



BEAUFORT
SOIL AND WATER CONSERVATION DISTRICT
MEETING MINUTES
Monday, February 28, 2022

Meeting held in-person and via Zoom

Supervisors Present	Staff / Others Present
James Allen, Chairman	Debbie Boyd, District Staff
Archie Griffin	Ann Williams, District Staff
Tracy Warren	Nathaniel Woolard, District Staff

1. **Call to Order:** Chairman James Allen called the meeting to order at 9:50 A.M. The start of the meeting was delayed due to awaiting the arrival of a third Supervisor needed to meet quorum guidelines.

2. **Conflict of Interest Disclosure Statement:** Chairman Allen referenced the District's disclosure statement and inquired as to whether any Beaufort Soil and Water Conservation District Supervisor needed to declare a conflict of interest, or appearance of a conflict of interest, for items included on the meeting's agenda. No conflicts were noted.

3. **Approval of Agenda:** The meeting's agenda was presented for review. *Supervisor Tracy Warren offered a motion to approve the agenda as presented. Supervisor Archie Griffin seconded the motion. The motion was approved.*

4. **Approval of Minutes:** The Supervisors were provided copies of the January 31, 2022 meeting minutes for review. *Supervisor Warren offered a motion to approve the minutes as provided. Supervisor Griffin seconded the motion. The motion was approved.*

5. **Beaufort County:** Ann Williams, Resource Conservation Office Manager, reported that the Proposed Budget Schedule for FY 2022-2023 was published. Preliminary revenue estimates, continuation budgets, and expansion budgets are due March 21, 2022. Preparation of the District's budget request was discussed. Ann requested that consideration be given to the transfer of budgeted FY 2021-2022 "Professional Development" funds to "Supplies" to purchase items needed for use by Nathaniel Woolard, District Resource Conservation Specialist, while completing field work for stream debris removal, lagoon inspections, etc. *By consensus, the District's Board of Supervisors approved the request.*

6. **Conservation Education:** Debbie Boyd, Education Coordinator, reported:

- Four (4) middle school teams and four (4) high school teams registered to participate in the Coastal Envirothon to be held March 15, 2022 at Weyerhaeuser's Cool Springs

Environmental Education Center. Those teams represent Northeast Middle School and Northside High School. Electronic Tablets will be used for the first time by each team to complete test questions.

- One hundred seven (107) posters and ten (10) essays were submitted for consideration in the District's Poster and Essay Contests. Local judging of selected entries is scheduled for March 9, 2022. First place winners will compete in the Area 5 competition.
- The Resource Conservation Workshop, sponsored by the Division of Soil and Water Conservation, is tentatively scheduled for June 26-July 1, 2022.

7. Agriculture Cost Share Program (ACSP):

- Action Item - Contracts: Nathaniel provided for review and approval three (3) contracts. The proposed contracts were:

Contract Number	Practice	Amount
07-2022-006	Residue and Tillage Management	\$1,959.00
07-2022-008	Residue and Tillage Management	\$15,000.00
07-2022-009	Cropland Conversion	\$747.00

Supervisor Warren offered a motion to approve the contracts that were provided for approval. Supervisor Griffin seconded the motion. The motion was approved.

- Nathaniel reported that the opportunity to submit applications for supplemental cost share allocations had been posted. He applied for \$60,000.00 on behalf of the District.
- Action Item – Request for Payment: Nathaniel provided for review and recommended for approval the following Request for Payment. He reported that the completed practice was inspected and met required specifications.

Contract Number	Practice	Amount
07-2019-004	Cover Crop	\$917.00

Supervisor Warren offered a motion to approve the Request for Payment as recommended. Supervisor Griffin seconded the motion. The motion was approved.

8. Agricultural Water Resources Assistance Program (AgWRAP):

Nathaniel reported that the opportunity to submit applications for supplemental AgWRAP allocations had been posted. He applied for an additional \$10,500.00 on

behalf of the District to completely fund one application for an Ag Water Collection & Reuse System.

