



**BEAUFORT
SOIL AND WATER CONSERVATION DISTRICT
MEETING MINUTES
Monday, January 31, 2022**

Meeting held in-person and via Zoom

Supervisors Present	Staff / Others Present
James Allen, Chairman	Ann Williams, District Staff
Sid Cayton	Nathaniel Woolard, District Staff
Archie Griffin	Eric Pare, Division of SWC - Zoom
Tracy Warren	

- 1. Call to Order:** Chairman James Allen called the meeting to order at 5:30 P.M.
- 2. Conflict of Interest Disclosure Statement:** Chairman Allen referenced the District's disclosure statement and inquired as to whether any Beaufort Soil and Water Conservation District Supervisor needed to declare a conflict of interest, or appearance of conflict of interest, for items included on the meeting's agenda. Supervisor Griffin reported that he would abstain from any conversation or motions regarding AgWRAP applications from Griffin Ag.
- 3. Approval of Agenda:** The meeting's agenda was presented for review. *Supervisor Warren offered a motion to amend the agenda to include time at the end of the meeting for discussion on the appointment of a new Board Supervisor to fill the remaining term of Joe Rogers who passed away on October 31, 2021. Supervisor Cayton seconded the motion. The motion was approved. Chairman Allen requested that the "Field Equipment Feasibility and Discussion" item, under Division of Soil and Water Conservation, be moved for discussion at the end of the meeting. By consensus, the Board agreed.*
- 4. Approval of Minutes:** The Supervisors were provided copies of the December 7, 2021 meeting minutes for review prior to the meeting. *Supervisor Cayton offered a motion to approve the minutes as provided. Supervisor Griffin seconded the motion. The motion was approved.*
- 5. Election of Officers for 2022:** Discussion was held. *When concluded, Supervisor Cayton offered a motion to continue with the current slate of officers for 2022. Supervisor Warren seconded the motion. The motion was approved. The District's 2022 officers are: James Allen, Chairman; Tracy Warren, Vice-Chairman; and Archie Griffin, Secretary.*
- 6. Revision of 2022 Board of Supervisors Meeting Schedule:** Ann Williams, Resource Conservation Office Manager, reported that several conflicts had arisen with the previously scheduled February 22, 2022 meeting. She requested that consideration be given to moving the meeting date and spot check of best management practices to February 28, 2022 at 9:00 A.M.

Supervisor Warren offered a motion to approve the revised schedule. Supervisor Cayton seconded the motion. The motion was approved.

7. Beaufort County: Ann reported that FY 2022-2023 budget preparations would begin soon. A Planning Retreat for Beaufort County's Board of Commissioners was held January 27-28, 2022.

8. Conservation Education: Debbie Boyd, Education Coordinator, was unable to attend the meeting, but provided a written report that Ann reviewed with the Supervisors. Envirothon dates to remember and poster and essay due dates were discussed.

9. Agriculture Cost Share Program (ACSP):

- Action Item - Applications: Nathaniel Woolard, District Resource Conservation Specialist, provided for review and discussion five applications. He recommended that the applications for Residue and Tillage Management, Filter Strip, and Cropland Conversion be fully funded and that the application for Lagoon Biosolid Removal be partially funded due to a lack of funds. Additional funds will be applied for during a supplemental allocation process. The applications were:

Contract Number	Practice	Rank
07-2022-006	Residue and Tillage Management	25
07-2022-007	Filter Strip	25
07-2022-008	Residue and Tillage Management	25
07-2022-009	Cropland Conversion	25
07-2022-010	Lagoon Biosolid Removal	60

Supervisor Warren offered a motion to approve the applications as recommended. Supervisor Cayton seconded the motion. The motion was approved.

- Action Item – Requests for Payment: Nathaniel provided for review and recommended approval of the following Requests for Payment. Each practice has been inspected and meets required specifications.

Contract Number	Practice	Amount
07-2022-002	Cover Crop	\$1,314.00
07-2022-003	Cover Crop	\$1,587.00
07-2022-004	Cover Crop	\$5,857.00
07-2020-006	Cover Crop	\$875.00

Supervisor Warren offered a motion to approve the Requests for Payment as recommended. Supervisor Griffin seconded the motion. The motion was approved.

