600
Sheriff's Office (Salaries)	(3,600)
General Fund WC Claims	10,000
Water Fund WC Claims	(10,000)
E-911 Surcharge Telephone Exp.	2,000
E-911 Surcharge Training Exp.	<u>(2,000)</u>
Total Net Change	-

Submitter Recommendations/Motions: Staff recommends approval of the budget transfers.



**Beaufort County
Agenda Abstract**

Meeting Date: 7/10/2023

Agenda Section: Item for Consent

Presenter: Brian M. Alligood, County Manager

Agenda Title: Mid-East Commission Planning Contract

Summary of Information: Attached is the FY 23-24 planning contract with the Mid-East Commission. The contract provides planning services for FY 23-24. It is payable based on hours of work but will not exceed \$60,000 for all work during the year. Funds have been appropriated in the FY 23-24 budget for this contract.

Fiscal Impact: Not-to-exceed \$60,000.

Submitter Recommendations/Motions: Approve the FY 23-24 Mid-East planning contract in an amount not-to-exceed \$60,000.

Attachments:

1. FY 23-24 Mid-East Planning Contract



People Working Together

1502 North Market Street, Suite A Washington, North Carolina 27889
www.mideastcom.org
Phone: (252) 946-8043 Fax: (252) 946-5489

Brian Alligood
Beaufort County Manager
121 W. Third Street
Washington, NC 27889

Dear Brian Alligood,

First let me thank you for allowing the Mid-East Commission to provide your local government with Planning and Zoning Administration Services. We value our partnership and appreciate your confidence in our ability to deliver these services.

Given the new fiscal year is quickly approaching and for your consideration, I have taken the liberty to draft the enclosed 2023-2024 contract for these same services. There is no price increase.

Please let me know if you would like to discuss the proposed contract's Scope of Work, or if you have any questions or concerns. My job is to ensure you get the needed services. My contact information can be found below.

Thank you for your continued partnership.

Respectfully submitted,

Pat Harris, Director
Planning, Economic Development & Community Services
Mid-East Commission
1502 N. Market St., Suite A
Washington, NC 27889
(t) 252.974.1823
pharris@mideastcom.org

Serving: Beaufort County • Bertie County • Hertford County • Martin County • Pitt County

"Auxiliary aids and services are available upon request to individuals with disabilities."
Relay numbers for the Hearing Impaired: (TTY) 1-800-735-2962 (voice) 1-800-735-8262

MID-EAST COMMISSION

Planning and Zoning Administration Services Contract July 1, 2023 – June 30, 2024

THIS AGREEMENT, made this _____ day of _____ 2023, by and between the Mid-East Commission, hereinafter called the “Commission”, and Beaufort County, North Carolina, hereinafter called the “County.”

WITNESSETH

WHEREAS, the Commission operates to provide Planning and Technical Assistance to Local Governments in Region Q, and

WHEREAS, the County has requested the assistance of the Commission.

NOW, THEREFORE, the Commission and the County mutually agree as follows:

1. Employment and Scope of Work

The County hereby agrees to engage the Commission and the Commission agrees to perform in a satisfactory and proper manner the work as described in the detailed “Scope of Services” set forth in Exhibit A, attached hereto, and by this reference made a part hereof.

2. Length of Contract

The work of the Commission shall commence on or after the 1st day of July 2021, and shall be undertaken and completed in such sequence as to assure expeditious completion in light of the purposes of this Contract; but, in any event, the work required herein shall not extend beyond the Scope of Services set forth in Exhibit A, and this contract and all conditions of this contract shall expire on the 30th day of June 2022.

3. Assignability

The Commission shall not assign any interest in this Contract, and shall not transfer any interest in the same whether by assignment or substitution, without the prior written consent of the County, unless specifically contained in the Scope of Work.

4. Compensation and Method of Payment

The County will pay the Commission for the services provided hereunder, based upon an hourly rate for actual hours of work provided to the County by the Commission staff. Associated travel costs authorized by the County will be an extra charge. Such travel will include periodic (monthly) trips around the County for Code Enforcement purposes.

The total of services, not to exceed \$60,000.00, is described on page 4, Exhibit A, Scope of Services.

The Commission will issue an invoice to the County on a Monthly basis. The County will issue a check to the Commission upon receipt of the agreed upon services as set forth in Exhibit A.

5. Termination of Contract for Cause

The County shall have the right to terminate this Contract by giving written notice to the Commission of such termination forty-five (45) days before such effective date.

The Commission may also terminate this contract for any reasons associated to its workload, time constraints, and the like. If the Commission feels that it cannot complete the work for any of the aforementioned reasons, it shall have the right to terminate this contract by giving written notice to the County of such termination forty-five days before such effective date.

6. Changes

The County may from time to time request changes in the Scope of Work or services to be performed by the Commission hereunder. Such changes, including any increases or decreases in the Commission compensation, which are mutually agreed upon by and between the County and the Commission, shall be incorporated as written amendments to the Contract.

7. Records

The Commission shall maintain financial records pertaining to this Contract for three years after final settlement of the Contract or until cleared by audit.

8. Access to Records

The Commission shall have access to all pertinent records of the County to assist the Commission staff in providing planning and technical services and as a part of this contract to assure that proper recordkeeping is maintained.

9. Interest of Contractor

The Commission covenants that it presently has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of services required to be performed under this contract. The Commission further covenants that in the performance of this contract no person having any such interest shall knowingly be employed.

10. Findings Confidential

Any reports, information, data, etc. given to or prepared or assembled by the Commission under this contract which requests to be kept confidential shall not be made available to any individual or organization other than the County.

11. Complete Agreement

The Contract contains the complete agreement of the Parties and may not be modified in any respect except by written amendment hereto.

12. Applicable Laws

The Parties agree that this document is to be governed, construed, and enforced in accordance with all of the laws of the State of North Carolina.

By: _____
N. Bryant Buck, Executive Director
Mid-East Commission

By: _____
Brian Alligood, Manager
Beaufort County

Date: _____

Date: _____

Attest: _____

Attest: _____

This instrument has been pre-audited
in the manner required by the Local
Government Budget and Fiscal
Control Act.

Signed: _____
Anita Radcliffe, Finance Officer

EXHIBIT A SCOPE OF SERVICES

For consideration of the hourly rate as set forth below, the Mid-East Commission will make available to Beaufort County, the following Planning Administration Services on an on-going basis:

PROFESSIONAL SERVICES:

1. Review of Subdivision Applications.
2. Interpretation of Land Use regulations.
3. Notification of violators and coordination with County Attorney.
4. Review of Special Use Requests.
5. Report to Planning Board on pertinent activities.
6. Preparation for and attendance at Planning Board, Board of Adjustment, and County Commissioner meetings.
7. Issuance of Subdivision Compliance Certificates.
8. Administration of Subdivision, Mobile Home, Camper, Junkyard, Billboard, and all other Land Use Regulations.
9. Review and administration of Addressing Ordinance.
10. Assistance as requested with updates to Countywide GIS/E-911 Database.
11. Preparation and Revision of Land Use Regulations/Ordinances.
12. Review and adherence to Commercial Developmental Ordinances.
13. Processing of Major and Minor Subdivisions from inception to completion.
14. Review and administration of Special Subdivisions.

HOURLY RATE: the Commission's hourly rate for actual work by the planner or support staff shall be as follows:

<u>PERSONNEL</u>	<u>RESPONSIBILITY</u>	<u>COST PER HOUR</u>
Executive Director	General Supervision	No Additional Charge
Planning Director	Overall Program Supervision	\$85.00
Professional Planner	Review, Analysis, and Recommendations	\$85.00
Admin. Assistant	Administrative Support	No Additional Charge

The hourly rate includes salary, fringe benefits, indirect costs and normal travel to perform services. If out of town meetings are required, the planner will be compensated at a rate in accordance with current IRS and Federal regulations, and the County will bear all pertinent registration fees, meals, and overnight costs. For such meetings, the hourly rate will apply only to actual travel time and meeting time.

- NOTE 1: The Planner will attend night meetings on an "as can" basis as needed.
- NOTE 2: Individual projects of a major nature such as annexation feasibility studies, ordinance updates, or others will be considered separate projects and the County must request individual project proposal estimates.

NOTE 3: Extraordinary postage, e.g., mass/accountable mailings and other than ordinary coping on a Mid-East Commission cost basis.

Bill To
 121 West 3rd Street
 Administration Building
 Washington, NC
 27889

Requisition 00000014-00 FY 2024

Acct No:
 10 -4900-519501
 Review:
 Buyer:
 Status: Released

Page 1

Vendor
 MID-EAST COMMISSION
 1502 N MARKET STREET, SUITE A
 WASHINGTON, NC 27889

Ship To
 121 West 3rd Street
 Administration Building
 Washington, NC 27889

Date Ordered	Vendor Number	Date Required	Ship Via	Terms	Department	
07/05/23	000498				COUNTY MANAGER	
LN Description / Account				Qty	Unit Price	Net Price
001 Planning and Zoning Admin Services for FY 23-24 (NTE)				1.00	60000.00000	60000.00
The Above Line Item Is For Department:				EACH	PLANNING	
1 10 -4900-519501						60000.00
Ship To 121 West 3rd Street Administration Building Washington, NC 27889						

[Requisition Link](#)

Requisition Total

60000.00

***** General Ledger Summary Section *****

Account	Amount	Remaining Budget
10 -4900-519501	60000.00	.00
PLANNING, COMMUNITY/ECON.DEV.		

***** Approval/Conversion Info *****

Activity	Date	Clerk	Comment
Approved	07/05/23	Brian M. Alligood	
Queued	07/05/23	Anita C Radcliffe	
Queued	07/05/23	Hollie I. Jones	



**Beaufort County
Agenda Abstract**

Meeting Date: 7/10/2023

Agenda Section: Item for Consent

Presenter: Katie Mosher, Clerk to the Board

Agenda Title: Washington Enlarged Board of Adjustment Appointments

Summary of Information: During their regularly held meeting on June 12, 2023, the City Council made the following appointments to the Enlarged Board of Adjustment:

1. Re-appoint Steve Fuchs to the Enlarged Board of Adjustment for a three-year term, which will expire June 30, 2026.
2. Appoint Ernest Moore to fill a vacant, unexpired term which expires on June 30, 2024.

Submitter Recommendations/Motions: Staff recommends approving the appointments to the City of Washington Enlarged Board of Adjustment as presented.

Attachments:

Requested Board Board of Adjustment

**CANDIDATES REQUEST FOR APPOINTMENT TO BOARDS, COMMISSIONS, AND/OR AUTHORITY OF
THE CITY OF WASHINGTON**

NAME Steven C. Fuchs

ADDRESS 125 Honey Pod Farm Rd., Washington, NC 27889

PHONE (WORK) 252-943-8200 (HOME) _____

E-MAIL ADDRESS Sfuchs1020@aol.com

DO YOU LIVE WITHIN THE CORPORATE LIMITS OF WASHINGTON? YES ☐ NO ☒

HOW LONG HAVE YOU BEEN A RESIDENT OF BEAUFORT COUNTY? 41 YEARS

YEARS OF EDUCATION 18 Masters Degree

HAVE YOU SERVED ON A BOARD/COMMISSION OF THE CITY? YES ☒ NO ☐

IF YES, PLEASE INDICATE See Reasons Below

DO YOU ANTICIPATE A CONFLICT OF INTEREST BY SERVING AS A MEMBER OF A
BOARD/COMMISSION? NO IF YES, EXPLAIN _____

STATE REASONS WHY YOU FEEL QUALIFIED FOR THIS APPOINTMENT (s) (OPTIONAL): *Use back of
sheet if additional space is needed.*

I have served on the BOA since 1990 and have been elected Chairman repeatedly since 1995. I have
strived to ensure that BOA members were trained and knowledgeable so that BOA business could be
conducted in a professional and fair manner. I take my BOA position very seriously and am totally
committed to it operating as required. I believe I have only missed approximately 4 meetings since
1990. I would like to continue to serve.

NOTE: This information will be used by the City Council in making appointments to Boards and Commissions
AND, in the event you are appointed, it may be used as a news release to identify you to the community.

30 May 2023

Date

Steven C. Fuchs

Signature

NOTE: Application will remain on file for six (6) months. Expiration Date: _____
Page 266 of 353

Enlarged.
Requested Board Board of Adjustment

CANDIDATES REQUEST FOR APPOINTMENT TO BOARDS, COMMISSIONS, AND/OR AUTHORITY OF
THE CITY OF WASHINGTON

NAME Ernest Moore

ADDRESS 109 Canterbury Rd Washington, N.C. 27889

PHONE (WORK) (252) 378-0220 (HOME) (252) 378-0220

E-MAIL ADDRESS EMOORE5512@Gmail.com

DO YOU LIVE WITHIN THE CORPORATE LIMITS OF WASHINGTON? YES ☒ NO ☐ ETJ

HOW LONG HAVE YOU BEEN A RESIDENT OF BEAUFORT COUNTY? 65 YEARS

YEARS OF EDUCATION Associates Degree in Architectural Technology

HAVE YOU SERVED ON A BOARD/COMMISSION OF THE CITY? YES ☒ NO ☐

IF YES, PLEASE INDICATE Nabitate For Humanity

DO YOU ANTICIPATE A CONFLICT OF INTEREST BY SERVING AS A MEMBER OF A
BOARD/COMMISSION? NO IF YES, EXPLAIN _____

STATE REASONS WHY YOU FEEL QUALIFIED FOR THIS APPOINTMENT (s) (OPTIONAL): Use back of
sheet if additional space is needed.

I Am honored to have an opportunity to serve my home
city, and will do so with the best of my ability.

NOTE: This information will be used by the City Council in making appointments to Boards and Commissions
AND, in the event you are appointed, it may be used as a news release to identify you to the community.

May 16, 2023
Date

Ernest Moore
Signature

NOTE: Application will remain on file for six (6) months. Expiration Date: _____
June 12, 2023
Page 267 of 353



Beaufort County
Agenda Abstract

Meeting Date: 7/10/2023

Agenda Section: Item for Consent

Presenter: Clerk to the Board Katie Mosher,

Agenda Title: Reappointment to ABC Board

Summary of Information: The Beaufort County Alcoholic Beverage Control Board is recommending Mr. Donald Sadler be reappointed to a 3-year term, which will expire July 31, 2026.

Submitter Recommendations/Motions: Staff recommends approving the above to the Beaufort County Alcoholic Beverage Control Board for the terms specified.

Attachments:

.

DONALD SADLER
Chairman of Board
Washington, N.C.

BELINDA APONTE
General Manager/Supervisor
Washington, N.C.

BEAUFORT COUNTY
Alcoholic Beverage Control Board
770 Carolina Avenue, P.O. Box 2552
Washington, N.C. 27889

06/16/2023

Beaufort County Commissioners
Attn: Chairman Waters
121 W. 3rd St.
Washington, NC 27889

Mr. Waters,

On behalf of the Beaufort County ABC Board, we would like to recommend the re-appointment of Donald Sadler to our Board. He has been long standing part of the Board, very committed, and is the most knowledgeable regarding the ABC system and is a great asset to the ABC Board.

The Board would appreciate your consideration in this matter.

Thanks for all of your help.

Sincerely,

Belinda Aponte

Belinda Aponte
Beaufort County ABC Board
General Manager/CEO

cc. Katie Mosher



Beaufort County Agenda Abstract

Meeting Date: 7/10/2023

Agenda Section: Item for Consent

Presenter: Katie Mosher, Clerk to the Board

Agenda Title: BCCC Board of Trustee Reappointment

Summary of Information: Mr. Steven Griffins term on the Beaufort County Community College Board of Trustees expired June 30, 2023. Mr. Griffin is in good standing with the Board of Trustees and has expressed interest in being reappointed to a four-year term.

Submitter Recommendations/Motions: Staff will follow the Board's recommendation for the reappointment of Mr. Steven Griffin.

Attachments:

1. Griffin Interest To Serve Application

STATEMENT OF INTEREST TO SERVE

If you are a Beaufort County resident and would like to volunteer your time and expertise to your community, please complete and return to:

Beaufort County Board of Commissioners
C/O Katie Mosher, Clerk to the Board
121 W 3rd Street
Washington, NC 27889

Please list in order of preference the boards or commissions for which you would be willing to serve:

1. Beaufort County Community College
2. _____
3. _____
4. ☐ Any/All Boards/Committees (check if applicable)

Note: By applying for the above listed boards and commissions, I have no known apparent or potential conflict of interest.

* If you are responding to specific criteria for a position, please explain further:

Full Name: Steven Archie Griffin Sex: Male
Residence Address: 3001 St. John Church Rd Race: White
City and Zip Code: Washington, NC 27889

Mailing Address (If different): _____
City and Zip Code: _____

Home Phone No.: _____
Cell Phone No.: 252-945-7356
Work Phone No.: _____
Fax No.: _____

Employer: Self-Employed - Griffin Farms Inc
Job Title: Owner - Operator

E-mail Address: Archie190@gmail.com

Do you live within the extraterritorial jurisdiction of a municipality? _____

Educational Background:

Name of High School Attended: Washington High School
Name of College Attended: N.C. State, ECU
Degree Received: Plant & Soil Science, MBA
B.A.

Please list any military experience: _____

If you are presently serving as an elected or appointed official, please explain:

Beaufort County District Soil & Water Conservation Supervisor

Please list current/past employers and volunteer experience you have had which may be beneficial in evaluating your qualifications.

Work Experience:

Self-Employed
N.C. State University

Volunteer Experience:

Past President - Farm Bureau Young Farmers & Ranchers
Board Member - North Carolina Crop Improvement
Board - Beaufort County Economic Development

If I am appointed to serve on one or more boards, I will agree by signing an Affirmation of Understanding and abiding by the Board of Commissioners policy for Appointment to Boards.

Signature:

Date:

[Signature]
4/16/19

* Please feel free to attach a resume if so desired.

**** NOTE: When applying for a Beaufort County Board or Commission, your application is considered a public record. The Board Appointment Policy requires that applications be on file in the Clerk's office 15 days prior to consideration for appointment.**

*****Interest to Serve forms remain current for two (2) years. After two (2) years you should contact the Clerk to the Board's office to update your form.**



Beaufort County
Agenda Abstract

Meeting Date: 7/10/2023

Agenda Section: Item for Consent

Presenter: Katie Mosher, Clerk to the Board

Agenda Title: Approval of Board of Commissioner Minutes

Summary of Information: Approve the June 5, 2023, Board of Commissioners minutes as submitted by the Clerk to the Board.

Submitter Recommendations/Motions: Motion to approve minutes as submitted by the Clerk to the Board of Commissioners.

Attachments:

The Beaufort County Board of Commissioner met in regular session Monday, June 5, 2023, at 5:30 PM, in the Commissioners Boardroom located at 136 W. 2nd Street in Washington, NC with the following present:

Commissioners Present

Chairman Frankie Waters
Vice-Chairman Langley
Commissioner Ed Booth
Commissioner Stan Deatherage
Commissioner John Rebholz
Commissioner Hood Richardson
Commissioner Randy Walker

Staff Present

Brian Alligood, County Manager
Katie Mosher, Clerk to the Board
David Francisco, County Attorney
Anita Radcliffe, Chief Finance Officer

Chairman Waters welcomed everyone and called the meeting to order.

Vice-Chairman Langley led the Pledge of Allegiance.

Conflict of Interest Statement

Chairman Waters asked if any Commissioner have a conflict with any of the agenda items tonight.

No one spoke.

Approval of Agenda

Chairman Waters asked for a motion to approve the agenda.

Motion: Vice-Chairman Langley motioned to approve the agenda. Commissioner Walker seconded. The vote was unanimous.

Governor's Volunteer Service Awards and Medallion

Ms. Jessica Burnham said I am the executive director for the Beaufort/Hyde Partnership for children and I'm also the coordinator for the Governor's Volunteer Service Awards here in Beaufort County. She said first of all I'd like to thank you for the opportunity this evening to shine the spotlight on some special people in Beaufort County. She said I am here today to present the 2023 Governor's Service award and Medallion award for volunteer services to several well deserved citizens of Beaufort County who are making a difference right here in the community every day. She said our local hero's often go unnoticed as they quietly serve in our communities. She said today we are honored to recognize four of those heroes and to thank them for their tireless efforts the give each and every day. She said as we highlight the intensive volunteer work of the recipients just know this is just the tip of the iceberg of what they do. She said I have so much more to share about these individuals but for times sake we will touch on just a few to start of how they changed the world for the better. She said first of all let me explain to you what the volunteer service governor award really is. She said it honors the true spirit of volunteering in each and every community across the State of North Carolina by recognizing individuals and groups that make a significant contribution to their community through volunteer service. She said each year nominations are sought for outstanding volunteers in every community. She said nominations are made, reviewed on a local level and then it's sent to the State where the awards are determined. She said our first recipient tonight is Barbara Jones. She said Barbara Jones is a resident of the Aurora Community. She said nominator Rhonda Stalling wrote "any time there is a need in the community Barbara is coordinating, helping, and collecting necessary items and resources. She said Barbara gathers information and distributes the Aurora Community Newsletter, organizes the veteran's breakfast,

community parades and Christmas decorations for the Town of Aurora. She said as a retired teacher she is still actively involved at school events and also serves as a student advocate while spearheading the local boxtops for education and co-rewards program benefiting the Snowden Elementary School. She said in addition Barbara also has a heart for animals in need of homes and spends many hours trapping feral cats, having them spayed and neutered, chipped and given necessary shots, she then has them adopted into happy homes. She said Barbara is making a difference every day. She said it is our pleasure to recognize Barbara Jones as recipient of the Governor's Volunteer Service Award for 2023.

Ms. Burnham said our next recipients are Loretta and Raleigh Younger. She said Ms. Younger is a resident of the Pantego community and is involved in advocating for senior citizens in ensuring that they have access to health care and resources. She said though involvement in the Committee on Aging, the Seniors Care exercise program, Beaufort County HEAL program and other grassroots initiatives, the Youngers collaborate to reach marginalized populations with information services for the healthy eating, acting and living. She said their nominator showed that Loretta and Raleigh Younger are a team and one of their most valuable contributions is how they inspire and organize the service of others in the community. She said they bring people together to work for a better outcome for the community. She said it is our pleasure to recognize Loretta and Raliegh Younger as recipients of the Governor's Service Award for Volunteering for 2023.

Ms. Younger said I just wanted to say that I'm accepting this award and it's really a huge honor for me and my husband Raleigh because where you see one the other one is a step behind.

Ms. Burnham said finally it's my pleasure to recognize Kurt Ryan, a resident of the Aurora community as the recipient of the 2023 Governor's Medallion award for volunteer service. She said this award was implemented in 2006 in the State of North Carolina to recognize the top 20 to 25 volunteers in North Carolina based on a review and evaluation by a statewide panel. She said medallion award recipients are honored at an annual recognized ceremony however Mr. Ryan was unable to attend but due to a collaboration here we rescheduled. She said we are honored tonight to have the opportunity to present him with the medallion today but before I do that let me share a couple of his extraordinary services that he gave back to the Aurora community. She said Kurt Ryan has devoted thousands of hours to revive the Aurora/Richlands Township Community since retiring from the Army in June 2021. She said working with the town, county, state, and federal leaders and establishing a number of citizens led committees to identify critical needs, to developing the Town of Aurora's first strategic plan, he is leading and guiding the work that is resulting in visible forward movement. She said through his work veterans have been honored with the local hometown hero initiative, steps are underway to develop an industrial park, infrastructure is being updated, and also collaborative efforts to improve broadband services as a foundation, not just for educational purposes but also for business purposes. She said additional Mr. Ryan has worked hands-on in several capacities from physically cleaning, painting, and clearing hurricane damaged structures throughout the town and rallying others to assist to clean, repair, and replace equipment at Camp Bodie or the Boy Scouts. She said Mr. Ryans actions continue to embody his lifelong statement of service before self and as a result tangible progress towards the town revitalization. She said it is a pleasure to recognize Kurt Ryan as a recipient of the Governor's Medallion Award for public service, 2023.

Chairman Waters said congratulations to each one of you.

Ms. Burnham said thank you again for this opportunity to honor our volunteers and the heroes among us. She said I look forward to returning next year.

Service Award Presentations

Ms. Deloris Creasman said I would like to acknowledge some Beaufort County employees for their service to Beaufort County. She said I'd first like to acknowledge Wesley Waters who has fifteen years with the Sheriff's Office.

Sheriff Hammonds said Capt. Waters has been called off so he will not be here and I will accept on his behalf.

Ms. Creasman said next I'd like to acknowledge Seth Barrow with five years of service with the Sheriff's Office.

Sheriff Hammonds said Deputy Barrows is on vacation so I will accept his award.

Ms. Creasman said next I would like to acknowledge Ms. Amy Hardy who has ten years with the Department of Social Services. She said we have two other employees that deserve recognition. She said Ms. Sheila Sauls, with twenty years at the Health Department, could not be here tonight, and then we have Jennifer Bradsher with the HR Department, who could not be here and she now has five years of service with Beaufort County.

Property Tax Reduction Request

Commissioner Hood Richardson said this is a motion when it's over with. He said Beaufort County Government is wealthy, we have \$25 million in savings and a much better property valuation because of our waterfront properties and the multi-billion-dollar phosphate operations. He said Commissioners removed \$5.4 million from savings and deposited it into a special capital ordinance this year without stating the purpose of the use of the money. He said that is still savings. He said we increased the Community College funds and increased the School Board by \$1.7 million. He said we funded the continuation budget and increased proposed spending by \$2.5 million within the past week. He said is likely the Board will increase spending tonight. He said tax revenues are increasing at more than 10% per annual, at an annual rate. He said many of our families are having hard times for the same reason our county revenues are increasing, that is inflation. He said my motion is that we show compassion to the people who earn our tax money, by reducing the ad valorem by \$0.05 to a rate of \$0.585 this year. He said this will cost about \$3.5 million and can easily come from the fund balance. He said that's not much money when you consider the amount of money we've been piling up. He said we've increased spending this year by about \$8 million so \$3.5 million is not much when you consider rolling it back to our citizens, that's a motion.

Commissioner Deatherage said I'd like to second that motion because I feel the reduction that "give back" to the citizens of Beaufort County is a good start. He said maybe next year we can do better.

Commissioner Rebholz said I think it's important, and Commissioner Richardson is right we put \$5.6 million in the capital reserve. He said there's a reason for that. He said over the course of the next five years we have an obligation of close to \$17 million in capital expenses that are going to come due. He said in addition to that we have almost \$20 million in capital expenses that are going to come due for school facilities which we own and are responsible for that doesn't include the community college. He said so like all of us we know that when over a course of time when buildings get old roofs have to be replaced, air conditioning systems have to be replaced, heating systems have to be replaced, all that has to be done if you're going to maintain buildings for those people who use them, which are the citizens of Beaufort County in most cases so I think it would be inappropriate and it would certainly be irresponsible business to reduce taxes just to turn around in a year or two from now just to meet our obligations and therefore I don't see a way in the world I would vote for this.

