



**BEAUFORT
SOIL AND WATER CONSERVATION DISTRICT
MEETING MINUTES
Monday, October 18, 2021**

Meeting held in-person and via Zoom

Supervisors Present	Staff / Others Present
James Allen, Chairman	Ann Williams, District Office Manager
Archie Griffin	Nathaniel Woolard, District Specialist
Tracy Warren	Debbie Boyd, District Ed. Coordinator (Zoom)
	Bill Gardiner, USDA-NRCS Staff
	Eric Pare, Division of SWC-Eastern Regional Coordinator (Zoom)

1. Call to Order: Chairman James Allen verified that Eric Pare, Eastern Regional Coordinator-Division of Soil and Water Conservation, and Debbie Boyd, the District's Education Coordinator, were participating remotely through Zoom. Chairman Allen called the meeting to order at 5:30 P.M.

2. Conflict of Interest Disclosure Statement: Chairman Allen referenced the District's disclosure statement and inquired as to whether any Beaufort Soil and Water Conservation District Supervisor needed to declare a conflict of interest, or appearance of conflict of interest, for items included on the meeting's agenda. No conflicts were noted.

3. Approval of Agenda: The meeting's agenda was presented for review. *Supervisor Warren offered a motion to amend the agenda presented to include Debbie's report on the District's conservation education activities. Supervisor Griffin seconded the motion. The motion was approved.*

4. Approval of Minutes: The September 27, 2021 meeting minutes were presented for review and approval. *Supervisor Warren offered a motion to approve the minutes as presented. Supervisor Griffin seconded the motion. The motion was approved.*

5. Conservation Education: Debbie reported that the Annual Dan Windley Environmental Field Days event will be held November 2-4, 2021 at Goose Creek State Park. All learning stations will be held outside this year to provide the safest possible atmosphere for students, teachers, and chaperones while the Covid pandemic remains a concern. Approximately 590 students, 32 chaperones, and 32 volunteers are expected at this year's event. Ann Williams, the District's Resource Conservation Office Manager, reported that lunch is planned for Thursday, November 4, 2021, for invited guests. In closing, Debbie also reported that the Areas 5 & 6 Coastal Envirothon will be held on March 15, 2022 and the North Carolina Envirothon will be held April 29-30, 2022.

6. **Beaufort County:** Ann reminded the Board of Supervisors of the 2021 NC FFA Land Judging Competition to be hosted by Southside High School, Chocowinity, NC, on November 19-20, 2021 and that lunch plans for November 20 had tentatively been scheduled with Warren's Hot Dogs, Chocowinity, NC.

7. **Agriculture Cost Share Program (ACSP):** Nathaniel Woolard, District Resource Conservation Specialist, reported that one additional cover crop application was received after the Board reviewed and approved cover crop applications during their September 27, 2021 meeting. He asked the Board's preference regarding review and approval of the application for PY 2021 or holding the application until PY 2022 since it was received after the cover crop deadline. *Following discussion, it was the consensus of the District's Board of Supervisors that the application be held for PY 2022 review.*

8. **Agricultural Water Resources Assistance Program (AgWRAP):**

- Action Item – Nathaniel reported that an inquiry regarding assistance with an ag pond repair was received. He reviewed all details of the repair with the Board of Supervisors. *Following discussion, Supervisor Griffin offered a motion to proceed with the request for assistance and to provide an application for approval at a future meeting. Supervisor Warren seconded the motion. The motion was approved.*
- Action Item – Contract: Nathaniel provided for review and recommended approval of the following contract.

Contract Number	Practice	Amount
07-2022-801	Ag Water Collection & Reuse System-Transfer Pump	\$7,500

Supervisor Warren offered a motion to approve the contract as recommended. Supervisor Griffin seconded the motion. The motion was approved.

- Action Item – Request for Payment: Nathaniel provided for review and recommended approval of the following Request for Payment. The practice has been inspected and meets required specifications.

Contract Number	Practice	Amount
07-2020-803	Water Supply Well and Pump	\$3,526

Supervisor Griffin offered a motion to approve the Request for Payment as recommended. Supervisor Warren seconded the motion. The motion was approved.

9. **Division of Soil and Water Conservation (Division):** The Supervisors were provided copies of the Eastern Regional Coordinator's October Update. Eric reported on the "in person" Annual Meeting to be held January 9-11, 2022 in Durham, NC and the "virtual" Area 5 Fall Meeting to be held November 16, 2021. Nathaniel provided an update of the 2020 Watershed

Restoration Program that included the re-start of Phase I work on September 28, 2021 and the waterways to be addressed.

10. NC Association of Soil and Water Conservation Districts (Association): Ann reported having received information on the October "Food, Land & People Campaign" and that she would submit budgeted funds to support the campaign. The Supervisors were also provided information on their current training credit hours.

11. NC Department of Agriculture & Consumer Services (NCDA&CS): Ann reported that the Cycle XV easement application period for the Agricultural Development and Farmland Preservation Trust Fund Program opened on October 11, 2021 and that one application will be submitted by the December 17, 2021 deadline.

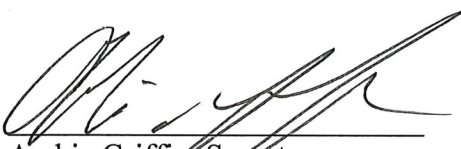
12. National Association of Soil and Water Conservation Districts (NACD): Ann reported that the invoice for the District's annual dues was received and that the dues would be paid from budgeted funds.

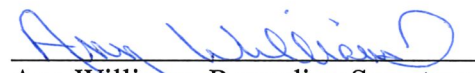
13. USDA-Natural Resources Conservation Service (USDA-NRCS): Bill Gardiner, Team 14 Supervisory Soil Conservationist, reported that annual Conservation Stewardship Program payments are currently being made and that applications on hand (approximately 60 of them) for the Environmental Quality Incentives Program are due for submittal by October 29, 2021.

CONCLUSION

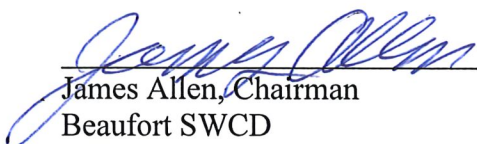
14. Next Regular Board Meeting: Monday, November 15, 2021, at 5:30 P.M. – Zoom Meeting.

15. Adjourn: With no further business to discuss, Chairman Allen declared the meeting adjourned at 6:35 P.M.


Archie Griffin, Secretary
Beaufort SWCD


Ann Williams, Recording Secretary

These minutes were approved by the Beaufort SWCD's Board of Supervisors on November 15, 2021.


James Allen, Chairman
Beaufort SWCD