9. Division of Soil and Water Conservation (Division): 1) Supervisors were provided copies of the Regional Coordinator's Report for February 2022. 2) Nathaniel reported that the Phase I and Phase II stream debris removal work, under the 2020 Watershed Restoration Program, has been completed. The final portion of the Phase I work is scheduled for inspection on March 2, 2022. All Phase II work has been inspected and the invoices paid. 3) Nathaniel provided Scope of Work information, including site maps, for the District's stream debris removal work under funds allocated for Tropical Storm Eta damage. Discussion followed. 4) Nathaniel provided an update on the Streamflow Rehabilitation Assistance Program (StRAP). 5) Nathaniel provided each Supervisor with a package of information, including cost estimates, on the purchase of field equipment through the 2020 Watershed Restoration Program. Each purchase line item was reviewed and discussed. Following discussion of the information provided, the Board of Supervisors determined that the iPad proposed should be upgraded to an iPad with a larger screen. *Supervisor Warren offered a motion to move forward with the purchase of the field equipment as discussed. Supervisor Griffin seconded the motion. The motion was approved.* 6) Nathaniel reported that he had been contacted by Division personnel regarding scheduling the Spring Local Advisory Committee meeting. Discussion was held on working toward an April 2022 date. 7) Ann presented for signature Secondary Employment Certification forms for District Staff.

10. NC Department of Agriculture & Consumer Services (NCDA&CS): Ann reported that an entity correction was made on Contract No. 22-048-4038; a cycle XIV Agriculture Development and Farmland Preservation Trust Fund (ADFPTF) contract. The entity, County of Beaufort, was corrected to read Beaufort Soil and Water Conservation District.

11. USDA-Natural Resources Conservation Service (USDA-NRCS): No report available.

12. Annual Spot Check and Tour of Conservation Practices: Following today's regular business session, all site locations on the planned itinerary were visited as scheduled except for one. That site, because of location, was re-scheduled for the following day. Supervisors participating in today's site visits were James Allen and Tracy Warren. Nathaniel Woolard, District Staff, also participated. Supervisor Warren will be participating in tomorrow's (March 1, 2022) site visit along with Nathaniel Woolard.

CONCLUSION

13. Next Regular Board Meeting: Monday, March 21, 2022, at 5:30 P.M. A Zoom invitation will be available for the regular Business Session.

14. **Adjourn:** Having returned from the Annual Spot Check and Tour of Conservation Practices and with no further business to discuss, Chairman Allen declared the meeting adjourned at 3:00 P.M.

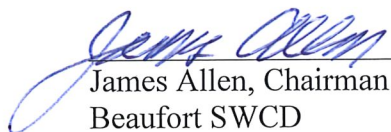


Archie Griffin, Secretary
Beaufort SWCD



Ann Williams, Recording Secretary
Beaufort SWCD

These minutes were approved by the Beaufort SWCD's Board of Supervisors on March 21, 2022.



James Allen, Chairman
Beaufort SWCD

ITINERARY
BEAUFORT SOIL AND WATER CONSERVATION DISTRICT
ANNUAL BMP SPOT-CHECK & CONSERVATION TOUR
February 28, 2022

10:00 A.M.	Depart from Office
10:25 A.M.	Pond Repair (ACSP)
10:40 A.M.	07-14-770
11:20 A.M.	ADFP Site
11:30 A.M.	
11:40 A.M.	Lunch
12:30 P.M.	
12:40 P.M.	WCS & Land Smoothing (ACSP)
12:55 P.M.	07-2020-012
1:10 P.M.	Water Control Structure (ACSP)
1:20 P.M.	07-2018-798
1:40 P.M.	Fence (ACSP)
1:50 P.M.	07-2012-752-13
2:35 P.M.	Ag Pond Repair (ACSP)
2:45 P.M.	07-12-751
3:00 P.M.	Irrigation Well (AgWRAP)
3:15 P.M.	07-2021-803
3:30	Return to Office