Vice-Chairman Langley said I think I've said this for a number of years, we live in a hurricane prone area and the thing about FEMA is FEMA reimburses, they don't give you money up front so whatever disaster comes to Beaufort County we have to be able to respond up front and wait for FEMA to reimburse us so why would we give away the money and then when a hurricane comes everybody is looking to the County to do things but we don't have the funding so I cannot go along with this.

Commissioner Walker said I think we worked hard on the budget. He said if you watched it on TV you saw that we did look over things. He said there were difficult cuts and we did add some things and spend some money but in business I've always said you've got to spend money to make money and I apply it here too. He said I put this cut to my personal tax bill and it was less than \$50.00 so I'm more than happy to leave it like it is and let that money apply to where we spent it. He said I think we spent it wisely.

Commissioner Richardson said we're not in the money-making business, we're in the taxing business. He said that means we take wealth away from the citizens of this County and we use it. He said when we take more wealth away from our citizens that is necessary for us to run the government we are overtaxing our citizens and we are not treating them fairly. He said the items that have been mentioned here, like the total \$40 million in these funds, a lot of that is pie in the sky and someone who really loves to spend money thinks we need to be buying. He said the maintenance and repairs for the ongoing operation of the school system and the County are already built into our budget so it is puzzling to me that we have Commissioners sitting up here who are representing hard working people in Beaufort County who are digging in their pockets to pay taxes and they don't want to give the money back to them when they take more than they're supposed to take. He said it is true the County can do two things if they're in a financial bind, we have good enough credit we can go

to the bank without a problem. He said we also can raise taxes at any time that we want to. He said good government, historically has always been a matter of only taxing the bare minimum that you need to run the government and giving the rest of it back to the people. He said it is an oppressive movement when government decides that they have a right to use a crystal ball to look into the future and tell you they're going to need \$40 million in the next four or five years. He said how can they do that. He said they certainly have a lot better judgment than I have so we need to give this money back to the people who earned it.

Commissioner Deatherage said it's a wide berth between having a big booming government, a booming economy and starving of government. He said some people would argue the starving of government works, and it works because it keeps government lean and it makes government think tremendously before they use people's money in a poor manner. He said we find, a lot of times, when you grow government and you make it big you have everything you need, you have more employees than you need, you're not tight, you're not responsive, you're not nimble to what needs to be done and in time's when we have a recession. He said we could have a recession at any time and it could be a doozy of a recession so what are you going to do. He said we've raised spending tremendously over the last three years, 8%, 10%, what are we at, 11% or 12% in raising spending.

Chairman Waters said 4%.

Commissioner Deatherage said 4%, okay, does that include the \$5.6 million you're putting over.

Chairman Waters said no, that's already been put over there.

Commissioner Deatherage said that's a matter of semantics.

Commissioner Richardson said that's depends on who's keeping the books.

Commissioner Deatherage said you keep raising spending and if we have a situation where we have a recession what are we going to do, are we going to raise taxes or are we going to start laying people off so I think we need to start looking at how would you treat this government if it was your business, if it was your family budget and we don't do a good job in that respect. He said at some point we're going to have to start looking at it that way and I think this year is as good as any.

Chairman Waters said I'm going to summarize it by saying it makes excellent financial sense to put money into a capital reserve fund to fund for future capital expenses. He said it makes personal sense and it makes good business and for God's sake it makes good government sense and we're looking at a \$2.5 million from the school system for technology over a four-year period. He said we're looking at \$6 million estimated cost for two solid waste mega-sites and then we keep kicking around the Sheriff's Office, doing something at the Sheriff's Office and 911 Center and then eventually doing something with the jail so there are future needs and you can either finance them or you can put money off to the side. He said I heard the Commissioners say we kept putting money to the side when it came for the Board of Elections to put money for new voting machines. He said it was the best thing we ever did; I mean when it came time to replace them we had the cash.

Motion: Commissioner Richardson motioned to reduce ad valorem taxes by \$0.05 per \$100 to \$0.585 per \$100 valuation. Commissioner Deatherage seconded.

Yes Vote

Commissioner Deatherage
Commissioner Richardson

No Vote

Chairman Waters
Vice-Chairman Langley
Commissioner Booth
Commissioner Rebholz
Commissioner Walker

Public Hearing – Budget

Motion: Vice-Chairman Langley motioned to open the public hearing. Commissioner Booth seconded. The vote was unanimous.

Mr. Alligood said this is the public hearing that is required by the North Carolina budget and fiscal control act. He said every local government is required to hold a public hearing before you adopt the budget. He said you were presented, let me back up, you have three documents in front of you. He said first is the Manager's final recommended budget or budget message. He said this is the document that essentially you will recall when we presented our recommended budget to the Board on May 15th it was the overall budget. He said since then you've had budget workshops, you've added some things, you've taken some things out, you've adjusted the continuation budget so this document is a summary of all those activities that occurred during the budget workshops, to show you exactly where you are. He said the next piece you have is the budget ordinance and that is the legal document for which the Board appropriates its funds and how it spends its money. He said this is the document we go by when we are dealing with funds and spending funds. He said I will tell you that because of the general statute that does not allow a commissioner who serves on a board to vote to appropriate funds to that Board. He said you have the budget ordinance and then you also have a budget amendment attached with it so after hearing public comments, if you so choose to adopt the budget we would ask you to adopt the whole Board has the ability to adopt the budget ordinance because we have taken out the funding for BHM Library and we've taken out the funding for Greene Lamp and the reason we did that was because Vice-Chairman Langley serves on those Boards and he cannot by law vote on that budget if it gives money to a Board he sits on so we've taken those out of the main budget. He said the budget then allows the entire board to vote on the budget, which is appropriate. He said then we would ask, if you so choose to move forward then we would present you the budget amendment that would then fund BHM Library and Greene Lamp and Vice-Chairman Langley would then have to recuse himself from that vote. He said I'm happy to answer any questions the Board may have. He said this is a public hearing for the public to make comments on changes you made to the budget and for anything they'd like to tell you about it.

Ms. Patricia Garris said during this economic time of recession and the highest inflation we've had in 40 years it appears the taxpaying citizens of Beaufort County are having to tighten their belts but it does not appear the government is tightening its belt. She said private companies are not giving their employees raises, main street USA is not buying new vehicles or increasing benefits. She said there's more than \$25 million in the County savings account but none of that money is being used in the proposed budget. She said if I understand correctly the state requires approximately 8% or \$6 million to be in savings. She said approximately \$5.4 million was taken out of the savings account and deposited into a capital project fund. She said this money is set in stone; it cannot be transferred into other accounts. She said this money was moved into a savings fund to make it look like a tax refund is not justified. She said what does that \$5.4 million being designated for and does the 2023 budget include more capital project funding. She said the school budget has increased by \$1.7 million although the school population continues to shrink. She said spending has increased by approximately \$2.5 million beyond the continuation budget, is that all it is going to increase or can we expect another increase during tonight's meeting. She said as a tax paying citizen I'm asking that taxes be reduced by 10%, which is approximately \$4.5 million. She said this is not giving away money. She said putting that money back into the working-class tax paying citizens is the right thing to do. She said families need this money more than the government does, plus that money will circulate throughout the economy multiple times. She said the greatest asset that Beaufort County has is the private citizen, the working class American, main street USA and the private corporation that drives the economy.

Ms. Scarlet Stokes said she was here to represent the Chocowinity Recreational Department in the Town of Chocowinity and to thank you for your generosity and in support of this budget and to let you know that finally since Covid we're having a great rebuilding year in the Town of Chocowinity in our rec programs and that again this year from T-ball to softball we have enhanced our programs to almost ten out of twelve months out of the year. She said your generosity allows our department to provide these programs to build teamwork, skills, and comradery, among all the ages and with us being able to keep the lights on ten months out of the year it continues to enhance us and continues to encourage us with your support and I thank you.

Chairman Waters said that's the only two we had registered; do we have anyone here that would like to speak.

No one else asked to speak.

Motion: Commissioner Booth motioned to close the public hearing. Commissioner Walker seconded. The vote was unanimous.

Chairman Waters said we're out of the public hearing, what's the wishes of the Board as it relates to the budget.

Commissioner Booth said point of clarification, Mr. Manager, I also sit on the Boys and Girls Club Board as a member. He said that's not an expansion fund, do I need to recuse myself from the budget when it comes to that.

Mr. Alligood said yes.

Commissioner Booth said thank you.

Mr. Alligood said give us just one second. He said is that the advisory board or is that the governing board.

Commissioner Booth said the governing board.

Mr. Alligood said did that change, I thought you were on the local advisory board.

Commissioner Booth said I'm on the governing board.

Mr. Alligood said ok, sorry.

Vice-Chairman Langley said Mr. Manager, I hate to do it to you again but I sit on the Trillium Board of directors.

Mr. Alligood said I checked on Trillium and because it is a state mandated piece we got their attorney to look at that and send us a note that says that does not qualify at Trillium so we knew that one and checked on that. He said if you all, Mr. Chairman, if you want to move on we'll work through this.

Chairman Waters said why don't I open it up for discussion with the Commissioners, just stay on the budget stuff while they work out the amount of money that needs to come out of the budget ordinance. He said comments as it relates to the budget from any of the Commissioners, this is your chance to speak up.

Commissioner Rebholz said I think if anybody goes back and looks though the videos of the four budget sessions that we had you'll find we went through this in great detail, we have met the needs of the County, the old discussion about saving money for future needs is something that is absolutely ingrained in good fiscal responsibility and I think that we are doing and meeting the needs and the wants of the community. He said the people I talk to don't want their taxes going roller coasters, they do want you to have money so if you happen to have a recession you've got something to fall back on and you don't have to raise taxes so I think we've done the right thing for the people of this county and we're providing the right services for what they want.

Commissioner Richardson said I'm not voting for a budget that makes government larger, takes advantage of the people, that fails to recognize it's the people that provide the money and the people that deserve, when they're overtaxed, they deserve having that money returned to them. He said I take great issue with what the Commissioner next to me just said. He said we didn't go over this budget in detail, he should've been here 15 years ago when we actually went over budgets in detail. He said this budget is done, for the most part, in the back room. He said proof of that is that the school board never appeared before the Commissioners in an adversarial situation to review their budget. He said the simple truth is when you do a continuation budget there's \$15 million in round numbers there that nobody on this Board can tell you what it's being spent for and yet we have some really serious problems in the schools. He said we have problems with discipline, we have problems with what's being taught in the schools, we're buying canned programs at \$500,000 a pop for teachers that if they're competent can teach the subject without having a program that indoctrinates the students into a lot of woke feelings, beliefs. He said the Community College never came before this Board in the same manner I just accused the school board of, to answer questions from this Board about where the money is going so for this Commissioner to sit up here and say we examined this budget in detail is a farce that is beyond belief. He said when I've served on this Board for 26 years and when we did go over this budget in detail. He said there's a clique on this Board that controls this Board from the back room, controls this budget from the back room, I just proved it to you, and we need to go back to examining budgets. He said when you do a continuation budget what you're saying is whatever's wrong with last year's budget we're going to continue to finance this year. He said we don't examine the budget objectively and I'm not voting for it.

Commissioner Walker said we met in a joint meeting with the Board of Education and they presented their budget. He said I asked the superintendent to come during our last budget meeting night to be available for questions. He said the only question he got was for Bath athletics and Bath recreation so he was here, ready and prepared to answer any questions and none were asked of him. He said this is my second budget that I've voted on but I've been here for 20-something years and I can remember budget public comment times over at the courthouse. He said we had to have it at the courthouse because people were lined out the door to complain. He said we had a problem and I've always said to myself when you have a public comment period and you only have two people you must have a pretty good budget so I've got no problem with it. He said you can always cut but I just don't think that's the thing to do for this.

Commissioner Booth said first of all I want to thank the Manager and Finance Officer for putting together a pretty good budget and we had plenty of discussions about this budget for me to make my decision but let me put the truth out here, the biggest item in this budget with an increase is for our employees. He said guess who made the recommendation to do the study, Commissioner Richardson made the recommendation to do the study. He said at that time I told him if you're going to upset the employees let's go ahead and give them what the money is or let's not do the study. He said he hemmed and hawed. He said any employee that works twelve months out of the year deserves a raise, I don't care what it is. He said if you think a loaf of bread is the same this year as it was last year you're not having a dream, you're having a nightmare and if you think whatever it costs to support our employees is a farce then I'm ready to walk in the forest because I'm going to vote for this budget. He said I told you three months ago that I was going to give them the money and that is the only reason I'm going to vote for this budget is because I promised that I was going to give them the money that the study requires.

Vice-Chairman Langley said I just want people to understand that any commissioner on this board, if he needs a question answered during our budget process all they have to do is ask the Manager, ask anyone on staff and have that individual to come and ask your questions. He said I have yet to see folks say no, I'm not going to come and answer your questions so that is not a valid excuse to say that we didn't do our budget properly. He said it is also important that people understand county government is attached to people and a county is only as good as its people are. He said if you have happy employees they will do an even greater job than what they are now because I'll be perfectly honest with you, all those employees that I've encountered, they have been really good at what they're doing. He said we don't reward people for bad behavior but you reward people for good behavior and great behavior so this is a very good budget and wherever this backroom is that Commissioner Richardson is saying the deals are made, I've never been in it.

Commissioner Deatherage said I'm not going to vote for this. He said you guys admit to a 4% increase and I'm going to throw that \$5.6 million in. He said you're talking about a new jail; you're talking about \$2.5 million for technology going to the schools with a shrinking population. He said this is all planned out for the future but it's money that's going to be set aside that is not going back to the taxpayer. He said I'm taxpayer centric, Commissioner Walker you talked about how they were lined up 100 deep to discuss things, that's going to happen again because we're not managing the store. He said this year we're giving more money, far more money to charities than we've ever had. He said I came to you guys and told you there's going to be a problem, we still have not addressed that general statute with an opinion from our staff, an opinion given here on camera is what I want. He said I don't want blogs written by a person that says we've got a problem here thirteen years ago, things change in thirteen years. He said I want an opinion from our staff and we didn't get it and I've been asking for it for about six months so that's a question I asked and I got not answer and I asked it in public so you guys don't want to talk about that, you want to give money to these charities so if there's a problem it's going to be on you, all of you that voted for this budget.

Commissioner Booth said okay, I'll take it.

Commissioner Deatherage said I shall continue since I have the floor, we're talking more money every year and we have, you're still in a flutter from the covid days when people had money they shouldn't have had, they're out spending money, we've never had this level of sales tax money come in. He said that's going to end when we have this recession and it's going to come at some point and it's going to be a doozy of a recession and when we're not getting those tax dollars and people are not able to pay those taxes because they keep going up higher on the rates that we charge and the valuation are going to go up, we know that's going to happen and you guys thinks it's going to be a windfall when valuations go up, revenue neutral never has been a real issue in this County. He said we keep saying revenue neutral, we keep raising spending and eventually when the revenue stops coming in you're either going to have to raise taxes or you're going to

have to fire people so I'm not going to vote for this because you're not looking ahead, you're not looking towards the future and we see a dark day ahead economically and you're not prepared because you're not keeping the money in the community. He said you're taking it and you're using it as you wish.

Chairman Waters said I made some remarks and I'm going to try and not mention anything that's already been said but I want to make sure that I clarify a few things. He said our tax rate of \$0.0625 remains the same. He said it is the 19th lowest in the State of North Carolina based on the sales ratio. He said the next County that's adjacent to us is Pamlico County and they rank #36. He said our expansion budget went up, it's being increased a total of \$2.1 million and 92% of that relates to the pay study plus for the first time we're adding dental insurance. He said we have to make sure we're competitive in the marketplace, we have a turnover rate of 15%. He said the total budget of \$72 million is an increase of 4.2%. He said schools, let's talk about the school, you know we're told that we didn't have, we don't know what the money is being used for, here's the line items for the request, they ask for salaries and benefits to go up, that's \$308,000. He said they asked us to fund the bus drivers that went up during Covid in order to make sure they didn't lose any of them, that's \$364,000. He said they asked us to cover the utilities cost increase, that's \$176,956. He said they asked us to cover the facilities use study, that was a request from the Commissioners during our joint session. He said they asked us to increase their athletic directors, increase that to an 11-month position. He said that was \$56,293. He said they asked us to increase the coaching salaries for all of the schools, that was an increase of \$68,310. He said so the current expense went up \$991,000 for the schools. He said on the capital side that increase went up, the current expense went up 6.8%. He said on the capital funding, that's going up 10.8%. He said let's talk about school enrollment, I'm one that's been following that and I asked for an update and the update numbers for October 2023 showed they had actually increased by roughly 100 so we do see a plateau on that so we need to correct, the public needs to understand that's not going down. He said I'm the one who asked for that and any Commissioner can ask questions and ask for the information. He said let's talk about these outside agencies and us just giving money away. He said I've sat here during budget discussions for eight years; this is my ninth one. He said we have been doing the same thing over and over again for the seven municipalities as it relates to recreation. He said this time we're going to try to do something a little better and in this budget there's \$15,000 in there for Bath, Belhaven, and Chocowinity. He said they have very similar sports programs that roughly affect about 250 kids. He said in addition to that we're doing \$5,000 to Pantego, Aurora and Washington Park as it relates to their parks or recreations, swing sets or whatever and we increased the amount of \$25,000 for the City of Washington. He said I think the total increase is like \$29,000 or \$30,000. He said we got a letter that our cost for one juvenile, if we lock one up the County has to pay, if they're in there for 12 months do you know what our cost is, \$54,000 for that one. He said when you talk about back room deals I get really upset about that because everybody on here has a chance to talk to one another and ask what their passion is. He said I'm not going to ask somebody who says cut, cut, cut every year, and votes no every year for the budget. He said I'm not going to ask them so my responsibility, I want the public to understand I do consulting work so I charge by the hour so I have to keep up with my time. He said I've got 34 hours prior to this meeting in the budget, 34 hours. He said I'm not bragging; I'm just telling you I don't take this lightly. He said this is the most important thing an elected official can do and I've been at every one of the meetings, I didn't cop out, I've been at every meeting, I didn't have an excused absence so I'm going to support the budget because it's the right thing to do for Beaufort County. He said Mr. Alligood have you guys updated.

Mr. Alligood said yes sir, Ms. Radcliffe and her staff have corrected that, we apologize for that miss. He said if I could direct your attention to the budget amendment request that we gave you initially and that would show BHM Library, Greene Lamp, and ad valorem taxes, if you would take that one, ball it up and throw it away, we are not using that one. He said the new one that you have is the budget amendment that reads BHM Library, Greene Lamp, ad valorem taxes and the Boys and Girls Club. He said that's where we took the \$60,000 out of the budget, like we did for Greene Lamp at \$25,000 and BHM at \$228,839. He said those have been taken out so that will allow Commissioner Booth and Commissioner Langley to be excused from those votes because they can't vote on those appropriations. He said then if you will take the big packet, which is the budget ordinance and tear that front page off, we gave you a new front page and on that new front page you will see the original, on the old front page it was \$72,136,083. He said in the new one we've taken \$60,000 out of that which is in the budget amendment. He said if you go down and look at community services which was \$1,731,410, that's where that \$60,000 came out because the Boys and Girls Club is considered a community service so you see that reduction on the front page under community services so if you will take that one off, attach this one in its place you will now have the budget ordinance that the entire Board is eligible to vote on and then you can consider the budget amendment with the recusal of the members that need to recuse themselves from that.

Motion: Commissioner Booth motioned to approve the 2023/2024 budget ordinance as presented by the Manager. Vice-Chairman Langley seconded.

Yes Vote

Chairman Waters
Vice-Chairman Langley
Commissioner Booth
Commissioner Rebholz
Commissioner Walker

No Vote

Commissioner Deatherage
Commissioner Richardson

Chairman Waters said now we're ready to vote on the budget amendment.

Mr. Alligood said yes sir, now you would need to vote on the budget amendment and Commissioner Booth and Commissioner Langley, if you take these as a set Commissioner Booth and Commissioner Langley would need to recuse themselves and officially do that with the Clerk.

Commissioner Booth said point of order, is that with all of them or just the one we sit on.

Mr. Alligood said we grouped them together to simply vote on them together. He said if the Board wants to take it as a full budget amendment like we've shown then both of you would need to recuse yourselves from that vote and you have to do that officially with the Clerk.

Commissioner Booth said I recuse myself.

Vice-Chairman Langley said Madam Clerk would you please recuse me.

Ms. Mosher said yes sirs.

Chairman Waters said do we need to vote on that or are we good.

Ms. Mosher said you're good.

Chairman Waters said you guys are welcome to stay in here or leave, you just can't say anything.

Motion: Commissioner Rebholz motioned to approve the budget amendment. Commissioner Walker seconded.

Yes Vote

Chairman Waters
Commissioner Rebholz
Commissioner Walker

No Vote

Commissioner Deatherage
Commissioner Richardson

Mr. Alligood said again, my apologies for missing Commissioner Booth on the Boys and Girls Club.

Chairman Waters said do we need a motion for the adoption of the Water and Solid Waste Departments.

Mr. Alligood said that was actually included in the overall budget ordinance.

Chairman Waters said is there anything else that we need to cover.

Mr. Alligood said no.

Public Comments

Ms. Stacey Moore said I was raised in Beaufort County. She said as a woman and as a US Navy veteran I fought for freedom, equality, religion, and human rights. She said I'm here today to speak about HB 533, which was filed by North Carolina Representative Keith Kidwell, he is the primary sponsor. She said Representative Ben Moss, Representative Edward Goodwin and Representative Kevin Crutchfield are all three co-sponsors on this bill. She said one question for you, is there any law you can specify with regulation that tells a man what he can or cannot do with his body.

Chairman Waters said this is not a question and answer time.

Ms. Moore said okay, I'm just going to throw that one out there. She said just a few quick questions for the gentlemen in the room, since we do have politics in obstetrics and gynecology are all merging now we have to make sure that all of our politicians understand, what is an ectopic, what is a fibrocystic, what is pre-eclampsia. She said what do you do when a woman has a heart condition at 18 weeks of pregnancy. She said these are questions that are on the minds of women. She said my point is when it comes to this, once again women have a torture chamber they have to go through. She said every woman in the room would agree. She said there are three things we have to do, we go get our breast mashed in a mammogram machine, we go and get intimate with a doctor, we go and have our blood drawn. She said all three, a trifecta, the most unholiest of trifectas, it happens for us women. She said now let me get behind that, do you know the difference between a menstrual cramp and a hunger pain, as women we do. She said after 52 years I do know my body and I do know what it wants and what it doesn't want. She said I do know what it's allergic to and what it's not allergic to. She said at 45 we have other things that come in but unfortunately men are claiming to know our bodies better than we do. She said this bill would effectively ban any and all abortions with exception to threat to the mother and spontaneous abortions, which we women normally call spontaneous abortions miscarriages, lets clarify that for some people in the room as well. She said there will be no rape or incest exception in this new bill which will be signed off at the end of this month. She said that's when the house bill is going to happen, on June 28th. She said when that happens not only do we have our twelve week ban when it comes to abortion but now it really gets sticky. She said one result of this is in Tennessee last week, a 32-year-old woman, high risk pregnancy goes to the doctor, goes to the ER, she's bleeding heavily. She said the doctor says let's wait and see. She said a week later this 32-year-old woman, because the doctors were scared to perform an abortion, 15-year threat going to them, the point of the matter is you're trying to say abortion should not be legal in the State of North Carolina for women involving rape and incest. She said if a woman goes out with friends on a Friday night and she's roofied, what happens after she's roofied. She said now she finds out she's nine weeks pregnant, nine weeks pregnant she says oh my God how did this happen. She said she remembers that moment, she remembers what happened. She said now that person is on suicide watch in the Navy. She said she goes on to have an abortion and thank heaven it was legal for her, she got the abortion, she got, she's a great lady, three children of her own. She said the next one comes in, a 14-year old's father rapes his daughter, the 14-year-old gets pregnant and guess what happens, Mom says she's keeping it, she misbehaved, now we have an issue. She said the child finally confesses to what's been happening, anyway, getting down to the point of all this, I propose an order to abide by the basic tenement of our state of equal representation. She said I do not see one woman sitting on this panel. She said there are only 25% in our state legislature, how is that equal representation of women that know our bodies better than you do. She said when it comes down to it gentlemen, go home and speak to the ladies in your lives, ask them what they would do, ask them what they think because this is too much. She said it's too much for any woman to have to bear it and to have to lose the right to even have a child because someone else was scared of a lawsuit.

Mr. Robert Belcher said I've got a rhetorical question for you tonight. He said first, how is your health. He said whether it's good or whether it's bad everybody on this board knows what their health is and it's because you have access to health care. He said the Board of Health got an item; it's called the State of the County's Health given to us at the last meeting. He said folks, there's a lot of people in Beaufort County that don't know what the status of their health is. He said people are dying prematurely in Beaufort County every day and if you will look at the sheet I gave to you, the bottom half of the sheet, Beaufort County, ten items down here and Beaufort County is below the state average in every single one but I want you to focus on the one that is second from the bottom, primary hypertension. He said Beaufort County deaths per 100,000 is 19.15, the rate of deaths in North Carolina, 9.6, more than twice the state average. He said also, look at diabetes. He said Beaufort County not twice the state average but approaching. He said then you look at Beaufort County at the top and you look at our education levels and our income levels and that feeds into what we're seeing at the bottom here and I am asking you as the seven most powerful people in Beaufort County, and I know this for a fact, I sat on this Board, I know who's powerful in this County, I want you to team with the Health Department and get behind a taskforce to do something about this. He said this thing just hit me in the gut when I saw it. He said it's just a terrible statistic for Beaufort County and the

thing that we need to do folks is protect our citizens. He said these are the people that vote for you, these are the people that pay the taxes and yet they're dying at alarming rates and we need to try to do something about it. He said I don't care if it's lack of education, I don't care if it's poverty, I don't care if it's apathy, I don't care if it's ignorance, we need to do something about it and I would ask that you form this taskforce and get behind this taskforce and get all the agencies together and take a look at this problem. He said I hope you'll do it and I hope you'll do it for the citizens of Beaufort County because I know that it's important and that people shouldn't be dying when they don't have to.

Legislative Updates for Elected Officials

No representatives were present.