10. Agricultural Water Resources Assistance Program (AgWRAP):

Action Item – Applications: Nathaniel provided for review and discussion five applications. He recommended that each be approved pending a supplemental allocation request. The applications were:

Contract Number	Practice	Rank
07-2022-802	Conservation Irrigation Conversion	85
07-2022-803	Irrigation Well	80
07-2022-804	Irrigation Well	80
07-2022-805	Irrigation Well	80
07-2022-806	Irrigation Well	65

Supervisor Cayton offered a motion to approve the applications as recommended. Supervisor Warren seconded the motion. The motion was approved. Supervisor Griffin abstained from voting.

11. Division of Soil and Water Conservation (Division): 1) Eric Pare, Eastern Regional Coordinator, reported on Division staff changes, Local Work Group planning, the Area 5 “Virtual” Spring Meeting to be held February 17, 2022, Supervisor training credits, and the Streamflow Rehabilitation Assistance Program (StRAP). The Supervisors were provided copies of the Regional Coordinators’ Report and Newsletter for review. 2) Nathaniel reported that the District’s work under the 2016 Disaster Recovery Program had been completed and presented a timeline of events. 3) Nathaniel reported on the progress of Phases I and II of the 2020 Watershed Restoration Project. 4) Nathaniel provided information on funding available to help reduce flooding in local communities. As reported, \$38 million has been approved by the NC General Assembly to create the Streamflow Rehabilitation Assistance Program (StRAP). 5) Ann reported that an amendment to the District’s Master Agreement, Amendment No. 01-2022, had been issued for FY 2021-2022. The amendment allocates Matching and Technical Assistance Funds. *Following review and discussion of the amendment, Supervisor Warren offered a motion to approve the amendment. Supervisor Griffin seconded the motion. The motion was approved.* 6) Ann reported that Contract No. 17-175-4087 was awarded for the District’s Watershed Restoration Project. The contract allocates funds for stream debris removal work resulting from Tropical Storm Eta damage. *Following review and discussion of the contract, Supervisor Warren offered a motion to approve the contract. Supervisor Cayton seconded the motion. The motion was approved.*

12. NC Association of Soil and Water Conservation Districts (Association): The Area 5 Spring Meeting schedule was reported on by Eric. Ann reminded the Supervisors of the 2022 Basic Training for Supervisors beginning February 1, 2022 at the Pitt County Ag Center. Supervisor Cayton has registered to attend.

13. NC Department of Agriculture & Consumer Services (NCDA&CS): Ann presented for review and discussion Contract No. 22-048-4038; a cycle XIV Agriculture Development and Farmland Preservation Trust Fund (ADFPTF) contract. The contract has been awarded to assist a local landowner with the placement of a conservation easement on the family's working farm. *Following discussion of the contract, Supervisor Warren offered a motion to approve the contract as presented. Supervisor Cayton seconded the motion. The motion was approved.*

14. USDA-Natural Resources Conservation Service (USDA-NRCS): No report available.

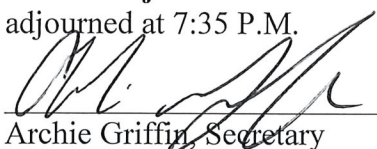
15. Appointment of Supervisor to Fill Vacant Seat: The District's Board of Supervisors discussed the passing of Supervisor Joe Rogers on October 31, 2021 and how to proceed with the appointment of a new Supervisor. One potential candidate was suggested. *By consensus of the Board, the potential candidate will be invited to the District's February 2022 meeting and additional discussion will be held.*

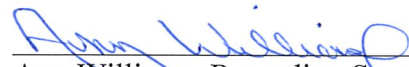
16. Field Equipment Feasibility and Discussion: Chairman Allen reported that administrative fees are available through the District's 2020 Watershed Restoration Project contract. After reporting on presentations and discussions held at the Annual Meeting of the Association of Soil and Water Conservation Districts in January 2022, he recommended the purchase of a drone to assist the District with continuing stream debris cleanout opportunities and other uses. *Following discussion, it was the consensus of the Board to pursue the purchase. Nathaniel was asked to research and report on the purchase of a drone and accessories during the Board's February 2022 meeting.*

CONCLUSION

17. Next Regular Board Meeting: Monday, February 28, 2022, at 9:00 A.M., during which the District's annual spot check and tour of installed best management practices will be accomplished – Zoom invitation available for regular Business Session.

18. Adjourn: With no further business to discuss, Chairman Allen declared the meeting adjourned at 7:35 P.M.


Archie Griffin, Secretary
Beaufort SWCD


Ann Williams, Recording Secretary
Beaufort SWCD

These minutes were approved by the Beaufort SWCD's Board of Supervisors on February 28, 2022.


James Allen, Chairman
Beaufort SWCD