Items for Consent

1. Assessor and Collector Refunds Over \$100 – Lloyd Salter, Tax Assessor and Wyn Kinion, Tax Collector
2. Audit Contract, FY 22/23 Annual Audit – Anita Radcliffe, Finance Officer
3. JCPC Appointments – Katie Mosher, Clerk to the Board
4. Surplus, IT – Katie Mosher, Clerk to the Board
5. Noise Permit Request – Katie Mosher, Clerk to the Board
6. Approval of Board Minutes – Katie Mosher, Clerk to the Board

Motion: Commissioner Booth motioned to approve the consent agenda. Vice-Chairman Langley seconded.

Yes Vote

Chairman Waters
Vice-Chairman Langley
Commissioner Booth
Commissioner Rebholz
Commissioner Walker

No Vote

Commissioner Deatherage
Commissioner Richardson

See Addendum 1

Animal Control Department Name Change

Mr. Chris Newkirk said I'm coming before you today with a request to change the name of Animal Control to Animal Services. He said what we're looking on that is just the perception the county has to the term Animal Control. He said unfortunately for most people that's an evil thing, it's almost like the villain of the story and we experience that a lot in our interaction with the public and we would like the opportunity to rebrand that and take another approach at maybe changing that perception from the community. He said the truth is these officers are doing a lot beyond what was traditionally known as animal control. He said they're doing some really good things in the public, some really good things to promote responsible pet ownership and we would like the name of the office to reflect the good work instead of being focused on the negative that comes with the term animal control.

Commissioner Walker said with the name change do you have an idea of what this will cost as far as literature and signage.

Mr. Newkirk said the signage on the building itself is probably, would probably be the most expensive and it's just the name plate on top so we're expecting that to be minimal. He said beyond that we're looking at about \$100 per vehicle and then the next time we order uniforms we would be changing the logo on the uniforms. He said the sign and those things are the only things we can think of and a lot of that can be done over time, especially with some of our handouts. He said those are things we normally print as needed so not expecting that to be a costly thing and not expecting that to be incur costs that we can't accommodate in our budget through attrition over the next year.

Commissioner Booth said you're going to change from Animal Control to Animal Services, you're changing it on your service and calls but what are you going to do with changing the people's way of thinking. He said that's where I think the change should be, not just your shirts and cars.

Mr. Newkirk said yes sir, and that's a cultural thing. He said that's a cultural change that can only be done over time. He said we can't throw money at it, it's very much that exchange with the community. He said the employees are certainly doing that already but for some people just that name Animal Control when they see that it's a negative vibe. He said how do we change that, it's time and experience. He said I'll be truthful with you, will it work, we don't know but we'd like the opportunity to try that and we think we can do that at a very low cost.

Commissioner Deatherage said I've just got one statement; I have a problem with the word services. He said from a semantics standpoint I get where you're trying to go with it, you're serving the community but saying animal and modifying to services it's almost like you're servicing the animal. He said a lot of the things you guys do is service to the animal but when the public sees you put down an animal, which is not your fault but a condition of your job they're going to think that is a great deal of irony. He said I don't know, is there a different word other than services.

Mr. Newkirk said we've kicked that around a lot and struggled to find a word that would carry past, that would put checks in the boxes you are addressing any better than "services" would but again, the challenge is we fully recognize by simply changing the name may not affect that culture that we're looking for in that perspective. He said we just want to try it and it certainly; we don't think it would be a detriment beyond what we're already doing so let's take a stab at it and try something new. He said that's where we are with that.

Motion: Vice-Chairman Langley motioned to approve changing the name Animal Control to Animal Services. Commissioner Booth seconded. The vote was unanimous.

EMS 6 Remount Procurement

Mr. Newkirk said unfortunately we're going to call an audible here. He said I know we came to you with some remount option for EMS 6. He said the truth is this bid process has been sloppy. He said we didn't have a bid that complied in full with all of the bid specks we have. He said the submissions we put before you, Emergency Transport Associates, we had some follow-up questions with them. He said one of the requirements of our bid specks was they provide us with a copy of their North Carolina dealer's license. He said in follow up with that, literally this afternoon at 4:45 we got a response back from that particular vendor. He said they are not licensed in North Carolina; they're licensed in South Carolina. He said they sell to counties in North Carolina so there was just that absence of information there. He said the second proposal we had from Atlantic, they initially, their initial submission was way beyond the specs that we put in our bid request. He said they were on sight, present for the bid opening and during that we had that conversation that they had gone way beyond the mark here. He said their resubmission, with their resubmission they had the benefit of knowing what the other bid was so the third thing that came up in this process is we have found some new information about this truck. He said this was a truck we acquired from Bath Community Building. He said it has still in effect a lifetime warranty to that box but it's proprietary to that particular vendor, meaning if they know another manufacture or vendor works on that box it would void it. He said these are all just things that made a lot of mud in the water so what we would like to do is scratch these bids. He said let's reapproach this and try to get some consistency in our bids and our bid process. He said that way we can present to you with, hopefully, some better clarity than what we have so far. He said our apologies for doing this at the last minute. He said we've been trying to make this happen by this deadline but the truth is we just couldn't pull this out in a manner that is transparent and the way we like to do business so with that we would like your permission to redirect this through a re-bid process.

Commissioner Richardson said just to bring me up to date so I can follow along, we're redoing this box so we can provide additional services on the southside of the river.

Mr. Newkirk said no sir.

Commissioner Richardson said so it's a backup.

Mr. Newkirk said this, right now, the truck that was damaged was a frontline truck. He said it was the primary truck for Bath and as you recall this is an older truck, it's got some age and mileage on it, it had a significant deer strike. He said just looking at that return on investment, if we're going to put money into fixing this truck let's get some longevity out of it.

Commissioner Rebholz said I'd like to congratulate you for taking this approach and stepping up to the plate on that because you're following the rules, you're caught in a squeeze and we appreciate what you're doing.

Microwave System Repair Approval

Ms. Victoria van Nortwick said tonight we're seeking approval for some microwave system repairs at two of our towers. She said we had preventative maintenance checks on all of our tower sites and it was found during those checks that two of our tower sites needed microwave system repairs due to weather damage and some other things. She said we're seeking those repairs. She said currently we're working on backup systems while repairs are made. She said we're not seeking additional funds; this is simply seeking your approval to reallocate existing funds towards those repairs.

Commissioner Booth said I told you last week I'm not here to micromanage your office and I promise I'm not here to do that, where are you reallocating your funds from.

Ms. van Nortwick said I believe it's in your agenda book.

Commissioner Booth said say it for the public.

Ms. van Nortwick said on the budget amendment I believe we pulled from several different lines. She said some from the equipment line.

Chairman Waters said it's on page 164.

Ms. van Nortwick said yes sir, it's already in the budget, we're just moving lines to reallocate those.

Commissioner Rebholz said did those two towers go down.

Ms. van Nortwick said no sir.

Commissioner Rebholz said so they're just operating.

Ms. van Nortwick said they're not down, the main equipment, there are issues with the main equipment so now they're working on the back of the equipment that's already there and those were caught during the preventative maintenance.

Motion: Commissioner Walker motioned to approve the budget amendment to fix the microwave towers. Vice-Chairman Langley seconded. The vote was unanimous.

See Addendum 2

Solid Waste Ordinance Update

Mr. West Overman said tonight I just wanted to give you all a brief update on where we stand on the solid waste ordinance. He said as you're aware we presented a draft during the May Commissioners meeting and after that, because of the sake of it not being included in the agenda we allowed some time for you to review that. He said a couple of weeks were given. He said minor changes were made based on the comments received from some of the Commissioners and in that time we've been working closely with the County Assessor and Attorney to make some further revisions and refine the document. He said it was our intent to hopefully have a penalty section for this meeting however upon meeting with the County Attorney the recommendation was given to get with the UNC School of Government for further clarification and

assistance in developing an appropriate penalty section of the ordinance. He said this was due to changes in statutes and some case law that has happened recently and some unfamiliarity with some of those changes. He said we're trying to get with people who do this daily and have more experience with it so we can make sure we get this right from the beginning and not have to make changes a year or two down the road. He said it is our anticipation to present a final draft at next month's meeting, which will include everything from the title down to the penalties and enforcement, everything. He said I'll be happy to answer any questions you have but wanted to give you an update that it is still on our front burner.

Commissioner Rebholz said will you be incorporating the three items into the discussion next month. He said the three items we asked you to hold off on.

Mr. Overman said are you speaking of the junk areas.

Commissioner Rebholz said the cleaning.

Mr. Overman said oh yes, they'll be discussed but it won't be an additional request for money, I believe.

Commissioner Rebholz said so they won't be part of the ordinance.

Mr. Overman said some of the language in the ordinance will address some of those items.

Commissioner Richardson said I have several questions. He said number one, does this ordinance allow the County to clean up a nuisance piece of property and put a lien on the property.

Mr. Overman said I don't believe in its current form that we have done that.

Commissioner Richardson said my opinion is we should do that because this thing doesn't have any teeth to it as it is.

Mr. Overman said some of that would be included in our penalty section which has not been brought forward yet.

Mr. Richardson said there's a question of procedure here and that is how do you declare a piece of property a nuisance, then you appropriate money for that and then there are certain legal things that have to be done to put a lien on it. He said you need to consult the County Attorney and what I'm going to do right now to make sure this is in there is to make a motion that be included in this ordinance.

Mr. Francisco said are you specifically saying put a lien on it.

Commissioner Richardson said yes, I want to make sure we have the authority to do that.

Mr. Francisco said you currently do not have that authority and I don't think that just putting it in a county ordinance would give you that authority.

Commissioner Richardson said that's why I'm raising this question.

Mr. Francisco said that's why I'm saying to you that this is not like if you are a surveyor doing work for somebody. He said you have a state law that gives you a lien.

Commissioner Richardson said that's a mechanics lien.

Mr. Francisco said yes, this is not what we're talking about here under current law. He said it's also why we want to talk to School of Government in Raleigh about what or how far we can go to be able to do that.

Commissioner Richardson said we're going to have that, well the law says we have the right to regulate illegal disposal of solid waste including littering on public and private property, provide for enforcement with civil penalties, as well as other remedies. He said that's in the law right now, we have the right to provide that regulations may be enforced by County employees for this and that's what I'm talking about. He said that's G.S. 153A-136, part CA and I don't want to keep

waltzing around this because this is one of those things that we keep bringing it up and nothing ever happens on it and that's why I made the motion. He said I need a second to include this in the ordinance.

Chairman Waters said I think we've got to determine if it's legal, if it's ever been tested or is that what, aren't you going to the School of Government to raise some additional questions.

Mr. Francisco said that's exactly what we're doing.

Commissioner Richardson said I can't make a motion to include something in here that's illegal so the motion would still stand. He said if you come back and say that it's illegal then that takes care of the motion but the motion is to include this at this point. He said if you want me to change the motion to something like "to examine the issue and bring it back to the Commissioners" I don't mind changing the motion to do that but I don't want to do, because what happens with a lot of these things is when Hood sits up here and asks for something and everybody nods and then they come back and say we never voted on that so we just ignored you. He said I don't want to be ignored.

Commissioner Deatherage said I would amend my second.

Chairman Waters said let me ask a question, are you talking about putting a lien on a piece of property that is near one of our sites that the public has thrown trash on and we now want the landowner to clean it up and we're going to put a lien on it.

Commissioner Richardson said yes, what I'm talking about is anywhere in the County that we have that situation. He said the procedural thing is I don't want a county employee to be empowered to just go out and say buddy you're in trouble because of this. He said there has to be a procedure that goes with this that protects the public and protects the County, that's why I'm raising this issue. He said that can't be done without the approval of the Commissioners simply because it is a legal matter and it involves the county so that's why it has to come to the Commissioners for that to happen so I'm asking that we investigate how to do this and you present to us how to do it if it's possible. He said get advice from wherever you can get it from.

Mr. Overman said we've had some initial conversations.

Commissioner Booth said that's what they're doing.

Commissioner Rebholz said I think Commissioner Richardson just wants to make sure that it's a matter of record.

Commissioner Booth said my question is this, you could go all over this County, I understand what you're saying Commissioner Richardson but the question I want you to ask the School of Government is does this also mean the county has county wide zoning. He said you can go on every street and find a nuisance. He said there's one up the street here, every county has a nuisance but the thing I want to know is can you just go in and put a lien on someone's property even though we don't have county zoning and stuff like that. He said that's all I want to know.

Commissioner Richardson said I just want to be sure that the public is not abused in this process, that whatever we do is a legitimate, really bad, terrible thing. He said I don't want to get into cleaning up the County but I do want the power in some of these egregious things where people are not responding at all to a request that the County have the ability to enforce the dumping of trash and garbage and that's what this ordinance is about so my motion is on the floor, call the question.

Motion: Commissioner Richardson motioned to include language in the solid waste ordinance that allows the county to declare a piece of property a nuisance, be able to appropriate money to clean the property and place a lien on the property to recover the cost of clean-up. Commissioner Deatherage seconded.

Yes Vote

Commissioner Deatherage
Commissioner Rebholz

No Vote

Chairman Waters
Vice-Chairman Langley

Commissioner Richardson
Commissioner Walker

Commissioner Booth

Mr. Overman said I appreciate the comments, that's what we've been asking for all along, what would you all like to see included in this. He said that helps us as we're making our next steps and trying to figure out what to present to you in a final draft. He said any comments are appreciated.

Commissioner Richardson said I have several more. He said we talked about the last time this came before us we would have something in this comprehensive ordinance about the disposal of mobile homes, boats and really junked autos if you want to get into all that.

Mr. Overman said yes, those are in the works.

Commissioner Richardson said those are in the works and we'll have a report on that. He said again, I'm not interested in being oppressive because the first thing that happens when you pass these kinds of ordinances is the neighbor goes after the neighbor and you're going to start off with 50 complaints and we don't want to get into that unless it's a genuine egregious issue. He said there has been some, I've been involved in not just this one but a bunch more. He said still going through this, on page 14, 176 in the Commissioners book, the first set I have a problem with the wording on is #12 under the yellow it says, "no person, solid waste collector or company shall dump or deposit waste into the county-owned collection sites". He said I looked under the definitions of waste in the ordinance and waste is not defined in the ordinance. He said there's a lot of waste that has an adjective in front of it but there's no waste.

Mr. Overman said can I get your location again.

Commissioner Richardson said page 14 of your copy.

Mr. Overman said I'm showing that on page 182.

Chairman Waters said it's page 8.

Commissioner Richardson said page 8, I was looking at the second number. He said the very first sentence at the tops says shall dump or deposit waste. He said beauty is in the eye of the beholder. He said what's junk to me is somebody else's big deal. He said I think we need to define waste, we need some definition in that paragraph to make sure we don't get trapped.

Chairman Waters said solid waste, is that not there.

Mr. Overman said we've got some options already built in there so we'll have to look and see what fits best or if we need to come up with a new term.

Commissioner Richardson said I think you need some definition of what is waste because again, I don't want to see people take this ordinance when it's passed and abuse their neighbor with it and that's what happens with these things. He said Commissioner Booth mentioned zoning. He said the first thing that happens when a county zones is you have about 20 lawsuits in the first year and the reason is because one neighbor is going after another neighbor and they're using the zoning ordinance to do it. He said we don't want to do that; we don't want to abuse our neighbor or abuse our citizens. He said on page, and I'm getting the page right this time, page 13, at the top of that the first sentence up there that's not highlighted it says "it shall be unlawful for any person to dump solid waste at a landfill except in areas designated by the landfill operators on duty. He said is landfill the right word, we don't have a landfill in Beaufort County.

Mr. Overman said we'll have to go back and review that further.

Commissioner Richardson said yeah, that part is talking about a landfill and I think you need to look at the words on that.

Chairman Waters said that's on page 13.

Mr. Overman said in something like that we need to find an all inclusive term. He said I know you all have some say in this but what's to say ten years from now somebody will want to put in a landfill.

Commissioner Richardson said you can have a separate paragraph that addresses a landfill in Beaufort County but you've got to follow the state law with that. He said we really don't need landfill in here because there's umpteen state laws on landfills, qualified landfills. He said then paragraph D on that same page, which is right below the yellow says "if any solid waste disposed of in violation of this article can be identified as having last belonged to, been in possession of, sent to or received by or to have been the property of any person prior to being disposed of, such identification shall be presumed to be prima facie evidence that such person disposed of or caused to be" I think we should include after "any article" at any location in the County because the rest of the paragraph goes on to talk about county sites and I think we need to be more inclusive because finding a bag of trash in the woods somewhere, if it can be identified we need to be calling that person to come and get it. He said we don't need to be cleaning it up ourselves. He said that's all I have.

Chairman Waters said does anyone else have any comments.

No one spoke.

See Addendum 3

Economic Development Advisory Committee By-Laws Revision and Adoption

Mr. Brad Hufford said this Board had been in place for many years and my predecessor had used it. He said during Covid attendance had waned and meetings got a little long and when I got on board it was definitely imparted on me that we needed a body such as this to advise me in my work in economic development but also to serve as a first step in a board to review activity before we take it to the commissioners. He said we went about revising these bylaws to reflect the current work state of the office of Economic Development for the County. He said we didn't do a lot of revisions. He said we took out some things and added some things to focus our efforts, with the main objective being to encourage the expansion the location, relocation and expansion of industrial parks and facilities, to nurture existing businesses in their efforts to compete, export and expand, work with the appropriate organizations to expand and attract tourism, accommodations, destination facilities, retail, restaurants and small businesses, developing and promoting public or private industrial infrastructure parks and facilities, and to network with agencies to support economic development. He said also to promote the general economic environment to ensure the economic well-being and competitiveness of Beaufort County and its municipalities. He said we want to revise that committees membership and we have proposing to include two members of the Beaufort County Commissioners, the president or representative of Beaufort County Community College, superintendent or representative of Beaufort County Schools, both of those being prime workforce development agencies, the president or representative of Beaufort County Committee of 100, the executive director or representative of the Mid-East Commission, a representative of the economic development partnership of North Carolina and a representative of the agriculture or aquaculture sector. He said we also want to make sure to include representation from each of the municipalities in Beaufort County that include Washington, Belhaven, Chocowinity, Pantego, Bath, Washington Park, and Aurora. He said that would bring membership to a total of 15. He said you have a review of that and I'm happy to answer any questions you have about it.

Motion: Commissioner Walker motioned to approve the by-laws. Vice-Chairman Langley seconded. The vote was unanimous.

See Addendum 4

Wright's Creek Phase III Contract Administration

Mr. Brian Alligood said page 188 you have, if you recall at a regular meeting on March 6th of this year the Board approved a contract from the North Carolina Division of Coastal Management for an Access grant which would finish the final phase of Wright's Creek. He said you also adopted that project ordinance so we have a contract that's attached for the Mid-East

Commission to administer that grant. He said funding for this is included in the project ordinance and from the grant so there are no additional County funds needed and we would recommend your approval.

Motion: Commissioner Booth motioned to approve the contract. Vice-Chairman Langley seconded.

Yes Vote

Chairman Waters
Vice-Chairman Langley
Commissioner Booth
Commissioner Rebholz
Commissioner Walker

No Vote

Commissioner Deatherage
Commissioner Richardson

See Addendum 5

Contract with AGAPE Health Services for Jail Health

Mr. Alligood said at your table you have a couple of items that I gave to you. He said we are working with AGAPE on jail health services. He said they had set us their professional service agreement draft last week. He said in consultation with the Health Director we put together a generalized scope of work we were looking for, that's included, and you also have their, AGAPES budget. He said they're proposing \$379,324. He said there is funding in the budget that you passed for jail health, I just did not get a final revised agreement back from AGAPE. He said I sent this one to them on Friday and asked them, if they could, to bring it back to me today so I could bring it to you. He said they were not able to meet that deadline but I've provided you with everything we have. He said that's their general services agreement, their professional service agreement. He said the scope of work that we define for jail health, and then you have their budget. He said what I would ask you is you would give us the grace to be able to complete this and execute that with the Boards approval. He said you have the budget, it's \$379,324 for a 12-month contract. He said pharmacy is going to be done separately, like we do now so that is a reimbursable basis because they have a federal pharmacy program so we'll just reimburse for that. He said that would be our request because we're trying to get this in play by July 1st. He said I'm happy to bring it back to you, the final. He said we would have to back date it to July 1st or with the Boards consent we can take, because this is what we have, we just don't have it in final form yet. He said I'm happy to do it either way but we need to get something in place by July 1st.

Commissioner Booth said since we're so close to the July date get it done, we've got to get it done so just do it.

Mr. Alligood said that's what I was hoping that the Board would agree, to allow me to move forward with this with the County Attorney and make sure that we've got everything. He said like I say, you've got their professional services agreement and we'll just enter into. He said you've got the scope of work and the budget so we have all the pieces, we just don't have it in its final form and I'd ask the Board to approve us moving forward with that, working with the County Attorney to finalize that and move forward with that.

Commissioner Booth said do you need a consent or do you need a motion.

Mr. Alligood said I would need a motion for that.

Commissioner Rebholz said do you see any problems with this as it's written now.

Mr. Francisco said there can always be problems but I don't see any right now. He said I think if you approve it should be okay.

Chairman Waters said it's within the budget amount that we approved.

Motion: Commissioner Booth motioned to authorize the County Manager and Attorney to move forward with the contract with AGAPE so it can be implemented on July 1st. Vice-Chairman Langley seconded.

Yes Vote

Chairman Waters
Vice-Chairman Langley
Commissioner Booth
Commissioner Rebholz
Commissioner Walker

No Vote

Commissioner Deatherage
Commissioner Richardson

Voting Delegate, 2023 Annual NACo Conference

Ms. Katie Mosher said next month a group of you will be going to Texas for the annual NACo conference and they're requesting a delegate and an alternate to be chosen for the business meeting.

Commissioner Booth said it's always the chairman and vice-chairman.

Chairman Waters said Vice-Chairman Langley and I both will be there but I guess we need a motion.

Motion: Commissioner Booth motioned to appoint Chairman Waters as the delegate and Vice-Chairman Langley as the alternate. Commissioner Rebholz seconded.

Yes Vote

Chairman Waters
Vice-Chairman Langley
Commissioner Booth
Commissioner Rebholz
Commissioner Walker

No Vote

Commissioner Deatherage
Commissioner Richardson

Cable TV Services

Commissioner Richardson said the first item I have here is TV services. He said back when we had Suddenlink they were providing terrible services to the County and then they changed their name under the guise of hey, there's a new name out there, maybe we'll get better services. He said I told the guy that was at one of the conventions that had a little table sitting over there, I said who are you, we need better services in Beaufort County how do we talk to you. He said well it turns out they were Suddenlink, they had just changed their name. He said we need to go back, didn't we go to the Attorney General at some point. He said we need to go back and petition the Attorney General about these services because they're still not good and I move that we do that, I move that we approach the Attorney General with a petition to do whatever he needs to do to improve services.

Commissioner Rebholz said in the broadband expansions they came in with a bid but we refused to support them.

Commissioner Richardson said the Manager is going to petition him that the services are poor in the County and what can you do.

Mr. Alligood said I'm assuming that you want us to send a letter. He said we sent a letter before to his office; we could resend that same letter.

Commissioner Richardson said yes.

Motion: Commissioner Richardson motioned to petition the Attorney General to investigate Suddenlink. Commissioner Deatherage seconded. The vote was unanimous.

Beaufort County Schools Discussion

Commissioner Richardson said meeting with the school board on improving test scores. He said back when we were working on the budget and with all of this clarity that you guys keep talking about and any Commissioner can ask and he'll get what he wants and we had the strategic planning people that were in here and we decided we were going to have a meeting with the school board during the budget so that we could talk about these terrible scores in the schools and ask the school board what we could do to help improve those and we had some ideas at that time. He said I'm not giving up on this. He said you guys have avoided doing this through the whole budget process. He said the school board hasn't been in front of us so how do we know what they're doing. He said the answer is we don't so I'm requesting a meeting with the school board and the commissioners to discuss what the commissioners can do to help the school board improve the scores, that's a motion.

Chairman Waters said just to bring you up to date we did, the County Manager and myself and Commissioner Booth met with the chairman and vice-chair, as well as the superintendent and we asked them and they agreed to come back with a date when we would have a joint meeting with both boards. He said as far as I know you, have you heard anything back from the superintendent.

Mr. Alligood said no but I'll be glad to reach back out to him and see if we can find a good day.

Commissioner Walker said I've got additional, concerning the test scores, I think they're waiting to get them back from the state and get state certified and I will bet you, I don't know, I do not know and this is just my opinion but I bet you we're going to be pleasantly surprised with the scores but we'll see.

Commissioner Richardson said I have a problem with the scores because the scores have always been rigged. He said we've got the same problem, they have been, we've got the same problem in the schools where the schools scores are good or bad so that's not a reason not to meet with the school board so my motion still stands.

Vice-Chairman Langley said we've already got it.

Chairman Waters said we've already got it, it's already in the works.

Commissioner Richardson said there's a motion and a second.

Chairman Waters said to have a meeting and we've already agreed to that, we're just waiting on them to come back with a date.

Commissioner Richardson said what happens to the motion and the second, if you agree then you shouldn't have a problem voting for it.

Chairman Waters said we shouldn't have to vote on it.

Commissioner Richardson said yes we should.

Chairman Waters said why.

Commissioner Richardson said because there's avoidance in whole issue, people have been dancing around for three months trying to avoid this meeting.

Commissioner Booth said you just lost my vote, call the question.

Commissioner Richardson said your wife is on the school board.

Motion: Commissioner Richardson moves to schedule a meeting with the school board to discuss test scores and how to assist in raising them. Commissioner Deatherage seconded.

Yes Vote

Commissioner Deatherage
Commissioner Richardson
Commissioner Walker

No Vote

Chairman Waters
Vice-Chairman Langley
Commissioner Booth
Commissioner Rebholz

Commissioner Booth said yes she's on the school board.

Commissioner Richardson said so we're not going to meet with the school board.

Chairman Waters said no, no, we made that clear, you just didn't listen.

Commissioner Richardson said I was listening.

Chairman Waters said we're still waiting on them to come back with a date.

Commissioner Richardson said I'm going to ask you this then, Mr. Manager, what do you intend to do based upon the confused and delirious action of this Board.

Vice-Chairman Langley said he's already said that.

Mr. Alligood said I plan to follow up with the superintendent and see if we can plan a meeting date.

Commissioner Richardson said that's great.

Commissioner Booth said I want to go back to him. He said what does she have to do with us up here. He said yes, she's on the school board, I mean you're not on the school board and I'm going to tell you where the back room is now. He said the back room is King Chicken on Thursdays, that's where the back room is.

Commissioner Richardson said two of you are sitting over there with wives on the school board. He said you can't tell me they don't influence your vote on this board.

Commissioner Booth said what do we vote on from this board, we only vote on their budget and I'm going to vote for it as long as there's kids in the schools.

Commissioner Richardson said it's a lump sum and this Board doesn't know where it's going.

Commissioner Booth said the only thing about it is you want to run the school board, you want to run the county commissioners, as smart as you are if you would learn to count to seven up here, if you can't get to four votes you and your sidekick can shut up.

Commissioner Richardson said just because some of you have terrible judgement doesn't mean the rest of us do.

Commissioner Booth said your judgement is bad Commissioner Richardson.

Chairman Waters said all right, have you got anything else on the schools.

Commissioner Richardson said not on the schools I don't. He said one of the things I'd like to take up with the schools is what's up with the Ed Tech center because ed tech started off like 15 years ago with something that was only going to last a year or two until we could get control of the discipline in the schools and it is still alive and it is still going and it is still providing special educational functions so I would like to talk with them about what goes on at the Ed Tech Center, how

do you get admitted to the Ed Tech Center and how many students are you putting through there and what part of our teaching staff is dedicated to this. He said it's supposed to be one teacher to so many students and how much county money goes into the ed tech center.

Chairman Waters said Ms. Mosher will you make a note that when we get ready to do the agenda that these three items be included.

Commissioner Walker said I would invite you to their graduation, which is going to be June 16th or 17th. He said it's on a Saturday and I'd invite you to all of the graduations. He said I go to all of them because I videotape them but there's some really good kids that are graduating and going to some good places, 4-year college, military and some go into business. He said I'm really proud of them and I think you should go to all of the graduations like I do.

Commissioner Richardson said there's two questions that go into this. He said number one, are these students requiring special consideration at the expense of the rest of the children in the school system don't have access to and number 2, do you get paid for videotaping those sessions.

Commissioner Walker said absolutely do.

Commissioner Walker said I think we've answered a lot of questions.

Commissioner Walker said I've been doing it for something like 15 years now.

Commissioner Richardson said my next item has to do with new construction of the school. He said the school board never voted to build a new school. He said I saw an add in the paper for proposals to architects to build a new school and the Commissioners have no idea, nor does the public of the function of a new school. He said I have a lot of questions to do with this and I want this included when we meet with the school board is what is your justification for a new school, where is it going to be and what part of the student population is it going to serve and do you have a comprehensive study that shows school needs in Beaufort County and I would remind you to keep in mind that a casual examination of our schools in Beaufort County is that they are 50% full or 50% empty, whichever way you want to look at it so the question is why do we need to build a new school at all. He said are we using our buildings and our facilities efficiently so that we can educate our children. He said I would like that included when we meet with the school board.

Commissioner Booth said you will be there, you can ask the question when you're there.

Chairman Waters said the agreement was that we would do an agenda for the meeting so Ms. Mosher and their Clerk will mesh all that together and come up with an agenda.

Commissioner Walker said the progress on this new school is that they've only met with architects that have pitched so there's really no decisions that have been made but the school I think it's going to replace was a school that I went to first in 1960 something, Eastern Elementary. He said I was the first class there and I'm 60-something painful years old today.

Commissioner Richardson said I'll say the same thing I said when we did school bonds before, the age of the school building doesn't have anything to do with the quality of the education because when you look at Beaufort County schools we've got a lot of new buildings and we've got terrible quality of education.

Commissioner Rebholz said I take exception to the word terrible; I don't know how you measure that but Dr. Cheeseman covered with this board what the plan was and what the decision was in what they're trying to accomplish in building a new school so I'm not sure where we missed all this. He said maybe that was the one when you were gone.

Commissioner Richardson said I'm sorry you were asleep.

Commissioner Rebholz said I wasn't asleep, you weren't here.

Chairman Waters said it came up during the joint meeting.

Commissioner Comments

Commissioner Richardson said we've just come through a terrible budgetary process. He said what you did in here, what these guys kept explaining was the fantastic job that they have done. He said what you did not hear was we took certain departments and certain line items and we looked at where the county money went in the school system and how many teachers there were in there and how the students were being served and how they were being served and what special education was doing and who was paying for that and on and on. He said in other words how your county money was being used; you didn't hear that. He said what you heard was they asked for money and they got what they asked for so we're really doing a great job aren't we.

Motion: Commissioner Booth motioned to adjourn. Commissioner Walker seconded. The vote was unanimous.

Adjourned at 8:12 PM

Respectfully submitted to you by:

Kathleen Mosher
Clerk to the Board of County Commissioners

ADDENDUM 1

1. Assessor and Collector Refunds Over \$100 – Lloyd Salter, Tax Assessor and Wyn Kinion, Tax Collector
2. Audit Contract, FY 22/23 Annual Audit – Anita Radcliffe, Finance Officer
3. JCPC Appointments – Katie Mosher, Clerk to the Board
4. Surplus, IT – Katie Mosher, Clerk to the Board
5. Noise Permit Request – Katie Mosher, Clerk to the Board
6. Approval of Board Minutes – Katie Mosher, Clerk to the Board



North Carolina Vehicle Tax System

5/1/23-5/26/23

NCVTS Pending Refund report

Report Date 5/26/2023

Payee Name	Primary Owner	Secondary Owner	Bill #	Refund Reason	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
BARRERAS GARCIA, BRYALLAN	BARRERAS GARCIA, BRYALLAN GABINNO		0062231198	Vehicle Sold	G01	Tax	(\$59.03)	\$0.00	(\$59.03)
					C05	Tax	(\$55.72)	\$0.00	(\$55.72)
								Refund	\$114.75
CARAWAN, TRENT PERRY	CARAWAN, TRENT PERRY		0072298502	Adjustment	G01	Tax	(\$328.75)		(\$328.75)
					F03	Tax	(\$21.57)		(\$21.57)
					E02	Tax	(\$26.30)		(\$26.30)
								Refund	\$376.62
BOOTH, EDWIN EARNHARDT	BOOTH, EDWIN EARNHARDT		0072274537	Adjustment	G01	Tax	(\$54.06)		(\$54.06)
					C01	Tax	(\$50.17)		(\$50.17)
					C01	Vehicle Fee	\$0.00		\$0.00
								Refund	\$104.23
HOWDY, DAVID ALLAN	HOWDY, DAVID ALLAN		0067370492	Vehicle Sold	G01	Tax	(\$244.99)		(\$244.99)
					C01	Tax	(\$227.35)		(\$227.35)
					C01	Vehicle Fee	\$0.00		\$0.00
								Refund	\$472.34
JONES, CHESTER THOMAS	JONES, CHESTER THOMAS	JONES, TIFFANY LYNN	0072261047	Situs error	G01	Tax	\$0.00		\$0.00
					C01	Tax	(\$120.18)		(\$120.18)
					C01	Vehicle Fee	(\$5.00)		(\$5.00)
					F00	Tax	\$8.91		\$8.91
					E12	Tax	\$10.36		\$10.36
								Refund	\$105.91
LEWIS, ANGELIA SCOTT	LEWIS, ANGELIA SCOTT	LEWIS, RONNIE LANDON	0071462808	Vehicle Sold	G01	Tax	(\$91.15)		(\$91.15)
					F00	Tax	(\$6.27)		(\$6.27)
					E12	Tax	(\$7.30)		(\$7.30)
								Refund	\$104.72
NEPPER, GLENDA SMITH	NEPPER, GLENDA SMITH		0069554337	Vehicle Sold	G01	Tax	(\$60.57)		(\$60.57)
					C01	Tax	(\$56.21)		(\$56.21)
					C01	Vehicle Fee	\$0.00		\$0.00
								Refund	\$116.78
SNYDER, PATRICIA CREAM	SNYDER, PATRICIA CREAM		0029085541	Vehicle Sold	G01	Tax	(\$70.07)		(\$70.07)
					C01	Tax	(\$65.02)		(\$65.02)
					C01	Vehicle Fee	\$0.00		\$0.00
								Refund	\$135.09



North Carolina Vehicle Tax System

4/14/23-4/30/23

NCVTS Pending Refund report

Report Date

5/26/2022 4:20:02

Payee Name	Primary Owner	Secondary Owner	Bill #	Refund Reason	Create Date	Tax Jurisdiction	Levy Type	Change
BULLOCK, GERALD LEE	BULLOCK, GERALD LEE	BULLOCK, KELLY VIRGINIA	0069808951	Vehicle Sold	04/28/2023	G01	Tax	(\$91.66)
						F60	Tax	(\$6.31)
						E12	Tax	(\$7.33)
SOLANO, MARISA	SOLANO, MARISA		0065273560	Vehicle Sold	04/11/2023	G01	Tax	(\$286.19)
						F60	Tax	(\$19.69)
						E12	Tax	(\$22.90)



Interest Change	Total Change
\$0.00	(\$91.66)
\$0.00	(\$6.31)
\$0.00	(\$7.33)
Refund	\$105.30
\$0.00	(\$286.19)
\$0.00	(\$19.69)
\$0.00	(\$22.90)
Refund	\$328.78
Refund Total	\$434.08

Date run: 5/26/2023 4:07:49 PM

TR-406A Refund Detail Report

NCPTS V4

Report Parameters: Refund Status: ONHOLD
Default Sort-By: Refund date, Refund Recipient Name, Refund Recipient Address

Trans #	Refund Recipient Name	Refund Address	Refund Description	Opid	Transaction Finance sent Date	Refund Amount (\$)
921104	FERNANDO COTA URTUSUATEGUI	133 VREUGDENHIL RD PANTEGO,NC 27860	Refund on Bill # 0009523442-2015- 2015-0000-00	DPCADJ	5/2/2023 7:00:07 PM	152.42
921513	JOSHUA MARKLAND	412 N BONNER ST WASHINGTON,NC 27889	Refund on Bill # 0009540877-2019- 2019-0000-00	DPCREL	5/15/2023 7:00:06 PM	132.14
921514	JOSHUA MARKLAND	412 N BONNER ST WASHINGTON,NC 27889	Refund on Bill # 0009540877-2020- 2020-0000-00	DPCREL	5/15/2023 7:00:06 PM	124.01

Report Parameters: Refund Status: ONHOLD
 Default Sort-By: Refund date, Refund Recipient Name, Refund Recipient Address

Trans #	Refund Recipient Name	Refund Address	Refund Description	Opid	Refund Amount (\$)
920052	JOSEPH ROBERT WHICHARD	2613 VALLEY WOODS CTRALEIGH 27613	Overpayment on Payment of CHECK on Bill # 0000024036-2017-2017-0000-00 of	DPCDSO	113.54
920065	JAMES SMITH	158 NC HWY 92 EWASHINGTON, NC 27889	Overpayment on Payment of CHECK on Bill # 0000018082-2015-2015-0000-00 of	DPCDSO	102.00
920717	ABRAHAM GARCIA	2991 NC HWY 33 WEST GRIMESLAND 27837	Overpayment on Payment of CHECK on Bill # 0000029908-2017-2017-0000-00 of	DPCDSO	472.94
920719	SHAMEKA SHONETTE GRIMES	75 GRIMES WAY AURORA, NC 27806	Overpayment on Payment of CHECK on Bill # 0009497219-2013-2013-0000-00 of	DPCDSO	101.03
920722	JENNIFER L WHITEHURST	201 RACCOON RUN WASHINGTON 27889	Overpayment on Payment of CHECK on Bill # 0000037212-2017-2017-0000-00 of	DPCDSO	162.14
920729	JACOB WAYNE HARDISON	1055 DAW RDP ANTEGO 27860	Overpayment on Payment of CHECK on Bill # 0009527192-2016-2016-0000-00 of	DPCDSO	136.39
920734	CAHOON BROTHERS LOGGING LLC	6073 FREE UNION CHURCH RD PINETOWN, NC 27865	Overpayment on Payment of CHECK on Bill # 0000041790-2022-2022-0000-00 of	C9BEATB	168.66
920737	DAVID C MARLOWE	5615 CREEK FALL LN FUQUAY VARINA 27526	Overpayment on Payment of CHECK on Bill # 0009547594-2022-2022-0000-00 of	C9BEATB	365.07
920789	DANIEL J ARRETT SIMPSON	1404 HORSE PEN SWAMP RD WASHINGTON 27889	Overpayment on Payment of CHECK on Bill # 0009544138-2022-2022-0000-00 of	C9BEATB	491.16
920870	TAR RIVER INDUSTRIAL SERVICES	80 LANIER DR WASHINGTON 27889	Overpayment on Payment of OTHER on Bill # 0009546583-2021-2021-0000-00 of	WKINION	930.09
921082	EDWARD VANVERT SWINDELL	1705 EVERGREEN AVE GOLDSBORO 27530	Overpayment on Payment of CHECK on Bill # 0000018457-2017-2017-0000-00 of	DPCDSO	243.21
921084	TERRY GLEN WOODSMITH	661 TURKEY TROT RD #2 WASHINGTON 27889	Overpayment on Payment of CHECK on Bill # 0000002449-2017-2017-0000-00 of	DPCDSO	222.82
921089	AMBER L PARKER	103 UNION CHAPEL RD CHOCOWINITY 27817	Overpayment on Payment of CHECK on Bill # 0000017953-2016-2016-0000-00 of	DPCDSO	135.80
921094	CHARLOTTE AMASON	116 BAKER DRIVE WASHINGTON 27889	Overpayment on Payment of CHECK on Bill # 0009522689-2017-2017-0000-01 of	DPCDSO	130.22
921097	JAMES NORMAN EDWARDS	215 EAST JAMES STREET LA GRANGE 28551	Overpayment on Payment of CHECK on Bill # 0000028240-2017-2017-0000-00 of	DPCDSO	180.00
921235	LISALANE	241 GRANTHAM SCHOOL RD GOLDSBORO 27530	Overpayment on Payment of OTHER on Bill # 0009540744-2022-2022-0000-00 of	CWESTON	125.00
921365	DANIEL J ARRETT SIMPSON	1404 HORSE PEN SWAMP RD WASHINGTON 27889	Overpayment on Payment of CHECK on Bill # 0009544138-2022-2022-0000-00 of	C9BEATB	451.20

921418	JOSE GREGORIO CERINOCERINO	348 E PANTEGO STBELHAVEN27810	Overpayment on Payment of CHECK on Bill # 0000007473-2022-2022-0000-00 of	C9BEATB	161.54
921443	PAUL MSWENSON	107 N ATLANTIC AVENUESOUTHPORT28461	Overpayment on Payment of CHECK on Bill # 0000046788-2021-2021-0000-00 of	DPCLBX	558.63
921463	ANTHONY MICHAEL BEAL	BEAL, ANTHONY MICHAEL 5445 VOA RDWASHINGTON NC 27889	Overpayment on Payment of CHECK on Bill # 0009497060-2013-2013-0000-00 of	FPITTMAN	874.61
921551	BRYANE ADAMS	532 WARD ROADWASHINGTON, NC 27889	Overpayment on Payment of CHECK on Bill # 0000035150-2016-2016-0000-00 of	DPDOSO	118.59
921555	RICHARD JACKSON	165 LLOYD'S LANEWASHINGTON, NC 27889	Overpayment on Payment of CHECK on Bill # 0000041158-2017-2017-0000-00 of	DPDOSO	165.87
921908	JAMES LEON RUSSELL	P O BOX 537BELHAVEN, NC 27810	Overpayment on Payment of SYSTEM on Bill # 0009394225-2012-2012-0000-00 of	WKINION	138.95
922047	RICHARD JAMES SQUIRES	WALTER SMITHWICK 519 WHITEHURST ROADBLOUNTS CREEK 27814	Overpayment on Payment of CHECK on Bill # 0000050633-2022-2022-0000-00 of	WKINION	284.72
922047	RICHARD JAMES SQUIRES	WALTER SMITHWICK 519 WHITEHURST ROADBLOUNTS CREEK 27814	Overpayment on Payment of CHECK on Bill # 0000050633-2021-2021-0000-00 of	WKINION	300.78
Total					

The	Governing Board BOARD OF COMMISSIONERS
of	Primary Government Unit BEAUFORT COUNTY
and	Discretely Presented Component Unit (DPCU) (if applicable)

Primary Government Unit, together with DPCU (if applicable), hereinafter referred to as Governmental Unit(s)

and	Auditor Name THOMPSON, PRICE, SCOTT, ADAMS & CO, P.A.
	Auditor Address 1626 S MADISON STREET WHITEVILLE, NC 28472

Hereinafter referred to as Auditor

for	Fiscal Year Ending 06/30/23	Date Audit Will Be Submitted to LGC 10/31/23
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Must be within four months of FYE

hereby agree as follows:

1. The Auditor shall audit all statements and disclosures required by U.S. generally accepted auditing standards (GAAS) and additional required legal statements and disclosures of all funds and/or divisions of the Governmental Unit(s). The non-major combining, and individual fund statements and schedules shall be subjected to the auditing procedures applied in the audit of the basic financial statements and an opinion shall be rendered in relation to (as applicable) the governmental activities, the business- type activities, the aggregate DPCUs, each major governmental and enterprise fund, and the aggregate remaining fund information (non-major government and enterprise funds, the internal service fund type, and the fiduciary fund types). The basic financial statements shall include budgetary comparison information in a budgetary comparison statement, rather than as RSI, for the General Fund and any annually budgeted Special Revenue funds.

2. At a minimum, the Auditor shall conduct the audit and render the report in accordance with GAAS. The Auditor shall perform the audit in accordance with *Government Auditing Standards (GAGAS)* if the Governmental Unit expended \$100,000 or more in combined Federal and State financial assistance during the reporting period. The auditor shall perform a Single Audit if required by Title 2 US Code of Federal Regulations Part 200 *Uniform Administration Requirements, Cost Principles, and Audit Requirements for Federal Awards, Subpart F* (Uniform Guidance) or the State Single Audit Implementation Act. This audit and all associated audit documentation may be subject to review by Federal and State agencies in accordance with Federal and State laws, including the staffs of the Office of State Auditor (OSA) and the Local Government Commission (LGC). If the audit requires a federal single audit in accordance with the Uniform Guidance (§200.501), it is recommended that the Auditor and Governmental Unit(s) jointly agree, in advance of the execution of this contract, which party is responsible for submission of the audit and the accompanying data collection form to the Federal Audit Clearinghouse as required under the Uniform Guidance (§200.512).

Effective for audits of fiscal years beginning after June 30, 2023, the LGC will allow auditors to consider whether a unit qualifies as a State low-risk auditee based upon federal criteria in the Uniform Guidance §200.520(a), and (b) through (e) as it applies to State awards. In addition to the federal criteria in the Uniform Guidance, audits must have been submitted timely to the LGC. If in the reporting year, or in either of the two previous years, the unit reported a Financial Performance Indicator of Concern that the audit was late, then

the report was not submitted timely for State low-risk auditee status. Please refer to "Discussion of Single Audits in North Carolina" on the LGC's website for more information.

If the audit and Auditor communication are found in this review to be substandard, the results of the review may be forwarded to the North Carolina State Board of CPA Examiners (NC State Board).

3. If an entity is determined to be a component of another government as defined by the group audit standards, the entity's auditor shall make a good faith effort to comply in a timely manner with the requests of the group auditor in accordance with AU-6 §600.41 - §600.42.

4. This contract contemplates an unmodified opinion being rendered. If during the process of conducting the audit, the Auditor determines that it will not be possible to render an unmodified opinion on the financial statements of the unit, the Auditor shall contact the LGC Staff to discuss the circumstances leading to that conclusion as soon as is practical and before the final report is issued. The audit shall include such tests of the accounting records and such other auditing procedures as are considered by the Auditor to be necessary in the circumstances. Any limitations or restrictions in scope which would lead to a qualification should be fully explained in an attachment to this contract.

5. If this audit engagement is subject to the standards for audit as defined in *Government Auditing Standards*, 2018 revision, issued by the Comptroller General of the United States, then by accepting this engagement, the Auditor warrants that he/she has met the requirements for a peer review and continuing education as specified in *Government Auditing Standards*. The Auditor agrees to provide a copy of the most recent peer review report to the Governmental Unit(s) and the Secretary of the LGC prior to the execution of an audit contract. Subsequent submissions of the report are required only upon report expiration or upon auditor's receipt of an updated peer review report. If the audit firm received a peer review rating other than pass, the Auditor shall not contract with the Governmental Unit(s) without first contacting the Secretary of the LGC for a peer review analysis that may result in additional contractual requirements.

If the audit engagement is not subject to *Government Auditing Standards* or if financial statements are not prepared in accordance with U.S. generally accepted accounting principles (GAAP) and fail to include all disclosures required by GAAP, the Auditor shall provide an explanation as to why in an attachment to this contract or in an amendment.

6. It is agreed that time is of the essence in this contract. All audits are to be performed and the report of audit submitted to LGC Staff within four months of fiscal year end. If it becomes necessary to amend the audit fee or the date that the audit report will be submitted to the LGC, an amended contract along with a written explanation of the change shall be submitted to the Secretary of the LGC for approval.

7. It is agreed that GAAS include a review of the Governmental Unit's (Units') systems of internal control and accounting as same relate to accountability of funds and adherence to budget and law requirements applicable thereto; that the Auditor shall make a written report, which may or may not be a part of the written report of audit, to the Governing Board setting forth his/her findings, together with his recommendations for improvement. That written report shall include all matters defined as "significant deficiencies and material weaknesses" in AU-C 265 of the *AICPA Professional Standards (Clarified)*. The Auditor shall file a copy of that report with the Secretary of the LGC.

For GAAS or *Government Auditing Standards* audits, if an auditor issues an AU-C §260 report, commonly referred to as "Governance Letter," LGC staff does not require the report to be submitted unless the auditor cites significant findings or issues from the audit, as defined in AU-C §260.12 - .14. This would include issues such as difficulties encountered during the audit, significant or unusual transactions, uncorrected misstatements, matters that are difficult or contentious reviewed with those charged with governance, and other significant matters.

8. All local government and public authority contracts for audit or audit-related work require the approval of the Secretary of the LGC. This includes annual or special audits, agreed upon procedures related to internal controls, bookkeeping or other assistance necessary to prepare the Governmental Unit's records for audit, financial statement preparation, any finance-related investigations, or any other audit-related work in the State of North Carolina. Approval is also required for the Alternative Compliance Examination Engagement for auditing the Coronavirus State and Local Fiscal Recovery Funds expenditures as allowed by US Treasury. Approval is not required on audit contracts and invoices for system improvements and similar services of a non-auditing nature.
9. Invoices for services rendered under these contracts shall not be paid by the Governmental Unit(s) until the invoice has been approved by the Secretary of the LGC. This also includes any progress billings [G.S. 159-34 and 115C-447]. All invoices for audit work shall be submitted in PDF format to the Secretary of the LGC for approval. The invoice marked 'approved' with approval date shall be returned to the Auditor to present to the Governmental Unit(s) for payment. This paragraph is not applicable to contracts for audits of hospitals.
10. In consideration of the satisfactory performance of the provisions of this contract, the Governmental Unit(s) shall pay to the Auditor, upon approval by the Secretary of the LGC if required, the fee, which includes any costs the Auditor may incur from work paper or peer reviews or any other quality assurance program required by third parties (federal and state grantor and oversight agencies or other organizations) as required under the Federal and State Single Audit Acts. This does not include fees for any pre-issuance reviews that may be required by the NC Association of CPAs (NCACPA) Peer Review Committee or NC State Board of CPA Examiners (see Item 13).
11. If the Governmental Unit(s) has/have outstanding revenue bonds, the Auditor shall submit to LGC Staff, either in the notes to the audited financial statements or as a separate report, a calculation demonstrating compliance with the revenue bond rate covenant. Additionally, the Auditor shall submit to LGC Staff simultaneously with the Governmental Unit's (Units') audited financial statements any other bond compliance statements or additional reports required by the authorizing bond documents, unless otherwise specified in the bond documents.
12. After completing the audit, the Auditor shall submit to the Governing Board a written report of audit. This report shall include, but not be limited to, the following information: (a) Management's Discussion and Analysis, (b) the financial statements and notes of the Governmental Unit(s) and all of its component units prepared in accordance with GAAP, (c) supplementary information requested by the Governmental Unit(s) or required for full disclosure under the law, and (d) the Auditor's opinion on the material presented. The Auditor shall furnish the required number of copies of the report of audit to the Governing Board upon completion.
13. If the audit firm is required by the NC State Board, the NCACPA Peer Review Committee, or the Secretary of the LGC to have a pre-issuance review of its audit work, there shall be a statement in the engagement letter indicating the pre-issuance review requirement. There also shall be a statement that the Governmental Unit(s) shall not be billed for the pre-issuance review. The pre-issuance review shall be performed prior to the completed audit being submitted to LGC Staff. The pre-issuance review report shall accompany the audit report upon submission to LGC Staff.

14. The Auditor shall submit the report of audit in PDF format to LGC Staff. For audits of units other than hospitals, the audit report should be submitted when (or prior to) submitting the final invoice for services rendered. The report of audit, as filed with the Secretary of the LGC, becomes a matter of public record for inspection, review and copy in the offices of the LGC by any interested parties. Any subsequent revisions to these reports shall be sent to the Secretary of the LGC. These audited financial statements, excluding the Auditors' opinion, may be used in the preparation of official statements for debt offerings by municipal bond rating services to fulfill secondary market disclosure requirements of the Securities and Exchange Commission and for other lawful purposes of the Governmental Unit(s) without requiring consent of the Auditor. If the LGC Staff determines that corrections need to be made to the Governmental Unit's (Units') financial statements and/or the compliance section, those corrections shall be provided within three business days of notification unless another deadline is agreed to by LGC Staff.

15. Should circumstances disclosed by the audit call for a more detailed investigation by the Auditor than necessary under ordinary circumstances, the Auditor shall inform the Governing Board in writing of the need for such additional investigation and the additional compensation required therefore. Upon approval by the Secretary of the LGC, this contract may be modified or amended to include the increased time, compensation, or both as may be agreed upon by the Governing Board and the Auditor.

16. If an approved contract needs to be modified or amended for any reason, the change shall be made in writing and pre-audited if the change includes a change in audit fee (pre-audit requirement does not apply to hospitals). This amended contract shall be completed in full, including a written explanation of the change, signed and dated by all original parties to the contract. It shall then be submitted to the Secretary of the LGC for approval. No change to the audit contract shall be effective unless approved by the Secretary of the LGC, the Governing Board, and the Auditor.

17. A copy of the engagement letter, issued by the Auditor and signed by both the Auditor and the Governmental Unit(s), shall be attached to this contract, and except for fees, work, and terms not related to audit services, shall be incorporated by reference as if fully set forth herein as part of this contract. In case of conflict between the terms of the engagement letter and the terms of this contract, the terms of this contract shall take precedence. Engagement letter terms that conflict with the contract are deemed to be void unless the conflicting terms of this contract are specifically deleted in Item 30 of this contract. Engagement letters containing indemnification clauses shall not be accepted by LGC Staff.

18. Special provisions should be limited. Please list any special provisions in an attachment.

19. A separate contract should not be made for each division to be audited or report to be submitted. If a DPCU is subject to the audit requirements detailed in the Local Government Budget and Fiscal Control Act and a separate audit report is issued, a separate audit contract is required. If a separate report is not to be issued and the DPCU is included in the primary government audit, the DPCU shall be named along with the primary government on this audit contract. DPCU Board approval date, signatures from the DPCU Board chairman and finance officer also shall be included on this contract.

20. The contract shall be executed, pre-audited (pre-audit requirement does not apply to hospitals), and physically signed by all parties including Governmental Unit(s) and the Auditor, then submitted in PDF format to the Secretary of the LGC.

21. The contract is not valid until it is approved by the Secretary of the LGC. The staff of the LGC shall notify the Governmental Unit and Auditor of contract approval by email. The audit should not be started before the contract is approved.

22. Retention of Client Records: Auditors are subject to the NC State Board of CPA Examiners' Retention of Client Records Rule 21 NCAC 08N .0305 as it relates to the provision of audit and other attest services, as well as non-attest services. Clients and former clients should be familiar with the requirements of this rule prior to requesting the return of records.

23. This contract may be terminated at any time by mutual consent and agreement of the Governmental Unit(s) and the Auditor, provided that (a) the consent to terminate is in writing and signed by both parties, (b) the parties have agreed on the fee amount which shall be paid to the Auditor (if applicable), and (c) no termination shall be effective until approved in writing by the Secretary of the LGC.

24. The Governmental Unit's (Units') failure or forbearance to enforce, or waiver of, any right or an event of breach or default on one occasion or instance shall not constitute the waiver of such right, breach or default on any subsequent occasion or instance.

25. There are no other agreements between the parties hereto and no other agreements relative hereto that shall be enforceable unless entered into in accordance with the procedure set out herein and approved by the Secretary of the LGC.

26. E-Verify. Auditor shall comply with the requirements of NCGS Chapter 64 Article 2. Further, if Auditor utilizes any subcontractor(s), Auditor shall require such subcontractor(s) to comply with the requirements of NCGS Chapter 64, Article 2.

27. **Applicable to audits with fiscal year ends of June 30, 2020 and later.** For all non-attest services, the Auditor shall adhere to the independence rules of the AICPA Professional Code of Conduct and *Government Auditing Standards, 2018 Revision* (as applicable). Financial statement preparation assistance shall be deemed a "significant threat" requiring the Auditor to apply safeguards sufficient to reduce the threat to an acceptable level. If the Auditor cannot reduce the threats to an acceptable level, the Auditor cannot complete the audit. If the Auditor is able to reduce the threats to an acceptable level, the documentation of this determination, including the safeguards applied, must be included in the audit workpapers.

All non-attest service(s) being performed by the Auditor that are necessary to perform the audit must be identified and included in this contract. The Governmental Unit shall designate an individual with the suitable skills, knowledge, and/or experience (SKE) necessary to oversee the services and accept responsibility for the results of the services performed. If the Auditor is able to identify an individual with the appropriate SKE, s/he must document and include in the audit workpapers how he/she reached that conclusion. If the Auditor determines that an individual with the appropriate SKE cannot be identified, the Auditor cannot perform both the non-attest service(s) and the audit. See "Fees for Audit Services" page of this contract to disclose the person identified as having the appropriate SKE for the Governmental Unit.

28. **Applicable to audits with fiscal year ends of June 30, 2021 and later.** The auditor shall present the audited financial statements including any compliance reports to the government unit's governing body or audit committee in an official meeting in open session as soon as the audited financial statements are available but not later than 45 days after the submission of the audit report to the Secretary. The auditor's presentation to the government unit's governing body or audit committee shall include:

- a) the description of each finding, including all material weaknesses and significant deficiencies, as found by the auditor, and any other issues related to the internal controls or fiscal health of the government unit as disclosed in the management letter, the Single Audit or Yellow Book reports, or any other communications from the auditor regarding internal controls as required by current auditing standards set by the Accounting Standards Board or its successor;
- b) the status of the prior year audit findings;
- c) the values of Financial Performance Indicators based on information presented in the audited financial statements; and
- d) notification to the governing body that the governing body shall develop a "Response to the Auditor's Findings, Recommendations, and Fiscal Matters," if required under 20 NCAC 03 .0508.

29. Information based on the audited financial statements shall be submitted to the Secretary for the purpose of identifying Financial Performance Indicators and Financial Performance Indicators of Concern. See 20 NCAC 03 .0502(c)(6).

30. All of the above paragraphs are understood and shall apply to this contract, except the following numbered paragraphs shall be deleted (See Item 17 for clarification).

31. The process for submitting contracts, audit reports and invoices is subject to change. Auditors and units should use the submission process and instructions in effect at the time of submission. Refer to the N.C. Department of State Treasurer website at <https://www.nctreasurer.com/state-and-local-government-finance-division/local-government-commission/submitting-your-audit>

32. All communications regarding audit contract requests for modification or official approvals will be sent to the email addresses provided on the signature pages that follow.

33. Modifications to the language and terms contained in this contract form (LGC-205) are not allowed.

FEES FOR AUDIT SERVICES

1. For all non-attest services, the Auditor shall adhere to the independence rules of the AICPA Professional Code of Conduct (as applicable) and *Government Auditing Standards, 2018 Revision*. Refer to Item 27 of this contract for specific requirements. The following information must be provided by the Auditor; contracts presented to the LGC without this information will not be approved.

Financial statements were prepared by: ☒ Auditor ☐ Governmental Unit ☐ Third Party

If applicable: Individual at Governmental Unit designated to have the suitable skills, knowledge, and/or experience (SKE) necessary to oversee the non-attest services and accept responsibility for the results of these services:

Name:

Title and Unit / Company:

Email Address:

ANITA RADCLIFFE

FINANCE DIRECTOR / BEAUFORT

anita.radcliffe@co.beaufort.nc.us

OR Not Applicable ☐ (Identification of SKE Individual on the LGC-205 Contract is not applicable for GAAS-only audits or audits with FYEs prior to June 30, 2020.)

2. Fees may not be included in this contract for work performed on Annual Financial Information Reports (AFIRs), Form 990s, or other services not associated with audit fees and costs. Such fees may be included in the engagement letter but may not be included in this contract or in any invoices requiring approval of the LGC. See Items 8 and 13 for details on other allowable and excluded fees.

3. The audit fee information included in the table below for both the Primary Government Fees and the DPCU Fees (if applicable) should be reported as a specific dollar amount of audit fees for the year under this contract. If any language other than an amount is included here, the contract will be returned to the audit form for correction.

4. Prior to the submission of the completed audited financial report and applicable compliance reports subject to this contract, or to an amendment to this contract (if required) the Auditor may submit interim invoices for approval for services rendered under this contract to the Secretary of the LGC, not to exceed 75% of the billings for the unit's last annual audit that was submitted to the Secretary of the LGC. All invoices for services rendered in an audit engagement as defined in 20 NCAC .0503 shall be submitted to the Commission for approval before any payment is made. Payment before approval is a violation of law. (This paragraph not applicable to contracts and invoices associated with audits of hospitals).

PRIMARY GOVERNMENT FEES

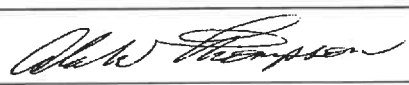
Primary Government Unit	BEAUFORT COUNTY
Audit Fee	\$ 45,500
Additional Fees Not Included in Audit Fee:	
Fee per Major Program	\$
Writing Financial Statements	\$ 12,500
All Other Non-Attest Services	\$ BILLED AT STANDARD HOURLY RATES

DPCU FEES (if applicable)

Discretely Presented Component Unit	
Audit Fee	\$
Additional Fees Not Included in Audit Fee:	
Fee per Major Program	\$
Writing Financial Statements	\$
All Other Non-Attest Services	\$

SIGNATURE PAGE

AUDIT FIRM

Audit Firm* THOMPSON, PRICE, SCOTT, ADAMS & CO, P.A.	
Authorized Firm Representative (typed or printed)* ALAN W. THOMPSON	Signature* 
Date* 05/05/23	Email Address* alanthompson@tpsacpas.com

GOVERNMENTAL UNIT

Governmental Unit* BEAUFORT COUNTY	
Date Primary Government Unit Governing Board Approved Audit Contract* (G.S.159-34(a) or G.S.115C-447(a))	
Mayor/Chairperson (typed or printed)* 	Signature* 
Date 	Email Address 

 Chair of Audit Committee (typed or printed, or "NA")	Signature
Date	Email Address

GOVERNMENTAL UNIT – PRE-AUDIT CERTIFICATE

Required by G.S. 159-28(a1) or G.S. 115C-441(a1).

Not applicable to hospital contracts.

This instrument has been pre-audited in the manner required by The Local Government Budget and Fiscal Control Act or by the School Budget and Fiscal Control Act.

Primary Governmental Unit Finance Officer* (typed or printed) ANITA RADCLIFFE	Signature* 
Date of Pre-Audit Certificate* 	Email Address* anita.radcliffe@co.beaufort.nc.us



Thompson, Price, Scott, Adams & Co, P.A.

P.O. Box 398

1626 S Madison Street

Whiteville, NC 28472

Telephone (910) 642-2109

Fax (910) 642-5958

Alan W. Thompson, CPA

R. Bryon Scott, CPA

Gregory S. Adams, CPA

May 5, 2023

Beaufort County
121 West 3rd Street
Washington, NC 27889

To Management and Those Charged with Governance:

We are pleased to confirm our understanding of the services we are to provide Beaufort County for the year ended June 30, 2023.

Audit Scope and Objectives

We will audit the financial statements of the governmental activities, business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information, including the disclosures to the financial statements, which collectively comprise the basic financial statements, of Beaufort County as of and for the year ended June 30, 2023. Accounting standards generally accepted in the United States provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement Beaufort County's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to Beaufort County's RSI in accordance with auditing standards generally accepted in the United States of America (GAAS). These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

1. Management's discussion and analysis.
2. Law Enforcement Officers' Special Separation Allowance Schedule of Total Pension Liability (Asset) and Schedule of Total Pension Liability (Asset) as a Percentage of Covered-Employee Payroll
3. Schedule of Changes in the Total OPEB Liability and Related Ratios
4. Schedule of the Proportionate Share of the Net Pension Liability (Asset) and Schedule of County Contributions – LGERS
5. Schedule of the Proportionate Share of the Net Pension Liability (Asset) and Schedule of County Contributions – ROD

We have also been engaged to report on supplementary information other than RSI that accompanies Beaufort County's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS, and we will provide an opinion on it in relation to the financial statements as a whole:

Members

American Institute of CPAs - N.C. Association of CPAs - AICPA Division of Firms

1. Schedule of Expenditures of Federal and State Awards.
2. Combining and Individual Fund Financial Statements, Budgetary Schedules, and Other Schedules

Our responsibility for other information included in documents containing the entity's audited financial statements and auditors' report does not extend beyond the financial information identified in the report. We have no responsibility for determining whether such other information contained in these documents is properly stated.

The objectives of our audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and issue an auditors' report that includes our opinions about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP, and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually, or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements. The objective also includes reporting on-

- Internal control over financial reporting and compliance with the provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

Auditors' Responsibilities for the Audit of the Financial Statements and Single Audit

We will conduct our audit will be conducted in accordance with GAAS; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of the Uniform Guidance, and will include tests of accounting records, a determination of major program(s) in accordance with the Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS and *Government Auditing Standards*, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements or noncompliance may exist and not be detected by us, even though the audit is properly planned and performed in accordance with GAAS and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or major programs. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential, and of any material abuse that comes to our attention. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts and may include tests of the physical existence of inventories (if material), and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will also require certain written representations from you about your responsibilities for the financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

We may from time to time, and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

Our audit of financial statements does not relieve you of your responsibilities.

Audit Procedures-Internal Controls

We will obtain an understanding of the entity and its environment, including internal control relevant to the audit, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. Test of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance.

Audit Procedures-Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of Beaufort County's compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. Accordingly, we will express no such opinion. However, the objective of those procedures will not be to provide an opinion on overall compliance, and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures

described in the *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of Beaufort County's major programs. For federal programs that are included in the Compliance Supplement, our compliance and internal control procedures will relate to the compliance requirements that the Compliance Supplement identifies as being subject to audit. The purpose of these procedures will be to express an opinion on Beaufort County's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

Other Services

We will also assist in preparing the financial statements, schedule of expenditures of federal and State awards, and related notes of Beaufort County in conformity with accounting principles generally accepted in the United States of America and the Uniform Guidance based on information provided by you. We may also assist in preparing year end cash to accrual entries. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statements, schedule of expenditures of federal and State awards, and related notes services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

You agree to assume all management responsibilities relating to the financial statements, schedules of expenditures of federal and State awards, related notes, and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements, schedule of expenditures of federal and State awards, and related notes and that you have reviewed and approved the financial statements, the schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, (Anita Radcliffe), who possesses suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Responsibilities of Management for the Financial Statements and Single Audit

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for (1) designing, implementing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including internal controls over federal and State awards, and for evaluating and monitoring ongoing activities, to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal and State awards, and all accompanying information in conformity with U.S. generally accepted accounting principles; and for compliance with applicable laws and regulations (including federal statutes), rules, and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

You are also responsible for making drafts of the schedule of expenditures of federal awards, all financial records, and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance, (3) additional information that we may request for the purpose of the audit, and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements; schedule of expenditures of federal and State awards; federal or State award programs; compliance with laws, regulations, contracts, and grant agreements; and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during

the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud or illegal acts affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud or illegal acts could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the entity complies with applicable laws, regulations, contracts, agreements, and grants. You are also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements that we report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan. The summary schedule of prior audit findings should be available for our review by May 15, 2023.

You are responsible for identifying all federal and State awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal and State awards (including notes and noncash assistance received, and COVID-19-related concepts, such as lost revenues, if applicable) in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal and State awards in any document that contains and indicates that we have reported on the schedule of expenditures of federal and State awards. You also agree to make the audited financial statements readily available to intended users of schedules of expenditures of federal and State awards no later than the date the schedule of expenditures of federal awards is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal and State awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal and State awards, including its form and content, is stated fairly in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal and State awards.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles (GAAP). You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Scope and Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information. With regard to publishing the financial statements on your website, you understand that websites are a means of distributing information and, therefore, we are not required to read the information contained in those sites or to consider the consistency of other information on the website with the original document.

Engagement Administration, Fees, and Other

You may request that we perform additional services not addressed in this engagement letter. If this occurs, we will communicate with you regarding the scope of the additional services and the estimated fees. We also may issue a separate engagement letter covering the additional services. In the absence of any other written communication from us documenting such additional services, our services will continue to be governed by the terms of this engagement letter.

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing. We will schedule the engagement based in part on deadlines, working conditions, and the availability of your key personnel. We will plan the engagement based on the assumption that your personnel will cooperate and provide assistance by performing tasks such as preparing requested schedules, retrieving supporting documents, and preparing confirmations. If for whatever reason your personnel are unavailable to provide the necessary assistance in a timely manner, it may substantially increase the work we have to do to complete the engagement within the established deadlines, resulting in an increase in fees over our original fee estimate.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditors' reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. If applicable, we will provide copies of our report for you to include with the reporting package you will submit to pass-through entities. The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditors' report or nine months after the end of the audit period.

We will provide copies of our reports to the Board; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Thompson, Price, Scott, Adams & Co., P.A. and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request in a timely manner to Oversight Agencies (or its designee), a federal agency provided direct or indirect funding, or the U.S. Government Accounting Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Thompson, Price, Scott, Adams & Co., P.A. personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the federal cognizant agency. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party contesting the audit finding for guidance prior to destroying the audit documentation.

Alan Thompson is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them. We expect to begin our audit by approximately May 15, 2023, and to issue our reports no later than October 31, 2023. Our audit engagement ends on delivery of our audit report. Any follow-up services that might be required will be a separate, new engagement. The terms and conditions of that new engagement will be governed by a new, specific engagement letter for that service.

Our fee for these services will be at our standard hourly rates plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.) except that we agree that our gross fee, including expenses, should not exceed \$58,000. Also, any excessive additional fees incurred in obtaining required audit evidence (i.e., bank confirmations) will be billed directly to the Board. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 60 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report(s). You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the

date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit.

If additional programs are required to be tested that have not been identified as major programs for testing in previous years, additional fees may be charged at standard hourly rates. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs. However, we believe our contract as it is will be sufficient to cover but we do want to reserve the right to discuss this issue.

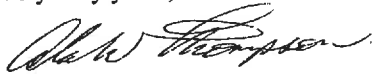
Reporting

We will issue written reports upon completion of our Single Audit. Our reports will be addressed to the Board of Commissioners and management of Beaufort County. We will make reference to the Component auditor's audit of the Beaufort County ABC Board. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditors' report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement. If circumstances occur related to the condition of your records, the availability of sufficient appropriate audit evidence, or the existence of a significant risk of material misstatement of the financial statements caused by error, fraudulent financial reporting, or misappropriation of assets, which in our professional judgment prevent us from completing the audit or forming an opinion on the financial statements, we retain the right to take any course of action permitted by professional standards, including declining to express an opinion or issue a report, or withdrawing from the engagement.

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will state that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will include a paragraph that states that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

We appreciate the opportunity to be of service to Beaufort County and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,



Alan W. Thompson, CPA
Thompson, Price, Scott, Adams & Co., P.A.

RESPONSE:

This letter correctly sets forth the understanding of Beaufort County.

Management signature: _____

SIGN HERE

Title: _____

Date: _____

Governance signature: _____

SIGN HERE

Title: _____

Date: _____

CC: Board of Commissioners

BEAUFORT COUNTY
121 West 3rd Street, Washington, NC 27889 – (252) 946-0079

NOISE PERMIT

Name: Maria G. Olivares
Address: 1409 N. Market / PO Box 355 Washington, NC 27889
Telephone Number: 252-944-5257
Approved Activity: Outdoor Wedding
Describe Frequency of Activity/annually, monthly, etc.: One time event
Approved Activity Location: Hernandez Home 111 Carrow Rd.
Chocowinity, NC 27817
Approved Activity Date(s): September 23, 2023
Approved Hours of Activity: 12:00 pm - 13:00 am 3:00 am
Approved Maximum Decibel Level: _____
Incidents of Previous Noise Ordinance Citations: None

* Notes: Tent set up Wed Sep 20, rehearsal dinner Fri Sep 22

CONDITIONS

Approved by: _____ Date: _____
Chairman, Beaufort County Board of Commissioners

ADDENDUM 2

Microwave System Repair Approval

Beaufort County Finance

Budget Amendment Request

Department: Sheriff's Office

Date of Request: April 28, 2022

FY Budget: 2022-2023

ACCOUNT NO.	TITLE OF ACCOUNT	INCREASE	DECREASE
104310-540000	Equipment		\$12,322
104310-526043	Law Enforcement Supplies		\$ 5,000
104310-535300	Vehicle Maintenance		\$15,000
104320-540000	Equipment		\$ 5,000
104325-544000	Maintenance Contracts		\$ 3,000
104325-526000	Office Supplies		\$ 1,800
104325-549100	Dues & Subscription		\$ 500
104325-535200	Maintenance & Repair Equipment	\$42,622	

Department Justification: This will allow for coverage of quote for an installation of a repair required for Communications.

If amendment deals with adding, deleting, or modifying a position, County Position No. (& State, if applicable) must be referenced.

County Position No. _____

State Position No. _____

APPROVAL	SIGNATURE	DATE
Department Head		01 MAY 2023
Finance Officer		
	This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.	
County Manager	Required for transfers between Personal Services, Operating & Capital account	
Board of Commissioners	Agenda Item No. _____ Reference No. _____	

Bill To
 210 North Market Street
 Oakland Building
 Law Enforcement Center
 Washington, NC
 27889

Requisition 00001087-00 FY 2023

Acct No:
 10 -4325-535200
 Review:
 Buyer:
 Status: Allocated

Page 1

Vendor
 MOTOROLA SOLUTIONS INC.
 4625 LAKE PARK BLVD

Ship To
 210 North Market Street
 Oakland Building
 Law Enforcement Center
 Washington, NC 27889

SALT LAKE CITY, UT 84120

Delivery Reference
 Quote 2019655

Date Ordered	Vendor Number	Date Required	Ship Via	Terms	Department	
05/22/23	1002044				EMERGENCY COMMUNICATIONS	
LN Description / Account				Qty	Unit Price	Net Price
001 Microwave System				1.00	42621.10000	42621.10
Repairs/Installation: Includes parts/materials and mobilization of the tower crew for Wavence CAT5e installation as per Quote 2019655 and NC State Contract 19144-725G				EACH		
1 10 -4325-535200						42621.10
Ship To						
210 North Market Street						
Oakland Building						
Law Enforcement Center						
Washington, NC 27889						
Delivery Reference						
Quote 2019655						

Requisition Link

Requisition Total

42621.10

***** General Ledger Summary Section *****

Account
 10 -4325-535200

Amount	Remaining Budget
42621.10	2163.40

EMERGENCY COMMUNICATIONS

MAY 22 2023 R# 1086



MOTOROLA SOLUTIONS

QUOTE-2019655
Microwave System Repairs

Billing Address:

BEAUFORT COUNTY SHERIFF'S
OFFICE
210 N MARKET ST
WASHINGTON, NC 27889
US

Quote Date:01/20/2023

Expiration Date:04/20/2023

Quote Created By:

Warren Bell
warrenbell@callmc.com

End Customer:

BEAUFORT COUNTY SHERIFF'S
OFFICE

Victoria van Nortwick

vannortwick@co.beaufort.nc.us
2529408237

Contract: 19144 - 725G NORTH
CAROLINA, STATE OF (NON-ARIBA
BASED POS)

Line #	Item Number	Description	Qty	Sale Price	Ext. Sale Price
Product Services					
1	LSV00Q00378A	SYSTEM INSTALLATION-QUOTED	1	\$42,621.10	\$42,621.10
Grand Total				\$42,621.10(USD)	

Notes:

- Unless otherwise noted, this quote excludes sales tax or other applicable taxes (such as Goods and Services Tax, sales tax, Value Added Tax and other taxes of a similar nature). Any tax the customer is subject to will be added to invoices.



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.

Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 - #: 36-1115800

One mobilization of the tower crew and the below parts/materials are included.

Description	Part/Catalog Number	Cherry Run	Bath
		QTY	QTY
Wavence CAT5e Installation Material			
Ground kit – (qty 4 per run, based on length)	1AD040130004	6	12
RJ-45 connector for indoor and outdoor ends of cat5e - (qty 4 per run)	1AB074610027	4	12
Lightning arrestor RJ-45 router output	1AB328430001	2	4
Cat5e cable - GLP is per foot	1AC016760006		750
MPT Plug-in with PoE	3DB18634AB	2	
75m Preassembled CAT5e R2CT/RJ45	3CC52199AC	2	
100m Preassembled CAT5e R2CT/RJ45	3CC52199AD		2
R2CT outdoor protection for RJ45 conn	1AB150990002		3

ADDENDUM 3

Solid Waste Ordinance Update

Chapter 52 - SOLID WASTE

ARTICLE I. - IN GENERAL

Formatting NOT Final

Sec. 52-100. - Title.

Sec. 52-101. - Purpose.

Sec. 52-102. - Authority.

Sec. 52-103. - Jurisdiction.

Sec. 52-104. - Liability.

Sec. 52-105. - Choice of Law and Venue.

Sec. 52-106. - Conflict With Other Ordinances or Laws.

Sec. 52-107. - Severability.

Secs. 52.108–52.150. - Reserved.

Sec. 52-151. - Definitions.

Secs. 52.152–52.175. - Reserved.

Sec. 52-176.- Fees

Sec. 52.100. - Title.

This chapter shall be known and may be cited as the "Solid Waste Ordinance of Beaufort County, North Carolina." Chapter 51 – Landfills is hereby repealed and replaced by this Chapter 52.

Sec. 52.101. - Purpose.

The purpose of this chapter is to regulate the management, storage, collection, transportation, and disposal of solid waste generated in the county, to ensure proper safe handling, and to provide for the general health of its citizens and protection of the environment.

Sec. 52.102. - Authority.

The county enacts this chapter pursuant to G.S. Ch. 130A and G.S. Ch. 153A.

This chapter may be enforced by the County Public Works Solid Waste Management Division, County Public Health Department, and the County's Sheriff's Office.

Sec. 52.103. - Jurisdiction.

Pursuant to G.S. 153A-122, this Ordinance shall apply to any part of Beaufort County not within a municipality. In addition, the governing board of any municipality within Beaufort County may, by resolution, permit this Ordinance to apply to said municipality. Pursuant to G.S. 153A-132.1, this Ordinance shall also apply to all streets and highways within the county as well as any property owned or operated by the county. Unless

otherwise indicated, this article also applies to both publicly owned and privately-owned solid waste management facilities located in the unincorporated areas of the county.

Sec. 52.104 - Liability.

As a public service, the county's collection sites may be used by private citizens at the times and under the conditions set forth in this chapter. While the county offers this convenience, the county shall not be responsible for damage to private property or personal injury which may occur on the sites. Neither the county nor its employees shall be liable for damage to private vehicles or personal injury to persons using the county's collection system.

Sec. 52.105. - Choice of Law and Venue.

The State Courts of the State of North Carolina shall have sole jurisdiction over any disputes which arise under this Ordinance or otherwise regarding the parties or properties subjected thereto, and venue shall be proper and shall lie exclusively in the District and Superior Courts of Beaufort County, North Carolina.

Sec. 52.106. - Conflict With Other Ordinances or Laws.

It is not intended that this Ordinance repeal, abrogate, annul, impair, or interfere with any existing provisions of any other ordinances or laws other than as outlined in Section 52.100 of this chapter. However, if the requirements of any other lawfully adopted rules, regulations, or ordinances of the County of Beaufort with this Ordinance, the more restrictive or that imposing the higher standards will conflict govern.

Sec. 52.107. - Severability.

If any section of this ordinance is determined to be invalid or unenforceable, all other sections shall nevertheless continue in full force and effect.

Secs. 52.108–52.150. - Reserved.

Sec. 52-151. - Definitions.

(a) The following words, terms, and phrases, when used in this chapter, shall have the meanings ascribed to them in this article, except where the context clearly indicates a different meaning:

Agricultural solid waste means waste produced wholly from agricultural operations directly related to the growing of crops or raising of animals for the primary purpose of making a profit or for a livelihood.

Collection means the act of removing solid waste from a point of generation to a central storage point or to a disposal site and from a central storage point to a disposal site.

Commercial solid waste means solid waste generated by stores, offices, restaurants, warehouses, and other nonmanufacturing activities excluding residential, industrial, and institutional wastes.

Construction or demolition waste means solid waste resulting from construction, remodeling, repair, or demolition operations on buildings, or other structures but does not include inert, land clearing or yard waste debris or used asphalt mixed with dirt, sand, gravel, rock, concrete, or similar nonhazardous material.

Department means the North Carolina Department of Environment Quality (NCDEQ).

Director means the Beaufort County Public Works Director who is the administrator designated with the responsibility for the solid waste program and enforcement of this article, or designated representative.

Disposal means the final placement of collected solid waste into a landfill or other lawful site.

Division means the county division of solid waste management.

Electronics means waste consisting of televisions, computers, peripherals, etc.

Garbage means all putrescible wastes, including animal offal and carcasses, and recognizable industrial byproducts, but excluding sewage and human waste.

Hazardous waste means a solid waste, or combination of solid wastes, which because of its quantity, concentration or physical, chemical or infectious characteristics may:

- (1) Cause or significantly contribute to an increase in mortality or an increase in serious irreversible or incapacitating reversible illness; or
- (2) Pose a substantial present or potential hazard to human health or the environment when improperly treated, stored, transported, disposed of or otherwise managed.

Household bulk waste means solid waste that is generally too large to be accepted by the compactors at the County collection sites. Bulk waste items may include discarded furniture (couches, recliners, tables, mattresses, dressers), and other similar items. For the purpose of this chapter, construction and demolition waste shall not be considered bulk waste.

Household solid waste means any waste normally generated by a family in a residence in the course of ordinary day-to-day living, including but not limited to food wastes, paper, plastic, textiles, metal, and glass.

Incineration means the process of burning solid, semisolid, or gaseous combustible wastes to an inoffensive gas and residue containing little or no combustible material.

Industrial solid waste means solid waste generated by manufacturing or industrial processes that is not hazardous waste.

Inert debris means solid waste which consists solely of material that is virtually inert and likely to retain its physical and chemical structure under expected conditions of disposal.

Inhabitable structural unit means a building structure that has at minimum four walls, foundation, roof, and utilities such as water, sewer or septic, and electrical.

Institutional solid waste means solid waste generated by educational, health care, correctional, and other similar facilities, excluding residential, commercial, and industrial waste.

Land clearing debris means solid waste which is generated solely from land clearing activities, excluding construction and demolition waste.

Landfill means a discrete area of land or an excavation that receives nonhazardous solid waste and is not a land application unit, surface impoundment, injection well, or waste pile, as defined under 40 CFR 257. A landfill may be publicly or privately owned.

Liquid waste is a non-solid material that has no further use and must be treated and disposed of according to local, state, and federal regulations. For the purposes of this chapter, Used Motor Oil shall be excluded from the definition of liquid waste.

Mixed Metal means ferrous and non-ferrous metallic materials.

Non-putrescible waste means waste that does not contain organic matter having the tendency to decompose and create odors.

Operator means any person, including the owner, who is principally engaged in, and is in charge of, the actual operation, supervision, and maintenance of a solid waste management facility and includes the person in charge of a shift or periods of operation during any part of the day.

Processing means any technique designed to change the physical, chemical, or biological character or composition of any solid waste so as to render it safe for transport; amenable to recovery, storage or recycling; safe for disposal; or reduced in volume or concentration.

Putrescible waste means waste that contains organic matter capable of being decomposed by microorganisms and of such a character and proportion as to be capable of attracting or providing food for birds. The term does not include uncontaminated yard trash or clean wood.

Recovered materials means those materials which have known recycling potential, can be feasibly recycled, and have been diverted or removed from the solid waste stream for sale, use or reuse by separation, collection, or processing.

Recycling means the process by which solid waste or recovered materials are collected, separated, or processed, and reused or returned to use as raw materials or products.

Refuse means all non-putrescible waste.

Sanitary landfill means a facility for disposal of solid waste on land in a sanitary manner in accordance with the rules concerning sanitary landfills.

Scrap tire means a tire that is no longer suitable for its original, intended purpose because of wear, damage, or defect.

Sharps means needles, syringes, and scalpel blades.

Sludge means any solid, semi-solid or liquid waste generated from a municipal, commercial, institutional, or industrial wastewater treatment plant, water supply treatment plant or air pollution control facility, or any other waste having similar characteristics and effects.

Solid waste is any material no longer used for its originally intended purpose, which will be discarded, treated to reclaim its original properties or processed to be used for an alternative purpose. "Trash" or "garbage" are terms frequently used in place of "solid waste".

Solid waste collector means any person who collects or transports solid waste.

Solid waste container means a container used for the temporary storage of solid waste or recyclables while awaiting collection.

Solid waste collection site means any place owned, leased, or operated by the county at which solid waste containers have been placed.

Solid waste disposal site means any place at which solid waste is disposed of by incineration, sanitary landfill, or any other method.

Solid waste management means a purposeful, systematic control of the generation, storage, collection, transport, separation, treatment, processing, recycling, recovery and disposal of solid waste.

Storage means the containment of solid waste, either on a temporary basis or for a period of years in a manner which does not constitute disposal.

Transfer facility means a permanent structure with mechanical equipment used for the collection or compaction of solid waste prior to the transportation of solid waste for disposal.

Treatment means any method, technique, or process, including neutralization, designed to change the physical, chemical, or biological character or composition of any hazardous waste to neutralize such waste or so as to render such waste nonhazardous, safer for transport, amenable for recovery, amenable for storage or reduced in volume. The term "treatment" includes any activity or processing designed to change the physical form or chemical composition of hazardous waste to render it nonhazardous.

Used motor oil means any refined crude oil or synthetic oil intended for use in an internal combustion engine that because of use, storage, or handling has become unsuitable for its original purpose.

White goods means refrigerators, ranges, water heaters, freezers, unit air conditioners, washing machines, dishwashers, clothes dryers, and other similar domestic and commercial large appliances.

Yard waste means solid waste resulting from landscaping and yard maintenance such as brush, grass, tree limbs, leaves, and similar vegetative material.

Secs. 52.151–52.175. - Reserved.

Sec. 52.176. - Annual Solid Waste fees (DRAFT – STAFF DISCUSSING POSSIBLE ALTERNATIVES RELATED TO INFO GAINED DURING REVALUATION PROCESS) (TEXT BELOW REFERENCES CURRENT BILLING PROCESS)

- (a) An annual solid waste fee will be charged to the Owner of each inhabitable structural unit in the county.
- (b) The annual solid waste fee shall be in accordance with the current schedule of fees adopted by the board of commissioners.
- (c) The annual solid waste fee is intended to recover the costs of disposing of household solid waste in the county, the management of the solid waste collection service, scrap tire collection service, and yard waste collection service.
- (d) Residential, commercial, industrial, or institutional inhabitable structural units will not be billed annual solid waste fees if municipal or private collection services are servicing the tax parcel with a front-end truck, and the County does not pay for the disposal cost of the waste.

- (e) The bill for the annual solid waste fee shall be directed to and paid by the owner of the inhabitable structural unit. In the case of apartment units or rental mobile home units, the bill shall be directed to and paid by the owner. Fees shall be based on the real property tax listings as of January 1 of each year. The tax assessor shall prepare and send bills on or about August 1 of each year.
- (f) As authorized by G.S. 105-360 and G.S. 153A-293, annual solid waste fees shall be billed with the annual ad valorem property tax bill. Fees are payable in the same manner as property taxes and become due upon receipt and past due on January 6 of the following year. Solid waste fees may be collected by the tax collector in any manner by which delinquent personal or real property taxes can be collected, including garnishment, attachment, and foreclosure. Solid waste fees are a lien on the real property described on the bill that includes the fee. Delinquent solid waste fees become a lien upon publication of the legal notice.

DRAFT

ARTICLE II. - COLLECTION AND DISPOSAL

Sec. 52-200. - General Provisions.

(a) All solid waste management in the county shall be in accordance and in compliance with solid waste management rules as set forth by the department and the division, as from time to time amended.

(b) All solid waste shall be stored, collected, transported, treated, processed, reclaimed, recycled, and disposed of in a manner consistent with the requirements of this article.

(c) Nothing in this article shall be construed to restrict in any way the authority and applicability of the provisions of any county zoning ordinance regarding junk and junkyards.

Sec. 52-201. - Solid waste storage and disposal.

(1) No owner, occupant, tenant, or lessee of any property may deposit, store, or permit to accumulate any solid waste upon his property that is not stored or disposed of in a manner prescribed by this article.

(2) The owner, occupant, tenant, or lessee of any property shall remove or cause to be removed all solid waste from his property at a frequency rate that will control odor, rodents, and other nuisance conditions. The recommended frequency rate is once per week.

(3) Garbage shall be stored only in containers that are durable, nonabsorbent, nonleaking, and easily cleaned. Containers should have a close fitting, fly-tight cover in place and adequate handles or bales to facilitate handling. In addition to the containers described in this subsection, solid waste may be stored in other containers that are adequate and suitable receptacles. Garbage placed in receptacles that do not have a fly-tight cover shall be wrapped, bagged or enclosed in paper or plastic material. Each container shall be kept clean so that no other nuisance condition exists.

(4) Solid waste shall be stored in a manner that will not provide harborage to rodents and vermin and will not create a fire hazard.

(5) No owner, occupant, tenant or lessee of a building or dwelling, other than a licensed salvage and recycling operation, may place or leave or cause to be placed or left outside the building or dwelling, any wastes for longer than one week.

(6) No owner, tenant or lessee of any building or dwelling, may leave outside the building or dwelling, in a place accessible to children, any abandoned or unattended icebox, refrigerator or other receptacle that has an airtight door without first removing the door or locking the door closed, so that entry to the appliance or receptacle by children has been eliminated.

(7) Construction waste must be disposed of at disposal sites approved and permitted by the department or as permitted pursuant to G.S. 130A-301.2.

(8) Regulated medical, hazardous, and radioactive waste must be disposed of according to written procedures approved by the department.

(9) All sharps must be placed in a sealed, puncture-proof container and disposed of separately from other waste.

(10) Open burning of solid waste is prohibited pursuant to 15A NCAC 20.1903.

(11) It is anticipated that each person in the county will be offered collection service by a municipality, a private solid waste collector, or use one of the county's rural solid waste collection sites. Any person not using a municipality, private collector, or one of the county's sites, will be required, upon request, for cause or because of complaints received by the county, to explain and show to the division or enforcement officer the method and means of disposal of his solid waste and where such waste is being disposed.

(12) No person, solid waste collector, or company shall dump or deposit waste into any county-owned collection site except as authorized by state and county regulations. Any person found to have done so shall remove such waste immediately upon being requested to do so by a representative of the county. If the person depositing any such waste fails to remove it upon request of the county, the waste will be removed by county representatives and deposited in an appropriate waste management facility. The person who illegally deposited the waste shall be billed by the county for all of its costs incurred in removing, transporting, and properly disposing of the waste from the sanitary landfill. (Need to compare with penalties)

(13) No person, solid waste collector, or company shall dispose of hazardous or liquid wastes in any county-owned collection site or transfer station.

(14) No person, solid waste collector, or company shall dispose of solid waste, except by one of the following methods, provided that this section shall not be construed to prevent any person from properly disposing of solid waste from his own residence on his own property in a safe and sanitary manner consistent with this article and state regulations:

a. Sanitary landfill which has been approved by the department of environmental quality.

b. Collection and recycling centers operated by the county for individual households in the county.

c. Incinerators which meet all requirements of the local, state, and federal air pollution standards and have been approved by the appropriate state and federal agencies.

d. Construction/demolition landfill approved by appropriate county, state and federal agencies.

e. By any other methods including reclaiming or recycling processes which have been approved by the department (DEQ).

A violation of this section is punishable as a misdemeanor.

52.202 Licensing Household Solid Waste Collectors.

(A) Beaufort County will provide payment for disposal of household waste generated in Beaufort County, collected by licensed Household Solid Waste Collectors, and disposed of at the location determined by the County.

(B) Every person, firm and corporation engaged in the collection of household solid waste in the county, except for one's self, one's firm or corporation, shall first make application to and secure from the Division a privilege license which shall be in a sum per year per person, firm or corporation applying for a privilege, as set by the annual budget process.

(B) All licenses issued under this chapter shall be for one year which shall be for the fiscal year beginning July 1, and ending June 30, except that licenses issued to household solid waste collectors, within a fiscal year shall only be for a period beginning on the date the license is issued and ending the immediately following June 30.

(C) The Board shall regulate and govern the fees to be charged to licensed collectors.

(D) Licenses for collection and transportation of household solid waste in the county may be revoked in accordance with 50.07(Ref correct section) by the Director for violations of regulations pertaining to the management of solid waste.

(E) All licensed solid waste collectors for hire shall display plainly visible decals or lettering on the vehicle showing name and address or phone number of the owner. The information shall be on file with the Division.

(F) All licensed solid waste collectors' vehicles or containers used for the collection of household waste in Beaufort County shall be covered, leakproof, durable and easily cleaned. Open body trucks or other vehicles used in collection and transportation of solid waste shall be covered with canvas or other substantial material to prevent contents from falling, leaking, spilling, or being blown from the vehicle. If spillage or leakage should occur, the material shall be recovered immediately by the licensed solid waste collector and returned to the vehicle or container, and the area properly cleaned.

(G) Solid waste collectors for hire shall remove garbage or refuse from the premises of their customers at least once a week.

(H) ?????? Solid waste collectors shall schedule normal collections between the hours of 4 AM and 9 PM. ??????

(I) All solid waste collected shall be disposed of frequently in a licensed sanitary landfill or other approved disposal facility.

(J) Licensed solid waste collectors are required to notify the Division 30 days prior to any expected closure of the business.

(K) No collector for hire shall dispose of solid waste at the solid waste collection sites provided by the county.

(L) Applicants denied a license by the Division, within 15 days of denial may request a hearing before the Public Works Director who shall hear the appeal within 15 days. Within one week after the hearing, the Public Works Director shall give the applicant written notice of his or her decision. If the decision is denial, the applicant may then appeal to the Board by giving written notice to the County Manager within ten days following receipt of the Public Works Director's decision. After a hearing on the appeal, the Board shall either affirm the denial or direct the Public Works Director to issue the license.

(M) A license may be transferred, without the need for a new license or revocation of the existing license being required, if the licensee notifies the Division of the proposed transfer at least 30 days before the proposed date of the transfer; a written agreement

containing a specific date of transfer of license responsibility is submitted to the Division; the transferee provides proof that he or she is, or will be, the owner or operator of the vehicle(s) previously identified by the licensee; and the transferee provides proof that he or she is or will be able to comply with all licensing, collection, transportation, storage and disposal requirements of this chapter.

52-203. - Revocation of Solid Waste Collectors License.

(1) Any license issued for collection and transportation of solid waste may be revoked for violations of applicable regulations pertaining to the management of solid waste.

(2) Whenever, upon inspection of facilities, equipment or operating methods or practices of any person licensed and performing collection and transportation services, the Division finds that conditions or practices exist which are not in compliance with applicable regulations the Division will give notice in writing to the person that unless the conditions or practices are corrected or remedied within ten days, then the collector's license may be revoked. The notice shall include date, time, and place of reinspection by the Division.

(3) If, after reinspection, the Division finds conditions or practices not corrected, the collector will be notified that his or her license has been revoked. Upon receipt of this notice of revocation, the County shall cease providing payment as outline in 52.202(A).

(4) The Division may reinstate a revoked license after revocation has been in effect for 30 days if found that the conditions causing the violation has been corrected.

(5) The license holder may within 15 days of revocation request a hearing before the Public Works Director who shall hear the appeal within 15 days. Within one week after the hearing, the Public Works Director shall give the license holder written notice of his or her decision. If the decision is denial, the applicant may then appeal to the Board by giving written notice to the County Manager within ten days following receipt of the Public Works Director's decision. After a hearing on the appeal, the Board shall either affirm the denial or direct the Public Works Director to re-instate the license.

(1) Any solid waste collector for hire observed dumping at a solid waste collection site shall be warned by certified mail from the Division that unless the practice is stopped, the collector's license will be revoked.

(2) If the solid waste collector is again observed dumping at a solid waste collection site, his or her license shall be immediately revoked.

(3) After receipt of notice of revocation, the license holder may request a hearing as outlined in division (A) of this section.

Sec. 52-204. - Solid Waste Collection.

(a) Solid waste shall be collected by the following methods:

- a. Transporting the solid waste to a transfer facility or landfill facility permitted by the department.
- b. Placing the solid waste in a receptacle provided at a collection site within the county.

- c. Placing the solid waste in a receptacle provided by an incorporated municipality or commercial solid waste collector.
- d. Other lawful means.

(b) Collection Sites

- a. The county, directly or through contractors, shall provide, operate, and maintain collection sites throughout the county for use by county residents for the purpose of collecting and consolidating residential solid waste prior to transportation to a transfer facility or disposal facility.
- b. Collection sites shall be available for use by all persons occupying improved residential property in the county, including persons occupying improved residential property within the incorporated municipalities of the county.
- c. Non-residents, businesses, institutions, or any other commercial or industrial establishments are prohibited from using the collection sites.
- d. Waste generated outside of Beaufort County is prohibited.
- e. The operating schedule will be made public via signage, website postings, press releases, or other appropriate means.
- f. All persons entering the collection sites shall observe all rules, regulations, and signs.
- g. All persons entering the collection sites shall place all solid waste intended for disposal inside a designated receptacle. No items shall be left at a collection site for the purpose of salvaging by others.
- h. No persons shall leave solid waste at the collection site outside the receptacle.
- i. The following waste types may be accepted at collection sites when there is a specific area designated for the collection of such items:
 - i. Household Solid Waste
 - ii. Household Bulk Waste
 - iii. Yard Waste
 - iv. White Goods
 - v. Mixed Metal
 - vi. Used Motor Oil (and associated filters)
 - vii. Electronics
 - viii. Recycling of specific products, as markets allow
 - ix. Other material as approved by the Commissioners.
- j. All waste types not included in (i) are expressly prohibited from disposal at a solid waste collection sites.
- k. No person may loiter, scavenge, or rummage about the collection sites to remove articles therefrom.
- l. No person shall vandalize any property associated with solid waste collection sites.
- m. No person may trespass on property used for solid waste collection during non-operational hours.

- n. Solid waste may be observed and inspected for prohibited materials. Persons attempting to dispose of unacceptable material shall remove such materials from the collection site. Persons refusing to comply shall be subject to penalties set forth in Article III.
- o. Users of the collection sites may be asked to provide information related to their residence location and the origin location of the waste.

(c) Transfer Station

- a. The County shall establish policies that regulate waste acceptance at any transfer station provided by the county, directly or through its contractor.
- b. The following groups or persons shall be exempt from the payment of fees for disposal of garbage or other waste:
 - i. Any civic group that brings waste to the transfer station as a result of roadside cleaning activities including the Department of Transportation, or other groups performing public service cleanup activities as authorized by the County Manager or Solid Waste Division.
 - ii. Other parties as authorized by the division.
- c. Residents must pay posted fees for disposal of construction, demolition, land clearing, and all other types of waste other than household waste generated in Beaufort County.

Sec. 52-205. - Transportation of solid waste.

- (a) Vehicles or containers used for transportation of solid wastes shall be covered by effective means to prevent the blowing of materials from out of the vehicle. "Effective means" shall include, but not limited to, a durable, heavy plastic or canvas tied down or secured to cover all the load. Loads consisting of bulky waste, white goods, lumber, pallets, and crates do not have to be covered but shall be secured with rope or tie downs to assure spillage does not occur. Upon entrance to a collection or disposal site, removal of tarps or similar covers on solid waste shall be prohibited until destination is reached in a designated disposal area.
- (b) Materials spilled by the hauler shall be picked up immediately by the hauler and returned to the vehicle or container, and the area properly cleaned.

Sec. 52-206. - Littering and unauthorized dumping.

- (a) No person may discard, dispose, leave, or dump any solid waste on or along any street or highway or on a public or private property unless such solid waste is placed in a receptacle at a location designated for the collection of solid waste.
- (b) It shall be unlawful to leave solid waste at a collection site or landfill unless there is an employee on duty to direct and supervise the disposing of the solid waste at the site.
- (c) It shall be unlawful for any person to litter at collection sites. Littering shall include dumping solid waste in a solid waste container and causing the container to

overflow. It shall be unlawful for any person to dump solid waste at a landfill except in areas designated by the landfill operators on duty. All costs incurred by the county in the collection and removal of litter at a collection center or landfill, or in the collection and proper disposition of unauthorized dumping at a landfill shall be recoverable from the person who littered or dumped in violation of this article and from the person who generated such litter or unauthorized dumped material.(COMPARE WITH PENALTIES)

- (d) If any solid waste disposed of in violation of this article can be identified as having last belonged to, been in the possession of, sent to or received by or to have been the property of any person prior to being disposed of, such identification shall be presumed to be prima facie evidence that such person disposed of or caused to be disposed of such solid waste in violation of this article.
- (e) A violation of this section is punishable as outlined in Section .

Sec. 52.207 - Recycling

- (a) Each person who owns, leases, or manages a residence, residential unit, or place of business, industry, commerce, or other place providing goods or services, or institution, church, or school is encouraged to remove personal recyclable materials from the solid waste generated.
- (b) Nothing in this section is intended to prevent any person from donating or selling recyclable materials to any other person.
- (c) Recyclable material should not be disposed of with other solid waste. Recyclable material collected at collection sites will be dependent on availability of markets for the material.

Sec. 52-208. - Scrap Tire Facility

- (a) The county shall operate at least one facility to collect scrap tires.
- (b) Certified scrap tires are:
 - a. Generated in North Carolina,
 - b. Five or fewer tires, or
 - c. More than five scrap tires that are accompanied by a completed NC Scrap Tire Certification form.
 - d. Certified scrap tires are not subject to a disposal fee.
- (c) Uncertified scrap tires are:
 - a. More than five scrap tires that are not accompanied with a completed NC Scrap Tire Certification form, or
 - b. Any scrap tire generated outside of North Carolina.
 - c. Uncertified scrap tires are subject to a disposal fee. The board shall adopt a schedule of fees which shall be effective until amended or replaced.
- (d) All tires shall be removed from the rim prior to disposal. Rims shall not be disposed of at the scrap tire collection site.

- (e) It is the haulers responsibility to provide proof of origin of any scrap tire. Beaufort County holds the right to verify the origin of any scrap tire and to deny disposal.
- (f) The operating schedule will be made public via signage, website postings, or other appropriate means.
- (g) All persons entering the scrap tire facility shall observe all rules, regulations, and signs.
- (h) Persons delivering scrap tires to the scrap tire facility shall be required to weigh in and out.
- (i) No person may loiter, scavenge, or rummage about the scrap tire facility to remove articles therefrom.
- (j) No person shall vandalize any property associated with the scrap tire facility.
- (k) No person may trespass on scrap tire facility property during non-operational hours.
- (l) Solid waste may be observed and inspected for prohibited materials.
- (m) Persons attempting to dispose of unacceptable material shall remove such materials from the scrap tire facility.
- (n) Persons refusing to comply shall be subject to penalties set forth in **Article III**.

Sec. 52-209. - Yard Waste Processing Facility

- (a) The county shall operate at least one yard waste processing facility.
- (b) The operating schedule will be made public via signage, website postings, press releases, or other appropriate means.
- (c) Persons delivering yard waste to the yard waste processing facility shall be required to weigh in and out.
- (d) Persons delivering commercially generated yard waste to the yard waste processing facility shall be charged a tipping fee based on the weight of the material. The board shall adopt a schedule of fees which shall be effective until amended or replaced.
- (e) All persons entering the yard waste processing facility shall observe all rules, regulations, and signs.
- (f) No person may loiter, scavenge, or rummage about the yard waste processing facility to remove articles therefrom.
- (g) No person shall vandalize any property associated with the yard waste processing facility.
- (h) No person may trespass on the yard waste processing facility property during non-operational hours.
- (i) Yard waste will be observed and inspected for prohibited materials. Persons attempting to dispose of unacceptable material shall remove such materials from the processing facility.
- (j) Users may be asked to provide information related to their residence location and the origin location of the waste.
- (k) Persons refusing to comply shall be subject to penalties set forth in **Article III**.

ADDENDUM 4

Economic Development Advisory Committee By-Laws Revision and Adoption

**BEAUFORT COUNTY
ECONOMIC DEVELOPMENT ADVISORY COMMITTEE BYLAWS**

ARTICLE I

Name

The name of this organization shall be the Beaufort County Economic Development Advisory Committee, hereinafter referred to as the Advisory Committee.

ARTICLE II

Geographic District

The geographic boundaries of the County of Beaufort shall constitute the area of jurisdiction.

ARTICLE III

Purpose and Objectives

Section I. Purpose: The purpose of this Advisory Committee is to advise and support Beaufort County (County) including all Beaufort County cities and towns in economic development matters, by:

- a) Promoting sustainable economic growth.
- b) Coordinating economic activities.
- c) Operate the Advisory Committee as an efficient, responsive, transparent and effective organization.

Section II. Objectives: Specific objectives of the Advisory Committee include but are not limited to:

- a) Encouraging the expansion, location and relocation of industrial plants and facilities.
- b) Nurturing existing businesses in their efforts to compete, export and expand.
- c) Work with the appropriate organizations to attract and expand tourism, accommodation, destination facilities, retail, restaurants and small businesses.
- d) Developing and promoting public or private industrial infrastructure, parks and facilities.
- e) Network with agencies and consultants to support economic development.
- f) Promote the general economic environment to insure the economic wellbeing and competitiveness of Beaufort County and its municipalities.

ARTICLE IV

Offices

The Advisory Committee shall maintain its principal office in Beaufort County.

ARTICLE V

Advisory Committee Membership

Section I. Membership

- a) The Advisory Committee membership and their alternate shall be comprised as follows:
 - 1. Eight (8) members appointed by the Beaufort County Economic Development Advisory Committee including:
 - Two (2) Beaufort County Commissioners
 - President or representative of Beaufort County Community College
 - Superintendent or representative of Beaufort County Schools
 - President or representative of Beaufort County Committee of 100
 - Executive Director or representative of the Mid-East Commission
 - Representative of the Economic Development Partnership of NC
 - Representative of Agriculture or Aquaculture Sector
 - 2. The Committee of Commissioners will request one (1) Committee Member from each of the incorporated municipalities in Beaufort County;
- b) Advisory Committee members are encouraged to participate in Committee of 100 meetings and events.
- c) Ex officio (non-voting) members may be added at the discretion of the Committee of County Commissioners.
- d) The Advisory Committee may on an ad hoc basis form from its membership and ex officio members a Project Review Sub-Committee to support, analyze and report on economic development projects contemplating Beaufort County as a location for expansion or new location.
- e) The Advisory Committee may on an ad hoc basis form a Corporate Managers Advisory Group from businesses located in Beaufort County to support, report and advise on economic development issues as they relate to retention, expansion and the location of businesses within the County.
- f) The Advisory Committee may on an ad hoc basis form other committees to support, report and advise on economic development issues as they relate to retention, expansion and the location of businesses within the County.

Section II: Member Terms

- a) Members are appointed for a term of three (3) years.
- b) Advisory Committee members may be removed from the Committee if the member has (3) three unexcused absences for regularly scheduled meetings during a year.

ARTICLE VI
Officers

Section I. Officers

- a) The officers of the Advisory Committee shall consist of a Chairman and Vice-Chairman, who will be named from the representatives from the County Commissioners, and a Secretary, which will be an employee of The County ED administration.
- b) Officers shall be elected for a one (1) year term and assume office at the January meeting of each year. Officers may be elected to succeed themselves or be elected to any other office.
- c) Vacancies in any office, or of any member, arising from any cause, may be filled by the advisory committee at any regular or special meeting.

ARTICLE VII

The Duties of Officers

Section I. Chairman: The duties of the Chairman of the Advisory Committee are as follows:

- a) To preside at all meetings of the Advisory Committee.
- b) To appoint such committees as may be appropriate in the discharge of the Advisory Committee's functions.
- c) To promulgate and publish such orders and directives as will promote the purposes of the Advisory Committee, providing the same are first approved by the full Committee.

Section II. Vice-Chairman: The Vice-Chairman of the Advisory Committee shall perform the duties of the Chairman in his or her absence.

Section III. Secretary: The duties of the Secretary are as follows:

- a) To verify and authenticate the records of meetings of the Advisory Committee.
- b) Other duties as may be assigned by the Advisory Committee

Section IV. Authority: The Advisory Committee shall carry out such functions as the Advisory Committee may be authorized or directed to perform by the Committee of County Commissioners.

ARTICLE VIII

Meetings

Section I. Bi-monthly meetings of the Advisory Committee will follow NC Open meeting laws (i.e. annual public notice of place and time).

Section II. Special meetings may be called by the Chairman or by any five (5) Advisory Committee members at any time or place, provided that notice is given in accordance with North Carolina's Open Meeting laws.

Section III. An Advisory Committee quorum shall consist of five (5) members present.

Section IV. At Advisory Committee meetings, each of the Committee members present shall have one (1) vote and all Committee actions shall be by majority vote.

Section V. Any vacancy occurring shall be filled by the advisory committee provided however, all vacancies shall be filled within sixty (60) days after they occur.

ARTICLE IX
Conflict of Interest, Open Meetings

Section I. The Advisory Committee and its members shall comply fully with Open Meeting and Public Records statutes of North Carolina.

Section II. Members of the Advisory Committee shall disclose any potential conflicts of interest to the Advisory Committee prior to any vote of the Advisory Committee.

ARTICLE X
Amendments

These by-laws may be amended upon recommendation by the Advisory Committee only by the Committee of County Commissioners of Beaufort County. The amendment of these by-laws was adopted by the Beaufort County Committee of Commissioners.

BEAUFORT COUNTY COMMITTEE OF COMMISSIONERS

By: _____ Frankie Waters, Chairman

Date: _____

ADDENDUM 5

Wright's Creek Phase III Contract Administration

MID-EAST COMMISSION

Wright's Creek Phase III DCM Public Beach & Coastal Waterfront Access Grant Administration Contract June 05, 2023 – August 28, 2024

THIS AGREEMENT, made this 5th day of June 2023, by and between the Mid-East Commission, hereinafter called the "Commission," and the Board of Commissioners of Beaufort County, North Carolina, hereinafter called the "Board."

WITNESSETH

WHEREAS, the Commission operates to provide Planning and Technical Assistance to Local Governments in Region Q, and

WHEREAS, the Board, has requested the assistance of the Commission.

NOW, THEREFORE, the Commission and the Board mutually agree as follows:

1. Employment and Scope of Work

The Board hereby agrees to engage the Commission and the Commission agrees to perform in a satisfactory and proper manner the work as described in the detailed "Scope of Services" set forth in Exhibit A, attached hereto, and by this reference made a part hereof.

2. Length of Contract

The work of the Commission shall commence on or after the 5th day of June 2023 and shall be undertaken and completed in such sequence as to assure expeditious completion in light of the purposes of this Contract; but, in any event, the work required herein shall not extend beyond the Scope of Services set forth in Exhibit A, and this contract and all conditions of this contract shall expire on the 28th day of August 2024.

3. Compensation and Method of Payment

The Board will pay the Commission a sum of \$68,281.00 for the services provided hereunder. Services provided are described on page 4, Exhibit A, Scope of Services.

The Commission will issue invoices to the Board periodically as work is completed. The Board will issue a check to the Commission upon receipt of the agreed upon services as set forth in Exhibit A.

4. Termination of Contract for Cause

If, for any cause, the Commission shall fail to fulfill in a timely and proper manner its obligations under this Contract, or, if the Commission shall violate any of the covenants, agreements, or stipulations of this Contract, the Board shall, thereupon, have the right to terminate this Contract by giving written notice to the Commission of such termination forty-five (45) days before such effective date. During the forty-five day notification period, the Commission shall have the opportunity to remedy any failures or violations to avoid termination of the Contract. If termination occurs, the Commission shall be entitled to receive just and equitable compensation for all satisfactory work completed.

The Commission may also terminate this contract for any reasons associated to its workload, time constraints, and the like. If the Commission feels that it cannot complete the work for any of the aforementioned reasons, it shall have the right to terminate this contract by giving written notice to the Board of such termination forty-five (45) days before such effective date.

5. Changes

The Board may from time to time request changes in the Scope of Work or services to be performed by the Commission hereunder. Such changes, including any increases or decreases in the Commission compensation, which are mutually agreed upon by and between the Board and the Commission, shall be incorporated as written amendments to the Contract.

6. Records

The Commission shall maintain financial records pertaining to this Contract for three years after final settlement of the Contract or until cleared by audit.

7. Access to Records

The Commission shall have access to all pertinent records of Beaufort County to assist the Commission staff in providing planning and technical services and as a part of this contract to assure that proper recordkeeping is maintained.

8. Interest of Contractor

The Commission covenants that it presently has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of services required to be performed under this contract. The Commission further covenants that in the performance of this contract no person having any such interest shall knowingly be employed.

9. Findings Confidential

Any reports, information, data, etc., given to or prepared or assembled by the Commission under this contract which requests to be kept confidential shall not be made available to any individual or organization other than the Board.

11. Complete Agreement

This Contract contains the complete agreement of the Parties and may not be modified in any respect except by written amendment hereto.

12. Applicable Laws

The Parties agree that this document is to be governed, construed, and enforced in accordance with all of the laws of the State of North Carolina.

By: _____
Bryant Buck, Executive Director
Mid-East Commission

By: _____
Frankie Waters, Chairman
Beaufort County Board of Commissioners

Date: _____

Date: _____

Attest: _____

Attest: _____

This instrument has been pre-audited
in the manner required by the Local
Government Budget and Fiscal Control Act.

Signed: _____
Finance Officer

Date: _____

EXHIBIT A

SCOPE OF SERVICES

For consideration of a sum of \$68,281.00, the Mid-East Commission will make available to Beaufort County, the following Planning services:

PROFESSIONAL SERVICES:

1. Administration of the NC Division of Coastal Management (DCM) Public Beach & Coastal Waterfront Access Grant for the Wright's Creek Phase III project.
2. Includes design, permitting, and grant administration.

Wright's Creek Park Site Plan Beaufort County, NC

Undeveloped

Residential

Residential

SR-1726

WILKINS RD

NCWRC Public Boat Ramp

Entrance Drive Improvement

Canoe/Kayak Launch

40'x100' parking lot

55' riparian corridor area

Accessible walking path 10 ft. width

20'x20' picnic shelter

30'x40' picnic shelter

Accessible walking path 10' width

120 linear foot Boardwalk

550 linear foot rip-rap revetment

75 linear foot Living Shoreline Demonstration Site

N Prong Wright's Creek

30'x40' fishing pier

20' Diameter Gazebo

Legend

Property Boundary

Proposed Improvements

Wetlands (USFWS)

Parcels

1 inch = 125 feet

0 62.5 125 250 Feet

Map By: Mid-East Commission
Planning Department
Date: 03/14/2023



Beaufort County
Agenda Abstract

Meeting Date: 7/10/2023

Agenda Section: Item for Discussion

Presenter: Smith, Christina, Public Works

Agenda Title: Solid Waste Ordinance Update

Summary of Information: Staff will provide an update on the new Solid Waste ordinance.

Submitter Recommendations/Motions: N/A

Attachments:

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Chapter 52 - SOLID WASTE

ARTICLE I. - IN GENERAL

Formatting NOT Final

Sec. 52-100. - Title.

Sec. 52-101. - Purpose.

Sec. 52-102. - Authority.

Sec. 52-103. - Jurisdiction.

Sec. 52-104. - Liability.

Sec. 52-105. - Choice of Law and Venue.

Sec. 52-106. - Conflict With Other Ordinances or Laws.

Sec. 52-107. - Severability.

Secs. 52.108–52.150. - Reserved.

Sec. 52-151. - Definitions.

Secs. 52.152–52.175. - Reserved.

Sec. 52-176.- Fees

Sec. 52.100. - Title.

This chapter shall be known and may be cited as the "Solid Waste Ordinance of Beaufort County, North Carolina." Chapter 51 - Landfills is hereby repealed and replaced by this Chapter 52.

Sec. 52.101. - Purpose.

The purpose of this chapter is to regulate the management, storage, collection, transportation, and disposal of solid waste generated in the county, to ensure proper safe handling, and to provide for the general health of its citizens and protection of the environment.

Sec. 52.102. - Authority.

The county enacts this chapter pursuant to G.S. Ch. 130A and G.S. Ch. 153A.

This chapter may be enforced by the County Public Works Solid Waste Management Division, County Public Health Department, and the County's Sheriff's Office.

Sec. 52.103. - Jurisdiction.

Pursuant to G.S. 153A-122, this Ordinance shall apply to any part of Beaufort County not within a municipality. In addition, the governing board of any municipality within Beaufort County may, by resolution, permit this Ordinance to apply to said municipality. Pursuant to G.S. 153A-132.1, this Ordinance shall also apply to all streets and highways within the county as well as any property owned or operated by the county. Unless

otherwise indicated, this article also applies to both publicly owned and privately-owned solid waste management facilities located in the unincorporated areas of the county.

Sec. 52.104 - Liability.

As a public service, the county's collection sites may be used by private citizens at the times and under the conditions set forth in this chapter. While the county offers this convenience, the county shall not be responsible for damage to private property or personal injury which may occur on the sites. Neither the county nor its employees shall be liable for damage to private vehicles or personal injury to persons using the county's collection system.

Sec. 52.105. - Choice of Law and Venue.

The State Courts of the State of North Carolina shall have sole jurisdiction over any disputes which arise under this Ordinance or otherwise regarding the parties or properties subjected thereto, and venue shall be proper and shall lie exclusively in the District and Superior Courts of Beaufort County, North Carolina.

Sec. 52.106. - Conflict With Other Ordinances or Laws.

It is not intended that this Ordinance repeal, abrogate, annul, impair, or interfere with any existing provisions of any other ordinances or laws other than as outlined in Section 52.100 of this chapter. However, if the requirements of any other lawfully adopted rules, regulations, or ordinances of the County of Beaufort with this Ordinance, the more restrictive or that imposing the higher standards will conflict govern.

Sec. 52.107. - Severability.

If any section of this ordinance is determined to be invalid or unenforceable, all other sections shall nevertheless continue in full force and effect.

Secs. 52.108–52.150. - Reserved.

Sec. 52-151. - Definitions.

(a) The following words, terms, and phrases, when used in this chapter, shall have the meanings ascribed to them in this article, except where the context clearly indicates a different meaning:

Agricultural solid waste means waste produced wholly from agricultural operations directly related to the growing of crops or raising of animals for the primary purpose of making a profit or for a livelihood.

Collection means the act of removing solid waste from a point of generation to a central storage point or to a disposal site and from a central storage point to a disposal site.

Commercial solid waste means solid waste generated by stores, offices, restaurants, warehouses, and other nonmanufacturing activities excluding residential, industrial, and institutional wastes.

Construction or demolition waste means solid waste resulting from construction, remodeling, repair, or demolition operations on buildings, or other structures but does not include inert, land clearing or yard waste debris or used asphalt mixed with dirt, sand, gravel, rock, concrete, or similar nonhazardous material.

Department means the North Carolina Department of Environment Quality (NCDEQ).

Director means the Beaufort County Public Works Director who is the administrator designated with the responsibility for the solid waste program and enforcement of this article, or designated representative.

Disposal means the final placement of collected solid waste into a landfill or other lawful site.

Division means the county division of solid waste management.

Electronics means waste consisting of televisions, computers, peripherals, etc.

Garbage means all putrescible wastes, including animal offal and carcasses, and recognizable industrial byproducts, but excluding sewage and human waste.

Hazardous waste means a solid waste, or combination of solid wastes, which because of its quantity, concentration or physical, chemical or infectious characteristics may:

- (1) Cause or significantly contribute to an increase in mortality or an increase in serious irreversible or incapacitating reversible illness; or
- (2) Pose a substantial present or potential hazard to human health or the environment when improperly treated, stored, transported, disposed of or otherwise managed.

Household bulk waste means solid waste that is generally too large to be accepted by the compactors at the County collection sites. Bulk waste items may include discarded furniture (couches, recliners, tables, mattresses, dressers), and other similar items. For the purpose of this chapter, construction and demolition waste shall not be considered bulk waste.

Household solid waste means any waste normally generated by a family in a residence in the course of ordinary day-to-day living, including but not limited to food wastes, paper, plastic, textiles, metal, and glass.

Incineration means the process of burning solid, semisolid, or gaseous combustible wastes to an inoffensive gas and residue containing little or no combustible material.

Industrial solid waste means solid waste generated by manufacturing or industrial processes that is not hazardous waste.

Inert debris means solid waste which consists solely of material that is virtually inert and likely to retain its physical and chemical structure under expected conditions of disposal.

Inhabitable structural unit means a building structure that has at minimum four walls, foundation, roof, and utilities such as water, sewer or septic, and electrical.

Institutional solid waste means solid waste generated by educational, health care, correctional, and other similar facilities, excluding residential, commercial, and industrial waste.

Land clearing debris means solid waste which is generated solely from land clearing activities, excluding construction and demolition waste.

Landfill means a discrete area of land or an excavation that receives nonhazardous solid waste and is not a land application unit, surface impoundment, injection well, or waste pile, as defined under 40 CFR 257. A landfill may be publicly or privately owned.

Liquid waste is a non-solid material that has no further use and must be treated and disposed of according to local, state, and federal regulations. For the purposes of this chapter, Used Motor Oil shall be excluded from the definition of liquid waste.

Mixed Metal means ferrous and non-ferrous metallic materials.

Non-putrescible waste means waste that does not contain organic matter having the tendency to decompose and create odors.

Operator means any person, including the owner, who is principally engaged in, and is in charge of, the actual operation, supervision, and maintenance of a solid waste management facility and includes the person in charge of a shift or periods of operation during any part of the day.

Processing means any technique designed to change the physical, chemical, or biological character or composition of any solid waste so as to render it safe for transport; amenable to recovery, storage or recycling; safe for disposal; or reduced in volume or concentration.

Putrescible waste means waste that contains organic matter capable of being decomposed by microorganisms and of such a character and proportion as to be capable of attracting or providing food for birds. The term does not include uncontaminated yard trash or clean wood.

Recovered materials means those materials which have known recycling potential, can be feasibly recycled, and have been diverted or removed from the solid waste stream for sale, use or reuse by separation, collection, or processing.

Recycling means the process by which solid waste or recovered materials are collected, separated, or processed, and reused or returned to use as raw materials or products.

Refuse means all non-putrescible waste.

Sanitary landfill means a facility for disposal of solid waste on land in a sanitary manner in accordance with the rules concerning sanitary landfills.

Scrap tire means a tire that is no longer suitable for its original, intended purpose because of wear, damage, or defect.

Sharps means needles, syringes, and scalpel blades.

Sludge means any solid, semi-solid or liquid waste generated from a municipal, commercial, institutional, or industrial wastewater treatment plant, water supply treatment plant or air pollution control facility, or any other waste having similar characteristics and effects.

Solid waste is any material no longer used for its originally intended purpose, which will be discarded, treated to reclaim its original properties or processed to be used for an alternative purpose. "Trash" or "garbage" are terms frequently used in place of "solid waste".

Solid waste collector means any person who collects or transports solid waste.

Solid waste container means a container used for the temporary storage of solid waste or recyclables while awaiting collection.

Solid waste collection site means any place owned, leased, or operated by the county at which solid waste containers have been placed.

Solid waste disposal site means any place at which solid waste is disposed of by incineration, sanitary landfill, or any other method.

Solid waste management means a purposeful, systematic control of the generation, storage, collection, transport, separation, treatment, processing, recycling, recovery and disposal of solid waste.

Storage means the containment of solid waste, either on a temporary basis or for a period of years in a manner which does not constitute disposal.

Transfer facility means a permanent structure with mechanical equipment used for the collection or compaction of solid waste prior to the transportation of solid waste for disposal.

Treatment means any method, technique, or process, including neutralization, designed to change the physical, chemical, or biological character or composition of any hazardous waste to neutralize such waste or so as to render such waste nonhazardous, safer for transport, amenable for recovery, amenable for storage or reduced in volume. The term "treatment" includes any activity or processing designed to change the physical form or chemical composition of hazardous waste to render it nonhazardous.

Used motor oil means any refined crude oil or synthetic oil intended for use in an internal combustion engine that because of use, storage, or handling has become unsuitable for its original purpose.

White goods means refrigerators, ranges, water heaters, freezers, unit air conditioners, washing machines, dishwashers, clothes dryers, and other similar domestic and commercial large appliances.

Yard waste means solid waste resulting from landscaping and yard maintenance such as brush, grass, tree limbs, leaves, and similar vegetative material.

Secs. 52.151–52.175. - Reserved.

Sec. 52.176. - Annual Solid Waste fees (DRAFT – STAFF DISCUSSING POSSIBLE ALTERNATIVES RELATED TO INFO GAINED DURING REVALUATION PROCESS) (TEXT BELOW REFERENCES CURRENT BILLING PROCESS)

- (a) An annual solid waste fee will be charged to the Owner of each inhabitable structural unit in the county.
- (b) The annual solid waste fee shall be in accordance with the current schedule of fees adopted by the board of commissioners.
- (c) The annual solid waste fee is intended to recover the costs of disposing of household solid waste in the county, the management of the solid waste collection service, scrap tire collection service, and yard waste collection service.
- (d) Residential, commercial, industrial, or institutional inhabitable structural units will not be billed annual solid waste fees if municipal or private collection services are servicing the tax parcel with a front-end truck, and the County does not pay for the disposal cost of the waste.

- (e) The bill for the annual solid waste fee shall be directed to and paid by the owner of the inhabitable structural unit. In the case of apartment units or rental mobile home units, the bill shall be directed to and paid by the owner. Fees shall be based on the real property tax listings as of January 1 of each year. The tax assessor shall prepare and send bills on or about August 1 of each year.
- (f) As authorized by G.S. 105-360 and G.S. 153A-293, annual solid waste fees shall be billed with the annual ad valorem property tax bill. Fees are payable in the same manner as property taxes and become due upon receipt and past due on January 6 of the following year. Solid waste fees may be collected by the tax collector in any manner by which delinquent personal or real property taxes can be collected, including garnishment, attachment, and foreclosure. Solid waste fees are a lien on the real property described on the bill that includes the fee. Delinquent solid waste fees become a lien upon publication of the legal notice.

DRAFT

ARTICLE II. - COLLECTION AND DISPOSAL

Sec. 52-200. - General Provisions.

- (a) All solid waste management in the county shall be in accordance and in compliance with solid waste management rules as set forth by the department and the division, as from time to time amended.
- (b) All solid waste shall be stored, collected, transported, treated, processed, reclaimed, recycled, and disposed of in a manner consistent with the requirements of this article.
- (c) Nothing in this article shall be construed to restrict in any way the authority and applicability of the provisions of any county zoning ordinance regarding junk and junkyards.

Sec. 52-201. - Solid waste storage and disposal.

- (1) No owner, occupant, tenant, or lessee of any property may deposit, store, or permit to accumulate any solid waste upon his property that is not stored or disposed of in a manner prescribed by this article.
- (2) The owner, occupant, tenant, or lessee of any property shall remove or cause to be removed all solid waste from his property at a frequency rate that will control odor, rodents, and other nuisance conditions. The recommended frequency rate is once per week.
- (3) Garbage shall be stored only in containers that are durable, nonabsorbent, nonleaking, and easily cleaned. Containers should have a close fitting, fly-tight cover in place and adequate handles or bales to facilitate handling. In addition to the containers described in this subsection, solid waste may be stored in other containers that are adequate and suitable receptacles. Garbage placed in receptacles that do not have a fly-tight cover shall be wrapped, bagged or enclosed in paper or plastic material. Each container shall be kept clean so that no other nuisance condition exists.
- (4) Solid waste shall be stored in a manner that will not provide harborage to rodents and vermin and will not create a fire hazard.
- (5) No owner, occupant, tenant or lessee of a building or dwelling, other than a licensed salvage and recycling operation, may place or leave or cause to be placed or left outside the building or dwelling, any wastes for longer than one week.
- (6) No owner, tenant or lessee of any building or dwelling, may leave outside the building or dwelling, in a place accessible to children, any abandoned or unattended icebox, refrigerator or other receptacle that has an airtight door without first removing the door or locking the door closed, so that entry to the appliance or receptacle by children has been eliminated.
- (7) Construction waste must be disposed of at disposal sites approved and permitted by the department or as permitted pursuant to G.S. 130A-301.2.
- (8) Regulated medical, hazardous, and radioactive waste must be disposed of according to written procedures approved by the department.

(9) All sharps must be placed in a sealed, puncture-proof container and disposed of separately from other waste.

(10) Open burning of solid waste is prohibited pursuant to 15A NCAC 20.1903.

(11) It is anticipated that each person in the county will be offered collection service by a municipality, a private solid waste collector, or use one of the county's rural solid waste collection sites. Any person not using a municipality, private collector, or one of the county's sites, will be required, upon request, for cause or because of complaints received by the county, to explain and show to the division or enforcement officer the method and means of disposal of his solid waste and where such waste is being disposed.

(12) No person, solid waste collector, or company shall dump or deposit waste into any county-owned collection site except as authorized by state and county regulations. Any person found to have done so shall remove such waste immediately upon being requested to do so by a representative of the county. If the person depositing any such waste fails to remove it upon request of the county, the waste will be removed by county representatives and deposited in an appropriate waste management facility. The person who illegally deposited the waste shall be billed by the county for all of its costs incurred in removing, transporting, and properly disposing of the waste from the sanitary landfill. (Need to compare with penalties)

(13) No person, solid waste collector, or company shall dispose of hazardous or liquid wastes in any county-owned collection site or transfer station.

(14) No person, solid waste collector, or company shall dispose of solid waste, except by one of the following methods, provided that this section shall not be construed to prevent any person from properly disposing of solid waste from his own residence on his own property in a safe and sanitary manner consistent with this article and state regulations:

a. Sanitary landfill which has been approved by the department of environmental quality.

b. Collection and recycling centers operated by the county for individual households in the county.

c. Incinerators which meet all requirements of the local, state, and federal air pollution standards and have been approved by the appropriate state and federal agencies.

d. Construction/demolition landfill approved by appropriate county, state and federal agencies.

e. By any other methods including reclaiming or recycling processes which have been approved by the department (DEQ).

A violation of this section is punishable as a misdemeanor.

52.202 Licensing Household Solid Waste Collectors.

(A) Beaufort County will provide payment for disposal of household waste generated in Beaufort County, collected by licensed Household Solid Waste Collectors, and disposed of at the location determined by the County.

(B) Every person, firm and corporation engaged in the collection of household solid waste in the county, except for one's self, one's firm or corporation, shall first make application to and secure from the Division a privilege license which shall be in a sum per year per person, firm or corporation applying for a privilege, as set by the annual budget process.

(B) All licenses issued under this chapter shall be for one year which shall be for the fiscal year beginning July 1, and ending June 30, except that licenses issued to household solid waste collectors, within a fiscal year shall only be for a period beginning on the date the license is issued and ending the immediately following June 30.

(C) The Board shall regulate and govern the fees to be charged to licensed collectors.

(D) Licenses for collection and transportation of household solid waste in the county may be revoked in accordance with 50.07(Ref correct section) by the Director for violations of regulations pertaining to the management of solid waste.

(E) All licensed solid waste collectors for hire shall display plainly visible decals or lettering on the vehicle showing name and address or phone number of the owner. The information shall be on file with the Division.

(F) All licensed solid waste collectors' vehicles or containers used for the collection of household waste in Beaufort County shall be covered, leakproof, durable and easily cleaned. Open body trucks or other vehicles used in collection and transportation of solid waste shall be covered with canvas or other substantial material to prevent contents from falling, leaking, spilling, or being blown from the vehicle. If spillage or leakage should occur, the material shall be recovered immediately by the licensed solid waste collector and returned to the vehicle or container, and the area properly cleaned.

(G) Solid waste collectors for hire shall remove garbage or refuse from the premises of their customers at least once a week.

(H) ?????? Solid waste collectors shall schedule normal collections between the hours of 4 AM and 9 PM. ??????

(I) All solid waste collected shall be disposed of frequently in a licensed sanitary landfill or other approved disposal facility.

(J) Licensed solid waste collectors are required to notify the Division 30 days prior to any expected closure of the business.

(K) No collector for hire shall dispose of solid waste at the solid waste collection sites provided by the county.

(L) Applicants denied a license by the Division, within 15 days of denial may request a hearing before the Public Works Director who shall hear the appeal within 15 days. Within one week after the hearing, the Public Works Director shall give the applicant written notice of his or her decision. If the decision is denial, the applicant may then appeal to the Board by giving written notice to the County Manager within ten days following receipt of the Public Works Director's decision. After a hearing on the appeal, the Board shall either affirm the denial or direct the Public Works Director to issue the license.

(M) A license may be transferred, without the need for a new license or revocation of the existing license being required, if the licensee notifies the Division of the proposed transfer at least 30 days before the proposed date of the transfer; a written agreement

containing a specific date of transfer of license responsibility is submitted to the Division; the transferee provides proof that he or she is, or will be, the owner or operator of the vehicle(s) previously identified by the licensee; and the transferee provides proof that he or she is or will be able to comply with all licensing, collection, transportation, storage and disposal requirements of this chapter.

52-203. - Revocation of Solid Waste Collectors License.

(1) Any license issued for collection and transportation of solid waste may be revoked for violations of applicable regulations pertaining to the management of solid waste.

(2) Whenever, upon inspection of facilities, equipment or operating methods or practices of any person licensed and performing collection and transportation services, the Division finds that conditions or practices exist which are not in compliance with applicable regulations the Division will give notice in writing to the person that unless the conditions or practices are corrected or remedied within ten days, then the collector's license may be revoked. The notice shall include date, time, and place of reinspection by the Division.

(3) If, after reinspection, the Division finds conditions or practices not corrected, the collector will be notified that his or her license has been revoked. Upon receipt of this notice of revocation, the County shall cease providing payment as outline in 52.202(A).

(4) The Division may reinstate a revoked license after revocation has been in effect for 30 days if found that the conditions causing the violation has been corrected.

(5) The license holder may within 15 days of revocation request a hearing before the Public Works Director who shall hear the appeal within 15 days. Within one week after the hearing, the Public Works Director shall give the license holder written notice of his or her decision. If the decision is denial, the applicant may then appeal to the Board by giving written notice to the County Manager within ten days following receipt of the Public Works Director's decision. After a hearing on the appeal, the Board shall either affirm the denial or direct the Public Works Director to re-instate the license.

(1) Any solid waste collector for hire observed dumping at a solid waste collection site shall be warned by certified mail from the Division that unless the practice is stopped, the collector's license will be revoked.

(2) If the solid waste collector is again observed dumping at a solid waste collection site, his or her license shall be immediately revoked.

(3) After receipt of notice of revocation, the license holder may request a hearing as outlined in division (A) of this section.

Sec. 52-204. - Solid Waste Collection.

(a) Solid waste shall be collected by the following methods:

- a. Transporting the solid waste to a transfer facility or landfill facility permitted by the department.
- b. Placing the solid waste in a receptacle provided at a collection site within the county.

- c. Placing the solid waste in a receptacle provided by an incorporated municipality or commercial solid waste collector.
- d. Other lawful means.

(b) Collection Sites

- a. The county, directly or through contractors, shall provide, operate, and maintain collection sites throughout the county for use by county residents for the purpose of collecting and consolidating residential solid waste prior to transportation to a transfer facility or disposal facility.
- b. Collection sites shall be available for use by all persons occupying improved residential property in the county, including persons occupying improved residential property within the incorporated municipalities of the county.
- c. Non-residents, businesses, institutions, or any other commercial or industrial establishments are prohibited from using the collection sites.
- d. Waste generated outside of Beaufort County is prohibited.
- e. The operating schedule will be made public via signage, website postings, press releases, or other appropriate means.
- f. All persons entering the collection sites shall observe all rules, regulations, and signs.
- g. All persons entering the collection sites shall place all solid waste intended for disposal inside a designated receptacle. No items shall be left at a collection site for the purpose of salvaging by others.
- h. No persons shall leave solid waste at the collection site outside the receptacle.
- i. The following waste types may be accepted at collection sites when there is a specific area designated for the collection of such items:
 - i. Household Solid Waste
 - ii. Household Bulk Waste
 - iii. Yard Waste
 - iv. White Goods
 - v. Mixed Metal
 - vi. Used Motor Oil (and associated filters)
 - vii. Electronics
 - viii. Recycling of specific products, as markets allow
 - ix. Other material as approved by the Commissioners.
- j. All waste types not included in (i) are expressly prohibited from disposal at a solid waste collection sites.
- k. No person may loiter, scavenge, or rummage about the collection sites to remove articles therefrom.
- l. No person shall vandalize any property associated with solid waste collection sites.
- m. No person may trespass on property used for solid waste collection during non-operational hours.

- n. Solid waste may be observed and inspected for prohibited materials. Persons attempting to dispose of unacceptable material shall remove such materials from the collection site. Persons refusing to comply shall be subject to penalties set forth in Article III.
- o. Users of the collection sites may be asked to provide information related to their residence location and the origin location of the waste.

(c) Transfer Station

- a. The County shall establish policies that regulate waste acceptance at any transfer station provided by the county, directly or through its contractor.
- b. The following groups or persons shall be exempt from the payment of fees for disposal of garbage or other waste:
 - i. Any civic group that brings waste to the transfer station as a result of roadside cleaning activities including the Department of Transportation, or other groups performing public service cleanup activities as authorized by the County Manager or Solid Waste Division.
 - ii. Other parties as authorized by the division.
- c. Residents must pay posted fees for disposal of construction, demolition, land clearing, and all other types of waste other than household waste generated in Beaufort County.

Sec. 52-205. - Transportation of solid waste.

- (a) Vehicles or containers used for transportation of solid wastes shall be covered by effective means to prevent the blowing of materials from out of the vehicle. "Effective means" shall include, but not limited to, a durable, heavy plastic or canvas tied down or secured to cover all the load. Loads consisting of bulky waste, white goods, lumber, pallets, and crates do not have to be covered but shall be secured with rope or tie downs to assure spillage does not occur. Upon entrance to a collection or disposal site, removal of tarps or similar covers on solid waste shall be prohibited until destination is reached in a designated disposal area.
- (b) Materials spilled by the hauler shall be picked up immediately by the hauler and returned to the vehicle or container, and the area properly cleaned.

Sec. 52-206. - Littering and unauthorized dumping.

- (a) No person may discard, dispose, leave, or dump any solid waste on or along any street or highway or on a public or private property unless such solid waste is placed in a receptacle at a location designated for the collection of solid waste.
- (b) It shall be unlawful to leave solid waste at a collection site or landfill unless there is an employee on duty to direct and supervise the disposing of the solid waste at the site.
- (c) It shall be unlawful for any person to litter at collection sites. Littering shall include dumping solid waste in a solid waste container and causing the container to

overflow. It shall be unlawful for any person to dump solid waste at a landfill except in areas designated by the landfill operators on duty. All costs incurred by the county in the collection and removal of litter at a collection center or landfill, or in the collection and proper disposition of unauthorized dumping at a landfill shall be recoverable from the person who littered or dumped in violation of this article and from the person who generated such litter or unauthorized dumped material.(COMPARE WITH PENALTIES)

- (d) If any solid waste disposed of in violation of this article can be identified as having last belonged to, been in the possession of, sent to or received by or to have been the property of any person prior to being disposed of, such identification shall be presumed to be prima facie evidence that such person disposed of or caused to be disposed of such solid waste in violation of this article.
- (e) A violation of this section is punishable as outlined in Section .

Sec. 52.207 - Recycling

- (a) Each person who owns, leases, or manages a residence, residential unit, or place of business, industry, commerce, or other place providing goods or services, or institution, church, or school is encouraged to remove personal recyclable materials from the solid waste generated.
- (b) Nothing in this section is intended to prevent any person from donating or selling recyclable materials to any other person.
- (c) Recyclable material should not be disposed of with other solid waste. Recyclable material collected at collection sites will be dependent on availability of markets for the material.

Sec. 52-208. - Scrap Tire Facility

- (a) The county shall operate at least one facility to collect scrap tires.
- (b) Certified scrap tires are:
 - a. Generated in North Carolina,
 - b. Five or fewer tires, or
 - c. More than five scrap tires that are accompanied by a completed NC Scrap Tire Certification form.
 - d. Certified scrap tires are not subject to a disposal fee.
- (c) Uncertified scrap tires are:
 - a. More than five scrap tires that are not accompanied with a completed NC Scrap Tire Certification form, or
 - b. Any scrap tire generated outside of North Carolina.
 - c. Uncertified scrap tires are subject to a disposal fee. The board shall adopt a schedule of fees which shall be effective until amended or replaced.
- (d) All tires shall be removed from the rim prior to disposal. Rims shall not be disposed of at the scrap tire collection site.

- (e) It is the haulers responsibility to provide proof of origin of any scrap tire. Beaufort County holds the right to verify the origin of any scrap tire and to deny disposal.
- (f) The operating schedule will be made public via signage, website postings, or other appropriate means.
- (g) All persons entering the scrap tire facility shall observe all rules, regulations, and signs.
- (h) Persons delivering scrap tires to the scrap tire facility shall be required to weigh in and out.
- (i) No person may loiter, scavenge, or rummage about the scrap tire facility to remove articles therefrom.
- (j) No person shall vandalize any property associated with the scrap tire facility.
- (k) No person may trespass on scrap tire facility property during non-operational hours.
- (l) Solid waste may be observed and inspected for prohibited materials.
- (m) Persons attempting to dispose of unacceptable material shall remove such materials from the scrap tire facility.
- (n) Persons refusing to comply shall be subject to penalties set forth in **Article III**.

Sec. 52-209. - Yard Waste Processing Facility

- (a) The county shall operate at least one yard waste processing facility.
- (b) The operating schedule will be made public via signage, website postings, press releases, or other appropriate means.
- (c) Persons delivering yard waste to the yard waste processing facility shall be required to weigh in and out.
- (d) Persons delivering commercially generated yard waste to the yard waste processing facility shall be charged a tipping fee based on the weight of the material. The board shall adopt a schedule of fees which shall be effective until amended or replaced.
- (e) All persons entering the yard waste processing facility shall observe all rules, regulations, and signs.
- (f) No person may loiter, scavenge, or rummage about the yard waste processing facility to remove articles therefrom.
- (g) No person shall vandalize any property associated with the yard waste processing facility.
- (h) No person may trespass on the yard waste processing facility property during non-operational hours.
- (i) Yard waste will be observed and inspected for prohibited materials. Persons attempting to dispose of unacceptable material shall remove such materials from the processing facility.
- (j) Users may be asked to provide information related to their residence location and the origin location of the waste.
- (k) Persons refusing to comply shall be subject to penalties set forth in **Article III**.



Beaufort County
Agenda Abstract

Meeting Date: 7/10/2023

Agenda Section: Item for Decision

Presenter: Lloyd Salter, County Assessor

Agenda Title: County Line Review

Summary of Information: The Tax Assessors Office is requesting the Board consider adopting the attached resolution to have the Beaufort/Pitt County line be reassessed by the North Carolina Geodetic Survey due to uncertainty of where the line is. The resolution also requests Lloyd Salter be appointed as the Beaufort County Special Commissioner on Boundaries.

This involves no cost to the County.

Submitter Recommendations/Motions: Staff recommends approving the resolution.

Attachments:

1. Draft Resolution
2. Boundary Map

BOARD OF COMMISSIONERS
Frankie Waters, Chairman
Jerry E. Langley, Vice Chairman
Ed Booth
Stan Deatherage
John Rebholz
Hood Richardson
Randy Walker



COUNTY OFFICIALS
Brian M. Alligood, County Manager
Katie Mosher, Clerk to the Board
Anita Radcliffe, Finance Director
David Francisco, County Attorney

BEAUFORT COUNTY
NORTH CAROLINA

A Resolution Authorizing County Line Surveying

WHEREAS, the North Carolina Geodetic Survey has been designated and funded by the North Carolina General Assembly to assist with the re-survey of ambiguous or uncertain county boundaries, and

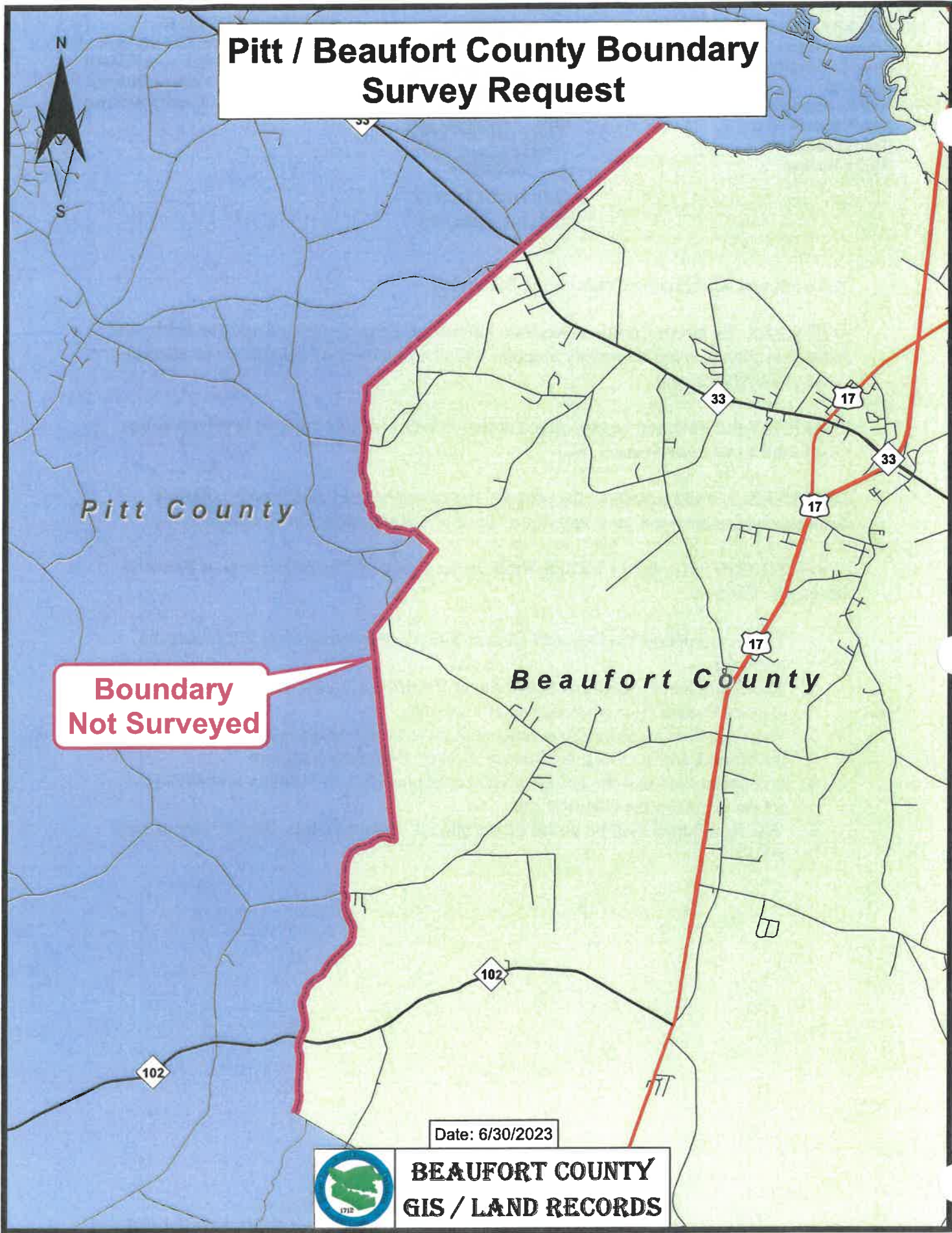
WHEREAS the work can be completed at the invitation of the counties involved at no cost to the county government, and

WHEREAS, in order to initiate the process, the county should identify the county's ambiguous boundary and must appoint a "Special Commissioner of Boundaries."

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Beaufort County as follows:

1. The Board deems the Beaufort County boundary common with Pitt County is uncertain.
2. The Board hereby appoints Lloyd Salter, Beaufort County Assessor as Beaufort County Special Commissioner on Boundaries.
3. The Board of Commissioners request that Beaufort County's line be surveyed by the North Carolina Geodetic Survey, County Boundary Surveyor
4. It is understood that the Board of Commissioners has to formally take further action to amend the County Line.
5. This Resolution shall be in full effect upon it's adoption this, the 10th day of July 2023.

Pitt / Beaufort County Boundary Survey Request



**Boundary
Not Surveyed**

Date: 6/30/2023



**BEAUFORT COUNTY
GIS / LAND RECORDS**



Beaufort County
Agenda Abstract

Meeting Date: 7/10/2023

Agenda Section: Item for Presentation

Presenter: Chris Newkirk, Emergency Services Director

Agenda Title: Office of State Fire Marshall Presentation - Pamlico Beach

Summary of Information: Pamlico Beach Fire and Rescue Squad has provided fire protection to the Pamlico Beach Community since 1975. However, during a routine minimum standards inspection on April 26th, 2023, the Office of the State Fire Marshall (OSFM) found that the fire department was deficient in its adherence to acceptable minimal standards due to a lack of personnel. Their finding resulted in the issuance of the attached OSFM Notice of Non-compliance Letter.

The results of these findings have the potential to directly impact the department's North Carolina Response Rating System grade. The ratings range from Class 1, which is the best possible rating, to Class 10 which is the worst. A fire department's rating affects the insurance premiums of every homeowner within its district. As noted in the attached letter, Pamlico Beach currently holds a Class 9S/10 rating. Failure to meet the minimum requirements for a certified department within the specified time frame will subject some areas of the Pamlico Beach Community to a Class 10 rating.

Beaufort County's Office of Emergency Services, along with members of Pamlico Beach Fire and Rescue Squad and their governing board will provide a briefing on potential corrective actions and how those actions would impact the Pamlico Beach Community.

Submitter Recommendations/Motions: N/A

Attachments:

1. Pamlico Beach Non- Compliance Letter



RATINGS AND INSPECTIONS

Tel 919.647.0000 Fax 919.715.0063

MIKE CAUSEY, INSURANCE COMMISSIONER & STATE FIRE MARSHAL
BRIAN TAYLOR, CHIEF STATE FIRE MARSHAL

NOTICE OF NON-COMPLIANCE

April 26, 2023

Curtis Lathan Avery
Beaufort County Fire Marshal's Office
1420 Highland Drive
5924 Elks road Grimesland NC 27837
Washington, NC 27889

Reference: District: Pamlico Beach
Department: Pamlico Beach Fire and Rescue Squad

Dear Curtis Lathan Avery:

OSFM appreciates the cooperation and assistance given by members of your staff during the recent inspection of your department. The purpose of the inspection was to verify that your department meets the State's minimum requirements for a certified department.

Your department did **not** meet the minimum standards or requirements for a certified department for the following reasons:

Category	Non-Compliant Items
=====	=====
Department	Low on Personnel
Department	No Training Records

Failure to meet the minimum requirements for a certified department will lead to a change in the rating classification of your department and the fire district(s) it serves to a Class 10 rating. Your department currently holds a Class 9S/10 rating. If this rating classification were implemented, the change to a Class 10 would affect all property insurance premium calculations for residential occupancy insured under Homeowner policies and other special schedule surveyed property.

Before any action is taken regarding your department's rating classification, OSFM would like to provide the department with the opportunity to develop a plan to correct its deficiencies. If your department wishes to develop a plan to correct its deficiencies and ensure it continues to meet all minimum standards it will need to take the following actions:

Action Required

- * The fire department shall not exceed 30 days from the date of the inspection to submit a detailed written corrective plan to their OSFM field Inspector, per the Administrative Code: 11 NCAC 05A.0912 NON-Compliance.

OSFM will be committed to assist your department as needed with the corrective action plan. If, after six (6) months, your department still does not meet all of the minimum requirements set forth in the NC Administrative Rules, OSFM will take action to change the status from non-compliant to probation.

For additional information about the inspection or recommendations for improvement, please contact Tony Bailey at 919-647-0000, to schedule a conference or discuss any concerns.

Sincerely,

Tony Bailey

Tony Bailey
Supervisor of Inspections

TB/jg

Cc: Mckinley L Fulford, Fire Chief

Cc: Todd Brewer, Board of Directors President



Beaufort County Agenda Abstract

Meeting Date: 7/10/2023

Agenda Section: Item for Decision

Presenter: Chris Newkirk & Jeff Hibbard, Beaufort County Office of Emergency Services

Agenda Title: EMS 6 Remount Procurement

Summary of Information: During the June 5th meeting, approval was given to proceed with a second RFP process that would provide for the refurbishment of a damaged 2012 Chevrolet 2500HD ambulance with 150,310 miles by remounting the existing patient compartment (box) to a new chassis. This second RFP was published on Friday, June 9th, 2023. Bids from three (3) vendors were received and opened on Monday, June 26th, 2023. A comparative review of these bids can be found on the following page.

	Emergency Transportation Associates	Atlantic Emergency Solutions	Southeastern Specialist Vehicles
Warranty	Chassis: Manufacture Warranty Box: Lifetime(15years) Structural Warranty Electrical: 60mth or 100K miles Paint & Coating: 5 years General Workmanship: 3 yr or 36K Miles	Chassis: Manufacture Warranty Box: N/A Electrical: 5yr unlimited mileage on remount connections. Paint & Coating: 5yr Prorated. (3yrs – 100% / 4 yrs – 50% / 5 yrs – 25%) General Workmanship: N/A	Chassis: Manufacture Warranty Box: Lifetime limited warranty on box and interior cabinets
Turn Around	60 – 90 Days	150 Days	180 – 210 Days
Chassis Specs	Ford E-450 On Hand	Chevrolet G4500 & Ford E-450 On Hand	Chevrolet G4500 On Hand
Grille Guard	Yes	Yes	No
Powerload System w/ Stretcher	Yes	<i>*Included as an add on expense*</i>	Yes
Service / Repair Location	Goldsboro, NC	Falkland, NC	Henderson, NC

RFP Compliance / Exclusions	Complied with RFP with no exemptions	Did not comply with all RFP aspects, with the most noticeable being the \$60k Powerload System & Stretcher	Did not comply with all RFP aspects with minimal exemptions that included rocker switch replacements in the box.
Notes			Would allow for continuation of lifetime warranty
Price	\$154,701.95	Submitted Total: \$146,388 Total w/ Powerload Stretcher: \$204,400	\$224,222.43

Submitter Recommendations/Motions: The Office of Emergency Services respectfully requests your approval of the bid submitted by Emergency Transportation Associated totaling \$154,701.95, along with the necessary funding to return this unit to an operational status.

Attachments:

Budget Amendment Request

Date of Request: 7/10/23

ACCOUNT NO.	TITLE OF ACCOUNT	INCREASE	DECREASE
10-4390-554000	Capital Outlay - Vehicles	154,711	
10-0991-499100	Appropriated Fund Balance	154,711	

State Position No. _____

APPROVAL	SIGNATURE	DATE
Department Head		
Finance Officer		
	This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.	
County Manager	Required for interdepartmental transfers.	
Board of Commissioners	Agenda Item No. _____ Reference No. _____	

Bill To
1420 Highland Drive
Beaufort Emergency Management

WASHINGTON, NC
27889

Requisition 00000019-00 FY 2024

Acct No:
10 -4390-554000
Review:
Buyer:
Status: Allocated

Page 1

Vendor
EMERGENCY TRANSPORTATION ASSOCIATES, LL
233 KENTMERE LANE

CLOVER, SC 29710

Ship To
1420 Highland Drive
Beaufort Emergency Management

WASHINGTON, NC 27889

Delivery Reference
Pending Board Approval

Date Ordered	Vendor Number	Date Required	Ship Via	Terms	Department	
07/05/23	031929				EMERGENCY MEDICAL SERVICES	
LN Description / Account				Qty	Unit Price	Net Price
001 Ambulance Remount for EMS 6 - Chassis Specs Ford E-450 Chassis: Manufacturer Warranty, Box Lifetime (15 year) Structural Warranty, Paint & Coating 5 years, General Workmanship 3 years or 36k miles				1.00 EACH	154701.95000	154701.95
1 10 -4390-554000						154701.95
Ship To 1420 Highland Drive Beaufort Emergency Management WASHINGTON, NC 27889 Delivery Reference Pending Board Approval						

[Requisition Link](#)

Requisition Total 154701.95

***** General Ledger Summary Section *****
Account
10 -4390-554000

Amount Remaining Budget
154701.95 -154701.95

EMERGENCY MEDICAL SERVICES



Beaufort County Agenda Abstract

Meeting Date: 7/10/2023

Agenda Section: Item for Decision

Presenter: Katie Mosher, Clerk to the Board

Agenda Title: 2023 NCACC Voting Delegate

Summary of Information: The NCACC Annual Conference Business Session will be held on Saturday, August 26, 2023, in Wake County. Each County will be entitled to one vote on items that come before the membership.

NCACC is requesting the Beaufort County Board of Commissioners appoint one person as our delegate.

Submitter Recommendations/Motions: Nominate a voting delegate for the 2022 NCACC Conference.

Attachments:



Beaufort County
Agenda Abstract

Meeting Date: 7/10/2023

Agenda Section: Item for Discussion

Presenter: Commissioner Hood Richardson

Agenda Title: Beaufort County School Discussion

Summary of Information: Commissioner Richardson would like to discuss the following regarding the Beaufort County Schools:

1. Meeting With School Board on Improving Test Scores
2. Future of Ed tech
3. New Construction of School

Submitter Recommendations/Motions: Staff will follow the Boards direction.



Beaufort County
Agenda Abstract

Meeting Date: 7/10/2023

Agenda Section: Item for Discussion

Presenter: Commissioner Hood Richardson

Agenda Title: Update on Cable TV Services

Summary of Information: Commissioner Richardson is requesting an update on the progress of cable TV service in the County and Optimum Cable Provider.

Submitter Recommendations/Motions: Staff will follow the Boards direction.

Attachments:



Beaufort County
Agenda Abstract

Meeting Date: 7/10/2023

Agenda Section: Item for Decision

Presenter: Commissioner Hood Richardson

Agenda Title: Election Integrity Resolution

Summary of Information: Commissioner Richardson is requesting the Board consider approving a resolution that would require the Board of Elections, before certifying any election, to pull 200 ballots randomly from each precinct and perform a hand to eye count of the three electors obtaining the highest voter participation, and then run those ballots through the optical scanner (voting machine). If any election votes do not reconcile within ten votes, then the entire election is to be hand to eye counted before certification.

Submitter Recommendations/Motions: Staff will follow the Boards directions.

Attachments:



Beaufort County
Agenda Abstract

Meeting Date: 7/10/2023

Agenda Section: Item for Discussion

Presenter: Katie Mosher, Clerk to the Board

Agenda Title: Commissioners Comments

Summary of Information: During the June 7, 2021, Board of Commissioners meeting it was agreed that each Commissioner would be allowed two (2) minutes to speak at the end of each meeting.

Submitter Recommendations/Motions: N/A

Attachments: