The Beaufort County Board of Commissioner met in regular session Monday, March 1, 2021 at 5:30 PM, in the Commissioners Boardroom located at 136 W. 2nd Street in Washington, NC with the following present:

Commissioners Present
Chairman Frankie Waters
Vice-Chairman Jerry Langley
Commissioner Ed Booth
Commissioner Stan Deatherage
Commissioner John Rebholz
Commissioner Hood Richardson
Commissioner Randy Walker

Staff Present
Brian Alligood, County Manager
David Francisco, County Attorney
Katie Mosher, Clerk to the Board
Anita Radcliffe, Chief Finance Officer

Chairman Waters welcomed everyone and called the meeting to order.

Vice-Chairman Langley offered the invocation and Commissioner Walker led the Pledge of Allegiance.

Conflict of Interest Statement

Chairman Waters said at this time we're down to the Conflict of Interest Statement. He said I need to disclose the fact that I am a stockholder of Wilkes Telephone Cooperative which owns RiverStreet Networks, which will be discussed later tonight and I don't see it as a conflict because of the fact that I don't get a direct cash benefit from the transaction in consideration but if anybody would like for me to excuse myself at that time I'll be glad to do that.

No one spoke and there were no other conflicts.

Approval of Agenda

Motion: Vice-Chairman Langley motioned to approve the amended agenda. Commissioner Deatherage seconded. The vote was unanimous.

Public Comments

Ms. Dot Moate said I've got something good to say tonight. She said I wanted to tell the Commissioners how important the Health Department has been with their injections of the vaccine. She said they're about as organized as I've seen a group in a long time. She said I work up there once a week at the Community College. She said it is so organized and I just wanted you to know that they are doing a good job. She said we did I think close to 300 today. She said they were just coming and coming, and it was amazing, and I just wanted you to know in case you weren't aware of it. She said I know that Mr. Madson is doing a wonderful job and I just wanted to tell you all.

Legislative Updates for Elected Officials

No elected official asked to speak.

Items for Consent

1. Budget Reallocation, Health Dept
2. Budget Amendment, Health Dept
3. Budget Amendment, DSS
4. Budget Amendment, DSS
5. Purchase Order Over $30,000, DSS
6. Reporting of Internal Transfers
7. Tax Collector Refunds Over $100
8. Tax Assessor Refunds
9. Approval of Board Minutes

Motion: Vice-Chairman Langley motioned to approve the consent agenda. Commissioner Walker seconded.

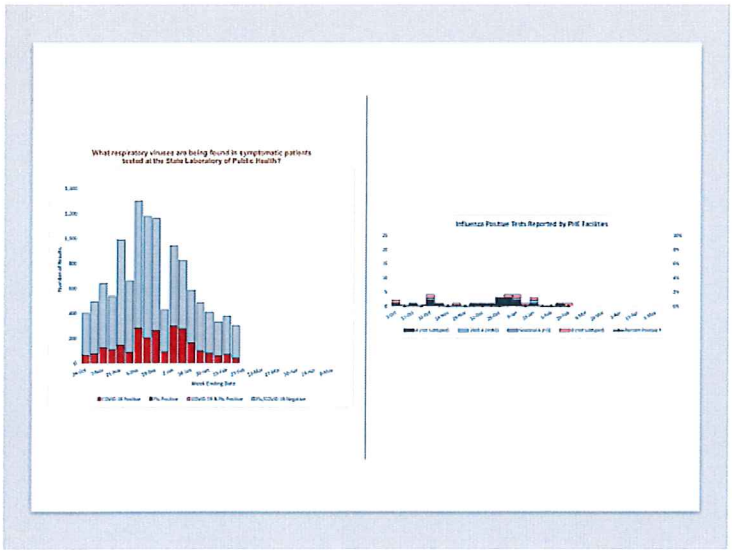
Yes Vote	**No Vote**
Chairman Waters	Commissioner Richardson
Vice-Chairman Langley	
Commissioner Booth	
Commissioner Deatherage	
Commissioner Rebholz	
Commissioner Walker	

See Addendum 1

Covid-19 Update

Chairman Waters said did you hear the nice compliment that you got in the back.

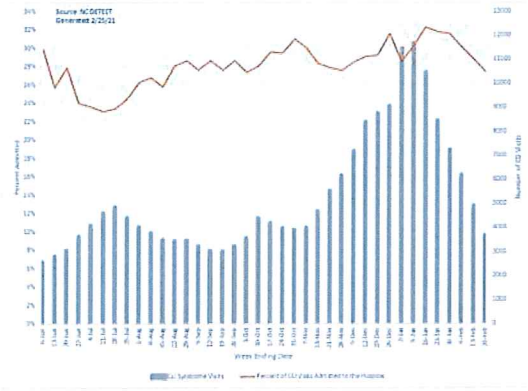
Mr. James Madson said yes, I did and thank you. He said that's really a reflection of the staff that works there. He said they're all very enthusiastic and aware of how important this operation is and it's a reflection on their efforts and the volunteers. He said we are on day 343 since our first case so we're approaching one year since our first case in Beaufort County. He said recognizing that it's been since last February that we've been working towards the operations that have unfolded over the last year. He then gave the following presentation:



Beaufort County Influenza Deaths
ICD-10 codes J09-J18

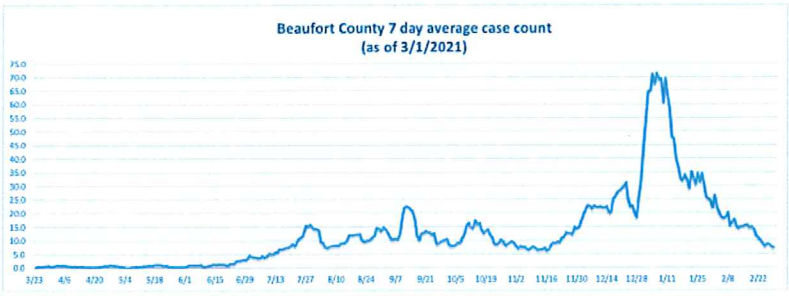
	2013	2014	2015	2016	2017	2018	2019	COVID
NC	1930	1869	2113	1896	2079	2067	1733	11,212
BC	7	6	6	6	9	15	7	81

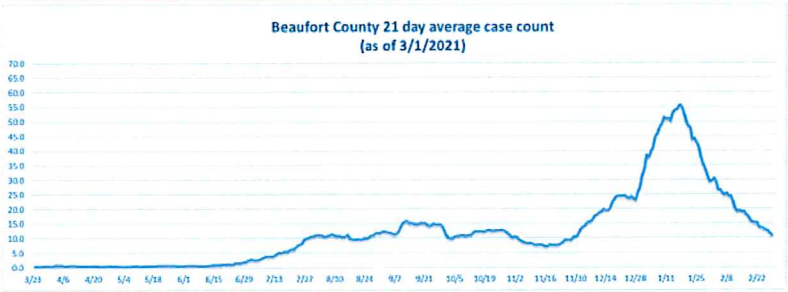
North Carolina COVID-19



Monday, March 1, 2021		
Tests conducted on Beaufort county residents (to date)	38,088	
Total cases (tested positive)	4,283	
Total hospitalizations that have occurred	197	4.6%
Total Deaths*	81	1.9%
Average age of deaths (years)	78.5	
Known active cases currently in the county	126	
Currently hospitalized	4	3.2%
Currently on a ventilator	1	
Total cases recovered	4,076	95.2%
Outbreaks and Clusters		
Nursing Home	-	
Residential Care Facility	1	
School	-	
Childcare	-	
Deaths* from long term care facilities	40	49%

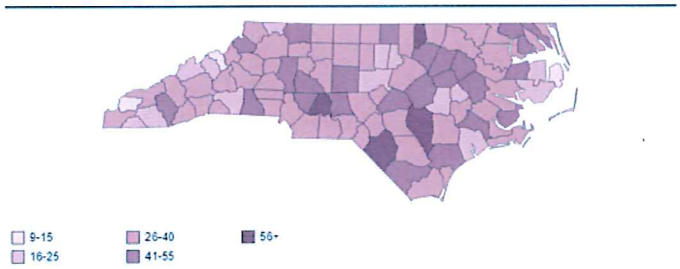
*Deaths reported through this website have been confirmed through a review of the death certificates. This validation process can sometimes take a long time when a resident passes in another County or State. Other sources may report presumptive totals and therefore will vary with those reported here.





Rates over the last 14 Days

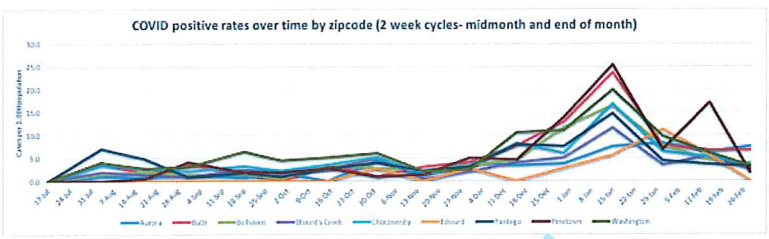
Beaufort County = 38 / 10,000 (179 cases)

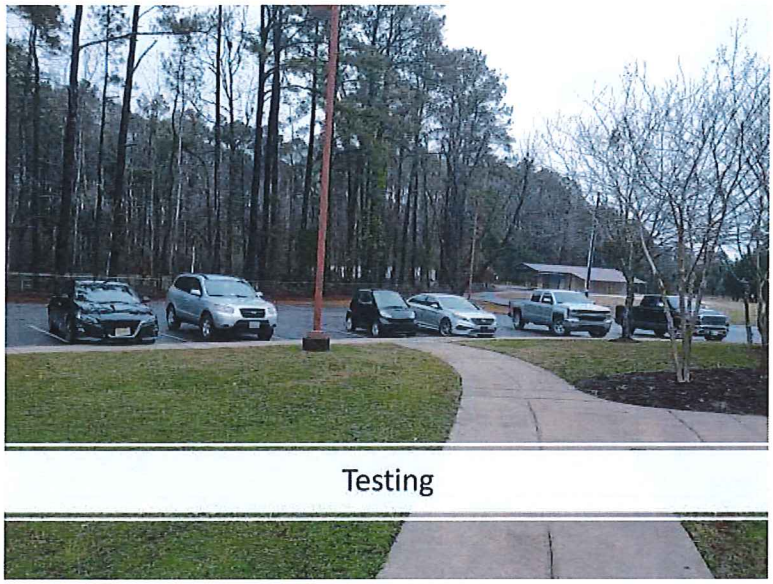


Per 10,000 population

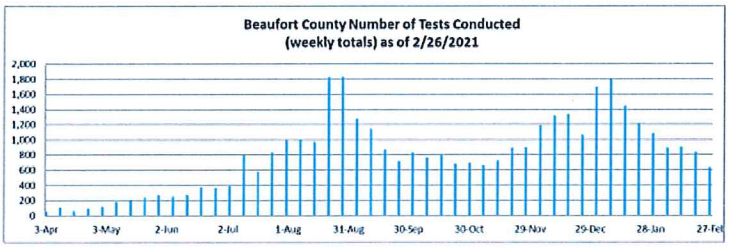
As of 1 March (source NCDHHS)

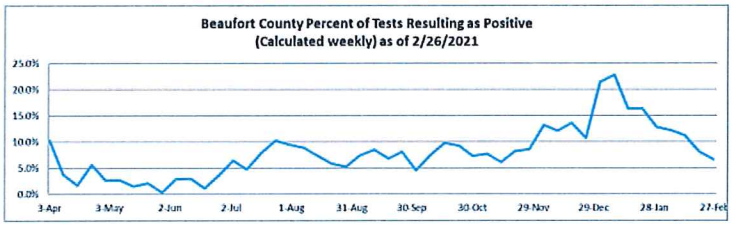
Zip Code	Municipality	Population	Cases	Rate	Deaths
27806	Aurora	2664	146	54.8	2
27808	Bath	1939	185	95.4	3
27810	Belhaven	4377	312	71.3	4
27814	Blount's Creek	1989	107	53.8	3
27817	Chocowinity	7773	601	77.3	8
27821	Edward	358	11	30.7	0
27860	Pantego	2246	165	73.5	1
27865	Pinetown	2168	199	91.8	5
27889	Washington	27016	2736	101.3	55





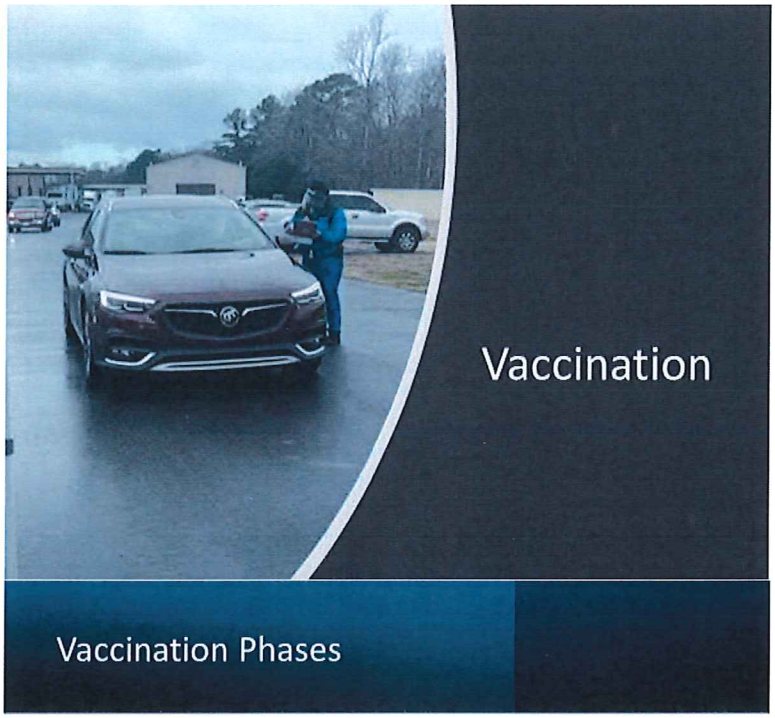
Testing





Test Sites

- Workdays – 9AM to 12PM at the Health Department (changing to 9 to 11PM soon)
- Mondays – 10AM to 4PM at Fresh Anointing Church in Aurora
- Tuesdays - 9AM to 1PM at Cornerstone Church
- Wednesdays – 11PM to 5PM at the Wilkerson Center in Belhaven
- Fridays – 12PM to 4PM at Spring Garden Missionary Baptist Church in Washington



Monday, March 1, 2021		
Beaufort County Population (NCSCHS)	47,079	
Residents that have received the first dose COVID-19 vaccine	9,424	20.0%
Completed COVID-19 vaccine series	4,224	9.0%
Total Doses administered	13,648	
Population over 65 years of age (NCSCHS)	11,281	
Over 65 that have received first dose of COVID-19 vaccine	7,095	62.9%
Over 65 that have completed series	3,188	28.3%

Vice-Chairman Langley asked is there any way we can do after hours vaccinations.

Mr. Madson said well I guess we could, but I was trying not to burn out my staff, so we were trying to stick mostly to the schedules that they're doing. He said do they have specific numbers that they're referring to.

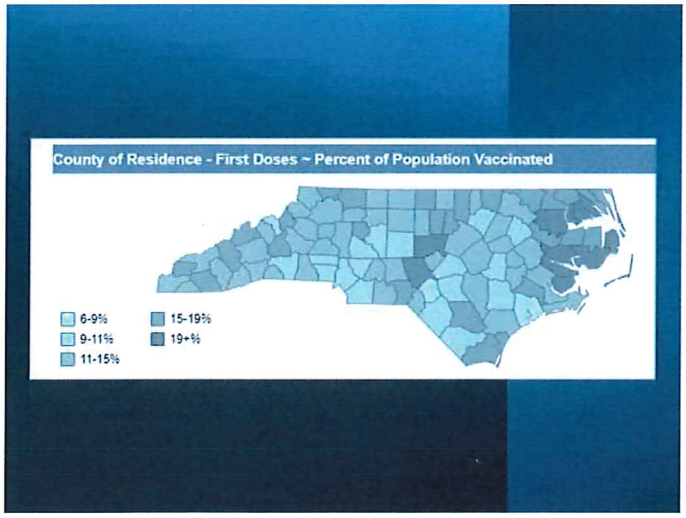
Vice-Chairman Langley said no and so I'll ask it this way, what about with the pharmacies. He said how long will it be before the vaccines are available at pharmacies because I think that will pretty much solve the after-hours.

Mr. Madson said each Walgreens is getting 100 per week as far as I know at this point so the Walgreens in Belhaven and the Walgreens in Washington. He said I know Washington has some, but I don't know if Belhaven has yet, so they've already started receiving vaccines. He said O'Neals is going to be receiving some this week and so they'll be able to start sending some out as well.

Chairman Waters said when you look at the 7,095, does that include people that have gone to Greenville or any other location to get the vaccine.

Mr. Madson said these numbers are reported for every Beaufort County resident no matter where they receive their vaccine. He said I did look at this and the Health Department, Agape and Vidant, which are the partners in the Beaufort County area, have done 6,400 of those so that's about 2/3's of the County. He said the rest of them were done outside the County. He said being this close to the Greenville mega-center is very beneficial to us.

	Phase 1&2	
	Expected	Actual
Minorities	21.8%	20.7%
White	77.7%	76.8%
Others	0.5%	2.2%



Other Vaccine Info

- We are being allocated 600 per week for the next 2 weeks. Partnering agencies have 300 per week
- We have scheduled 1700 over the month of March
- Special Event and Equity doses have been a boost to our county total
- We are working with businesses and churches to distribute the extra doses

Other Vaccine Info

- Johnson & Johnson (Janssen) to begin allocations
  - Single dose verses two doses for Moderna and Pfizer
  - Efficacy is 66% (verses 92-95%); 85% prevention of severe illness
  - 500 expected this week
  - Targeting efforts
- Estimated 18,000 eligible for Phase 3
- 30-50% expected to desire the vaccine (5-9K)
- Movement of POD to Health Department

Commissioner Rebholz said are you tracking the percent of teachers that are getting vaccinated.

Mr. Madson said I have the numbers. He said I'm not tracking, I can get the numbers for you, I don't know them off the top of my head right now.

Commissioner Deatherage said a follow-up to that question, all the teachers are, they are in a position to get the vaccine.

Mr. Madson said they have all been offered the vaccine, and the community college as well.

Commissioner Deatherage said is it easier for them. He said it was tough for people like me to get the vaccine, you know, going through the computer and getting it right at the right time and bomb, yay, we got it, we'll be there but for the teachers, is it easier for them.

Mr. Madson said I would say yes because we put aside the doses. He said this two weeks that we've had right here, since our 65 and older we have covered, we still have vaccine for the 65 and older but during this two weeks phase III, semi-phase III, I've used those doses to try and target places like the schools. He said I've told the schools; give me your numbers and we'll get them vaccinated. He said we're using the school nurses actually to get them vaccinated.

Commissioner Deatherage said you're working with them one on one and understanding that they're our most essential people, outside our elderly.

Mr. Madson said we're working with the schools, we're working with childcare centers, working with infrastructures like government employees, working with municipalities, the court system, we're working directly with them for people who wants it, we're doing those during these two weeks until the March 10th roll-out.

Commissioner Richardson said the schools include charter schools and private schools.

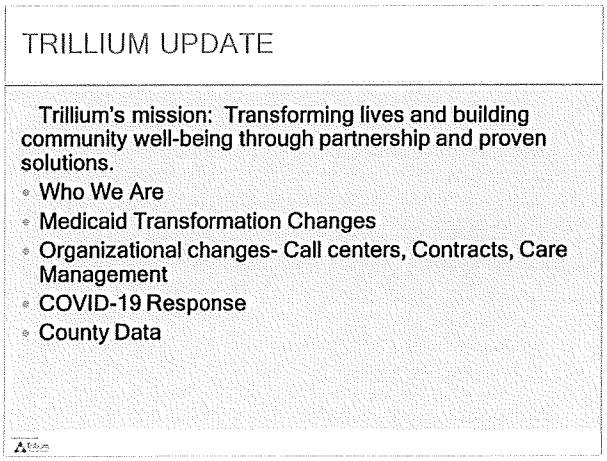
Mr. Madson said that's correct.

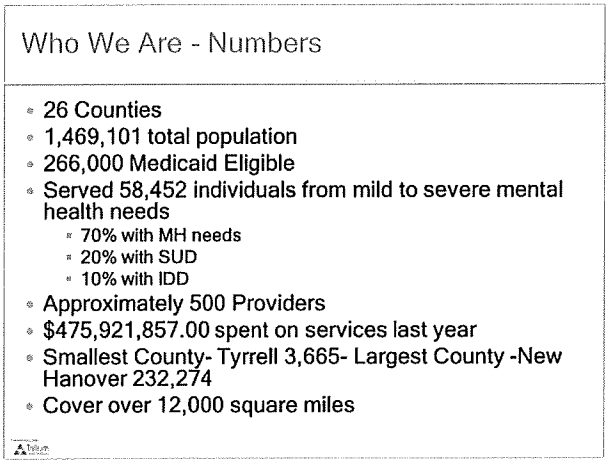
Commissioner Richardson said so they've all been notified.

Mr. Madson said they've all been given the opportunity to get the vaccine.

Trillium Annual Report

Mr. Dave Peterson said before Mr. Madson leaves my first statement here is as you may or may not know, Mr. Madson serves on our regional advisory board and he serves on our governing board and as we move into whole person health he has been a very valuable asset to our board and will be as we move into the next couple of years. He said I'd also like to thank Vice-Chairman Langley who also serves on our regional advisory board and I look back, we've been doing this for you for the last seven years and Vice-Chairman Langley has been the chair of our regional advisory board for the last seven years so thank you for doing that. He then gave the following presentation:





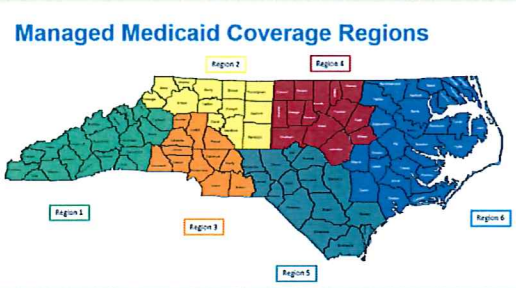
Trillium Map per Region

REGION	POPULATION	SQUARE MILES	# OF COUNTIES
Northern	201,969	3,511	10
Central	494,441	4,717	9
Southern	772,691	4,176	7

Medicaid Transformation- Standard Plans

- Standard Plan- 5 companies were awarded
  - Amerihealth Caritas NC Inc.
  - Blue Cross Blue Shield of NC
  - UnitedHealthcare of NC Inc.
  - WellCare of NC Inc.
  - Carolina Complete Health- covers regions 3, 4 and 5
    - These Plans will be managing the mild to moderate Medicaid behavioral health recipients

Map of Standard Plan Regions



Medicaid Transformation Standard Plans continued:

- Standard Plan Insurance Companies Timeline:
- March 15th through May 14th - Open Enrollment
- May 15th- Auto enrollment
- July 1st 2021- Standard Plans begin to serve Medicaid individuals with Low to Moderate needs

Medicaid Transformation Tailored Plan:

- 5-7 Managed Care Organizations- NCACC recommended the current LME/MCO map
- Managing the high risk/high cost individuals with mental health, developmental disabilities and substance use
- DHHS released the RFA on November 13th 2020
- Managing the whole person- both physical health and behavioral health

Behavioral Health I/DD Tailored Plan Regions

Medicaid Transformation Tailored Plan Continued

- Applications were due back to the state on Feb 2nd 2021 and we submitted ours on time
- DHHS will award the contracts on June 11th, 2021 to 5-7 MCO's
- We will have a readiness review late fall
- July 1st 2022- Begin the Tailored Plan the more Severe behavioral Health, Substance use and IDD population like we do today

What will it Look like

- Manage the whole person both Behavioral and Physical health
- Focus on the Social Determinants of Health-
  1. 1. Transportation
  2. 2. Housing
  3. 3. Food Insecurities
  4. 4. Employment
  5. 5. Personal Safety
- Contract with every pharmacy in our 26 counties
- Contract with all primary care physicians that provide services to Medicaid consumers
- Provide Tailored Care Management

Organizational changes

Call Centers
- Pharmacy
- Provider
- Nurse
- Current Call Center

Contracts
- Pharmacy
- Primary Care Offices

Care Management
- Whole Person Care

Impact today

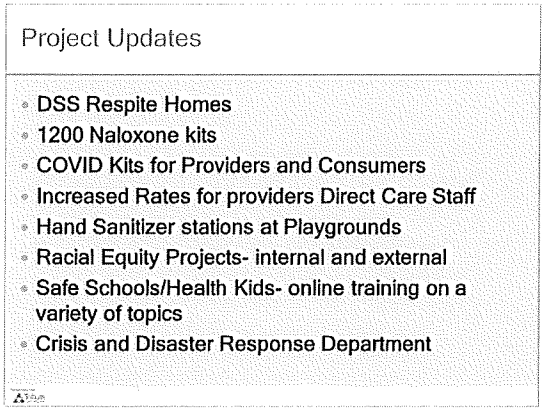
- Consumers will remain with the same services with their MCO
- We will still move forward with developing the infrastructure to serve the whole person
- Work towards contracting with pharmacies and primary care services

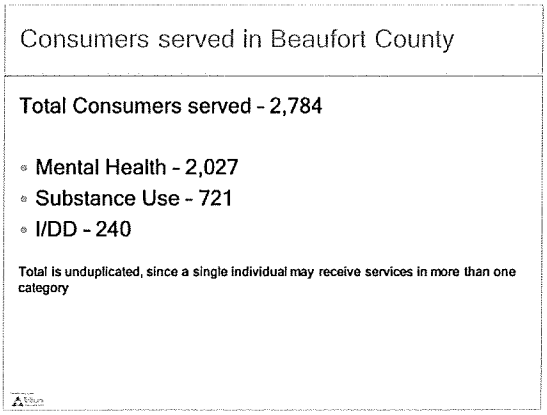
COVID - 19 IMPACT

- Setup a separate webpage for all of our information regarding COVID-19
- Some rate increases extended ranging from 5% - 30% to Network Providers
- Waiving Prior Authorizations
- Supplying COVID Kits to providers/consumers
- Respite for Children with IDD increased to 30 hours
- Telehealth continues to be provided when needed
- Food Delivery

COVID-19 Impact continued...

- Promoting Hope4NC
- HOPE Program to address housing
- Trillium continues remote status with office usage limited to 15% of allowed capacity
- Access to Care continues to be in operation 24 hours per day.
- https://www.trilliumhealthresources.org/news-events-training/coronavirus-information





Commissioner Richardson said talk a little bit about your substance abuse other than providing counselling, what else do you do.

Mr. Peterson said so there are providers that we have contracts with and I'll give you some technical terms, there's substance abuse intensive outpatient, which is a licensed facility where they can go three days a week for three hours at a time and then there's substance abuse intensive outpatient where they can go five days a week where they go 3 hours at a time and receive those services along with the basic outpatient mental health and substance abuse services and things like that but we do have those facilities in our catch-man area.

Commissioner Richardson said what happens in those three hours a day, two or three times a week, what do you do.

Mr. Peterson said we contract out with a provider to do that service, let me make sure you hear that, and what they do is they'll talk about every aspect of the impact of the substance abuse on their life so if its job related, if its marriage related, if its parenting related, if it's work related, they'll hit on all those aspects of the individual and how to do a clean recovery. He said everybody has a different perspective on what recovery is. He said a lot of folks go with the abstinence model but there's also a lot of other ways of doing it now.

Commissioner Rebholz said can you give us some idea of what metrics you use to gauge your success.

Mr. Peterson said we have a variety of required metrics at the state level that we have to report on and a lot of them, I'll say just one off the top of my head, re-admissions to the hospital. He said when someone has a substance abuse or mental health issue, that's one of the metrics but there are a lot metrics that we go on to gauge the success that we do.

Commissioner Rebholz said is that on your website, is there a place on your website.

Mr. Peterson said our annual report that we have on our website has a lot of those statistics, yes, and if you want more than what's on our website please feel free to email me or call me and I'd be happy to get that for you if you're trying to drill down to a specific area.

Commissioner Rebholz said who is going to help all these people work their way through these five different providers.

Mr. Peterson said the state has set up two kinds of support systems. He said one is an ombudsman system where if an individual isn't happy with the services and support they're getting they get an ombudsman who can help them get the appropriate services but there's also these individuals who are called enrollment brokers who can lay out the five plans in front of them. He said one of the pieces to that though is they can lay out those five plans and then talk to Dave Peterson about what I'm going through but they can't say Dave, you fit best in this plan, you need to choose this one. He said what they can say is here's the five plans, here's what your needs are, you decide and I will say there's a variety of benefits from each one of those plans and also, they're all on the website, on the state website.

Commissioner Booth said it's also true that nobody can be left out. He said even if they aren't in one of those plans you have to take them.

Mr. Peterson said the plan is the state really doesn't want anybody falling through the cracks, which is why this year, and like when I started in 2018 with you all, planting the seed that now this is right in front of us July 1st so I'm encouraging every county that I go to, start talking to your constituents that are on Medicaid, not Medicare, Medicaid and if they are needing mental health, disability or substance abuse services they need to know about this.

Commissioner Booth said the ones that don't get enrolled then we start appointing them to 1, 2, 3, 4, 5. He said who's informing those people if they're not satisfied with the one they're with that they have the option to opt out and go to a different one.

Mr. Peterson said the provider agencies they're currently receiving services from, those are the providers that are going to be talking to the individuals because the individuals are first going to talk to their provider and say I'm not happy with this coverage right now so the providers will be the first line of communication or there may be some that will go to the DSS because you get enrolled in Medicaid through DSS but they can also call us.

Chairman Waters said are you saying that if we get a question from someone that we probably should steer them back to the provider, that they should probably have a conversation with their provider if they're a little bit confused.

Mr. Peterson said yeah, I would say there's multiple avenues. He said the state website has a lot of information on this but the enrollment broker, and that's on the state website who they can call. He said they can call their provider, they can call any of the other plans of the five, so there's a variety of ways folks can get their answers.

Public Hearing, Assign Private Road Name – Francis Magnolia Lane

Motion: Commissioner Booth motioned to open the public hearing. Commissioner Rebholz seconded. The vote was unanimous.

Mr. Carlton Gideon said this is a petition to name a private road submitted by Carmella Ramirez-Diaz, to name an easement approximately 500' in length. He said the easement attaches to Cayton Road on the western edge of Chocowinity Township. He said it's approximately 125' east of Cayton Road and Crystal Lane. He said the petition is being submitted because there was an application for a third address to be served by the existing easement so per our naming and addressing ordinance, when there is a third address on an easement it is required to be a named road. He said I submitted an advertisement to the Washington Daily News to be run on February 17th and February 24th, I posted notice of a public hearing at the courthouse and the Chocowinity post office and I also provided a notice to be posted at the Chocowinity Fire Department. He said the petition has three proposed names, Frances Magnolia Lane, Tori Drive and Victoria Court. He said the majority of the property owners supported all three choices, as shown on the petition. He said land records found that Victoria Court shouldn't be used because there's an existing Victoria Drive. He said Frances Magnolia Lane is acceptable and Tori Drive is also acceptable because there's no duplicates or similar sounding names. He said staff recommendation is to approve the applicants first choice of Frances Magnolia Lane.

Chairman Waters asked if there was any citizen that wanted to speak.

No one asked to speak.

Motion: Vice-Chairman Langley motioned to close the public hearing. Commissioner Rebholz seconded. The vote was unanimous.

Public Hearing – Rename a Public Road – Somerset Drive

Motion: Vice-Chairman Langley motioned to open the public hearing. Commissioner Rebholz seconded. The vote was unanimous.

Mr. Gideon said the second petition was submitted by Christopher Furlough to rename American Legion Road, a state-maintained road in Washington Township. He said it's approximately 1,400' in length, it starts at Market Street Extension near the airport and it terminates into Somerset Drive, which is a private road in the Washington City limits. He said it provides access to the Somerset neighborhood so basically you have the American Legion Road, the public Road from Market Street Extension, then it turns into Somerset and goes into the Washington City Limits and serves the Somerset neighborhood. He said the petition has been submitted to extend the Somerset Drive Lane to the Market Street Extension. He said it would still be publicly maintained it's just the name would be changed to match Somerset, the private Somerset Drive. He said the advertisements were also run in the Washington Daily News on the same dates. He said I posted a notice of public hearing at the County courthouse. He said I provided a notice to be posted at the Department of Social Services and Washington Fire Station 1. He said I checked with Gene Hickman at NCDOT and he said that there shouldn't be any issues on his end with the renaming and as I said the existing state-maintained portion will continue to be public. He said the petition I attached shows all adjacent property owners have given their approval for the name change so the staff recommendation for this is to approve the applicant's choice of Somerset Drive.

Chairman Waters asked if there was anyone who wished to speak.

Commissioner Booth said you said all of the property owners had agreed, two of them hadn't signed. He said do you have any documentation that says they do.

Chairman Waters said there's two additional pages and each one had just one signature on it.

No one else asked to speak.

Motion: Commissioner Rebholz motioned to close the public hearing. Commissioner Richardson seconded. The vote was unanimous.

Petition to Name a Road – Francis Magnolia Lane

Chairman Waters said this is the actual motion to name the private lane. He said can I get a motion.

Motion: Commissioner Deatherage motioned to approve naming the private road Francis Magnolia Lane. Vice-Chairman Langley seconded. The vote was unanimous.

See Addendum 2

Petition to Rename a Public Road – Somerset Drive

Chairman Waters said the next one is Somerset Drive.

Motion: Vice-Chairman Langley motioned to rename American Legion Road to Somerset Drive. Commissioner Rebholz seconded. The vote was unanimous.

See Addendum 3

Public Hearing, Limited Obligation Bonds and USDA Refinancing

Motion: Vice-Chairman Langley motioned to open the public hearing. Commissioner Booth seconded. The vote was unanimous.

Ms. Anita Radcliffe said a public hearing is needed tonight to receive comments because the County is borrowing money in the estimated amount of $34 million to refinance the 2012 limited obligation bonds relating to the water system. She said the County also intend to borrow approximately $3 million to refinance a USDA loan related to the Allied Health building at the Community College. She said these refinancing's will save the County money through the overall lower debt service costs and the County will also be using borrowed funds to pay for closing costs. She said the refinancing's will be secured by liens on the property acquired or improved by the original financing. She said there will be no recourse to the County or its property other than the pledged collateral in the event of default. She said the public notices were published in the February 17th addition of the Washington Daily News.

Chairman Waters asked if there was anyone in the audience who would like to speak.

No one asked to speak.

Motion: Vice-Chairman Langley motioned to close the public hearing. Commissioner Rebholz seconded. The vote was unanimous.

See Addendum 4

Refinancing Limited Obligation Bonds and USDA Refinancing

Ms. Radcliffe said we're very fortunate to have tonight at our meeting our friends from Davenport and Company and also our bond counsellor attorney from Sanford Holshouser, Mr. Bob Jessup, and Ted Cole. She said I'll be calling on them a little later to help on the limited obligation bond presentation but first I'd like to go over the USDA loan with you and you can find that on page 209 in your book. She said currently we have a USDA loan with an outstanding balance of approximately $2.7 million. She said the current interest rate on that loan is 3.5%. She said it was a 30-year loan. She said we've paid eight payments on that loan, so we've got 22 years left on that loan. She said based on current interest rates and shortening the loan by 10 years we estimate we can save $825,000 by refinancing this loan. She said you can see that schedule on page 2009. She said the old payment column that lists $175,718, that's the current principal amount with interest that we're paying on the current USDA loan. She said if we were to go out and get the 12 year loan from a bank in an installment contract at, we're estimating a 2% interest rate for 12 years the new payment would be the $253,266 so the savings, or the budgetary impact would be we would pay an additional $77,548 in annual debt service however we would pick up all that savings on the back end, the last 10 years of the loan by shortening that amount by approximately $825,000. She said so the next step for the USDA loan is to issue RFP's to local, regional and national banks and we hope to do that next week and we should have those back in time for your April meeting so we can bring back a recommendation on the USDA loan.

Chairman Waters said is there a pre-payment penalty on the USDA loan.

Ms. Radcliffe said no.

Chairman Waters said is that the one that had something to do with the economic development administration in Atlanta or am I getting that confused with one of the projects out at the industrial park.

Mr. Alligood said you may be getting it confused. He said this is a USDA loan, it's not an EDA loan.

Chairman Waters said I think it was. He said we ran into some problems refinancing that one.

Ms. Radcliffe said what I did learn from Mr. Cole, our financial advisor, my original intent was to go out and maybe do a 15 year loan but he was informing me that the LGC, they don't like to extend the number of years of a USDA loan beyond the number of years you would've originally borrowed so for the LGC on a building like the college building, they would've allowed us to borrow 20 years for that loan originally and since we've paid eight years on that loan they don't like to see us go more than 12 years on the refinance.

Chairman Waters said I also assume there's more opportunity for a 12-year loan rather than a 15 with the commercial banks.

Ms. Radcliffe said yeah, in talking with the local bankers they said they don't like to go longer than 15 but they probably would like a 12 better.

Mr. Alligood said Mr. Jessup will be happy to argue that point with the LGC as well because he does not believe that's appropriate sir.

Chairman Waters said you think 15 years is appropriate.

Mr. Jessup said I have a lot of feelings on that topic which I have expressed vociferously with the staff but so far to no avail, so far.

Chairman Waters said here again it should be related to the life of the building or the asset. He said are you ready for questions.

Ms. Radcliffe said if there aren't any questions relating to the USDA loan, I'll bring up Ted Cole to speak on the limited obligation bonds.

Chairman Waters said are there any questions.

Mr. Ted Cole said I'm with Davenport and Company. He said I'm talking off a refund summary that I believe starts on page 205 of your packet. He said as Ms. Radcliffe said we have worked with the County previously as financial advisor on different types of financing and capital planning so what she just described was one potential refund for a USDA loan on an allied health building. He said it's pretty straight forward. He said the transaction I'm going to describe, in concept, is very much the same but there's a few more moving parts and thee would be what we call limited obligation bonds. He said they are commonly issued on North Carolina and what we're talking about doing is refinancing bonds that you all sold back in 2012. He said back in 2012 you refinanced several USDA loans tie to your utilities and you derived savings from that transaction in 2012, a pretty substantial savings. He said those bonds, the 2012's are coming up again to be able to be paid off or refunded and so it's another opportunity to be able to take advantage to repay or pay off these bonds and issue new debt in the market. He said when these bonds were sold in 2012 they had a 10 year period where they could not be called and we're right at about that 10 year mark so that's why we are tracking this and we've talked with about it on and off over the past few months. He said so the public hearing this evening that you held was applicable to the USDA refinancing that Ms. Radcliffe just spoke about and the one that I'm talking about. He said it was a combined public hearing, so it checks the box for both of these potential refunding's. He said you'll know about the USDA refunding when the bank bids come back. He said with this transaction, because this transaction goes out to 2041, because again it's utility related, it's not general fund related, these bonds go out until 2041 and so we're talking about, give or take, 20 years, we are proposing to do this refunding through the bond market, which is exactly what you did in 2012. He said so rather going to the banks we would go out and issue bonds to refinance these 2012. He said there's a few more moving parts than a bank financing. He said we've got to develop more extensive documents and get a bond rating on those bonds. He said again, that was done in 2012 but you've got to do it again. He said we've established a schedule with staff and with the Local Government Commission in Raleigh where we would be working towards that. He said when we submitted the material for this agenda packet, I'm on page 206, this is the summary of this refund where we are paying off the old bonds and we're issuing bonds in the market and the net effect of all of that, on the far right side of the page, about $3.4 million of estimated savings over the remaining life of the loan. He said so we aren't shortening it, we aren't extending it, we were trading in higher interest rate debt for lower interest rate debt. He said we were covering our issuance cost and we were somewhere around $170,000 a year savings. He said last week we saw quite a bit of movement in the bond market, both the tax-exempt rates and the tax rates, US Treasury rates

moved, and moved higher. He said better economic news, better news on vaccines and infections and things of that nature and concerns about inflation so the long and short of it is in the span of about a week interest rates moved higher in such a way that our estimated savings are now at about $2.5 million. He said not bad savings, but they have moved lower than compared to the summary that is in front of you. He said they will continue to move around until we get to our sale date and I'm going to talk about our schedule again in a moment because again, when we go to the bond market we're getting these documents together to issue the debt, we're talking to the rating agencies, we're going through the LGC process and what we've got for this particular transaction is we've got a sale date to sell these bonds on April 19th. He said that's the date the LGC gave us so we will be watching the market between now and then to make sure the market is supporting the refund at a level where the savings are adequate and worth the effort. He said we will back to you all at your April meeting on this to ask for you to consider your second of two approvals. He said this was the preliminary, there was a public hearing, there's a findings resolution, which is step one. He said step two would be an approval at your April 5th meeting and we'll be able to provide you an update, we'll be able to discuss establishing parameters for this refunding, meaning if we can't achieve a certain level of savings we don't want to move forward, and so that you've got some protection and you can direct your staff to hold off on the refunding all the way up to the sale date. He said I want to make sure that you are aware that while I think it's a very viable opportunity but as I've explained we've seen rates move pretty significantly in the last week or so, which has impacted the savings and if that trend were to continue with rates rising, there certainly would come a point where we would say we just don't want to move forward with this but you would have another specific action for this Board to consider in April and we'll be able to work with your staff and the Local Government Commission to be sure that if we move forward with the bond sale we're doing it within established savings parameters and in a way that's consistent with what you want to achieve with the refunding. He said the LGC will consider this for approval at their April 13th meeting. He said if we continue to move forward we will be selling these bonds on April 19th, that's the date where the interest rates would be locked in and the savings would be locked in and a couple 2 or 3 weeks later is when we would close. He said the financing that Ms. Radcliffe just talked about would happen on about the same path but with a few moving parts because that's a bank loan instead of issuing these on the bond market. He said so I think there's a finding resolution that you all will consider this evening that will, if approved, clear the path for both the USDA Allied Health refunding and this refunding and step one of a two-step process and we'll be back in April to give you an update and for you to consider the final resolution for both of those.

Commissioner Richardson said we'll pull the offering if the interest rates don't go our way, that's what you said essentially.

Mr. Cole said absolutely.

Chairman Waters said did the bond market dip today when the stock market went up.

Mr. Cole said the tax-exempt bond market didn't move very much. He said we get something every day that kind of resets what interest rates have done on tax-exempt markets, it really did not move much, nor did the taxable US Treasury market but last week was sort of steady, day in and day out, movement higher, which in effect it just starts to eat into the rates. He said we're also watching legislation. He said there's been some new legislation introduced about trying to allow some greater flexibility on what we call advanced refunding's, which is what the LOB's transaction is. He said we don't know if we'll get any traction, if and when, but we will watch that and make sure we take that into consideration as we talk about that moving forward.

Ms. Radcliffe said so the next step tonight is we need action to adopt the resolution on page 201.

Chairman Waters said just to summarize, we're looking at a savings of $2.5 million if rates stay where they're at.
Mr. Cole said correct.

Motion: Commissioner Richardson motioned to adopt the resolution entitled "*Resolution supporting application to the Local Government Commission for its approval of financing agreement – Further refinancing of 2012 Water Districts Refinancing and Refinancing of the 2013 USDA Loan*". Commissioner Rebholz seconded. The vote was unanimous.

See Addendum 5

Finance Report

Ms. Anita Radcliffe gave the following finance report:

Sales Tax Revenue Collections Compared to Last Year

Sales Month	FY 19-20 Actual	FY 20-21 Actual Revenue	FY 20 to FY 21 Difference	% Change to Prior Year
July	804,652	973,620	168,968	21.0%
Aug	854,427	883,512	29,085	3.4%
Sep	814,734	907,282	92,548	11.4%
Oct	804,684	916,076	111,392	13.8%
Nov	777,599	950,382	172,783	22.2%
Dec	930,297	1,042,615	112,318	12.1%
Jan	788,529			
Feb	764,137			
Mar	921,933			
Apr	776,231			
May	933,146			
Jun	1,062,286			
	10,232,656	5,673,487	687,095	

Ad Valorem Tax Collections

Ad valorem Tax Collections through February

	2/28/2020	2/28/2021
	35,021,803	35,421,403
	95.3%	94.9%

Other Revenues Collections

Other Revenue Collections through February

Revneue Source	FY 19-20	FY 20-21	
Other Taxes & Licenses	$ 146,289	$ 184,456	excise tax up
Intergovernmental (DSS & Health)	6,029,332	6,377,064	COVID related funding
Sales & Service & Other	2,372,449	2,968,496	COVID Ins. Fees
	$ 8,548,070	$ 9,530,016	

GF Expenditures

Department/Division	ORIGINAL APPROPRIATION	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
104110 GOVERNING BOARD	341,934	361,023	222,617.87	28,900.00	109,505	69.70
104120 COUNTY MANAGER	480,741	486,005	286,262.23	3,720.00	196,023	59.70
104130 FINANCE OFFICE	639,352	650,628	393,488.85	16,167.26	240,972	63.00
104132 HUMAN RESOURCES	220,422	231,775	136,628.08	9,495.50	85,651	63.00
104135 NON-DEPARTMENTAL	506,138	688,116	589,565.97	51,067.24	47,483	93.10
104142 TAX ADMINISTRATION	943,640	982,770	637,384.72	10,000.00	335,385	65.90
104146 TAX COLLECTOR	581,019	603,695	374,701.64	0.00	228,993	62.10
104160 COURT FACILITIES	278,600	278,600	147,380.11	69,058.59	62,161	77.70

GF Expenditures

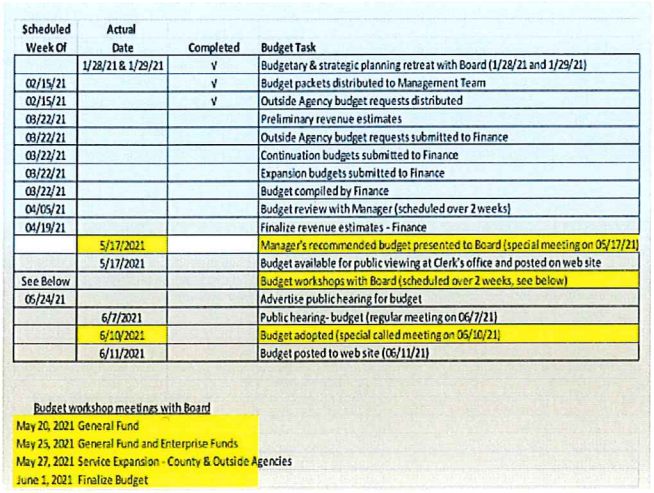
Department/Division	ORIGINAL APPROPRIATION	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
104170 ELECTIONS	381,369	459,254	332,724.86	1,639.46	124,890	72.80
104180 REGISTER OF DEEDS	389,320	402,560	225,045.34	622.35	176,892	56.10
104190 PUBLIC BUILDINGS	1,321,792	1,903,759	979,340.70	347,673.48	576,745	69.70
104310 SHERIFF	6,003,620	6,080,697	3,855,361.90	279,820.65	1,945,514	68.00
104320 JAIL	2,205,869	2,216,043	1,168,074.65	31,696.34	1,016,272	54.10
104325 EMERGENCY COMM	1,292,465	1,314,250	750,207.31	37,413.32	526,629	59.90
104330 EMERGENCY MNGMT.	393,549	436,473	258,076.81	3,495.00	174,901	59.90
104340 FIRE PROTECTION	163,340	163,340	70,269.51	0.00	93,070	43.00
104360 MEDICAL EXAMINER	55,000	55,000	18,250.00	0.00	36,750	33.20

GF Expenditures

Department/Division	ORIGINAL APPROPRIATION	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
104370 RESCUE	10,000	10,000	10,000.00	0.00	0	100.00
104380 ANIMAL CONTROL	364,109	380,156	224,360.67	0.00	155,795	59.00
104390 EMS	2,665,056	2,800,328	1,706,036.50	35,410.33	1,058,881	62.20
104900 PLANNING	292,051	298,058	139,485.39	49,453.50	109,119	63.40
104920 ECONOMIC DEVELOPMENT	304,498	307,018	190,222.37	7,061.84	109,734	64.30
104950 COOPERATIVE EXTENSION	255,129	255,129	170,956.49	0.00	84,173	67.00
105180 ENVIRONMENTAL HEALTH	694,979	690,030	365,346.89	521.28	324,162	53.00
105198 HEALTH-AIDS CONTROL	56,652	56,652	19,187.20	0.00	37,465	33.90
105480 ENERGY ASSISTANCE	529,702	742,767	624,379.42	0.00	118,388	84.10
105580 ALL COUNTY FUNDS	25,000	25,000	4,445.31	0.00	20,555	17.80

GF Expenditures

Department/Division	ORIGINAL APPROPRIATION	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
105840 AID TO THE BLIND	11,229	11,229	7,740.22	0.00	3,489	68.90
105900 BEAUFORT COUNTY PUBLIC	15,702,835	15,858,018	10,623,739.21	0.00	5,234,279	67.00
105920 COMMUNITY COLLEGE	2,937,118	2,937,118	1,958,078.64	0.00	979,039	66.70
106100 O/S AGENCIES	445,201	480,196	389,747.05	0.00	90,449	81.20
109100 DEBT SERVICE	2,780,297	2,780,297	1,455,417.72	0.00	1,324,879	52.30
109800 TRANSFER TO OTHER FUNDS	872,050	872,050	626,400.00	0.00	245,650	71.80
109910 CONTINGENCY	221,854	221,854	0.00	0.00	221,854	0.00
Expense Total	59,370,676	62,530,817	39,249,018.10	1,247,001.01	22,034,798	64.80



Scheduled Week Of	Actual Date	Completed	Budget Task
	1/28/21 & 1/29/21	√	Budgetary & strategic planning retreat with Board (1/28/21 and 1/29/21)
02/15/21		√	Budget packets distributed to Management Team
02/15/21		√	Outside Agency budget requests distributed
03/22/21			Preliminary revenue estimates
03/22/21			Outside Agency budget requests submitted to Finance
03/22/21			Continuation budgets submitted to Finance
03/22/21			Expansion budgets submitted to Finance
03/22/21			Budget compiled by Finance
04/05/21			Budget review with Manager (scheduled over 2 weeks)
04/19/21			Finalize revenue estimates - Finance
	5/17/2021		Manager's recommended budget presented to Board (special meeting on 05/17/21)
	5/17/2021		Budget available for public viewing at Clerk's office and posted on web site
See Below			Budget workshops with Board (scheduled over 2 weeks, see below)
05/24/21			Advertise public hearing for budget
	6/7/2021		Public hearing- budget (regular meeting on 06/7/21)
	6/10/2021		Budget adopted (special called meeting on 06/10/21)
	6/11/2021		Budget posted to web site (06/11/21)

Budget workshop meetings with Board
May 20, 2021 General Fund
May 25, 2021 General Fund and Enterprise Funds
May 27, 2021 Service Expansion - County & Outside Agencies
June 1, 2021 Finalize Budget

Ms. Radcliffe said let me just remind everybody that our Finance Committee meeting is Tuesday, February 16th at 3:00 PM. She said we'd love to have anybody that is interested attend. She said we've been a little messed up over the last couple of quarters with the pandemic but we're hoping to get back on track and that's our next meeting.

Award FY 20-21 Audit Contract

Ms. Radcliffe said it's that time of year again, we're going to need to audit, we do it every year, the County financials for the current fiscal year that we're in. She said if you remember back 2 years ago, we actually solicited bids for the contracted audited services, and they were awarded to Thompson, Price, Scott, and Adams so they have done our audit for the past two years. She said we've been very pleased with their expertise and professionalism and we are recommending that you, for the third year, award the auditing contract to them. She said they did also provide the lowest cost for the service. She said that contract is included in your packet.

Commissioner Rebholz said has the same CPA done both of the audits so far.

Ms. Radcliffe said yes. She said the managing partner, Mr. Thompson, his group has done the audit for the last two years.

Chairman Waters said I think when we discussed it two years ago, we were looking for a three to five-year contract but each year we do have that option.

Ms. Radcliffe said yeah, three years is a little short in my opinion because it takes a couple years to really learn how the process works.

Chairman Waters said if our financial consultant was here, he would probably tell you it raises red flags when you're flipping them every two years.

Ms. Radcliffe said that's right. She said I know some folks that have been with the same auditor for 16 or 17 years and that's probably way too long.

Commissioner Richardson said on the first page of the contract here do I understand items one through five it says will not be audited. He said I understand not auditing the Manager's discussion and analysis but the other four items in there, who audits those.

Ms. Radcliffe said item four and number five, they're numbers that are provided by the State. She said they just get dropped into our report. She said that's showing our proportional share of the LGER's, the retirement system contributions. She said item two and item three, the law enforcement separation and the OPEB liabilities, we contract with an actuary to provide those numbers to us.

Motion: Vice-Chairman Langley motioned to approve the audit contract being awarded to Thompson, Price, Scott, and Adams. Commissioner Rebholz seconded. The vote was unanimous.

See Addendum 6

Southside WTP Expansion Well Project

Ms. Christina Smith said the first item regarding public works this evening are dealing with the division of water infrastructure capital project funds that we have. She said here this evening to present to you the budget amendments as well as the budget ordinances is Mr. Rich Moore. She said he's the engineer with McDavid and Associates who is doing the construction administration for these projects.

Mr. Rich Moore said what we've got is we've got two agenda items; they're really grouped by projects based on when they were funded. He said the first item in your packets combines what we refer to as the southside water treatment plant expansion and well improvement projects which are funded through District I and what we call the Gaylord Booster Pump Station and Braddy Valve project that was funded through District V. He said these two projects are funded, bid, they have substantial overruns. He said they've been awarded, the District I project was contracted to T.A. Loving. He said the District V project was contracted with Peters and White. He said a requirement of the state is to provide closing fees related to the obligated funds. He said in the past the financial assistance programs required that the grant recipient or the funding recipient pay those funds out of pocket. He said because these projects were funded through the state ConnectNC Bond act of March 2016, that requirement was challenged and now the state will allow those closing costs to be reimbursed through the project funds if sufficient funds exist at the end of the project, or as a result of how it's been bid. He said both of those projects, as you all may recall, had pretty substantial overruns, required some redesigns, and some effort to get them within the existing budget. He said what we've got in terms of moving forward is in District I we've got some closing fees that need to be allocated and paid in the amount of $48,750 and for District V we've got, similarly, closing fees need to be allocated in the amount of $31,492.50. He said so what we've got for your consideration is to allocate funds to cover paying those closing costs and what we feel, and what we hope as we move forward, is that we'll be able to reimburse those closing costs through project funds as we go through the course of construction. He said additionally, in the District V project, when we negotiated the work, we initially had taken out the generator that was in that project at the Gaylord Booster Pump station and after we had completed the negotiations the desire was to add that generator back in or the County would pay for the cost of the generator, which amounted to $75,000. He said after going back to the contractor there was additional cost related to accommodating that generator that we had negotiated for that project and what I have got for your consideration in this budget amendment is to allocate funds previously to McDavid Associates for that construction cost so there is no additional out of pocket expenditures from the County to cover those costs. He said so for the first two projects, really, the net impact is to allocate funds to pay for the required closing costs to the state related to these two projects and those closing costs, the state uses a charge to, I don't' know how to say it politically but they take an administrative fee off of funds that they award to applicants to pay their staff fees and that's what these closing costs are used for. He said so our first action on the project for consideration is for District I and District V projects to allocate funds primarily to cover those closing costs that must be paid before they can be reimburse for expenditures related to the project. He said that's a quick summary and I'll be glad to answer any questions.

Commissioner Booth said please tell me, with a contract, how you get all of these overruns.

Mr. Moore said you mean the bid overruns.

Commissioner Booth said yes, how did we acquire the overruns because both of them are heavily, you know, out of bounds here. He said how did that happen.

Mr. Moore said you may remember when we initially bid the projects both of them were over $1 million the initial budget.

Commissioner Booth said we cut back on some things to make it fit.

Mr. Moore said fit the initial budget.

Commissioner Booth said yeah and now we're back here and we're going to add more money.

Mr. Moore said what we did, when the initial award was accepted by the County you were offering to comply with the requirements of the program which included the closing costs. He said those closing cost fees, even though they had been approved, had not been allocated to the project. He said in the past closing cost funds were an out of pocket expenditure of the funding recipient so that's why they were not included in these particular budgets because they were assumed that they would be provided by the recipient. He said what we're doing is adding those closing costs into the project so we can pay them and then we can also turn around and reimburse ourselves so hopefully, by the end of the project, we can meet those costs, reimburse the County for those fees so there won't be an out of pocket County expense.

Commissioner Richardson said what you're really saying is you're asking us to advance those funds based on if you don't write to many change orders we're going to get paid back.

Mr. Moore said that's correct.

Commissioner Rebholz said is there anything in that budget that you would take out now in order to accommodate this 2%, or 1.765%.

Mr. Moore said no. He said I've got contingency money available that will cover the cost in both projects. He said I feel confident in the District V project because that's a predominant lump sum for the contract, the items. He said District I, less confident because we're dealing with a well that we may have to look at changes depending on the what the test results on the well come back with.

Chairman Waters said I'm assuming we need two motions for the two resolutions, one on District I and one on District V.

Mr. Alligood said I think you can take them together or you can take them separately, whatever the Board wants to do.

Motion: Vice-Chairman Langley motioned to approve both resolutions. Chairman Waters seconded.

Yes Vote	**No Vote**
Chairman Waters	Commissioner Booth
Vice-Chairman Langley	
Commissioner Deatherage	
Commissioner Rebholz	
Commissioner Richardson	
Commissioner Walker	

See Addendum 7

Chlorine Conversion Project, District I, IV, V and VII

Mr. Moore said this is kind of the next round of funding and by the time these funds were approved the challenge of the closing costs had been exposed so when we presented you the original budget on these projects we included closing costs in the budget ordinances that you adopted however, the closing cost had a 2% for loan money, 1 ½ % for grant money. He said in those original budgets that you adopted I had guessed wrong; I had the reverse. He said so what we've got for your consideration is resolutions that correct the closing cost fees that were already budgeted so there's no additional appropriation for any of those projects. He said actually it ends up putting in, you're moving a little bit of money towards contingency on each one of these projects. He said it's just really an internal correction of the budget based on how the awards have been made with the closing fees being 2% of the loan and 1 ½% of the grant. He said we're just fixing that in your budget.

Motion: Commissioner Richardson motioned to approve the budget amendments. Commissioner Rebholz seconded.

Yes Vote	No Vote
Chairman Waters	Commissioner Booth
Vice-Chairman Langley	
Commissioner Deatherage	
Commissioner Rebholz	
Commissioner Richardson	
Commissioner Walker	

See Addendum 8

Solid Waste Disposal Card Program

Mr. West Overman said what I want to talk about to you tonight is during the February meeting we were asked to look into the Solid Waste disposal card program. He said there's an operation in Madison County, NC so we had a conversation with their solid waste director and got a little bit of information and what we want to do is present some of the pros and cons of what we see as a program implemented in Beaufort County as well as some estimated costs of that program. He said as you can see the Madison County was implemented, actually it was written into their ordinance in 2000 but they didn't start enforcing that until recently when the Board approved enforcement in September of 2020. He said they have been able to reduce their tonnage, but they were not able to quantify that at the time we were speaking to them. He said one thing that stands out on Madison County versus Beaufort County is they do have 29 solid waste employees who staff their landfill and their collection sites. He said they also have ten sites and a landfill. He said so all county employees, no contractors in that. He said they issue approximately 10,000 cards each year. He said their population is about a quarter of ours and their cards are about half of what we need to issue. He said that's a little bit of background on the Madison County program. He said one other thing, they also have a business card program. He said they do offer some commercial grade options. He said if we were to offer something like this in Beaufort County, some of the pros that stick out to us, we do see the ability to limit our solid waste disposal to those people who actually possess a card. He said that means they have paid their solid waste fee for the year. He said we do think it will reduce out-of-county waste that we do suspect is a problem that we have. He said we do expect a reduction in tonnage and hauls in our solid waste. He said unfortunately we do not have a way to quantify those two numbers. He said we do not know how much it will reduce tonnage; we do not know how much it will reduce hauls. He said a few other pros that we've come up with, we do think it will improve our collection of our solid waste fee because you can't dispose of solid waste without paying the fee. He said people will probably going to go ahead and pay it. He said we also, we don't know how much but we do expect additional revenue from replacement cards. He said we don't know how much but there is that opportunity. He said some of the cons of the program, this is dependent on our situation on contract employees enforcing the policy. He said we see a situation where maybe they don't have as much skin in the game that maybe they wouldn't be as apt to enforce it whereas if it were a County employee, we have some repercussion there if something went wrong. He said I've just been at some of the sites this past week and watching traffic as it comes in and out. He said this program would slow down traffic at the sites. He said Chocowinity is a major one I've been to and it backs up to the gate in no time, so we do have some concern of the system slowing down. He said which leads into another aspect. He said we do say there will be additional staffing needs because of this program both at the convenience sites, particularly Chocowinity, Cherry Run, River Road, because of the traffic there and also in the Tax Collectors office to manage the day-to-day of the program. He said one other major con that we've come up with is we don't know what will happen to the waste if people are turned away at the site. He said we don't know is it going to end up on the side of the road, are they actually going to go to the transfer station and pay to dispose of it, we don't have any way to say. He said again, back to the logistics, in 2020 we billed 23,387 solid waste fees. He said that's one car per fee so that's a lot of handling of materials to print, mail, duplicates, replacements, everything that's got to be managed along with that. He said if you have your cost estimate in front of you, I'll run through that real quickly with you. He said the top estimate is what we deem implementation costs. He said the first group of costs is actually the cost of acquiring the equipment needed to be purchase to print the cards, the first round of supplies so you've got the number, you've got the equipment, you've got the supplies to print 24,000 cards because it equals up to that when you do the math, as well as the postage and printing supplies needed for that. He said next you will see what we estimate to be the salary and benefits of a full-time employee for the Tax Collector to run the program. He said one thing that would

happen is their employees would cross-train so that everybody could operate the program. He said it wouldn't just be this one person and this one person would be doing just this one task. He said they would help with all the other duties in the office. He said we've also estimated a cost just for adding an extra site attendant at three sites, I mentioned, for 40 hours per week, so that's included there. He said the implementation cost we added, roughly $88,000 and if you just, just roughly, if you look at our current map that we've got going on with Republic, that's 11,025 tons of waste. He said that doesn't factor in the hauling cost of that but that's the tonnage of waste. He said the bottom section of that is the annual supply cost. He said these cards would be reprinted every year because once you pay the fee you've got to get a new card. He said the cost for the cards on this is different because these are color. He said we would change the color of the card every year to help the site attendants know what year they're looking at, have they paid for that year. He said so the annual supply cost would be $17,400. He said that's a breakdown of the costs we estimate. He said these are preliminary plans. He said there's a lot of detail we need to drill down into, rules and regulations, enforcement, things like that but basically, we're here tonight to seek your approval of this, so far, prior to proceeding with the further details of the program.

Commissioner Walker said I appreciate the detail. He said did Madson County have any comment on how much trash they're seeing on the side of the road.

Mr. Overman said I do not recall that, do you.

Ms. Smith said they really didn't have a big issue with that but one of the differences with Madson County is the geographic size of the County and as Mr. Overman said, they still operate a landfill in that County so they have a transfer station that's there. She said one of the things that they are able to do is if, at the collection site, they do not have a valid card the site attendant sends them to the transfer station so they are able to then travel to a transfer station. She said I'm not sure of the exact knowledge but again, they're a smaller county than Beaufort County but when they are sent to the transfer station, at the transfer station they are able to have access to their current tax records and they are able to look it up at the transfer station to see if that person has actually paid. She said so they can either pay cash at the transfer station or if they have paid their fee and just happen to not have their card on them then they can dispose at no additional cost. She said so for them, you know he said they have had some issues, again, this is in the mountains of North Carolina and they've had some issues with unregulated campgrounds, where they've had some disposals in some wooded areas so there has been some issues with some waste being disposed in some unregulated areas but I don't think it's been too big of a problem but they have a secondary place for people to go to.

Mr. Overman said I think one of the things to keep in mind there is they're landfill is centrally located without a large river through the middle of the County so it's easier for them to get to the transfer station if they don't have their card on site.

Commissioner Rebholz said I think when I talked to them, they are doing, the company that we use at the transfer station.

Mr. Overman said Republic.

Commissioner Rebholz said not Republic, it's the management.

Mr. Overman said WasteWorks.

Commissioner Rebholz said yes, WasteWorks, they were using for some of this. He said is there an opportunity to outsource this rather than bringing it in-house, printing and mailing and all that.

Mr. Overman said they don't actually outsource. He said they're printing and mailing programs interface with each other.

Commissioner Rebholz said what about us.

Mr. Overman said we don't anticipate that.

Commissioner Rebholz said why not.

Ms. Smith said WasteWorks is just the solid waste software that they run there, their billing program.

Commissioner Rebholz said let me back up then, is there just an opportunity to outsource this.

Ms. Smith said to outsource which part of this.

Commissioner Rebholz said well you're talking about hiring a person at the tax office, you're talking about all the mailings and all the forms and printing and all that. He said the Tax Collector could run a report and send it to a vendor who would do all that.

Ms. Smith said that is true if the only time you printed cards and the only time people paid solid waste fees was in January and they only paid their bill one time a year. She said the challenge that you have and the challenge that we spoke about with Sam is that this goes on continually throughout the year. She said people buy and sell property throughout the year so they're paying the solid waste fee throughout the year so you're continually printing cards. She said people, when you're building new houses, that's one of the nuances that he told us is when they're building a new house and they need a building permit you need to charge them for two years because when they sell the property they need to go ahead and pre-pay because that new house is not going to be assessed until the following year. She said then also, your renters, if you have a large mobile home park with multiple units' cards get lost, they're not transferred to the new tenant, so this isn't something that is done one time per year. She said one time a year there would be a mass production, perhaps that could be outsourced out. She said again, this FTE, this isn't something that Mr. Overman came up with by himself. She said when we met with Mr. Kinion his concern was because this was something that goes on throughout the year, he didn't feel his current staffing could handle the additional workload throughout the year. She said not just the printing of the card but again, if somebody goes to dispose of waste and there's a disagreement about has this been paid, has this not been paid, so you get the telephone calls that are routed to the tax collector's office so someone is needing to stop what they're doing and pull up the tax records so again, that was Mr. Kinion's thought was that his current staff wouldn't be able to assume these additional duties. She said again, this is without knowing if this would work. She said Mr. Kinion did speak with Farragut in order to determine if we could create a file transfer. She said as I said, in Madison County that they're tax office and their solid waste, they were able to link them. She said the challenge for us is we work with a contractor and there's not one centrally located site so there's various collection sites throughout the County, there's not internet access at the sites, the site attendants at these sites, I don't think you want them to have access to our tax servers so we're not going to have them pulling up tax records or would we print out a print-out of the parcels with a yes or no beside it. She said that's really going to slow down traffic so there's a lot of logistics. She said I'm not saying it's not possible but if this is something, we really want to continue we need to work out the logistics of that or else we will have some serious disagreements at the sites between the site attendants and the citizens saying I paid my fee, I should be able to throw away my waste and a site attendant that says you don't have a card, now what. She said Beaufort County Sheriff's Office, we had a situation previously, we try to work out issues without escalating but unfortunately sometimes you have to involve the Sheriff's Office. She said sometimes that's the only way you can go but we don't really want that.

Commissioner Richardson said it looks to me like if you take that annual employee and all the other stuff, you're looking at around $100,000 a year to keep this thing going. He said is that about right.

Mr. Overman said you would essentially be, I would say the rough math, the $80,000 to $85,000 range.

Commissioner Richardson said if that's the case how many tons of waste do we have to save doing this to break even.

Mr. Overman said strictly looking at waste you're looking at about 1,100 tons but there's also the hauling aspect of the reduction as well that we can't really quantify.

Commissioner Richardson said because you don't know which waste it is, tree limbs or something more compact.

Mr. Overman said right.

Commissioner Richardson said so that's 1,100 tons, how many tons of waste per year are we hauling out of the county. He said round numbers, 35,000.

Mr. Overman said probably 2,000 to 3,000 a month.

Commissioner Richardson said that's 35,000. He said I bring that up because where's the break even on this because it has to pay for itself otherwise there's no advantage and then it has to reduce the number of tons that are going through this. He said you guys are doing sort of some master planning on the mega sites and what we want to do with that and I know we're in early thinking stages on that but maybe something like this is better incorporated into the final plan if we're going to do it because what's going to happen, this is going to be typical of the rules at the roll-off sites, you're going to fight these rules all over again with this. He said because everybody that goes out there, they're not going to keep up with their ticket. He said they're going to give it to somebody and it's going to go on and on but if you incorporate it into a new system you might be able to incorporate it more efficiently.

Commissioner Rebholz said obviously we need to know what the break-even point is.

Chairman Waters said I think it would be easier to control if we had County employees like Madison County. He said based on my experience going to the roll-off sites, I don't think, this wouldn't be for every Republic employee but part of them, that card wouldn't, you wouldn't have to show it.

Commissioner Booth said how many employees does Madison County have.

Mr. Overman said 29.

Commissioner Booth said you're thinking of adding 29 employees.

Chairman Waters said I'm just saying that they're situation is a little bit different.

Ms. Smith said that includes some part-time people too, that's not all of their employees.

Commissioner Richardson said they've got a landfill to; we're not talking about just roll-off sites.

Mr. Overman said that was their total solid waste department. He said that's a coordinator, office staff, landfill, and sites, truck drivers.

Chairman Waters said Commissioner Rebholz is the one who brought this, and he says he agrees with Commissioner Richardson, maybe we just hold onto this and keep it in the toolbox as we explore the mega-sites.

Commissioner Rebholz said I would encourage you to finalize the break-even on this.

Mr. Overman said do you want, I guess as part of this we would come back with a full set of rules and regulations as well.

Commissioner Richardson said things look a little early for that. He said until you get your final plans on what you're going to do on the sites you don't know what the rules and regulations are going to be but I don't have a problem with taking a hard look at what Chairman Waters suggested on the new mega-site plans that maybe we look at County employees instead of because there's going to be a lot going on at the mega-sites and we need control. He said we don't need to have to deal with a contractor on that.

Chairman Waters said I guess you're getting the flavor, just put it on a holding pattern.

Mr. Overman said we can do that. He said we will incorporate it in the big project.

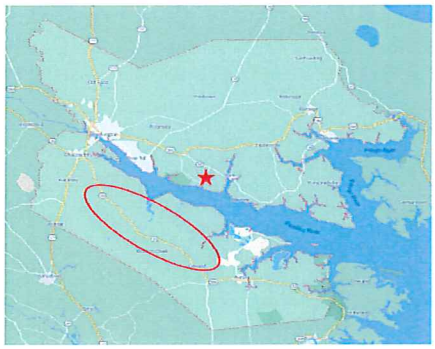
See Addendum 9

Solid Waste Conceptual Plans

Ms. Smith said the previous discussion is a great Segway into discussion on the next item which is the solid waste conceptual plan. She said if you all recall, during the budget retreat in January we had a pretty lengthy discussion regarding different options for improving solid waste collection and disposal in Beaufort County. She said during that budget waste workshop there seemed to be some consensus on a plan, as Commissioner Richardson and others have discussed tonight, the term mega-site. She said so what we've presented today is a concept of that and we put it in writing to make sure we have consensus with the Commissioners, the Manager, myself and Mr. Overman, to make sure that we're all on the same page. She said so what we've tried to do is we've listed what we believe the consensus was in the budget workshop in January and what we're asking for today is just further discussion and to give us further direction. She said is this what you want us to move forward with or do we want to tweak it, do we want to change it because Mr. Overman and I, again, all of us are continuing to make changes to see what we need to do in order to move forward and make improvements because, again, as I've said many times, we need to make changes. She said the status quo is not acceptable, we need to make improvements. She said the collection sites that we have, we need to make improvements to them and we need to be very selective and very specific in our choices in the improvements that we make so if we're able to look at a master plan, a long term plan, then I think the residents of Beaufort County will be better served. She said what I would like to do instead of starting at the beginning, which I normally do, I want to skip down to the very last paragraph because I think this is what will really drive us. She said what I say, or what's listed here that I have is "staff recommends that any new disposal concept be operational prior to the end of our current contract with Republic Services, which ends on December 31, 2025". She said that's a very important date. She said that's when the contract ends, which we all know, prior to that is when we would need to issue a letter that we intend to issue an RFP, or we intend to do something different with the service. She said again, that is when our current contract ends with Republic Services. She said we are in the middle of a ten-year contract so whatever plan that we decide to move forward with we need to make the decisions and make the plans and be completed with this new action plan much prior to that December, the end of 2025 so keep that in mind. She said that goes back to what Commissioner Richardson was speaking about, the full-time employees. She said that is not something that can be decided on a whim, that is something where the plan would need to be put in place and we need to be committed to that because if we do issue a RFP out to other companies that would need to be a part of that RFP that we send out to companies because again, right now if we issue an RFP we are asking other companies to provide a proposal to us for them to do all of the management. She said if we're not going to do that then we would not include that or do we issue the RFP and ask for a number and do our own analysis to see which is the better answer, which, more than likely, is what we would probably do. She said but keep in mind that December 31, 2025 so this is not something we've, everyone has used the phrase kicking the can down the road, we can't.

Mr. Overman said there's not a lot of road left.

Ms. Smith said that's right. She said we're coming up on the end of the cul-de-sac so again, we need to make some decisions. She then gave the following presentation.



Ms. Smith said consolidate collection of all solid waste to two new mega-sites, the term mega-sites. She said one would be located on the north side and one would be located on the southside. She said as you can see up on your screen, it's very simple, a map. She said what was discussed was the mega-site on the northside would be located at the Hawkins Beach Road at the current closed municipal landfill, which is where we currently accept vegetative debris. She said the reason behind that is the County currently owns that property. She said there's currently scales located on that property now so there would not be initial expense for a new set of scales. She said then on the south side of the river we would be searching to locate a parcel of land to purchase in order to create a mega-site there.

She said the mega-sites would be large sites with hard surface pavement, lighting, fencing, security features including camera's, water service, etcetera. She said mega-sites would handle MSW, bulk, cardboard, motor oil, tires, metal, white goods, electronics and include on-site processing of vegetative debris. She said now what you see in the pictures on the screens, these are just examples. She said this is by no means what we are proposing the sites would look like. She said again, these are just concept drawings. She said these are large sites we found in other municipalities just to give you an idea.

She said larger sites, asphalting, curbs, you see the lights, you see the signage so that people know where they go when they drive up. She said there's no confusion.

She said again, markings, pavement markings, arrows, lots of space.

Ms. Smith said again, same type of thing.

Commissioner Walker said you may want to add wi-fi to your list. He said I think that goes without saying, to go with the cameras.

Ms. Smith said to go with the cameras, right.

Ms. Smith said again, this is just another design that they have. She said these are a little bit different than what we've seen in Beaufort County. She said I'm not saying this is what we would do, these are just concepts.

Ms. Smith said this is, again, located in the front, this is one that has drive-across scales, it has recycling, it has hazardous. She said you circle around, and you can see the vegetative located in the back. She said this is something that we're talking about so we're talking about large sites.

She said this is another similar, more of a typical collection site up front and then vegetative in the back so you come in, you have different parts. She said I've actually seen this from the ground level. She said some of these you have canopies over it so when you drive onto this site it's very specific of where you need to go. She said some of these bins, instead of having the large 40-yard containers that we are accustomed to, some of the sites now have the smaller containers where instead of having the large compactors on site the trucks do the compacting. She said there's different ways, we're trying to think about how other people do things and what's the best alternative. She said so again just looking at different alternatives and different concepts.

Ms. Smith said one of the other items we listed is potentially operating these sites as mini-transfer stations. She said this is a concept. She said not saying this is what we should do or what we will do, this is a concept. She said is that what we should do, I don't know. She said a transfer station, keep in mind, is where you don't sort waste, it's all mixed together and that way you can transport it more efficiently in the larger 18-wheelers. She said I'm just throwing this out. She said if we do that does it make it more attractive to other companies when we redo our contract. She said I don't know the answer to these questions, just throwing that out. She said this is a picture of a transfer station where you come in off the roadway, located on the bottom right hand side. She said you come in, there's some types of waste that you dispose of without a fee, there some things you have to dispose of without a fee, general statutes require that, white goods, some tires, things like that so some things you may want to allow your citizens to dispose of without a fee. She said then you cross the scales. She said then other items you charge for, bulk, perhaps. She said bulk is what is costing us so much money. She said so our mega-sites, do we want them to go across scales and charge for bulk. She said you charge for bulk, if you have bulk you cross the scales and then it's transferred. She said again, these are all concepts so things to be thinking about. She said operations of scales at each site, again, that would be the mega-sites would have scales on the north side, scales on the south side, you go there, you have one of the potential policies that we could have is bulk is what we are trying to reduce. She said that is what's causing us, that's one of the items that's causing a large expense to our solid waste program. She said we accept bulk at the mega-sites, they have to go across the scales. She said anything you have as bulk you go across the scales and you pay for. She said or perhaps anything, you go across the scale and you pay for. She said that's another option, that you go to a complete pay-as-you-throw. She said that's what Pamlico County does. She said that last slide was actually the transfer station at Pamlico County. She said everything at that site is pay-as-you-throw.

Commissioner Richardson said is that site down on 306.

Ms. Smith said yes sir. She said again, those are policy decisions that the Commissioners would make so if you chose to go to a pay-as-you-throw then everything would go across the scales and it would be pay as you go so those are the concepts so that is a concept. She said so that is what we're looking at. She said these mega-sites would also establish a vegetative and temporary storm debris site on the south side of the river so that would be a big advantage in my opinion. She said having this new site on the south side of the river would allow us to process vegetative waste on the south side in lieu of us trucking it to the north side to process. She said it would also provide us with having a temporary storm debris site on the south side, which is something we do not have. She said obviously, for those of you that have been here during hurricane and storms you know that's a challenge for us, trying to find a place to store debris after a storm event so that would be a big advantage. She said also, an item that was discussed during the budget retreat is that once the two mega-sites are constructed then all current collection sites would be closed.

Commissioner Richardson said I said last time that what we needed; the guy who's got two bags of trash doesn't need to drive all the way across the County. He said I think you need to, conceptually, if we're talking about having our own employees at these mega-sites, and I don't think you can do anything but that, if you have certain sites across the County that were open, one was open Monday/Tuesday, other one open Tuesday/Wednesday, you could have a rolling crew that would go around and open those sites and take local small amounts of waste as a service. He said I think you need to look at that and look at the cost of it because I have a problem with someone having to drive from one end of the county to the other to get rid of trash, especially in light of what they're doing now with the convenience that they have but I think, I just want you to look at that, I don't want you to throw that out.

Mr. Overman said I think it's important to mention that the concept we're presenting tonight is a full change to our system, just the two sites.

Commissioner Richardson said what I'm saying is we're doing a concept right now and we're doing brain thinking, we're doing fast thinking and brain storming and I think it's too early to say that we're going to have two mega-sites and that's the end of it. He said it's far too early. He said I want to see you come back with some more stuff. He said I want you to come back with some thoughts on how we can have more convenience that goes with this and because we have existing sites, they may need some paving and some improving, we're not asking about going out and creating new sites, we're asking about using the sites we have now and using those as convenience centers just for bagged trash one or two days a week. He said you have the same schedule. He said the same places are open the same two days a week so everybody knows where they can get rid of their trash. He said if we were having to go out and buy sites, I would say no but we already own these things.

Commissioner Walker said another item to add to your list would have to be water supply lines for firefighting.

Ms. Smith said I do, I've already added that, not just for firefighting but also to wash down the hard surfaces in order to keep it clean because that's something that is lacking in our current sites.

Commissioner Deatherage said I was under the impression that we would keep some sites open limited days per week. He said the mega-sites would not take precedent over keeping a few sites open right.

Ms. Smith said that is why we are here discussing that this evening because that is what we're trying to get consensus on this evening because my concern is we're having a discussion about constructing two mega-sites and we currently have 10 convenient sites that I have struggled to get funds for capital improvements on so how am I going to get funds to construct two mega-sites and keep ten convenient sites.

Commissioner Richardson said because this is a comprehensive plan that we're doing and it's part of your comprehensive plan so put it in there and we'll talk about it and decide whether we want to keep it or whether we want to not do it. He said it depends on what you think the costs will be of operating how many of these little convenience places that already exist. He said we're not talking about building new ones, that's part of this. He said we're doing the brainstorming part of this.

Commissioner Rebholz said my recollection was we're not talking about pay-as-you-go either. He said I think we were just talking about paying on the bulk and possibly the yard waste stuff but the rest of it, I don't think that was even part

of our discussion, especially the MSW, it was clear that I think the thought was we were going to go to the tipster ones like you talked about in these other sites and then let them compact in the truck.

Commissioner Richardson said once again I will caution, we're brainstorming, we're not coming to a final decision tonight. He said don't start jumping off cliffs because you don't know what's down there.

Chairman Waters said we had some conversation as it related to it and I was very cautious in pointing out to Ms. Smith in our conversation that I was not ready to see us close down all the convenience sites but I think we have to have a plan in place that if we're going to make improvements, if we're going to take $100,000 and make some improvements on some sites that we make sure it's sites that we own and would be the areas where we would have the compactor to take care of that. He said I visualize the most critical thing that you need guidance from us on is are we still okay with purchasing a piece of property on the south side of the river and calling it a mega-site. He said it may not be a mega-site as it relates to every bit of our waste but at least it's in the right location. He said we can go ahead and start saving some money on transportation as it relates to tree limbs. He said it just does not make sense for us to pay the tonnage and the per truck charge to take limbs from Aurora all the way through Chocowinity, across the bridge, through Washington and down to Hawkins Beach. He said that's just, that's crazy.

Commissioner Richardson said I think, again, that's why I want to be in the brainstorming phase of this. He said there's some opportunities to do some things with bulk waste and limbs, like having a chipper on-site. He said you go out here and you weigh this stuff and you pay us for it and then you go and dump it on an area. He said right now we're bringing a chipper in on contract down at White Post once a year and they're just chipping whatever's there. He said there's some opportunity for innovation and that's why I want us to keep talking about this so that we can maybe do some of these things. He said you could have a chipper chip it into a bin type thing or something with concrete walls and bring the end loader in and load the truck. He said you'd probably reduce the thing by, like, by 90% just doing that. He said this is why we need to keep talking about this because there is opportunity to be innovative in this whole thing.

Ms. Smith said that's why we're here, we're making progress. She said again, we had a committee set up, that didn't work so now we're all here together and we're moving forward. She said again, looking at this list, I don't know if we can call for a formal vote but it appears that the pay-as-you-throw option, there was discussion at the budget retreat about allowing private business to come in and take, if we went to the pay-as-you-throw that would be an expansion of private business and allow the private business to come in and do that but that doesn't seem to be the direction that we want to head in so where we said all sites will be closed we will say that is not the case. She said we're not looking to close all of the convenience sites so we will strike that. She said is that a consensus.

Commissioner Richardson said let me make a suggestion. He said we've covered enough ground to send these people back to hone what we have talked about here and give us some alternatives. He said we think you need to keep three of these sites open, we think it's going to cost you $100,000 at each one of these things to get it into a good site. He said what I want to do, I don't know what the rest of you want to do but what I want to do once the master plan is done and we've looked at the options then I want a budget. He said it's going to cost about $2 million to do this and then I want to appropriate the money and doing it and getting it over with. He said that's what I'm looking at, I don't know what the rest of you are looking at but they're going to have to go and come back. He said some of us are trying to make a final decision tonight and some of us are trying to get authority to file a plan tonight and I don't want to do either one of those. He said I want you to go back, take what we got and bring it back and say this is what we think based on what you told us last time and then we'll do the same thing with it. He said we'll chew it up and send you back.

Ms. Smith said I don't want a final plan, but I can't give you a final cost if you don't tell me what to price.

Commissioner Richardson said we've already told you.

Commissioner Walker said I remember the closing the sites came about by saying we would not close a site unless we had a better thing to replace it with. He said that's the way I remember it so that's how the whole closing the site thing was.

Mr. Alligood said I guess what we're trying to do is narrow this down a little bit because it's still pretty broad. He said so what I've heard, generally, I think is you want some small convenience sites still around, you're still good with the

concept of two larger mega-sites so you can do better service and do those kinds of things and there's opportunities to do some innovation in them, maybe sell some mulch or whatever, and maybe you put it in larger compaction. He said maybe it works a semi-transfer station where they, we no longer have to pay a company to haul it from a convenience site to the transfer station, from the transfer station to the landfill, it can all get compacted at one of those two mega-sites and then go straight to the landfill. He said so I guess a starting point for us to say, I guess with small convenience sites, we want to do away with any sites that we do not own so when we start looking at where those small convenience sites could be we first want to look at sites that we own because we don't want to be in a situation where we continue to pay somebody else and making improvements on property we don't own. He said so would that be a starting point for us to say let's come back to you with the sites that you currently own and then you can say well that's to close, maybe put mileage rings on them, to help us narrow it down a little bit because every time we come back to you we're trying to chip a little bit off so we're getting tighter and tighter.

Commissioner Richardson said traffic at some of these sites would be important too. He said Ms. Smith and I had a conversation today where she would like to do a deal where we had traffic counts at these sites that we could believe in. He said what I told her was you're going to really offend some people is because what you're going to find out is some of these sites aren't used that much and we need to know that so I don't have a problem with authorizing her to set up a two-month study, or whatever she thinks she needs to determine what the traffic is at all of these sites as part of this study. He said I'm not in a big hurry to get this done, we've got four years. He said I just want it done right.

Commissioner Deatherage said what I conceive, and there's a lot of moving pieces in this going on, and you would like for us to consolidate some of those pieces tonight, which it doesn't look like we're going to do but I see two really nice mega-sites that would be appealing to the public and would be very efficient and maybe the public would want to use those more. He said but then we would keep some sites open, maybe not as many as we have now but do it in such a way that the public will hopefully be very happy with it. He said some people won't be satisfied but some people will be more than satisfied if we offer really nice mega-sites and maybe the word will get around that this is better. He said I think we could affect a better situation with our, hopefully when we get back to recycling with these mega-sites. He said hopefully it will be more purposeful to bring in folks that have not recycled in a long time or have never done it before, they see the convenience of a mega-site and it works a whole lot better. He said so I see this could be a big benefit with the mega-site. He said I love the idea of a chipper at both sides of the river and yard waste getting chipped up where people could bring it and chip it and not worry about having to haul it off. He said then, hopefully, we could give it away to some folks or sell it, I don't know.

Ms. Smith said there are, there are some great opportunities. She said if time and energy is put into the solid waste program, which that has not happened for 20 years in this county, there are so many improvement opportunities with this. She said there's advantages, there's revenue opportunities, there's benefits for the citizens. She said there's so many improvements that we're on the cusp of doing we just have to get the costs under control. She said that's what we've been working on over the past few years. She said setting up the enterprise fund was the first to look at the costs, to understand the costs and to continue and that's what we're doing now. She said again, we have to understand the consensus and again, forgive me but working with seven different Commissioners, each with a different opinion, when each of you tells me what you want, just because the other six of you, if you don't say anything I don't know if you agree or disagree with the last person that spoke so the last person that spoke, you may think that what you said is the final word but I'm not sure if the other's agreed with you or not so that's why I don't always have the consensus. She said you may think that you had the final word, but I may not know that's the final word so please forgive me if I'm walking away a little confused. She said that's why I listed things and wanted to go through things individually. She said one of the items I would like to ask if we could reach a consensus on, we've all talked about the MSW, and we've talked about the MSW, again, to refresh your memory, municipal solid waste, which we talk about the white trash bag, your kitchen trash bag, that's what you're talking about having at the collection sites located throughout the County. She said my next question is bulk waste, the large items, the sofa's, the mattresses, the item that's large that doesn't fit into that trash bag. She said or that doesn't fit into that compactor. She said Mr. Overman and I went and measured the compactor. She said that compactor was 5 feet by 5 feet. She said now, you think about how large that is, I'm 5'5 so that's what we're talking about so you're talking about something that big. She said my question to you is anything that's over 5 foot by 5 foot, are we going to say that needs to go to one of the two mega-sites and it needs to go across the scale and it you need to pay for that.

Commissioner Richardson said let me give a speech, engineer to engineer, we are giving you the parameters and our ideas. He said you take that back and say so-and-so said this and so-and-so said that, I'm going to do a plan based on what I've heard and you bring that back with your best professional judgement because you've been to these things and seen these things, we haven't, necessarily, and we will go back and forth with the plans until we get to where we are. He said it's like a husband and a wife building a house, here's the plans and the wife says I want the kitchen here and I want it this size and I want the doors here, okay, we change the plans again and again. He said you're in a process where you're not going to do one design that's going to work because you're not working for a company. He said when you're working for a company, they hand you a design and then you bring it back and they either approve it or disapprove it and send you back. He said you're working for seven different people and you will eventually, I promise you, you will eventually get all of us satisfied.

Ms. Smith said no way Jose.

Commissioner Richardson said you will.

Ms. Smith said absolutely not. She said first of all, I agree with you but the bulk waste is a big issue because when I do my plan, when I do my concept, that makes a big difference in the collection sites that we keep open so that is probably the last big question I need to ask. She said where the bulk waste goes is probably the biggest question, I need clarification and consensus from the Board.

Commissioner Richardson said you think you need it today, but you really don't. He said we've already told you that we've, nobody has said we're not going to charge people going across the scales with bulk waste. He said nobody has locked this stuff down, nobody is presenting ideas so don't try to be a designer, you're a planner right now. He said you will design after we've approved the plan.

Ms. Smith said okay let me ask this question, forget how it's paid for at the scales, let me ask about the concept. She said does bulk waste go to the landfill. She said I don't care about the scales, I don't care about how it's paid for or about the fee, I need to know if you plan to have a container at the collection sites for bulk waste or do I plan to have a container at the landfill to collect bulk waste. She said that's the whole, the bulk waste is the whole issue that we have so that's the whole thing, that we've been trying to get the bulk waste from the convenience sites. She said if you get it in the compactor, if you get it in that 5 foot by 5 foot and you get it in the trash compactor, I don't care what you do with it.

Commissioner Rebholz said yes you do. She said here, maybe we can simplify it. He said what you have presented I think we are all fine with it except for the closing of the convenience sites so just go back with all that and start working on it.

Commissioner Deatherage said yeah, but we're closing some of the convenience sites.

Commissioner Rebholz said the ones we don't own.

Commissioner Deatherage said plus eliminate the hours.

Ms. Smith said it's just been eight years, I apologize if I'm being dramatic, I'm typically not a dramatic person, I'm normally like this but it is eight years of these, and for those of you that have been on the Board you've gotten the telephone calls. She said solid waste needs attention in this County and I'm pretty, I mean, I want it fixed, I really do. She said the telephones that I get, I'm tired of telling people that we're working on it and we're discussing it and we are trying to fix it. She said I no longer want to tell people that, I want to be proud of what we have. She said I just don't have the checkbook.

Mr. Alligood said so, just a question for clarification, and I hear what the Board is saying but if, what we're looking for is for you to say to us, yes, we want those extra convenience sites, we don't want to close everything, we want some of those and we want that to be MSW. He said is there a consensus that bulk waste needs to go to a mega-site.

Commissioner Richardson said oh yeah.

Chairman Waters said yes.

Mr. Alligood said that's great because otherwise you might as well keep what you've got and not change it.

Commissioner Richardson said no, we want the bulk waste at the mega-sites.

Mr. Alligood said okay, bulk waste to the mega-sites so we know that when we put this conceptual plan together that it's only going to be MSW at those because then they can be smaller and we can get a better number on those in multiple areas, rotating times maybe. He said that helps us tremendously, thank you. He said that tells us from now on bulk waste is going to the mega-sites. He said now let me ask one more question, vegetative. He said does vegetative go to the bulk sites.

Commissioner Deatherage said yes.

Commissioner Richardson said yes.

Mr. Alligood said okay, that's wonderful. He said that give us, that's two wonderful things that we need. He said we will bring you back a conceptual plan that incorporates those two things where, at the mega-sites bulk waste goes and vegetative debris goes.

Commissioner Deatherage said I don't have a problem with it, does anyone have a problem.

Chairman Waters said no, in fact what I visualize is the two mega-sites would take everything except those two white garbage bags that I want to deliver somewhere on the way to Washington or Belhaven, I want to get rid of those two bags. He said anything beyond that, I'm willing to go somewhere with it.

Commissioner Walker said because throwing away a sofa is not an everyday thing. He said throwing away a bag of trash probably could be so you've got to have a transfer station in this thing too and that little mini-transfer station would probably button up nice and send it wherever.

Ms. Smith said I can't commit to that because I haven't discussed it with the solid waste division with the state. She said there are permitting issues that go with transfer stations and there are operational issues that go with transfer stations and we have not researched that option thoroughly so that's why I have that as a possibility. She said so I will say we have not thoroughly researched that option. She said it is a concept, it's not a design.

Commissioner Richardson said there have been cases where Boards of Commissioners showed up to meet with these people and if we have too, we will.

Chairman Waters said I think we're all in agreement that we have to start, the most critical thing is coming up with a site on the south side of the river. He said we can design it but that's the first step, if we're all in agreement, and I think in the budget cycle that we're in, coming in with some kind of dollar figure for the purchase of the site.

Ms. Smith said we have. She said Mr. Overman has searched on the County GIS for some potential parcels, just from pure aerial. She said he's contacted the land office for Weyerhaeuser and spoken with them regarding this, so we have started the process. She said after this evenings discussion he will continue that.

Commissioner Booth said have you checked at the tax office for any County owned land.

Ms. Smith said I haven't seen anything that's big enough.

Commissioner Richardson said soil is a big issue on this project guys. He said let's get a plan and then let's pick a site and base it on the engineering aspects instead of what some Commissioner thinks. He said that's how we got this school that's up here on the north side of town that's built on some of the sorriest land that cost, probably, an extra million

dollars to build because a bunch of Commissioners had a buddy that wanted to sell a school site and needed to get rid of it. He said we don't want to do business that way. He said let's get a plan and then fit the engineering to a site.

Chairman Waters said maybe in the budget cycle that we're in we put money for an engineering study and kind of a plan.

Commissioner Richardson said yeah, I agree with what you're talking about, but I don't want to go rushing out and buy a piece of land because that's not what it's about.

Ms. Smith said I've pulled up the soil maps and looked at the parcels that we've identified so I'm a little bit ahead of that.

Commissioner Deatherage said the soil maps are pretty accurate. He said they're, I would say they're within 90% accuracy, wouldn't you Commissioner Richardson.

Commissioner Richardson said we've got good soil maps.

Commissioner Deatherage said secondly, you need at least ten acres don't you.

Ms. Smith said yes sir, absolutely. She said I would prefer fifteen.

Commissioner Deatherage said thirdly, just to wrap this up, Flanders Filters Road, what's wrong with that transfer station down there.

Ms. Smith said we don't own it.

Commissioner Deatherage said Republic owns it, okay, got it.

Chairman Waters said you have an altered plan.

Ms. Smith said we have a direction and we have clarified, exactly, that's exactly the intent of this and remember, when the committee disbanded the Commissioners meeting basically became a workshop because that's basically what it takes. She said this is the hard work. She said we're moving forward.

Hazard Pay for Facilities Maintenance Employee

Ms. Smith said this is regarding hazard pay for a facilities maintenance employee. She said since March of 2020 sanitizing areas occupied by known or highly suspected Covid positive persons has been a key focus of the County's Facilities Maintenance Coordinator. She said this task is outside his normal duties and was not something he or anyone else in the County was previously trained or prepared to do. She said each time the Facilities Coordinator enters one of these spaces he is entering a space that a positive person is known to recently have occupied in the past and that fellow co-workers do not want to re-enter until someone has entered the space and disinfected it. She said due to the respiratory requirements the Facilities Maintenance Coordinator has almost exclusively been responsible for spraying all infected areas of the County since the beginning of the pandemic. She said because of the hazardous nature of this task staff believes it would be equitable for this employee to receive hazard pay in the amount of $1,200. She said this funding would come from the general fund.

Commissioner Booth said if there's anybody else in this County that has a reason for hazardous pay, we should do the same thing. He said bring them back.

Commissioner Rebholz said question, the school district has been doing this for a long time, the Clorox machine. He said are they paying hazardous pay for their employees.

Ms. Smith said I'm not familiar with the school systems policies.

Commissioner Rebholz said I just don't want us getting the school system getting into a problem having to re-write a pay plan.

Commissioner Richardson said we wouldn't pay for it. He said they've got plenty of money anyway. He said they got money from all this stuff. He said I understand where you're going but no.

Motion: Commissioner Richardson motioned to approve appropriating the $1,200 for the individual. Vice-Chairman Langley seconded. The vote was unanimous.

See Addendum 10

Sheriff's Office Barracuda Backup Appliance/ County Barracuda Backup Appliance

Chairman Waters said the next two items we're going to bring up at the same time and Ms. Johnson, since you're the IT specialist we're going to let you go first so that Chief Deputy Rose, who is not an IT specialist, will follow you.

Ms. Sherry Johnson said you have a handout for the 891 that I presented for the County and the 991 for the Sheriff's Department. She said we have more data than we have back-up capacity. She said when, back 6 or 8 months ago when the contract for the camera's in the courthouse and the jail, the company no longer does it for North Carolina, we found out they don't have a back-up and we've got about 345 gig from the jail every single day, added, and about 280 from the courthouse added every single day. She said recently there was a situation in the jail that we needed some video that wasn't there because the back-up system itself didn't have enough room to store the data, which we've since remedied by moving the system to another system but we still don't have a back-up. She said so if the system went completely down, we have no past video for the jail or the courthouse. She said now the back-ups for the County, like home directories, department shares, that kind of stuff, they are maxing out the County back-up system now. She said the plan was to ask for that in next year's budget. She said the Sheriff's Department is maxing out theirs for the, where the investigators put all the evidence and all that, their videos, their evidence files, everything, and their system is maxed out. She said one of them is at 86% and the other one is at 93%. She said we keep pulling things back out so that right now I would keep needing to build servers, it would take three to four hours to rebuild some servers and then ones with 8 to 10 terabyte of data on them, it's going to take two or three days or more to restore the data with the way they're set up presently. She said Barracuda monitors these backup systems because they have our cloud storage, which we have unlimited cloud storage but we have local storage that is being maxed out and we upload to the cloud the daily backups and we also upload to the cloud one back up a week, one backup a month and one backup a year. She said we keep five weeks, we keep seven days current, then we keep five weeks current and we keep 13 months after that and three years after that so that we can go back and get legacy data if we need it. She said Barracuda came to us back in, I guess it was December because Joseph was still here at the time, and they offered us a deal where they'd give us 20% off the original cost and then 20% off that cost. She said well our backups have now gotten to where, like I said, 90% plus and they called me back the 1st of February wanting to know if we were going to take that deal. She said I told them we were planning on putting it in the budget for next year and they said well, if you will go ahead and sign a three year contract, which keeps us from having the increases, the do anywhere from a 5 – 10% increase every year on their renewables. She said we lock in three years on the renewables, plus the device, approximately 34% off, which will save the County a little over $70,000 for the Sheriff's system and a little over $20,000 for the County system. She said we've had Barracuda backups now for 8 years in the County because I've had it renewed twice. She said they give you an entirely new system every four years. She said the one in the Sheriff's Department was replaced recently, sometime at the first part of last year. She said so it's due, the one now, they have the 791, they have 17 terabyte of data and it's full, almost. She said it's got 15.5% on it. She said the County only has 12 terabyte of data and it's running at 10 terabytes right now. She said so, like I said, I have to keep juggling around what I'm actually backing up. She said I would like to see us back up the BM servers completely because then I could just restore the BM and it would just restore, a regular windows server with 500 gig of data can be back up and running in 10 to 15 minutes. She said whereas, right now I've had to take the BM's out and just back up the crucial data on each server, which means rebuilding servers, reloading applications, and then restoring current data.

Commissioner Richardson said I want to start off on the bad end of this. He said I want you to know none of this is aimed at you personally.

Ms. Johnson said that's fine.

Commissioner Richardson said what I'm wondering is, we were paying a very high-priced genius, so we were told by the Sheriff's Department, to run that department over there. He said I've never heard a word about this. He said this is sort of like with the jail doors, when everything was fine and all of a sudden, they went completely to hell. He said now we've got the same kind of situation here where something is being sprung on us where we're in a critical situation and this is the first time this Board of Commissioners has heard about this.

Ms. Johnson said I know Joseph did, like I say, he asked about it and we were looking at putting it in the budget for next year. She said you would've seen it in March or April when you get your planning budget come through, so you would've been told about it at that time.

Commissioner Richardson said so why do we need to do this now.

Ms. Johnson said Barracuda offered the deal where instead of it costing us $197,000 in July, which I could probably get 15% off, if we buy it now they'll give us 41 months instead of 36 months and our next payment's not due until July 25th. She said so it puts it into the next year, but it gives us the 34% off of the hardware and the renewables every year and the cloud storage for three years.

Commissioner Richardson said what things are we talking about backing up with this new thing that we're buying.

Ms. Johnson said we would be able to back up more of the data that's around.

Commissioner Richardson said what data, from where.

Ms. Johnson said we have videos, for one thing. She said the jail and the courthouse cameras. She said the courthouse cameras belong to the County; the jail cameras belong to the jail.

Chief Deputy Rose said body camera's, in car camera's, video from the jail, all of which we have to keep, by the retention, for at least 30 days. He said every bit of video that we have since we've been trying to upgrade the video in everything that we do is pretty much HD quality and its heavy compared to the old analog cameras that we used to have. He said so we've been, each year we've been trying to add the infrastructure for that, and I was more than willing to wait until we got to the discussion of the next budget. He said I don't like spending next year's money. He said I don't like when sales people try to get us to get signed before then but if someone offers a 30% discount for a Board to make a decision three or four months early that we're probably going to have the system in July, that's why it's brought to you now, not sprung upon you.

Commissioner Richardson said one of the problems I have with the sprung, sprung, sprung, there's things going on over there that Commissioners don't know about and I would like, Mr. Chairman, when they bring their budget in for them to address every computer system they have and the back up and where it's backed up, whether it's on the clouds or a hard drive, so that we cannot get surprised again by this because there's just, there are too many surprises coming out of the Sheriff's Department.

Chief Deputy Rose said I'd like to mention that what we're talking to you about now has already been presented in previous budgets. He said it's been discussed; it's been gone over in budget retreats and budget workshops. He said you've been here when we talked about it.

Commissioner Richardson said I'm sorry, but I don't remember discussing any of this. He said maybe I was delirious when it was going on, but I don't think it's happened.

Chief Deputy Rose said each year I give a 5" binder to the County Manager in reference to the systems that we have. He said the information that you are requesting, you get it every year whether you ask for it or look at it. He said so

that's easy, it's already being done. He said you or any of the Commissioners, all you have to do is call me. He said I will meet you at the office, I will go through anything. He said that is also open to the public. He said if someone from the public wants to know anything that goes on at the Sheriff's Office make contact with us. He said we'll walk you in and show you right, wrong, or indifferent, anything you want to know.

Commissioner Richardson said we're playing a very odd management game here. He said it's the Board that has the responsibility, when things go down in the jail and we get sued and we need this video or that video and it's not there, it is up to you as an employee of the County to come to the Board and say these are my critical needs. He said it is not up to me to go through your 5" thick book that you're using to cover your butt where you put everything you can think of in there so that if any contingency comes up you're covered, it doesn't work that way.

Chief Deputy Rose said that's exactly what you asked for.

Commissioner Richardson said as a manager to this Board it is your responsibility to report to us the critical items before we close down the jail at the cost of $2 million because somebody didn't do their job in the Sheriff's department and items like this keep coming up and surprise us.

Chief Deputy Rose said you were delirious during that conversation as well.

Commissioner Richardson said sir, what was that.

Chief Deputy Rose said you were delirious during that.

Commissioner Richardson said apparently, I am. He said I'm sorry that I'm so retarded and inept and unable, but I've been around management now for 60 years, I know how management works. He said it does not work from the top down, believe it or not, it works from the bottom up with people coming in and saying these are my critical items, these are what I need, I need to make you aware of that and then management makes the decision on what we're going to address, not the hiding and the secrecy that's coming out of the Sheriff's Department. He said I'm irate about this. He said this is some of the worst management I've ever heard of.

Chief Deputy Rose said I can hear that; your voice is shaking.

Commissioner Richardson said that's exactly right, that's how upset I am about it. He said what is the next surprise that's going to come out of the Sheriff's Department.

Chief Deputy Rose said I guess we'll talk about it during the budget process.

Commissioner Deatherage said I'm going to speak specifically to the videos if I could. He said the videos are being recorded at what level of high definition. He said there's many levels of high def.

Ms. Johnson said they're not recorded at the highest level of high def, they're like 720 and even some of them are lower than that just to get us where we're at. She said different ones have different things. She said we're also in the process of adjusting all the videos to only work on motion. She said a lot of them were recording 24/7 and in some areas, like the cells, we're still legally recording 24/7 when there's people in them because motion, as you know, has a slight delay of getting them started.

Commissioner Deatherage said what is that delay.

Ms. Johnson said its two seconds.

Commissioner Deatherage said is that too much.

Chief Deputy Rose said yes.

Ms. Johnson said I don't know. She said in the jail I would expect that it's too much.

Commissioner Deatherage said I ask if it's too much because I imagine you guys have certain criteria you've got to follow.

Ms. Johnson said the cameras actually say they've got a three second pull before they go but in actually watching one, it's about a two second delay.

Commissioner Deatherage said but in certain situations you can do the motion detection but a lot you can't. He said let me ask you, what I know about video and storage you probably need to take it down to the lowest resolution.

Ms. Johnson said we have.

Commissioner Deatherage said you have, and that is the allowable low.

Ms. Johnson said I have 43 cameras in the jail.

Commissioner Deatherage said that's a lot and it's 24 hours.

Ms. Johnson said 24 hours per day. She said that is a lot of data.

Commissioner Deatherage said did you say 480 gigs a day.

Ms. Johnson said 345 gig per day.

Commissioner Deatherage said that's a lot.

Ms. Johnson said at the courthouse there's 280 added.

Commissioner Deatherage said so if you have a 17-terabyte server that sounds like about 40 days' worth.

Ms. Johnson said that's right. She said I've got it set on 30 days right now. She said they were set on 30 days when Motorola put them in. She said I've had to learn that system pretty much and I found that the server themselves only had 6 gig disk space so the Oculara system literally just deletes whatever it thinks it needs to delete and adds the newest in there.

Commissioner Deatherage said so we're going to get the upgrade server.

Ms. Johnson said we've moved them to a virtual server on a larger one so that....

Commissioner Deatherage said off site.

Ms. Johnson said I have 19 terabyte on site of data that they are recording to so I'm not filling up my space before it deletes it out. She said I've got all 30 days of data but I don't have a backup of that data because my back up servers are full of all the department share data in the County and the Emergency Management server I literally, about every two weeks copy the data to the other server that's not backed up so I've got at least a back up to the data from a couple of weeks ago that I keep replacing because I don't have the room to back up the Emergency Management server. She said we've been trying to work with them with what we had until we could get to the budget year and I know last year I had talked to Mr. Alligood and Ms. Radcliffe and said we were going to have to increase the back up for the County in the next budget year.

Commissioner Deatherage said are we going to double it, just about double it you think.

Ms. Johnson said I am doubling the space. She said Barracuda made the offer, is why I brought this. She said it looks like it's being dumped but I would not have even mentioned it until the budget season had it not.

Commissioner Deatherage said so we need to double, what, you said roughly 15.

Ms. Johnson said I can get 48 terabytes at the Sheriff's Department and I can get 24 in the County. She said so I can go from 12 to 24.

Commissioner Deatherage said is that enough, is that going to be enough do you think.

Ms. Johnson said well I'd like to have both, but do I have the budget for that.

Commissioner Deatherage said well I think you want to have as much as you can.

Ms. Johnson said the 48 terabytes in the Sheriff's Department, who knows how data is going to grow. She said they're putting more and more data on them, more and more servers on them. She said the imaging server in Land Records, for instance, it's fixing to dump three more terabytes of images out there and that's used for mapping, it's used in 911, we're putting in the new Ezry system right now. She said we're taking away 2 terabyte because we're retiring the server but we're adding the new server that is approximately 3 terabyte because we're adding the new set of images that we put out there and there's more images than there were.

Commissioner Richardson said why are we going to Ezry.

Ms. Johnson said because the system we had doesn't work with anything anymore. She said we've had it forever.

Commissioner Richardson said that was a trick question, you gave the right answer.

Ms. Johnson said Ezry also ties into the 911 mapping system.

Commissioner Booth said I don't know about all these megabytes but what you're saying is we would save 30%.

Ms. Johnson said yes. She said you would save a little bit over, about 34%.

Commissioner Booth said Mr. Manager are we in a position to do this now and do something in this incoming budget. He said I know Chief Deputy Rose said he doesn't like going into future budgets but is there any way we can solve this problem tonight before 12:00 AM.

Mr. Alligood said the biggest reason this is coming to you is because it's a multi-year contract and the Board has to approve multi-year contracts so we could say we'll wait until July during the budget year and you would be on a single year contract but you wouldn't get the discount. He said we can do that if the Board wants to do that.

Commissioner Richardson said before you make a motion let me make one more comment. He said this is going to sound like a complete turnaround. He said what is it going to take to do this right and one time.

Ms. Johnson said Barracuda renews their server every four years. She said we would have to, and I might could ask them if they could make it a four-year contract so it would cover all four years, it would just have one time at the end.

Commissioner Richardson said I would think we need to do it right.

Ms. Johnson said I think this could handle us for four years.

Commissioner Richardson said okay, that's what I wanted to hear.

Ms. Johnson said that's why I didn't want to go with the 791 and I didn't ask for the 991 for the County.

Commissioner Deatherage said I'm going to speak to the four-year thing. He said I had the same situation with the servers I own, the people came back to me and for the same money I can get more storage and then that's what you're hoping to get.

Ms. Johnson said last time on the County, the 691 we had had 9 terabyte of disk space and I juggled around because we had eight months from, what they call a refresh. She said so I went from 9 terabytes to 12 terabytes with no cost to the County at all because we'd paid for the hardware/software support. She said so they just gave us another server of the same version but if we move up, we would have to pay a move-up charge to get to the next one.

Commissioner Deatherage said you want to go ahead and do it now so when they offer it, it won't double.

Ms. Johnson said it won't double but it usually goes up by 10-15% or better.

Commissioner Deatherage said plus you get a whole lot more storage.

Ms. Johnson said I get a whole lot more storage now and when the refresh comes in four years.

Chairman Waters said I'm going to call for a vote.

Ms. Johnson said can I ask one question; do you want me to ask Barracuda for a four-year contract instead of three.

Commissioner Richardson said you ought to do it right, I think you need to do it right.

Ms. Johnson said because at the end of three years it will go up at the end of 2023.

Commissioner Deatherage said go ahead and get the four year if you can do it.

Ms. Johnson said I can get them to do it.

Chief Deputy Rose said if I can add to that, especially when we're talking about storage, we are constantly evaluating what we have, and the needs do change. He said we expect the people we work with, the vendors that we work with to give us the information that we need. He said we expect our people to do the same thing. He said nothing is thrown upon anybody, but things are subject to change. He said when the cameras get better, which they are going to get better, we are going to get new cameras and that need may change so two years from now we may need to do something else and I hope it's not received as an ambush attack when it's not.

Commissioner Richardson said the only reason you would need to do something else is if you get new equipment that's higher, I know how that games played.

Chief Deputy Rose said and that happens all the time.

Ms. Johnson said Commissioner Richardson, to address that, most of the cameras in the jail and the courthouse are over five years old so they are dying, and we are replacing them one or two at a time.

Motion: Commissioner Booth motioned to approve the contract for the Sheriff's Office. Vice-Chairman Langley seconded.

Yes Vote	**No Vote**
Chairman Waters	Commissioner Rebholz
Vice-Chairman Langley	
Commissioner Booth	
Commissioner Deatherage	
Commissioner Richardson	
Commissioner Walker	

Motion: Commissioner Booth motioned to approve the contract for the County. Commissioner Walker seconded.

Yes Vote	No Vote
Chairman Waters	Commissioner Rebholz
Vice-Chairman Langley	
Commissioner Booth	
Commissioner Deatherage	
Commissioner Richardson	
Commissioner Walker	

See Addendum 11

Fee Waiver for Listing Forms

Mr. Lloyd Salter said I believe I have two items. He said we're going to start with the Fee Waiver Listing forms. He said to give you all a brief rundown, I've spoke with several of you all who have contacted me with this, but I want to give a brief rundown for everyone else. He said essentially personal property has two different listing forms. He said listing forms is where you provide, and those of you in business would know this, it's where you list your assets of the business. He said there's also a personal property, non-business personal property for cars, watercrafts, etcetera. He said most people don't know that one because most of the cars are farm use vehicles or things such as that. He said registered vehicles you do a little different. He said what we're talking about at the moment is actually boats. He said what we actually do in our department is we have an upload of data that we have every year. He said we get some registration information from NC Wildlife, etcetera, and we get data from them, so we get site addresses of where boats are kept, updates on sales, items such as that. He said what happened last year, it appears that when some of that data was uploaded, some of it went into a que and what happened last year when some of that data was uploaded it went into a que to be reviewed. He said the review evidently never happened. He said in other words when the listing forms were all mailed out at the end of the year last year about 637 of the listing forms for boats, individual personal property boats were not sent out to the customers. He said we discovered this when customers did come forward saying they did not receive the listing form for one or more of their properties. He said in other words, I had a gentlemen who came in who said well, I got a business form for my business but I didn't get one for my boat telling me the value or to list the value or do anything with my boat. He said we looked into this and started to realize what had happened, which I just told you about then. He said I just came into the office then when the gentlemen came forward and we figured out what was going on. He said we reached out to our vendor, South Data. He said South Date got with us as quickly as they could, we got the listing forms out to the concerned parties, all 637 and I'll say, at this point it was the last week of January. He said the cut-off date I believe was January 31st, so we did have one day in February for the listing period to end but we were getting forms out to people just as the period ended. He said you gentlemen are also aware the postal service has been a little slower. He said I will say we had some people come in and say we did not get our listing form on time, quite a few. He said some did though, get theirs on time and got it back to us on time. He said with that said the 637 changes, it's a listing form, some people sell their boats, do other things, once we get the listing form back there wouldn't be a fee applied because they don't have it anymore, something has already been done with it. He said so we're really down to a number of about 550 affected properties. He said basically I was asked for data on this. He said what we do as a department is, we actually, after that late listing, if you get that late listing, you missed your listing period we assess a 10% penalty. He said it's a 10% penalty on the bill. He said I have had a few taxpayers think it's on the tax listing, it is on your bill. He said most of these are going to be in the realm of $10.00 to $30.00 each and there are some that are going to be significantly more, and some are going to be a little less. He said it's going to depend on the value of your boat. He said it is going to be in proportion to the value of your boat or whatever else, in this case I believe there are only boats. He said just a few more things real quick, the fees are added to the bill that usually go out around August, again, that would be the 10% amount. He said since this does, like I said, affect about 550 I think the potential amount in fees, you're probably going to be well under $5,000. He said again, you probably wouldn't collect that anyway, again, if they'd gone out on time people would've paid and you wouldn't have collected that fee if they'd gone out on time. He said my guess, as of today, and I'll explain the guestimate, is the County amount, probably in the $2,000 to $3,000 range, obviously a bigger number applies when you apply it to municipalities. He said some of them are in different ones. He said some of these boats might be in Chocowinity, some might be in Longacre Township, they're different amounts to what we assess. He said I will add, and I was asked to add and I will add the machinery

act of North Carolina showed the laws, which I abide by, 105-348 does apply to all tax notices and can be summarized by the last line of the article, "This notice shall be conclusively presumed, whether or not such personas have actual notice." He said in other words there's not a legal mandate, to my knowledge, on us to waive this fee however it is something on that we are aware it did go out late.

Motion: Commissioner Richardson motioned to waive the penalty fee on the 637 units and give the Tax Assessor the authority to waive those fees. Commissioner Booth seconded. The vote was unanimous.

Mr. Salter said it would be a number less than 637 but it's understood that these affected would be covered.

Proposed Equalization and Review Board Dates

Mr. Salter said my other one is going to be a pretty simple one. He said most of you have been here for a while and this comes up once a year, I would assume. He said basically I have some potential dates for the Board of Equalization and Review. He said essentially, I have submitted the dates of Monday, 19th of April, Tuesday, 20th of April, and Thursday the 22nd of April, skipping that Wednesday of course. He said it would mean the commencement, or the first meeting of the Board, which you will probably have some business to review as well on that date, you would have that the Monday on the 19th. He said I'm pretty sure we can do these in three days this year. He said I believe last year you did them in two. He said we may have a few things changing in the general assembly that might have a little appeal to us but if not, we should be able to do it on those dates. He said I also provided some alternates, which are essentially Monday the 26th, Tuesday the 27th or Thursday the 29th as alternates.

Chairman Waters said are there any conflicts of the first three dates.

No one spoke.

Chairman Waters said hearing none we will stick to the first three.

EMS System Oversight Committee Recommendations

Mr. Carnie Hedgepeth said I stand before you submitting a report given by the EMS Oversight Committee. He said over several EMS Oversight Committee meetings we talked about EMS statistics across the County and we saw challenges in three different contracted departments across the County. He said Pamlico Beach EMS for low response percentage, Pinetown EMS for low response percentage during daytime hours, specifically and the City of Washington Fire and EMS over a large amount of mutual aid requests. He said you see the EMS sub-committee report is attached. He said I'll briefly go through the report. He said this sub-committee was appointed by the EMS Oversight to take a close look at the EMS data. He said they came back and reported to the entire Oversight Committee and they unanimously voted to bring this recommendation to the County Commissioners. He said so the three areas of concern I'll be speaking from page 264 of your attachment. He said Pinetown EMS, specific, it was noted that Pinetown EMS was having issues with weekday, daytime response due to the lack of providers in the area during this time because of their work. He said Beaufort County Emergency Services actually had several conversations with Captain Butch Oliver discussing these concerns. He said after the meeting Captain Oliver met with his Board and his providers and they have come up with a plan that will hopefully solve this issue and we have seen noticeable improvement thus far in their response percentage. He said their response was at 63%, we see it at 70% now and they have not put into place what their plan is. He said they've put it together and got approval from their board but that's going to be some part-time or incentive coverage during those daytime hours when they can't guarantee a volunteer will be there. He said so the recommendation from the Committee with Pinetown is to take no action but to watch them for six months, just communicate with them and make sure that system is able to continue. He said I've got some data I will go over with all three of these in just a second. He said Pamlico Beach EMS, the issue noted with Pamlico Beach EMS is the lack of response overall, no matter the time of day or the week. He said data from 911 response in the Pamlico Beach area was reviewed to include response and mutual aid received. He said after discussions, the limited number of calls responded to by Pamlico Beach EMS providers, it is noted that they responded to fewer than 15 calls during 2020. He said Beaufort County Emergency Services has had several discussions. He said we talked with that group numerous times making

sure everyone understood where we were and what we were trying to do to make improvements and they were unable to make those improvements or to get a significant improved response for EMS. He said so it's the recommendation of the group that Pamlico Beach EMS will no longer receive funding or a contract for EMS services in the 2021 year. He said the issue of focus regarding Washington Fire-EMS is the number of mutual aid calls received by the city district. He said Washington used to fully staff two EMS units until approximately 2.5 years ago when, due to staffing issues, they dropped to one EMS unit. He said when this occurred Washington contacted Emergency Services and advised us that this would be a temporary issue. He said we told them we would try to work with them while they hired adequate personnel. He said while the data reviewed only covered the past year it clearly showed outside units responded to, and it says 340 but our accurate data says 374 calls in the City. He said it's our observation that these events, in turn, required Washington Fire-Rescue to respond to more mutual aid calls outside the City because the outside units were responding to the City. He said what we had was Washington would get a call and right after that they'd have a second call. He said Broad Creek may be the primary coming in and before Broad Creek was on that call Broad Creek would have a call and so we'd start jumping multiple trucks around out of district. He said someone still goes to the call, but we'd have a longer response time because of that. He said so the recommendation from the group is that Beaufort County Emergency Services request through contract that Washington Fire-Rescue staff a second EMS unit to provide paramedic care to all patients. He said at a minimum Washington Fire-Rescue should staff a second unit from 8 AM to 8 PM with paramedic care given to a patient. He said this was due to a peak response showed in data. He said if I could take just another second, if you would look at the handout that I gave you, I want to run through a few things with you.

	District Calls	District Responses	Percentage Dist. Resp.	Mutual-Aid Provided	Mutual-Aid Received	%of Mutual Aid
Aurora	476	455	96%	6	21	3%
Bath	419	391	93%	122	28	4%
Belhaven	803	786	98%	39	17	2%
Broad Creek	951	849	89%	180	102	14%
Chocowinity	1078	1045	97%	190	33	4%
Old Ford	633	576	91%	104	57	8%
Pinetown	160	112	70%	11	48	6%
Pamlico Beach	79	6	8%	0	73	10%
Washington	2660	2286	86%	108	374	50%
BCEMS **Combined**	1855	1753	94.60%	265	102	14%

Mr. Hedgepeth said this is each district across the County. He said understand that for the County itself, Beaufort County EMS has three of these districts. He said what is called Bath, Belhaven and Old Ford are all Beaufort County EMS specific units. He said we removed any QRV data because we're comparing apples to apples, just looking at transport trucks and you can see, the first column, district calls, is the total patient care reports that have been issued for that district. He said so Aurora you see 476. He said that's the total call of patient care reports that were generated for the Aurora area, and so on. He said district responses is the actual number that station responded to so in Aurora's case, district response was 455 so Aurora responded to 455 of 476 calls. He said from that we get a percentage of response. He said you see Aurora is 96% they provided. He said they went somewhere else on six calls for mutual age and they received 21 mutual aid calls to them and the percentage of that last column, the percentage of mutual aid given across the County, Aurora received 3% of that. He said so I just show you that to understand the chart. He said if you look at our three agencies, down at Pinetown, you see for 2020 Pinetown had 160 calls. He said 112 of them they were able to respond to for a 2020 response date. He said again, that was lower, it was in the low 60's, they've improved it to the 70's, we see that improvement continuing. He said you see that they utilized 6% of mutual aid coming into their district and that's why the committee recommended we keep working with them and make sure those improvements continue to take place. He said our second department here, Pamlico Beach had a total of 79 calls. He said even though you see that they responded to six we think they responded to 14. He said they didn't start reporting electronically until later in the year and that's where that number came from. He said from what we've been able to find we think they responded to 14 or 15 so instead of 8% it was probably more like 12% but a very low response. He said they provided

zero mutual aid, they received mutual aid 73 times and utilized 10% of the mutual aid provided across the County. He said so Pamlico Beach, again, they understand that their issue is they're in a geographical location that there are no volunteers for EMS in that area. He said they don't have enough call volume or income to bring EMS volunteers into that area. He said they've tried a few things; they've just been unable to get two certified individuals to answer calls. He said great people, they're continuing trying but they're just not able to answer calls. He said in Washington's case it's not a matter of them not being responsive. He said as you notice, they've had a total of 2,660 PCR's generated in that district. He said they responded to 2,286 of those, which is 86%, it's a high percentage, it's lower when you look at the majority, but they've responded to every call they can, they've just got a lot of calls. He said when you look at the mutual aid they provided, they went out of the City 108 times but they received mutual aid 374 times and that is 50% of the mutual aid across the whole county, is being pulled into the City of Washington. He said when we look at, in our opinion of this, when Washington dropped from two trucks down to one is when we really saw the effect taking place across the County. He said to give you a for instance of that when you look up at Chocowinity, Chocowinity is at 97% of answering their calls. He said if you look they also provided mutual aid 190 times so just to compare two different departments, Chocowinity is the second busiest station as we look at this but was still able to keep their calls up and the reason for that is Chocowinity has a second EMS unit and at times, during peak, they take their transport unit and put it in place. He said so we see the benefit of that happening as we compare it to Washington. He said I'd like to answer any of your questions that you may have, and I'd like to give Chief Hubert, operationally, what takes place in these areas because of these discrepancies.

Commissioner Walker said how quick does Washington get to comply with your request.

Mr. Hedgepeth said the committee's recommendation and what we would be looking at is we would go to them with a contract. He said I think a reasonable time would be 30 to 60 days. He said our thing is this, we need to be prepared to budget, its budget season and as we go through all of these we need to be prepared that, our hope is that they will comply and be able to put a truck in place and go with our recommendation. He said if not we need time to be able to take care of that if that is not the case.

Commissioner Richardson said Washington is running how many trucks.

Mr. Hedgepeth said one EMS unit. He said one at a time, they have two trucks.

Commissioner Richardson said two shifts per day.

Mr. Hedgepeth said it's a 24-hour shift but sometimes, I don't want to get into operations with them but what we see is it's one EMS unit provided 24 hours per day.

Commissioner Richardson said what about Old Ford.

Mr. Hedgepeth said everybody that you see on here is one truck 24 hours a day except Chocowinity. He said Chocowinity runs two trucks at a time and occasionally sometimes three.

Commissioner Richardson said that's two EMS trucks, now they're doing transports.

Mr. Hedgepeth said you're right and with that it's not consistent that they run two EMS trucks. He said I think their normal operation is one EMS truck, one transport truck but they will quickly, if they're not on a transport, quickly respond to a 911 call with their transport truck.

Chief Hubbert said with this, what we're looking at is we identified this early on and I actually sat down with Pamlico Beach and Pinetown and the City and said what can we do to fix this problem. He said the biggest problem we see is what we call the domino affect with the trucks. He said one truck goes out, another truck goes in and we get this domino effect and we've got trucks actually passing each other going to different districts. He said sometimes it's not a big deal but if it's an acute call it is because we're increasing our response times substantially by sending these trucks out. He said we've actually had mutual aid from Washington go all the way to Belhaven because the Belhaven truck is sitting in Bath's district while Bath is in Broad Creek and Broad Creek is in Washington. He said this domino affect cause a large response time with these trucks trying to get aid to our citizens in the County. He said with what we've seen with

the data and the recommendations through the Oversight Committee, if we look at putting a primetime truck, because what we see from 8 AM to 8 PM, everybody is at their peak of call volume. He said it take a long time to reset and get these people back to where they need to be in their districts because of us getting caught in this mutual aid gambit that they're in. He said with being able to put on a primetime truck from 8 AM to 8 PM, this would reset and be able to stop it very quickly and shorten our response times to the citizens in the County. He said that's where we stand with that.

Mr. Hedgepeth said if I may add one thing and then take any other questions, again, we've had conversations with each agency. He said different conversations, different strategies and I would say that Pamlico Beach, they are the only department left in the County that fire and EMS is under one non-profit. He said they're one organization where everyone else is two so stopping funding for EMS is going to affect funding for the fire department, to some degree. He said now they're strategizing. He said they're looking at possibly doing something different, a first responder EMS. He said they're not ready to come back to us with that. He said they understand that they're not making the calls with EMS but they're still working on something that I feel they're going to bring back. He said in talking with Pinetown, the Captain, Butch Oliver, has been very responsive. He said they're looking at moving forward. He said in talking with the City it's been a personnel issue of training, hiring individuals with certifications, not training, and keeping those individuals at the paramedic level. He said talking with the chief, there's no immediate plan of putting two trucks back in service. He said we did, at the EMS Oversight meeting, we had Chief Yates present and the City Manager. He said the City Manager said he would certainly be open to looking at what needs to be done, nothing further than that. He said because we really hadn't gotten any solid ground there that's why you're seeing all of these recommendations from the EMS Oversight.

Commissioner Rebholz said do we have a contract with Washington.

Mr. Hedgepeth said yes, there's a contract with each agency across the County.

Commissioner Rebholz said are they in violation of that contract.

Mr. Hedgepeth said no they are not. He said with that, their contract is a very dated contract. He said so the way contracts work, they may be for a time period but within that contract, if you don't renew it, it automatically renews so under their current contract for us I don't think it asks for more than one EMS unit.

Commissioner Rebholz said when is that contract up.

Mr. Hedgepeth said all of the contracts are due to be renewed July 1st of this year.

Chairman Waters said would you comment on what triggers a review or concern as it relates to a district response, you know, Pinetown is at 70% but if I understood, at the EMS Oversight Committee anything below 75% starts being reviewed.

Mr. Hedgepeth said first of all, where does a review come from. He said we are just active listeners and participators in the system. He said so we start to hear a challenge somewhere or we hear chatter, people will start to say I think something's wrong, you start looking into it. He said that brings into it that we start to listen a little bit more. He said we start hearing more trucks go to Pinetown during the day we say okay, let's take a look at it. He said the 75% came from me going back into old EMS Oversight records looking for some kind of standard in Beaufort County. He said 75% response rate was used by the EMS Oversight Committee previously to me taking over my current position. He said so that's where the 75% response district came from. He said we have had conversations, if you look through percentage district response, that's what we're talking about, you really wonder is 75% good enough or do we want that to be better. He said I would say that has got to be a minimum, but I would say we want that to be better. He said you see most are in good percentages. He said even the City of Washington is in a good response percentage but we're looking at 374 calls that outside units are coming into the City and that specific one, again, not because they're not responsive, they're answering as much as they can with their one truck but if you really look at that it is beyond the average that is taking place for other districts. He said that's why we added that percentage.

Chairman Waters said I would just add to what you said, Bob Watson, who is the treasurer at Pamlico Beach Fire/EMS has had two telephone calls with me. He said he's very supportive and understands, but like you say, they're looking

for a way to be able to provide some kind of first responder, which they do have some equipment which I think is on a long term lease, which would allow them to do that. He said maybe in the budget process we add some token amount to help them get through.

Mr. Hedgepeth said we are still working with them very closely to bring what they may have, as a liaison, back to the Board to look at.

Commissioner Richardson said how would we finance this if we contract with the City of Washington to put another truck on, we're going to pay them so much for doing that.

Mr. Hedgepeth said no sir. He said the City of Washington and the County EMS tax is not imposed in the City of Washington, so City of Washington residents are getting EMS service from tax imposed by the City of Washington. He said the County has imposed an EMS tax to provide EMS everywhere else in the County. He said so the City, and Mr. Manager correct me if I get anything wrong here, the City, the County does not impose that EMS tax on the City. He said so in essence the more a County truck is going into the City the County taxpayer, which they're all County taxpayers but residents in the City who are not paying that County EMS tax are receiving that service. He said you could make the counter argument that a County resident who receives mutual aid is not paying that tax but when we look proportional it's happening a lot more right now of County trucks going into the City than the City is going out into the County.

Commissioner Richardson said but the City gets to keep whatever collectable revenue there is from the calls that they make.

Mr. Hedgepeth said that's right.

Commissioner Richardson said what makes them want to add another truck.

Mr. Hedgepeth said it's surely a cost, but it's needed of the system.

Commissioner Richardson said I know but if they add another truck then they're taking calls away from the rest of our system, the rest of the County and they're collecting the revenue from making those calls so we're increasing our cost when we do this.

Mr. Hedgepeth said I understand what you're saying. He said remember, EMS, especially in rural areas is not a profit-making system. He said EMS cost, period, and it costs to provide a good level EMS service so what I would say you're taking away from that in saying you're looking at the revenue of a transport cost, we're actually diminishing the service we're providing to our County residents, we're making that less by continuing to supplement a service by really, we're not putting the tax down to pay for it.

Chairman Waters said we're also increasing the response time for the other citizens in the County that are paying the tax.

Commissioner Rebholz said then you add to that, we cannot bill unless we transport so we'd be sending vehicles into Washington and we don't, if they refuse to be transported, we don't collect anything.

Commissioner Richardson said but we collect, when you send a vehicle into Washington, we get whatever insurance or Medicaid revenue there is from that call.

Mr. Hedgepeth said when we transport, yes sir.

Commissioner Richardson said that applies both in the County so that's a wash. He said you're going to net, if the City adds another truck, you're going to increase the cost to providing the service to the County. He said now, you say you're going to provide quicker service. He said how much quicker service. He said is it measurable and how quick of service do we really want to provide.

Mr. Hedgepeth said I think we want to provide the best service we can but I would like to say I'm not asking for something extra, the Committee is saying you were doing this and you were doing it for a while and you have diminished your service that is now impinging on the service that is provided by the County. He said that's the EMS Oversight is coming from. He said because of your diminishing in service it is now costing the County more in service.

Commissioner Booth said is the law that we've got to do mutual aid.

Mr. Hedgepeth said there is not a law but if you don't do mutual aid you don't receive mutual aid.

Commissioner Booth said what I'm saying is at one time I was here when we started this County wide EMS services and Washington said just leave us alone, let us do our own thing but if they were left alone doing their own thing they would have to put in their own truck, a second truck. He said didn't they ask us that.

Commissioner Richardson said that was part of their service area. He said we were contracting with them in Old Ford and we took that back away from them and they said if you take that back, away from us we're going to have to reduce the service we're giving, and they did.

Mr. Alligood said so I think what the Board needs to remember is you as a Board are ultimately responsible for EMS services in the County. He said you can set that level and decide whatever level it is you want. He said you contract with these agencies to provide these services. He said if you didn't contract with them you would provide it. He said if you as a Board feels it's acceptable to have long response times with that and the City of Washington to back down to one truck then you can stay that way but the recommendation of the Oversight Committee is that there was a second truck in place initially and I was at the City when we moved to paramedic level and I will tell you I was the one who negotiated the contract with the County to take Old Ford and then when I came to the County I said you can't continue that contract because that contract is terrible. He said it was written all one sided and I laughed when we signed it because the City of Washington was not required to do anything additional. He said they would respond to Old Ford if they had a truck, at whatever level they had and we were giving them a hundred and sum thousand dollars to do it and when I was sitting in the City Managers seat I thought that was a pretty danged good deal because we were walking away with your money and not having to do anything, not having to upstaff or do anything. He said when I came to the County I said we got to fix that because that's not right and the people are not getting the service they need so that's where that change occurred but the City has traditionally always had two trucks in play. He said now whether you as a Board feel that's acceptable for them to drop back, that's you're prerogative to say. He said your Oversight Committee says there's an issue there and because it is a decrease in service, we're not at the point where they just only had one truck and you're saying to them man, you really need to truck, you're saying you had two trucks, you took one down because you had personnel issues and you couldn't staff it, you told us it was going to be temporary, well temporary was three years past now and the rest of the system is being impacted. He said the mutual aid agreement is causing trucks to move all over the County because every time that happens, just like Chief said, there's a domino effect and every time that occurs you've got to move people and response times get longer and longer. He said if you're okay with long response times then just tell us you're okay with long response times but for a system to work everybody's got to share their load, and that's kind of where we are. He said we need them to step up. He said the Oversight Committee has said you don't have to put a complete second truck in place, but you've at least got to hit the peak times because that would help. He said then we can continue to adjust it. He said but just to sit back and do nothing and say tough, you're right, what's the incentive to put one in play. He said there's really not until you make them do it and say you've got to do it because you're impacting the system. He said if it were the opposite, they would be saying the same thing to you, at least I would be.

Chairman Waters said if you look at the cost of having one truck 24/7/365, you're looking at 500. He said what the Oversight Committee has said to the City is we want you to do it during the peak time of 8 AM to 8 PM so that cuts their cost almost in half by doing that. He said like you say, the County Manager was here and I'm not sure what kind of conversation you had afterwards, but I think at least we're having a conversation with them and trying to solve it. He said to me, if I was a City resident and I found out the truck was in Belhaven and the response time getting to me inside the City was 30 minutes I'd be concerned as a taxpayer inside the City.

Commissioner Richardson said I'm just not willing to increase the cost for something that's not that miserable. He said it's not that miserable because the if, what, when, if the worst thing happened at the worst time and you have the worst number of calls that you could have, yeah, you've got a problem but route, mean, square average, you can't quantify it.

Mr. Hedgepeth said I think in hearing the problem and saying it's not measurable, we do need to do a study of response times as we look at that but to hear Broad Creek, who's actual, their own personal district responses diminish because of their, they're the primary mutual aid truck. He said to hear Chocowinity talk about, we didn't just decide hey, let's look at the data, people started complaining. He said we're spending more time in this district than we are in our own and that's what pushed us to look at the challenge.

Commissioner Richardson said I guess the problem I'm having looking at the numbers, Washington, with one truck is making 2,200 calls. He said you've got Bath with one truck making 391. He said you've got Aurora is making 455 with one truck, Belhaven is making 786, I mean, numbers don't fit up for me.

Mr. Hedgepeth said Washington can run a complete call in less than three miles in 30 minutes where the Belhaven truck is going 60 to 70 miles in an hour and a half turn-around time.

Commissioner Richardson said I understand but it's still, the numbers still, when you have so many units, when you have six of these units go out, six of these units are making 600 to 70o calls at the most and the Washington unit is making 2,200 a year, the numbers are not working for me.

Chairman Waters said I serve on the Oversight Committee and I attended the first meeting, which was this recommendation so on behalf of the Committee I'm going to move that we accept the recommendation.

Commissioner Booth said I just have one question. He said I understand the recommendation but what if the second truck doesn't come in. He said I understand the time is being shifted because the truck in Broad Creek could be here and then you have to bring in the truck from Belhaven but what is the option if they don't add a second truck.

Mr. Hedgepeth said if they don't agree in the contract then it would come back to this Board to decide what to do. He said that wouldn't be something set by our office that would be up to the Board to set the policy.

Commissioner Richardson said what's going to happen when you get into all these contracts that are going to be renewed in July of this year, what is your intention for the for the City of Washington if they don't put another truck on. He said are you not going to renew mutual aid with them, what. He said I think if this Board votes to support this tonight that you're starting another contention with the City of Washington that you're forcing them to do something that they may or may not want to do and I'm just not wanting to do it.

Mr. Hedgepeth said and understand that for me personally, there's no stake one way or the other. He said we want an EMS system that runs and runs well. He said we see a deficiency in the EMS system as it's currently being run and that's where the Oversight Committee has come together and said we believe this deficiency needs to be fixed. He said it's just that simple.

Commissioner Walker said one more thing. He said I think the City needs to give, be given the chance to say what they would need to make this work proper and coming forth, by us voting tonight gives this a little beef and now they can say, and you present to them what is it going to take to correct this problem and they're going to tell you. He said then you're going to come back to us and we're going to know what to do.

Motion: Chairman Waters motioned to accept the EMS Oversight Committee's recommendations. Commissioner Walker seconded.

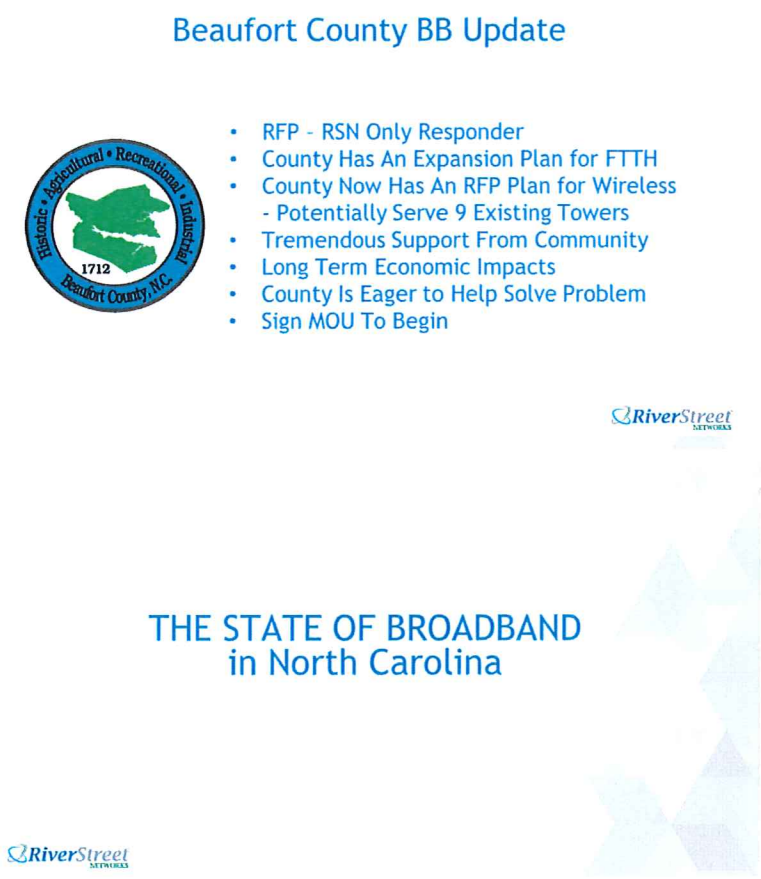
Yes Vote	**No Vote**
Chairman Waters	Commissioner Deatherage
Vice-Chairman Langley	Commissioner Rebholz
Commissioner Booth	Commissioner Richardson
Commissioner Walker	

See Addendum 12

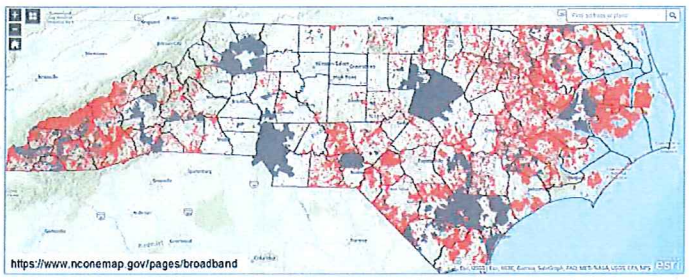
Broadband Expansion RFP

Mr. Alligood said just briefly, to tee this up for you, if you will recall, at your regular meeting on October 5th the Board approved issuing an RFP to provide for expansion of broadband services in unserved and underserved areas in Beaufort County. He said you also committed $500,000 to match broadband funding grants. He said the RFP that we had put together that you saw was issued in accordance with NCGS 153A-349.60, it was advertised in the local newspaper, it was put on our website, it was put on the NC purchasing platform and additionally, per the statute, it was sent to known providers of broadband in Beaufort County and those who had the ability to serve Beaufort County. He said RiverStreet Networks who is located in Belhaven, was the only responder to our RFP, the only responder to our RFP. He said again, this kind of brought home to us that other providers really don't care about rural service. He said they don't want anybody else to come in and provide it but they're not going to provide it for you either because we got zero responses. He said so Greg Coltrain who is the Vice-President for Development at RiverStreet is here tonight to walk you through that RFP, their response to that RFP and in the agenda item we have the MOU that's been proposed between the County and RiverStreet. He said it would make us partners in moving forward with this potential to look at grants that are available and different things, he's going to kind of talk through that. He said at the end of this thing what we're going to ask you to do is to approve the MOU and let us work together and try to figure this thing out because it's very clear that nobody else is going to help us unless we help ourselves.

Mr. Greg Coltrain said just a couple quick items, just as Mr. Alligood said, we were the only responder and I was really surprised but then again, I wasn't surprised because we're seeing this all across North Carolina and a lot of counties. He said nobody is stepping forward to try and create a fix for this broadband issue and that's why we've been successful working with other counties. He then gave the following presentation:



NC BROADBAND INFRASTRUCTURE OFFICE
NC ONE MAP / FCC DATA



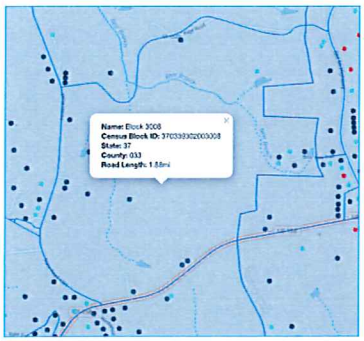
RiverStreet NETWORKS

US TELECOM / COSTQUEST RESEARCH

Broadband Mapping Initiative Partners		
US Telecom	ITTA	WISPA
AT&T	CenturyLink	Chariton Valley
Consolidated	Frontier	RiverStreet Networks
TDS	Verizon	Windstream

RiverStreet NETWORKS

US TELECOM / COSTQUEST RESEARCH



Current Reporting FCC 477

- Census Block
- Provider Reported
- Inaccurate Data
- Misrepresented Totals
- 38% Overstated in Virginia and Missouri
- Federal and State Funding Based On Incorrect Maps
- Not Audited
- No Consequences

RiverStreet NETWORKS

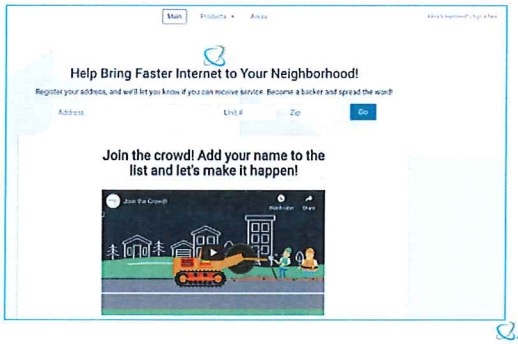
US TELECOM / COSTQUEST RESEARCH

New Fabric Method

- Locates Serviceable Addresses
- Cross References Multiple Data Sources
- Provider - Roof Top Maps
- Improves Accuracy
- Will Be Audited
- Fines For Falsifying Information

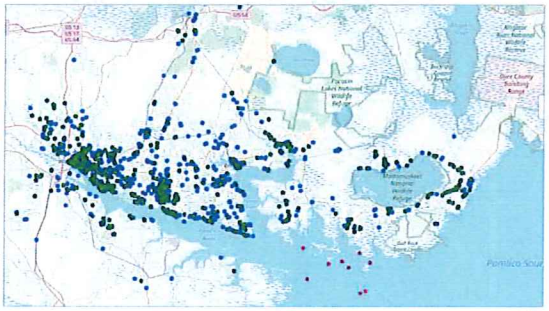
RiverStreet NETWORKS

RIVERSTREET NETWORKS, NC - GAUGE INTEREST
http://join.BuildRiverStreet.com



RiverStreet NETWORKS

RIVERSTREET NETWORKS, NC - GAUGE INTEREST
http://join.BuildRiverStreet.com



RiverStreet NETWORKS

North Carolina GREAT Grant

Starting in 2020 - Budget $15 Million (x10 Years)

Potential For Additional Funding

RiverStreet NETWORKS

Federal Broadband Funding

Discussion of new Broadband Stimulus Program

Current Administration $20 Billion Proposed
Previous Administration $20 Billion
($2 Billion a year for 10 years)

RiverStreet NETWORKS

FCC - RDOF
(RURAL DIGITAL OPPORTUNITIES FUND)

$20.4B IN TWO AUCTIONS

~~$16B~~ $9.23B - Round I (ended 11/25/2020)
~~$4.4~~ $11.17B- Round II (N/A)

https://www.fcc.gov/auction/904

RiverStreet NETWORKS

RURAL DIGITAL OPPORTUNITY FUND
PHASE 1 RESULTS

RiverStreet NETWORKS

RIVERSTREET NETWORKS - PARTNERSHIP PLAN

- ✓ Identify Fundable Areas
- ✓ Design a Blueprint (Broadband Expansion Plan)
- ✓ Partner With County and Tideland EMC
- ✓ Establish An Arrangement With County Via RFP
- ❑ Execute A Memorandum of Understanding With The Co.
- ❑ Gauge Interest (http://join.buildRiverStreet.com)
- ❑ Secure Additional Grant Funds

RiverStreet NETWORKS

Mr. Alligood said the MOU has been reviewed by the County Attorney, he signed off on it and if you've had an opportunity to read the MOU it is a partnership. He said there's nothing really hard and fast, it doesn't require us to do anything, it doesn't require RiverStreet to do anything. He said it says we are planning to work together; they are our partner, we are their partner, we're going to work together to solve this issue in Beaufort County and help expand broadband in unserved areas and underserved areas. He said but if it doesn't work, we part ways amicably. He said Mr. Coltrain and I have talked through this and I think we have a lot of players at the table, there's a lot of legwork that's been done. He said there's a lot of interest in the community and it's just really, I think this shows clearly that there's a business entity in Beaufort County, does this, does it well, has a track record of doing it really well, that wants to make Beaufort County a model of what can be done in North Carolina. He said none, none of the other providers care about Beaufort County, let's just say it the way it is. He said they didn't respond to the RFP, they didn't even ask a question about the RFP, they could care less from our perspective because they haven't done anything. He said you've already submitted your request to the Attorney General to investigate one of them. He said we've got a partner, local, who wants to work with us who we think we can work with and do some really good things and we recommend to you that you approve us moving forward with the MOU to start this partnership.

Motion: Commissioner Booth motioned to approve the MOU with RiverStreet Networks. Commissioner Walker seconded.

Yes Vote	**No Vote**
Chairman Waters	Commissioner Richardson
Vice-Chairman Langley	
Commissioner Booth	
Commissioner Deatherage	
Commissioner Rebholz	
Commissioner Walker	

See Addendum 13

Carrying Concealed Handguns

Mr. Alligood said as you recall at your February 1st regular meeting you voted 5 to 2 to no longer exercise your authority under general statutes to prohibit the carrying of concealed handguns in or on County property, notwithstanding existing laws of the State of North Carolina or the United States. He said we were directed to bring back to you a personnel policy to develop how you address that for County employees carrying concealed handguns. He said in this agenda item you have a resolution that essentially says you no longer desire to exercise your authority to prohibit the carrying of concealed handguns in or on County property, notwithstanding existing laws, that would be for everybody. He said remember last time we talked about you couldn't decide who could and who couldn't, you don't have that authority under statutes. He said also attached are a proposed revision to the existing personnel policy. He said in that there's additional language that I want to talk to you about, about whether there's a requirement that you notify your supervisor so if we could just simply walk through these and let me kind of give it to you. He said on 273, this is the resolution. He said this has all been through, the County Attorney has reviewed these, we had outside counsel also look at it. He said so this is the resolution that essentially says you are no longer exercising your authority to prohibit anyone from carrying a concealed weapon on County property or buildings, notwithstanding state and federal laws. He said it doesn't mean that when you pass this resolution someone can walk into the courthouse with a concealed handgun. He said that's against the law. He said there are still places in North Carolina that are clear you cannot carry. He said the second piece of this, starting on page 274, is the personnel policy that we developed to address this and it talks about how County employees who chose to exercise their right to carry a concealed handgun, what rules and regulations they are under. He said so, we're pretty clear, and this was the recommendation of the outside counsel, was that it's clear under general provisions that we're taking no measure to prohibit any County employee from carrying concealed, in accordance with state statute or prohibiting a County employee who lives in another state from carrying a concealed handgun if their home state has a reciprocity agreement with North Carolina that allows them to carry that permit into North Carolina, and a lot of them do. He said if you look on the Attorney Generals website you will see the list of all the states that are in reciprocity with North Carolina, a majority of them do. He said so it talks about, you've got to hold a valid concealed handgun permit. He said there is an exception there, where we say you can carry it in a vehicle that's owned by the County. He said there is an exception there for any vehicle that is permitted by the North Carolina Offices of Emergency Medical Services. He said so if you have a vehicle that is permitted, if you have a QRV that is permitted by OEMS you cannot carry in that vehicle, it is against state law, or it's against administrative law to do that. He said since it's an administrative law you would lose your certification and essentially lose your job because you would be de-certified for that. He said again, we say there's nothing in this policy is interpreted or implied to wave the right of the County under North Carolina General Statute 14-409.40(e) to regulate or prohibit any individual employee from carrying a concealed handgun in the course of employment, whether permanently or temporarily, whether for cause or for any non-discriminatory reasons. He said so you still have the ability, the statutes still give you the ability to regulate that to say to the employee, based on your job that you do it's probably not appropriate that you do that. He said so we're not saying you waive that right, you still have that right, you still have that under statute. He said we're saying that the decision to carry a concealed handgun is solely the choice of the employee and its based on their ability to exercise their right to bear arms and nothing in this policy should be interpreted or applied as directive or authorization to do that in the scope of their employment, they are doing that on their own. He said in that, they are wholly and solely responsible for understanding where and when they can carry that concealed firearm. He said so that's when we say in

prohibited areas, that's a hold it but it doesn't allow them where it is prohibited by the laws of North Carolina or the United States of America. He said they are solely responsible for knowing and understanding and following any and all such laws. He said it also puts in a caveat there that no employee shall carry a concealed handgun in the course of employment in any private vehicle or on any private property owned or leased by another person over the objection of that individual. He said so I can't come onto your property if you tell me I can't carry on your property. He said that's state law as well and I can't carry in your car if you tell me I can't carry in your car, that's also state law. He said we do talk about an employee that carry's a handgun and storage of that. He said if they carry it, it is to be on their person in a holster or other appropriate carrying device at all times unless they are lawfully using that handgun. He said a purse, a handbag or similar item, under this policy, is not considered on your person so in our writing of this it's on you and you've got to put your hand on it. He said it's not in a purse or handbag that's sitting across the room, it's not in a desk drawer, it's not in your filing cabinet, it's on you. He said if you are in a vehicle and you needed to temporarily store that handgun because you had to go into the courthouse or some prohibited area to work on something and you had that handgun then you would need to lock it in a case, a handgun case that belongs to you and put it in your vehicle, out of sight, and lock the doors. He said we assume no responsibility for loss or theft or anything, it's yours. He said but you can't put it in the console, you can't put it in the glovebox, you have to put it in a lockable case that you own, because it's yours, and it has to be out of sight. He said we also talk about, we don't allow people to store handgun, even in a lock case in one of our vehicles after hours. He said you just can't do that. He said after business hours or after work hours you can't do that. He said the one thing we do say is if you're storing a handgun in your personal vehicle or say you ride to work with someone and they're okay with you doing that, you are required to put it out of sight. He said we can't require you to put it in a lockable case, but we can say you've got to store it out of sight because it just makes common sense to store it out of sight. He said we do talk in here about threatening or violent behavior in the workplace. He said we start that off with the sentence that "the mere act of carrying a concealed handgun will not be construed as a violent, threatening, or intimidating act on the part of the employee". He said so just because you do that we're not saying you're threatening, violent or any of those things but what we are saying is that we will not tolerate threatening or intimidating behavior and that includes intentionally displaying a concealed handgun to any person, referring to it, referring to it even if it's not on you in an implicit or explicit way to intimidate someone and we'll deal with that in a personnel policy. He said it includes disciplinary action up to and includes dismissal and we reserve the right to refer it out to the local legal authority to investigate if they need to. He said if you brandish a weapon, you'd probably get fired by us and you'd probably get investigated by the DA on whether they needed to bring charges against you. He said so there's that piece of it. He said the second piece of is you will find on page 276. He said it's the additional notification requirement and this is the question for you, I'm recommending to you that you approve the concealed handgun policy that's written here. He said the question I have for you is this additional language. He said this is based off the policy that Pitt County has and in Pitt County if an employee wants to exercise their right to carry a concealed handgun they are required to notify their supervisor, provide their supervisor a copy of their valid permit and then that permit, the supervisor then notifies the County Manager by the next day and then a copy of that permit is put in your personnel file, separate from everything else, kind of like we do for health information, it's a separate piece, it's confidential and it stays there. He said the County Attorney and I had this conversation because part of my concern was are we anticipating, are we accepting any additional liability because we know that. He said his opinion, and Mr. Francisco can certainly speak, is that no, you're not accepting any additional liability for that and maybe you do want to know, maybe you don't want to know but Mr. Francisco was tending towards you do want to know. He said for me, it doesn't change the equation for how I'm going to treat an employee. He said I'm not going to treat you differently if you carry or if you don't carry, it doesn't matter to me so that's why I left this out for the Board to decide on that. He said I did send a note to the department heads saying here's where I stand on this, it doesn't change the calculus on how I deal with an employee, whether they're concealed carry or whether they're not, it doesn't matter to me. He said I don't care to know, it's not an advantage for me to know, it's not a disadvantage for me to know, I just, it's another step that we would have to look after on a permitting do, this and do that. He said I sent that to our department heads and said here's where I am on it, here's where the County Attorney is on it, what do you think. He said I think I got five responses back from department heads, and yes we have more than five department heads and out of those responses I got two that said yes, I want to know, I want to know every employee in my department that's carrying. He said I got two that said I don't want to know, and I got one that said doesn't matter to me. He said so, there are advantages to knowing, there are disadvantages to know, I mean there are advantages and disadvantages to both. He said ultimately it is the employee's responsibility to follow the law and to follow the policy and if they don't then there are remedies for that. He said so that is the question I have for you, as a Board, in making policy decisions for personnel, which you do, you sign off on the personnel policy, do you want to include this or not. He said the last piece, on page 277, is just the change that needs to be made in our existing personnel policy, it's under section 25 of our personnel policy that

speaks to weapons in the workplace. He said now what is says there is there are certain things that are called prohibited weapons. He said now in the language it reads including a handgun for which an individual possesses a valid permit. He said that's the way our policy currently reads and that is considered a prohibited weapon. He said what I have proposed is to change that and strike "including" and insert "excluding a handgun and ammunition for which a person possesses a valid permit". He said then say, "see additional policy regarding the concealed carrying of a handgun by an employee". He said so that essentially says that is no longer a prohibited weapon. He said there are other things that are considered prohibited weapons that you are not supposed to bring on County property, so we leave those in there. He said there's only a few little tweaks to allow that in our existing policy so out of all this, if you want to move forward, you would need to adopt the resolution to say we are no longer exercising our right to prohibit that. He said you would need to adopt; I think you would need to adopt a personnel policy to address it. He said whether you chose to adopt the notification or not, that's up to the Board, but you also need to modify the existing personnel policy to make it so it's not illegal under our policy. He said I'll be glad to answer any questions and if the County Attorney has any comments he'd like to make I'll certainly yield to him at this time.

Mr. Francisco had no comments.

Chairman Waters said one question, will the employee have to sign any certification that they've read the policy and understand it or are we just going to assume they've read the policy.

Mr. Alligood said we send those policies out and we can certainly do that. He said we can certainly send that and have them reply back that they got it. He said what happens is when a new employee comes on board, they get that in their on-boarding, and they sign off and say they've received a copy. He said we can certainly do that as part of this. He said send this out and say these are the changes, this is the new policy relating to that and we want your signature so we can put it in your personnel file showing you know that happened. He said we can do that sir.

Chairman Waters said we're going to take this in three steps. He said the first one is the resolution.

Motion: Commissioner Deatherage motioned to approve the resolution. Commissioner Richardson seconded.

Commissioner Deatherage said the way I understand it, and I'm going to speak to all three of it, the resolution is just to get started. He said the policy is something that we need so we can say that we have guidelines. He said but again, their guidelines are prescribed by their concealed carry permit, am I right, and the laws of the land, where you don't pull a handgun out and don't threaten anybody unless you're going to use it. He said that makes sense. He said I'm sure that's part of the concealed carry permit.

Mr. Alligood said yes, but unfortunately, just like with all our personnel policies, we have a personnel policy in place because some people don't believe in common sense. He said we have to have a mechanism by which we can address that under the personnel policy.

Commissioner Deatherage said this is to protect us more than anything else and help guide them as well.

Mr. Alligood said it is. He said it sets out certain restrictions, it sets out certain policies that say we're not infringing on your right to bear arms however, you're going to abide by these regulations and they're not overly oppressive and they're also making it very clear that this is all on you as an employee. He said you better know the rules, you better follow the rules, you better not step in places you're not supposed to, it is all on you. He said we're allowing you to do that, the Board is no longer exercising it's authority to say no you can't so just be aware you need to keep up with all the laws because it is 100% on you.

Commissioner Deatherage said as far as the last piece that we talked about, the one paragraph, you've got two out of five and a lot of folks didn't think enough of it to even respond. He said that almost makes me think it's a non-issue. He said we might even not include it.

Mr. Alligood said one of the responses was very detailed and had a lot of arguments to say no, you do need to know that because what if I had an employee who was carrying and they were with another crew and they took their handgun, because they were about to do something that required very close quarters so they locked it up in the truck and then

somebody else had the truck because they had to go back to the shop to get a piece of equipment. He said all of a sudden that person driving the vehicle may be in violation of the law because there's a handgun in there that's not theirs. He said their point was you really do kind of need to know who it is, although we say in the policy it's confidential, and I can tell you, or it's my anticipation that whether we have it in the policy or not the majority of people who are carrying, you're going to know whether they are or not. He said I just think you will.

Commissioner Deatherage said you're going to see it.

Mr. Alligood said well no, you're not supposed to see it, it's concealed. He said that's not the case. He said I just think most folks will kind of know because they'll let it slip but this formalizes letting us know. He said again, it doesn't matter to me one way or another. He said it doesn't change the calculus of how I'm going to deal with an employee. He said so it doesn't matter to me. He said the two department heads that said yes, I want to know that were clear and made arguments why they wanted to know that. He said the two who said I don't want to know because it doesn't change anything for me, and I don't want anything to do with it. He said they've got to abide by the rules, and I don't want to know and the other one said however it is. He said I don't know if you want to speak to the thought about whether that's something we ought to know, that's probably something we don't want to know.

Chairman Waters said here again, because that's beyond the personnel policy why don't we do the resolution, vote that up or down, we've already got a motion. He said any other discussion as it relates to the resolution only.

No one spoke.

Yes Vote	**No Vote**
Chairman Waters	Vice-Chairman Langley
Commissioner Deatherage	Commissioner Booth
Commissioner Rebholz	
Commissioner Richardson	
Commissioner Walker	

Chairman Waters said now we're going to move to the personnel policy.

Commissioner Richardson said this is the personnel policy without the notification part.

Chairman Waters said that's right, we'll take that as a separate discussion.

Motion: Commissioner Deatherage motioned to approve the changes to the personnel policy to allow concealed carry. Commissioner Richardson seconded.

Yes Vote	**No Vote**
Chairman Waters	Vice-Chairman Langley
Commissioner Deatherage	Commissioner Booth
Commissioner Rebholz	
Commissioner Richardson	
Commissioner Walker	

Chairman Waters said now we're going to discuss whether to add this paragraph on 276 to the personnel policy. He said that's for us to make that decision.

Commissioner Richardson said I agree with the Manager, I'm sort of sorry you brought it up. He said because it's a plus or minus thing I can see situations where supervisors need to know because I can see somebody getting hurt on the job, I can see a situation where if a supervisor knew about it, it would go a whole lot different than if he didn't know about it. He said on the other hand it's the kind of thing that as a supervisor, having been a supervisor, I would probably want to know because I could protect my employee and my employees better should a situation arise because I wouldn't

want that to become a real surprise. He said also an employee may come in one morning acting irrationally and you're saying oh my Gosh, I know the guy's, maybe I better do a little something here so yeah, I think I would vote for it to be turned in.

Chairman Waters said I like the idea of the supervisor knowing it and stopping there. He said put it in the personnel file and the supervisor knows it. He said I don't think it's necessary to go one more step and notify the manager.

Commissioner Richardson said I think you've got to notify the manager. He said if the supervisor knows about it, I think the Manager should know about it.

Commissioner Booth said if I was the manager I would want to know before I fire someone.

Chairman Waters said he's already stated he can't use that in making a personnel decision.

Commissioner Richardson said if the supervisor knows the manager needs to know.

Commissioner Deatherage said I'll go with the consensus. He said the only thing I was concerned about was additional liability for the County for us knowing too much for something they have a right to do.

Motion: Commissioner Richardson motioned to approve notifying the supervisor and manager when an employee intends to carry a concealed firearm. Chairman Waters seconded.

Yes Vote	**No Vote**
Chairman Waters	Vice-Chairman Langley
Commissioner Deatherage	Commissioner Booth
Commissioner Rebholz	
Commissioner Richardson	
Commissioner Walker	

Chairman Waters said do we have to do anything on this last one Mr. Alligood.

Mr. Alligood said yes sir, you definitely have to do this, do that little tweak in the personnel policy to allow it.

Motion: Commissioner Richardson motioned to make the changes to the personnel policy. Commissioner Walker seconded.

Commissioner Booth said who is going to enforce this policy.

Mr. Alligood said it would be under the personnel policy so it would be a supervisor's responsibility to do that and to take appropriate disciplinary action if there was a violation of that policy.

Yes Vote	**No Vote**
Chairman Waters	Vice-Chairman Langley
Commissioner Deatherage	Commissioner Booth
Commissioner Rebholz	
Commissioner Richardson	
Commissioner Walker	

Mr. Alligood said if you will give us just a little bit of time to get all of the paperwork together and get everything in and get folks notified. He said can we set a date for this to be effective. He said give us a week or two to get everything straight, get the process right, get everything printed up and out to everybody so we can get it signed and back in.

Commissioner Richardson said April 1st.

Mr. Alligood said that would be great.

Motion: Commissioner Richardson motioned to make all policies effective April 1, 2021. Commissioner Walker seconded.

Yes Vote	No Vote
Chairman Waters	Vice-Chairman Langley
Commissioner Deatherage	Commissioner Booth
Commissioner Rebholz	
Commissioner Richardson	
Commissioner Walker	

See Addendum 14

Livestreaming Meetings Update

Commissioner Walker said I kind of got filled in tonight a little bit. He said I think we're a box away from actual livestream. He said tonight is not being livestreamed. He said my other question was, and since RiverStreet's here it's a great time to ask, would you have the ability to receive our livestream signal and put it on whatever channel live.

Mr. Coltrain said it could be worked out. He said we have a public service channel now that takes a delayed format so most likely we would just investigate what technology would be needed to incorporate it.

Commissioner Walker said I'm understanding that this is going to be put out to all of the social media abilities, supposedly.

Mr. Alligood said for the first question, we are almost there. He said there was some work done today by Auburn AV to where they were able to get into the box, the streaming box that's there, get it configured and get it right. He said Ms. Johnson just needs to do something on our internal network so that it can, it was being blocked and it needs to get out to our internet to be able to get to our Vimeo account. He said that will happen in a couple days so we should be set by the next meeting to be able to do that. He said we had a conversation with the City about pugging through directly to their public access channel and feeding it out directly into that.

Commissioner Walker said I think you could get it directly off Vimeo, that would be the answer you would need so that would be great.

Commissioner Richardson said is this going to end up on channel 9 somehow. He said if you're livestreaming you ought to be able to send it over a wire to them.

Commissioner Walker said they would have the same issues RiverStreet is going to have but who do you talk to, to get them to do it. He said that would be the question.

Commissioner Rebholz said are you talking about Suddenlink.

Commissioner Walker said yes. He said well you said channel 9 but it's channel 5, that's the Suddenlink. He said channel 9 we're going to take care of with the City.

Commissioner Richardson said okay, I got my channels reversed. He said we need to find out who we need to talk to at Suddenlink. He said how do we do that. He said they ought to be willing to talk since we've written a letter to the attorney general to have them investigated. He said they ought to be anxious to provide some service. He said we'll just have to ask around and see what we can find.

Commissioner Rebholz said I've got the name of the regional governmental affairs person for Suddenlink that we could probably talk to. He said but, also keep this in mind as we move forward, people are flying away from cable and doing livestreaming and that's not going to be available. He said if you sign up with AT&T right now, which I just did two weeks ago you're not going to get this.

Commissioner Walker said yes you can because you just go to Vimeo and watch it and bring it in that way.

Chairman Waters said we're getting way late, and we still have some other items. He said we're close to having livestreaming.

Brenda Hamilton Investigation

Commissioner Richardson said this is the Brenda Hamilton item and I don't know if the Manager, have you received an email in the last few days. He said about a week ago you got one, did you not. He said I heard from the lady at the University of Florida about a week ago and she had intended to have this thing complete by this meeting but the reason that was given was, she's in Gainesville Florida but the reason she gave was that it had been so wet in the research triangle that she had not been able to finish this so I don't know what the deal is, whether they're using computer services up there or what but she thought she would be complete by the 10th or the 12th of March so by the next meeting we should have something. He said I'll try to remember to forward you that email. He said I thought you got a copy of it but that's where we are with that. He said she still has some interesting information but she has to prove it and find, from my understanding, from what she sent me, is finding DNA in enough places and she had found some in some unusual places that might apply to this and again, she'll be able to give us something definitive when she finishes this work. He said she doesn't have enough good samples.

Chairman Waters said once that information is available to us can we push that out to the family to one of, at least one of the daughters.

Mr. Alligood said we can. He said keeping the Sheriff's Office in the loop and how they've been dealing with the family and that piece.

Commissioner Richardson said we can give it to the Sheriff's Office and let them contact the family.

Mr. Alligood said right, I don't want to step over anything and push something to fast. He said I want things to run the way they should.

Chairman Waters said I think you're already aware of this, but Mr. Hamilton passed away, but he does have a daughter who's local.

Chief Deputy Rose said we have been and we're still in contact with family and we've been giving updates all along. He said pretty much the only thing we've told them that we probably wouldn't give them was photographs of the scene and that remains to be the case but anything else we will give them.

Jail Door Report

Commissioner Richardson said I'll ask the question are there any problems with the jail doors, are they still operating properly and we're still having repairs made to the jail doors. He said I know Ms. Smith said they still had a few things to do the last time she was here.

Chief Deputy Rose said I think, you know, from now until forever we're going to have issues that are going to come up. He said when something does come up, we send an email to the County maintenance and to our vendor and then it's taken care of.

Commissioner Richardson said but we don't have any problems at the moment do we.

Chief Deputy Rose said I'm sure we do. He said you know, it's like plumbing, you don't have a problem and then you have a problem and then you don't have a problem. He said if anything comes up, we're notifying and then we're keeping up on it.

Commissioner Richardson said nothing major though.

Chief Deputy Rose said no sir.

County Police Force Update

Commissioner Richardson said the committee has met, there's a set of minutes that have been sent to committee members for review and basically where we are, the manager is certainly welcome to weigh in on this, he sat in in the committee meeting and where we are is planning to meet with the Gaston County Police Department and officials, whoever, in April. He said maybe the Covid thing will be dying more than it is now and we can take a trip over there. He said there are more questions to be answered. He said we invite any of the Commissioners to give us any of the questions you are concerned about or any problems you may see. He said we have a copy of the enabling legislation which pretty well outlines how they do things over there and what works over there, and we have some extensive police reports, that particular, the police in Gaston County turn out something like 112 page annual report on what they're doing and then they give them monthly reports that is very extensive also on what they're doing and how they're doing and how they're organized so we're just getting started.

Lockdown and Public Policy

Commissioner Richardson said well the lockdown is the same thing it is now. He said I'll say this, I'll probably come back next month and see what the Governor has done. He said he's easing up a little bit but I still think some County needs to bring a lawsuit to get this guy off the nut and get people back to work because we've had, the percentage of deaths in Beaufort County have all been co-morbidity deaths. He said the people that are healthy have already been proven mostly unaffected by this when they have it. He said we need to be returned to work, the school system needs to be reopened, the elderly, those of us that are elderly and have co-morbidities need to be protected, need to be in quarantine and we just need to get back to normal because this is destroying wealth every day and there's a lot of people who aren't going to be able to pay their bills if we don't get back to work. He said so I'll have more on this next month.

Beaufort County School System Budget Discussion

Commissioner Richardson said I think the only thing I want to say on this, I intended on saying more but I think it's pointless, is we're going to need a lot of detail when they give us their information on the budget because what they've given us is inadequate to do what we need to do in order to be able to analyze how much free cash they have and how much free cash they're not going to spend. He said so that concludes me unless someone else has a question.

Resolution Demanding that North Carolina Fully Open All Public Schools with Limited Virtual Learning

Commissioner Deatherage said I think it's remarkable I even have to bring this up. He said we've been, I'm piggy backing on what Commissioner Richardson just spoke about and being in lockdown and about people that are sick, people that are more susceptible to Covid than others and we're in a situation where the school system, we're finding out more and more, is at the center, the heart of our community. He said when I was going to school years ago it was football on Friday nights and basketball on Tuesday and Thursday nights and people came together, it was hard to find a seat, the community came together. He said it's not so much like that as it used to be but we're finding out more and more that when you close down a school, to any extent that it is closed, the community suffers and our community has suffered. He said I'm an employer, I have few employees but I can tell you our effectiveness has dropped considerably because I'm one of those employers that let the kid come to my office so what do you do. He said they are betwixed

and between, parents are betwixed and between. He said they need to have some kind of an understanding with the school that they can depend on. He said when they're kid can go to school, when they can be there, are they learning, whatever and right now people do not have that understanding, that co-relationship that is so important between the individual and the school system. He said I've long considered this to be a big problem and when I envisioned and conceived this resolution it was before I knew about Senate Bill 37. He said I probably wrote about two paragraphs and then I did a little research and found out that Senate Bill 37 had just passed so I said okay, there it is and in fact I changed the title to Resolution Demanding North Carolina Fully Open All Public Schools Ensuring Every Child Has Access to In-Person Education. He said I shifted some words around but basically that's what Senate Bill 37 stipulates. He said well, I kind of new, because of what's going on nationally, the understanding that some people govern from the top down rather than the bottom up, have you heard that before, grassroots governing. He said some people do it from the top down, it's almost like the central committee. He said we have that going on in America today and we see that the teacher's union have a lot of power. He said we don't have strong teacher unions in North Carolina but if they see that teacher unions have a lot of power in other areas of the country where they can, a president says we're going back to school and then the teacher's union speaks, guess what, we're not going back to school. He said right now they're talking about, at a national level, going one day a week. He said right now, in Beaufort County, they are meeting and going to school as much as they can, they're doing all they can but they're being held back because of the State guidelines and the state guidelines aren't going to change because what happened, the governor vetoed senate bill 37. He said he did it, I guess, over the weekend. He said I got the news on Beaufort County Now today and it's just been vetoed. He said so my resolution was written, not knowing that the governor had vetoed Senate Bill 37, however I kind of knew he would at some point. He said now my resolution has changed. He said Chairman Waters, you have submitted some words, my words and you have taken some words out.

Chairman Waters said it basically takes away all of the editorial stuff.

Commissioner Deatherage said the strident stuff that we all know is going on.

Chairman Waters said if you want my support when you write a resolution, I want you to get right to the point.

Commissioner Deatherage said well there's a point of getting to the point and a point where you lose all contextuality and I think that's what we might be losing if we take everything out. He said I can agree to some of the stuff, but I think the part where we talk about how we got to this point and the part about how the kids are involved, I think those should remain.

Chairman Waters said well make a motion on either your resolution or mine.

Commissioner Deatherage said nothing in between. He said no negotiation.

Motion: Commissioner Deatherage motioned to approve the resolution he presented to the Board entitled "*Resolution Demanding that North Carolina Fully Open All Public Schools with Limited Virtual Learning*" with some amendments as would be the pleasure of the Board. Commissioner Richardson seconded.

Yes Vote	**No Vote**
Commissioner Deatherage	Chairman Waters
Commissioner Richardson	Vice-Chairman Langley
	Commissioner Booth
	Commissioner Rebholz
	Commissioner Walker

Motion: Chairman Waters motioned to approve the following resolution:

Resolution Demanding that North Carolina Fully Open All Public Schools, Ensuring Every Child Has Access to In-Person Education

Whereas, *the United States of America and the Great State of North Carolina have now for an approximate year been in the vicious grip of Covid-19, which has inhabited OUR Public Education, and;*

Whereas, *since the beginning of the 2020/2021 school year, most, if not all private schools and public charter schools returned back to educating children, and now, understanding that there was always, and will always be an acceptable risk to living, are primarily providing in-person education, which has proved to be a safe and effective program in doing their jobs, and;*

Whereas, *The North Carolina General Assembly has now passed Senate Bill 37, with the NC House also approving that same NC Senate Bill; however, North Carolina's Democratic Governor, Roy Cooper, has vetoed the Bill. Beaufort County's Commissioners humbly request that a super bipartisan majority override the Governor's veto of Senate Bill 37.*

Whereas, *Beaufort County's school administration is more than ready and long patiently waiting to provide more in-person learning at the option of parents and Beaufort County taxpayers that they have honorably served during this Age of Covid, but are incapable of doing so without administrative guidance as authorized from North Carolina's government, and;*

Therefore, Let It Be Resolved, *that Beaufort County's Commissioners do hereby demand that North Carolina fully opens all public schools, ensuring every child has access to in-person education.*

Commissioner Deatherage said which is my words.

Commissioner Richardson said yeah, provided you're willing to acknowledge that you plagiarized Commissioner Deatherage's resolution.

Commissioner Deatherage said that's not important. He said if you take out the contextualized part of it.

Motion Restated: Chairman Waters motioned to approve the above resolution. Commissioner Rebholz seconded.

Yes Vote	**No Vote**
Chairman Waters	Vice-Chairman Langley
Commissioner Deatherage	Commissioner Booth
Commissioner Rebholz	
Commissioner Richardson	
Commissioner Walker	

Motion: Commissioner Booth motioned to adjourn. Commissioner Rebholz seconded. The Vote was unanimous.

Adjourned at 10:38 PM

Respectfully submitted to you by:

Kathleen Mosher, CMC, NCCC
Clerk to the Board of County Commissioners

Addendum 1

Items for Consent

1. Budget Reallocation, Health Dept
2. Budget Amendment, Health Dept
3. Budget Amendment, DSS
4. Budget Amendment, DSS
5. Purchase Order Over $30,000, DSS
6. Reporting of Internal Transfers
7. Tax Collector Refunds Over $100
8. Tax Assessor Refunds
9. Approval of Board Minutes

Beaufort County
Finance

Budget Amendment Request

Department: Health **Date of Request:** 01/27/21

FY Budget: 20/21 #30

ACCOUNT NO.	TITLE OF ACCOUNT	INCREASE	DECREASE
105167-512100	WIC Salaries		$1,000
105167-512200	WIC Salaries Overtime	$1,000	
105165-512100	Jail Health Salaries		$400
105165-512200	Jail Health Salaries Overtime	$400	
105158-512100	Health Promotions Salary		$30
105158-518100	Health Promotions FICA		$2
105158-518200	Health Promotions Retirement		$4
105158-518300	Health Promotions Hospitalization		$4
105158-518400	Health Promotions Medicare		$1
105158-518600	Health Promotions Life		$1
105158-518900	Health Promotions 401K		$1
105153-512100	Health Disaster Salary	$30	
105153-518100	Health Disaster FICA	$2	
105153-518200	Health Disaster Retirement	$4	
105153-518300	Health Disaster Hospitalization	$4	
105153-518400	Health Disaster Medicare	$1	
105153-518600	Health Disaster Life	$1	
105153-518900	Health Disaster 401K	$1	

Department Justification:

- Reallocating to cover expenditures

If amendment deals with adding, deleting, or modifying a position, County Position No. (& State, if applicable) must be referenced.

County Position No. N/A

State Position No. N/A

APPROVAL	SIGNATURE	DATE
Department Head		1/27/21
Finance Officer		

14/15

	This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.	
County Manager	Required for interdepartmental transfers.	
Board of Commissioners	Agenda Item No. _____ Reference No. _____	

Beaufort County
Finance

Budget Amendment Request

Department: Health **Date of Request:** 3/1/2021

FY Budget: 20/21 #33

ACCOUNT NO.	TITLE OF ACCOUNT	INCREASE	DECREASE
100400-455050	COVID-19 Insurance Revenue	$269,326	
100221-451615	COVID-19 Medicaid Revenue	$4,000	
105120-519801	Immunization Professional Services	$273,326	

Department Justification:

- COVID-19 Insurance and Medicaid Revenue

If amendment deals with adding, deleting, or modifying a position, County Position No. (& State, if applicable) must be referenced.

County Position No. N/A

State Position No. N/A

APPROVAL	SIGNATURE	DATE
Department Head	James Madson James Madson (Feb 17, 2021 16:41 EST)	2/17/2021
Finance Officer		
	This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.	
County Manager	Required for interdepartmental transfers.	
Board of Commissioners	Agenda Item No. _____ Reference No. _____	

Beaufort County
Finance

Budget Amendment Request

Department: Social Services **Date of Request:** March 1, 2021

FY Budget: 2021

ACCOUNT NO.	TITLE OF ACCOUNT	INCREASE	DECREASE
100222.493568	Energy Assistance	$10,000	
105480.562004	Low Income Energy Assistance Program (LIEAP)	$10,000	

Department Justification:
On February 5, 2021, a Dear County Director Letter was received that notified the Director of Social Services that an additional $10,000 was reallocated to Beaufort County for the Low Income Energy Assistance Program. This increase in funding is due to reallocations from other counties where funds were not expended. We are requesting that the Social Services budget be amended to reflect an increase in the Low Income Energy Assistance Program line 105480.562004 and an increase the Energy Assistance revenue line 100222.493568. Please see the attached Funding Authorization. There are no county dollars included in the increase of these funds.

If amendment deals with adding, deleting, or modifying a position, County Position No. (& State, if applicable) must be referenced.

County Position No. _____

State Position No. _____

APPROVAL	SIGNATURE	DATE
Department Head	Melanie Cooper	2/19/21
Finance Officer		
	This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.	
County Manager	Required for interdepartmental transfers.	
Board of Commissioners	Agenda Item No. _____ Reference No. _____	

DIVISION OF SOCIAL SERVICES

Low-Income Home Energy Assistance (LIEAP)

FUNDING SOURCE: Federal Low Income Home Energy Assistance Funds
EFFECTIVE DATE: 12/01/2020
AUTHORIZATION NUMBER: 2

ALLOCATION PERIOD
FROM DECEMBER 2020 THRU MAY 2021 SERVICE MONTHS
FROM JANUARY 2021 THRU JUNE 2021 PAYMENT MONTHS

		Initial (or Previous) Allocation Funding Authorization		Additional Allocation		Grand Total Allocation	
Co. No.	COUNTY	Federal	Total	Federal	Total	Federal	Total
01	ALAMANCE	641,479.00	641,479.00	0.00	0.00	641,479.00	641,479.00
02	ALEXANDER	123,955.00	123,955.00	0.00	0.00	123,955.00	123,955.00
03	ALLEGHANY	51,776.00	51,776.00	5,000.00	5,000.00	56,776.00	56,776.00
04	ANSON	160,981.00	160,981.00	75,000.00	75,000.00	235,981.00	235,981.00
05	ASHE	121,815.00	121,815.00	20,000.00	20,000.00	141,815.00	141,815.00
06	AVERY	64,311.00	64,311.00	0.00	0.00	64,311.00	64,311.00
07	BEAUFORT	260,101.00	260,101.00	10,000.00	10,000.00	270,101.00	270,101.00
08	BERTIE	139,292.00	139,292.00	25,000.00	25,000.00	164,292.00	164,292.00
09	BLADEN	247,662.00	247,662.00	0.00	0.00	247,662.00	247,662.00
10	BRUNSWICK	413,950.00	413,950.00	35,000.00	35,000.00	448,950.00	448,950.00
11	BUNCOMBE	861,528.00	861,528.00	0.00	0.00	861,528.00	861,528.00
12	BURKE	349,827.00	349,827.00	0.00	0.00	349,827.00	349,827.00
13	CABARRUS	557,053.00	557,053.00	0.00	0.00	557,053.00	557,053.00
14	CALDWELL	363,956.00	363,956.00	0.00	0.00	363,956.00	363,956.00
15	CAMDEN	24,153.00	24,153.00	0.00	0.00	24,153.00	24,153.00
16	CARTERET	203,817.00	203,817.00	0.00	0.00	203,817.00	203,817.00
17	CASWELL	116,954.00	116,954.00	5,000.00	5,000.00	121,954.00	121,954.00
18	CATAWBA	586,619.00	586,619.00	-87,500.00	-87,500.00	499,119.00	499,119.00
19	CHATHAM	172,019.00	172,019.00	0.00	0.00	172,019.00	172,019.00
20	CHEROKEE	140,122.00	140,122.00	-28,000.00	-28,000.00	112,122.00	112,122.00
21	CHOWAN	76,677.00	76,677.00	0.00	0.00	76,677.00	76,677.00
22	CLAY	46,666.00	46,666.00	0.00	0.00	46,666.00	46,666.00
23	CLEVELAND	560,129.00	560,129.00	-35,000.00	-35,000.00	525,129.00	525,129.00
24	COLUMBUS	364,662.00	364,662.00	0.00	0.00	364,662.00	364,662.00
25	CRAVEN	403,814.00	403,814.00	0.00	0.00	403,814.00	403,814.00
26	CUMBERLAND	1,753,158.00	1,753,158.00	0.00	0.00	1,753,158.00	1,753,158.00
27	CURRITUCK	62,348.00	62,348.00	0.00	0.00	62,348.00	62,348.00
28	DARE	79,988.00	79,988.00	0.00	0.00	79,988.00	79,988.00
29	DAVIDSON	704,053.00	704,053.00	-35,000.00	-35,000.00	669,053.00	669,053.00
30	DAVIE	126,730.00	126,730.00	0.00	0.00	126,730.00	126,730.00
31	DUPLIN	290,841.00	290,841.00	0.00	0.00	290,841.00	290,841.00
32	DURHAM	1,152,408.00	1,152,408.00	0.00	0.00	1,152,408.00	1,152,408.00
33	EDGECOMBE	396,528.00	396,528.00	0.00	0.00	396,528.00	396,528.00
34	FORSYTH	1,601,308.00	1,601,308.00	0.00	0.00	1,601,308.00	1,601,308.00
35	FRANKLIN	245,764.00	245,764.00	0.00	0.00	245,764.00	245,764.00
36	GASTON	950,035.00	950,035.00	0.00	0.00	950,035.00	950,035.00
37	GATES	49,363.00	49,363.00	0.00	0.00	49,363.00	49,363.00
38	GRAHAM	41,352.00	41,352.00	0.00	0.00	41,352.00	41,352.00
39	GRANVILLE	208,050.00	208,050.00	0.00	0.00	208,050.00	208,050.00
40	GREENE	119,662.00	119,662.00	0.00	0.00	119,662.00	119,662.00
41	GUILFORD	2,376,185.00	2,376,185.00	0.00	0.00	2,376,185.00	2,376,185.00
42	HALIFAX	383,613.00	383,613.00	100,000.00	100,000.00	483,613.00	483,613.00
43	HARNETT	523,449.00	523,449.00	-17,500.00	-17,500.00	505,949.00	505,949.00
44	HAYWOOD	238,010.00	238,010.00	0.00	0.00	238,010.00	238,010.00
45	HENDERSON	303,467.00	303,467.00	0.00	0.00	303,467.00	303,467.00
46	HERTFORD	162,326.00	162,326.00	60,000.00	60,000.00	222,326.00	222,326.00
47	HOKE	272,095.00	272,095.00	0.00	0.00	272,095.00	272,095.00

Low-Income Home Energy Assistance (LIEAP) **AUTHORIZATION NUMBER: 2**

		Initial (or Previous) Allocation Funding Authorization		Additional Allocation		Grand Total Allocation	
	COUNTY	Federal	Total	Federal	Total	Federal	Total
48	HYDE	27,415.00	27,415.00	15,000.00	15,000.00	42,415.00	42,415.00
49	IREDELL	409,155.00	409,155.00	0.00	0.00	409,155.00	409,155.00
50	JACKSON	156,359.00	156,359.00	0.00	0.00	156,359.00	156,359.00
51	JOHNSTON	686,453.00	686,453.00	0.00	0.00	686,453.00	686,453.00
52	JONES	53,902.00	53,902.00	2,500.00	2,500.00	56,402.00	56,402.00
53	LEE	271,229.00	271,229.00	-64,574.00	-64,574.00	206,655.00	206,655.00
54	LENOIR	378,958.00	378,958.00	0.00	0.00	378,958.00	378,958.00
55	LINCOLN	257,634.00	257,634.00	0.00	0.00	257,634.00	257,634.00
56	MACON	145,356.00	145,356.00	0.00	0.00	145,356.00	145,356.00
57	MADISON	92,874.00	92,874.00	0.00	0.00	92,874.00	92,874.00
58	MARTIN	140,946.00	140,946.00	0.00	0.00	140,946.00	140,946.00
59	MCDOWELL	214,415.00	214,415.00	0.00	0.00	214,415.00	214,415.00
60	MECKLENBURG	3,481,190.00	3,481,190.00	0.00	0.00	3,481,190.00	3,481,190.00
61	MITCHELL	66,467.00	66,467.00	0.00	0.00	66,467.00	66,467.00
62	MONTGOMERY	120,203.00	120,203.00	0.00	0.00	120,203.00	120,203.00
63	MOORE	289,235.00	289,235.00	0.00	0.00	289,235.00	289,235.00
64	NASH	413,882.00	413,882.00	0.00	0.00	413,882.00	413,882.00
65	NEW HANOVER	869,811.00	869,811.00	0.00	0.00	869,811.00	869,811.00
66	NORTHAMPTON	138,101.00	138,101.00	0.00	0.00	138,101.00	138,101.00
67	ONSLOW	668,981.00	668,981.00	0.00	0.00	668,981.00	668,981.00
68	ORANGE	399,046.00	399,046.00	0.00	0.00	399,046.00	399,046.00
69	PAMLICO	54,497.00	54,497.00	0.00	0.00	54,497.00	54,497.00
70	PASQUOTANK	207,557.00	207,557.00	0.00	0.00	207,557.00	207,557.00
71	PENDER	234,830.00	234,830.00	10,000.00	10,000.00	244,830.00	244,830.00
72	PERQUIMANS	62,579.00	62,579.00	0.00	0.00	62,579.00	62,579.00
73	PERSON	181,794.00	181,794.00	-7,000.00	-7,000.00	174,794.00	174,794.00
74	PITT	1,015,678.00	1,015,678.00	0.00	0.00	1,015,678.00	1,015,678.00
75	POLK	62,944.00	62,944.00	0.00	0.00	62,944.00	62,944.00
76	RANDOLPH	569,083.00	569,083.00	0.00	0.00	569,083.00	569,083.00
77	RICHMOND	321,891.00	321,891.00	0.00	0.00	321,891.00	321,891.00
78	ROBESON	1,000,594.00	1,000,594.00	0.00	0.00	1,000,594.00	1,000,594.00
79	ROCKINGHAM	452,924.00	452,924.00	0.00	0.00	452,924.00	452,924.00
80	ROWAN	613,769.00	613,769.00	0.00	0.00	613,769.00	613,769.00
81	RUTHERFORD	345,991.00	345,991.00	-2,100.00	-2,100.00	343,891.00	343,891.00
82	SAMPSON	371,669.00	371,669.00	195,000.00	195,000.00	566,669.00	566,669.00
83	SCOTLAND	270,038.00	270,038.00	0.00	0.00	270,038.00	270,038.00
84	STANLY	227,121.00	227,121.00	13,711.00	13,711.00	240,832.00	240,832.00
85	STOKES	158,059.00	158,059.00	0.00	0.00	158,059.00	158,059.00
86	SURRY	333,893.00	333,893.00	0.00	0.00	333,893.00	333,893.00
87	SWAIN	58,381.00	58,381.00	0.00	0.00	58,381.00	58,381.00
88	TRANSYLVANIA	118,166.00	118,166.00	0.00	0.00	118,166.00	118,166.00
89	TYRRELL	24,326.00	24,326.00	0.00	0.00	24,326.00	24,326.00
90	UNION	485,737.00	485,737.00	-70,000.00	-70,000.00	415,737.00	415,737.00
91	VANCE	348,266.00	348,266.00	0.00	0.00	348,266.00	348,266.00
92	WAKE	2,277,138.00	2,277,138.00	-213,214.00	-213,214.00	2,063,924.00	2,063,924.00
93	WARREN	120,156.00	120,156.00	15,000.00	15,000.00	135,156.00	135,156.00
94	WASHINGTON	81,581.00	81,581.00	70,000.00	70,000.00	151,581.00	151,581.00
95	WATAUGA	191,545.00	191,545.00	-48,823.00	-48,823.00	142,722.00	142,722.00
96	WAYNE	688,142.00	688,142.00	0.00	0.00	688,142.00	688,142.00
97	WILKES	349,151.00	349,151.00	0.00	0.00	349,151.00	349,151.00
98	WILSON	475,542.00	475,542.00	-52,500.00	-52,500.00	423,042.00	423,042.00
99	YADKIN	131,684.00	131,684.00	0.00	0.00	131,684.00	131,684.00
100	YANCEY	88,249.00	88,249.00	5,000.00	5,000.00	93,249.00	93,249.00
150	Jackson Indian	0.00	0.00	0.00	0.00	0.00	0.00
187	Swain Indian	0.00	0.00	0.00	0.00	0.00	0.00
	Total	$ 40,298,638.00	$ 40,298,638.00	$ -	$ -	$ 40,298,638.00	$ 40,298,638.00

Low-Income Home Energy Assistance (LIEAP) **AUTHORIZATION NUMBER: 2**

FUNDING SOURCE: Federal Low Income Home Energy Assistance Funds Block Grant
CFDA Number: 93.568
CFDA Name: Low-Income Home Energy Assistance
Award Name: Low-Income Home Energy Assistance
Award Number: G20B1NCLIEA & G21B1NCLIEA
Award Date: FFY 2020 & 2021
Federal Agency: DHHS/ACF

GRANT INFORMATION: This represents 100% federal dollars.

This allocation represents the entire amount as designated in Session Law.

These funds cannot be spent until after December 1, 2020.

XS411 Heading: LIHEAP
Tracked on XS411: Federal Share 100%

OBLIGATIONS INCURRED AND EXPENDITURES MADE UNDER THIS ADVICE WILL BE SUBJECT TO LIMITATIONS PUBLISHED BY FEDERAL AND STATE AGENCIES AS TO THE AVAILABILITY OF FUNDS

AUTHORIZED SIGNATURE

DATE:

February 2, 2021

Beaufort County Finance

Budget Amendment Request

Department: Social Services **Date of Request:** March 1, 2021

FY Budget: 2020-2021

ACCOUNT NO.	TITLE OF ACCOUNT	INCREASE	DECREASE
100222.493568	Energy Assistance	$972	
105480.562002	Duke Progress Energy	$972	

Department Justification:
On January 27, 2021 and February 19, 2021, DSS received notification that additional funds have been allocated to Beaufort County for the Duke Progress Energy Assistance Program. Beaufort County received an additional $448 on January 27th and an additional $524 on February 19th. We are requesting that the Social Services budget be amended to reflect an increase in the Duke Progress Energy Assistance Program line 105480.562002 and an increase in the Energy Assistance revenue line 100222.493568. Please see the attached Funding Authorizations.
There are no county dollars included in the increase of these funds.

If amendment deals with adding, deleting, or modifying a position, County Position No. (& State, if applicable) must be referenced.

County Position No. _____

State Position No. _____

APPROVAL	SIGNATURE	DATE
Department Head	Melanie Cogdell	2/19/21
Finance Officer		
	This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.	
County Manager	Required for interdepartmental transfers.	
Board of Commissioners	Agenda Item No. _____ Reference No. _____	

FUNDING AUTHORIZATION
DIVISION OF SOCIAL SERVICES

FUNDING SOURCE: Duke Energy Progress-Energy Neighbor Fund
EFFECTIVE DATE: 07/01/2020
AUTHORIZATION NUMBER: 8

ALLOCATION PERIOD
FROM JUNE 2020 THRU MAY 2021 SERVICE MONTHS
FROM JULY 2020 THRU JUNE 2021 PAYMENT MONTHS

		Initial (or Previous) Allocation Funding Authorization		Additional Allocation		Grand Total Allocation	
Co. No.	COUNTY	State	Total	State	Total	State	Total
01	ALAMANCE	0.00	0.00	0.00	0.00	0.00	0.00
02	ALEXANDER	0.00	0.00	0.00	0.00	0.00	0.00
03	ALLEGHANY	0.00	0.00	0.00	0.00	0.00	0.00
04	ANSON	5,691.86	5,691.86	251.84	251.84	5,943.70	5,943.70
05	ASHE	0.00	0.00	0.00	0.00	0.00	0.00
06	AVERY	114.72	114.72	14.00	14.00	128.72	128.72
07	BEAUFORT	10,073.14	10,073.14	448.00	448.00	10,521.14	10,521.14
08	BERTIE	0.00	0.00	0.00	0.00	0.00	0.00
09	BLADEN	7,665.33	7,665.33	524.00	524.00	8,189.33	8,189.33
10	BRUNSWICK	14,282.51	14,282.51	1,535.68	1,535.68	15,818.19	15,818.19
11	BUNCOMBE	23,832.84	23,832.84	3,546.52	3,546.52	27,379.36	27,379.36
12	BURKE	0.00	0.00	0.00	0.00	0.00	0.00
13	CABARRUS	0.00	0.00	0.00	0.00	0.00	0.00
14	CALDWELL	0.00	0.00	0.00	0.00	0.00	0.00
15	CAMDEN	0.00	0.00	0.00	0.00	0.00	0.00
16	CARTERET	8,158.90	8,158.90	777.34	777.34	8,936.24	8,936.24
17	CASWELL	6,567.72	6,567.72	450.00	450.00	7,017.72	7,017.72
18	CATAWBA	0.00	0.00	0.00	0.00	0.00	0.00
19	CHATHAM	8,607.21	8,607.21	1,104.72	1,104.72	9,711.93	9,711.93
20	CHEROKEE	0.00	0.00	0.00	0.00	0.00	0.00
21	CHOWAN	0.00	0.00	0.00	0.00	0.00	0.00
22	CLAY	0.00	0.00	0.00	0.00	0.00	0.00
23	CLEVELAND	0.00	0.00	0.00	0.00	0.00	0.00
24	COLUMBUS	9,809.29	9,809.29	433.48	433.48	10,242.77	10,242.77
25	CRAVEN	5,264.38	5,264.38	667.80	667.80	5,932.18	5,932.18
26	CUMBERLAND	7,926.36	7,926.36	907.68	907.68	8,834.04	8,834.04
27	CURRITUCK	0.00	0.00	0.00	0.00	0.00	0.00
28	DARE	0.00	0.00	0.00	0.00	0.00	0.00
29	DAVIDSON	0.00	0.00	0.00	0.00	0.00	0.00
30	DAVIE	0.00	0.00	0.00	0.00	0.00	0.00
31	DUPLIN	5,115.20	5,115.20	334.36	334.36	5,449.56	5,449.56
32	DURHAM	2,898.79	2,898.79	140.00	140.00	3,038.79	3,038.79
33	EDGECOMBE	5,719.11	5,719.11	332.00	332.00	6,051.11	6,051.11
34	FORSYTH	63.36	63.36	0.00	0.00	63.36	63.36
35	FRANKLIN	6,543.62	6,543.62	596.00	596.00	7,139.62	7,139.62
36	GASTON	0.00	0.00	0.00	0.00	0.00	0.00
37	GATES	0.00	0.00	0.00	0.00	0.00	0.00
38	GRAHAM	0.00	0.00	0.00	0.00	0.00	0.00
39	GRANVILLE	5,649.90	5,649.90	428.00	428.00	6,077.90	6,077.90
40	GREENE	3,376.00	3,376.00	168.00	168.00	3,544.00	3,544.00
41	GUILFORD	0.00	0.00	0.00	0.00	0.00	0.00
42	HALIFAX	3,505.00	3,505.00	226.00	226.00	3,731.00	3,731.00
43	HARNETT	5,251.76	5,251.76	537.32	537.32	5,789.08	5,789.08
44	HAYWOOD	5,624.31	5,624.31	642.34	642.34	6,266.65	6,266.65
45	HENDERSON	4,785.66	4,785.66	266.00	266.00	5,051.66	5,051.66
46	HERTFORD	0.00	0.00	0.00	0.00	0.00	0.00
47	HOKE	3,564.86	3,564.86	240.00	240.00	3,804.86	3,804.86

FUNDING SOURCE: Duke Energy Progress-Energy Neighbor Fund

		Initial (or Previous) Allocation Funding Authorization		Additional Allocation		Grand Total Allocation	
	COUNTY	State	Total	State	Total	State	Total
48	HYDE	0.00	0.00	0.00	0.00	0.00	0.00
49	IREDELL	0.00	0.00	0.00	0.00	0.00	0.00
50	JACKSON	1,931.00	1,931.00	60.00	60.00	1,991.00	1,991.00
51	JOHNSTON	11,582.44	11,582.44	1,181.60	1,181.60	12,764.04	12,764.04
52	JONES	4,329.87	4,329.87	198.00	198.00	4,527.87	4,527.87
53	LEE	2,702.00	2,702.00	470.00	470.00	3,172.00	3,172.00
54	LENOIR	5,121.35	5,121.35	276.00	276.00	5,397.35	5,397.35
55	LINCOLN	0.00	0.00	0.00	0.00	0.00	0.00
56	MACON	0.00	0.00	0.00	0.00	0.00	0.00
57	MADISON	14,504.17	14,504.17	160.00	160.00	14,664.17	14,664.17
58	MARTIN	0.00	0.00	0.00	0.00	0.00	0.00
59	MCDOWELL	243.00	243.00	0.00	0.00	243.00	243.00
60	MECKLENBURG	0.00	0.00	0.00	0.00	0.00	0.00
61	MITCHELL	4,653.15	4,653.15	269.72	269.72	4,922.87	4,922.87
62	MONTGOMERY	4,324.10	4,324.10	260.52	260.52	4,584.62	4,584.62
63	MOORE	14,449.31	14,449.31	1,925.24	1,925.24	16,374.55	16,374.55
64	NASH	3,436.00	3,436.00	356.00	356.00	3,792.00	3,792.00
65	NEW HANOVER	24,095.71	24,095.71	2,881.32	2,881.32	26,977.03	26,977.03
66	NORTHAMPTON	0.00	0.00	0.00	0.00	0.00	0.00
67	ONSLOW	9,539.25	9,539.25	611.92	611.92	10,151.17	10,151.17
68	ORANGE	140.00	140.00	50.00	50.00	190.00	190.00
69	PAMLICO	5,746.03	5,746.03	254.00	254.00	6,000.03	6,000.03
70	PASQUOTANK	0.00	0.00	0.00	0.00	0.00	0.00
71	PENDER	4,577.68	4,577.68	364.06	364.06	4,941.74	4,941.74
72	PERQUIMANS	0.00	0.00	0.00	0.00	0.00	0.00
73	PERSON	12,334.98	12,334.98	864.28	864.28	13,199.26	13,199.26
74	PITT	3,035.00	3,035.00	182.00	182.00	3,217.00	3,217.00
75	POLK	0.00	0.00	0.00	0.00	0.00	0.00
76	RANDOLPH	4,094.58	4,094.58	822.68	822.68	4,917.26	4,917.26
77	RICHMOND	5,704.02	5,704.02	904.12	904.12	6,608.14	6,608.14
78	ROBESON	6,260.67	6,260.67	380.80	380.80	6,641.47	6,641.47
79	ROCKINGHAM	0.00	0.00	0.00	0.00	0.00	0.00
80	ROWAN	0.00	0.00	0.00	0.00	0.00	0.00
81	RUTHERFORD	0.00	0.00	0.00	0.00	0.00	0.00
82	SAMPSON	4,541.36	4,541.36	342.00	342.00	4,883.36	4,883.36
83	SCOTLAND	4,297.00	4,297.00	240.00	240.00	4,537.00	4,537.00
84	STANLY	3,982.25	3,982.25	2.00	2.00	3,984.25	3,984.25
85	STOKES	0.00	0.00	0.00	0.00	0.00	0.00
86	SURRY	0.00	0.00	0.00	0.00	0.00	0.00
87	SWAIN	0.00	0.00	0.00	0.00	0.00	0.00
88	TRANSYLVANIA	0.00	0.00	0.00	0.00	0.00	0.00
89	TYRRELL	0.00	0.00	0.00	0.00	0.00	0.00
90	UNION	0.00	0.00	0.00	0.00	0.00	0.00
91	VANCE	3,219.70	3,219.70	242.08	242.08	3,461.78	3,461.78
92	WAKE	106,074.87	106,074.87	15,461.76	15,461.76	121,536.63	121,536.63
93	WARREN	6,906.78	6,906.78	589.32	589.32	7,496.10	7,496.10
94	WASHINGTON	0.00	0.00	0.00	0.00	0.00	0.00
95	WATAUGA	0.00	0.00	0.00	0.00	0.00	0.00
96	WAYNE	7,784.05	7,784.05	926.00	926.00	8,710.05	8,710.05
97	WILKES	0.00	0.00	0.00	0.00	0.00	0.00
98	WILSON	6,959.68	6,959.68	191.00	191.00	7,150.68	7,150.68
99	YADKIN	0.00	0.00	0.00	0.00	0.00	0.00
100	YANCEY	1,483.00	1,483.00	4.00	4.00	1,487.00	1,487.00
150	Jackson Indian	0.00	0.00	0.00	0.00	0.00	0.00
187	Swain Indian	0.00	0.00	0.00	0.00	0.00	0.00
	Total	448,144.83	448,144.83	45,041.50	45,041.50	493,186.33	493,186.33

FUNDING SOURCE: Duke Energy Progress-Energy Neighbor Fund

FUNDING SOURCE: Progress Energy

GRANT INFORMATION:
This funding authorization represents 100% state funds.

XS411 Heading: Energy Neighbor
Tracked on XS411: State Share 100%

OBLIGATIONS INCURRED AND EXPENDITURES MADE UNDER THIS ADVICE WILL BE SUBJECT TO LIMITATIONS PUBLISHED BY FEDERAL AND STATE AGENCIES AS TO THE AVAILABILITY OF FUNDS

AUTHORIZED SIGNATURE

DATE:

February 19, 2021

FUNDING AUTHORIZATION
DIVISION OF SOCIAL SERVICES

FUNDING SOURCE: Duke Energy Progress-Energy Neighbor Fund
EFFECTIVE DATE: 07/01/2020
AUTHORIZATION NUMBER: 9

ALLOCATION PERIOD
FROM JUNE 2020 THRU MAY 2021 SERVICE MONTHS
FROM JULY 2020 THRU JUNE 2021 PAYMENT MONTHS

		Initial (or Previous) Allocation Funding Authorization		Additional Allocation		Grand Total Allocation	
Co. No.	COUNTY	State	Total	State	Total	State	Total
01	ALAMANCE	0.00	0.00	0.00	0.00	0.00	0.00
02	ALEXANDER	0.00	0.00	0.00	0.00	0.00	0.00
03	ALLEGHANY	0.00	0.00	0.00	0.00	0.00	0.00
04	ANSON	5,943.70	5,943.70	341.84	341.84	6,285.54	6,285.54
05	ASHE	0.00	0.00	0.00	0.00	0.00	0.00
06	AVERY	128.72	128.72	14.00	14.00	142.72	142.72
07	BEAUFORT	10,521.14	10,521.14	524.00	524.00	11,045.14	11,045.14
08	BERTIE	0.00	0.00	0.00	0.00	0.00	0.00
09	BLADEN	8,189.33	8,189.33	562.00	562.00	8,751.33	8,751.33
10	BRUNSWICK	15,818.19	15,818.19	1,746.92	1,746.92	17,565.11	17,565.11
11	BUNCOMBE	27,379.36	27,379.36	5,814.48	5,814.48	33,193.84	33,193.84
12	BURKE	0.00	0.00	0.00	0.00	0.00	0.00
13	CABARRUS	0.00	0.00	0.00	0.00	0.00	0.00
14	CALDWELL	0.00	0.00	0.00	0.00	0.00	0.00
15	CAMDEN	0.00	0.00	0.00	0.00	0.00	0.00
16	CARTERET	8,936.24	8,936.24	891.34	891.34	9,827.58	9,827.58
17	CASWELL	7,017.72	7,017.72	450.00	450.00	7,467.72	7,467.72
18	CATAWBA	0.00	0.00	0.00	0.00	0.00	0.00
19	CHATHAM	9,711.93	9,711.93	2,562.00	2,562.00	12,273.93	12,273.93
20	CHEROKEE	0.00	0.00	0.00	0.00	0.00	0.00
21	CHOWAN	0.00	0.00	0.00	0.00	0.00	0.00
22	CLAY	0.00	0.00	0.00	0.00	0.00	0.00
23	CLEVELAND	0.00	0.00	0.00	0.00	0.00	0.00
24	COLUMBUS	10,242.77	10,242.77	735.48	735.48	10,978.25	10,978.25
25	CRAVEN	5,932.18	5,932.18	550.16	550.16	6,482.34	6,482.34
26	CUMBERLAND	8,834.04	8,834.04	1,281.68	1,281.68	10,115.72	10,115.72
27	CURRITUCK	0.00	0.00	0.00	0.00	0.00	0.00
28	DARE	0.00	0.00	0.00	0.00	0.00	0.00
29	DAVIDSON	0.00	0.00	0.00	0.00	0.00	0.00
30	DAVIE	0.00	0.00	0.00	0.00	0.00	0.00
31	DUPLIN	5,449.56	5,449.56	391.64	391.64	5,841.20	5,841.20
32	DURHAM	3,038.79	3,038.79	82.00	82.00	3,120.79	3,120.79
33	EDGECOMBE	6,051.11	6,051.11	428.00	428.00	6,479.11	6,479.11
34	FORSYTH	63.36	63.36	0.00	0.00	63.36	63.36
35	FRANKLIN	7,139.62	7,139.62	904.00	904.00	8,043.62	8,043.62
36	GASTON	0.00	0.00	0.00	0.00	0.00	0.00
37	GATES	0.00	0.00	0.00	0.00	0.00	0.00
38	GRAHAM	0.00	0.00	0.00	0.00	0.00	0.00
39	GRANVILLE	6,077.90	6,077.90	766.00	766.00	6,843.90	6,843.90
40	GREENE	3,544.00	3,544.00	207.80	207.80	3,751.80	3,751.80
41	GUILFORD	0.00	0.00	0.00	0.00	0.00	0.00
42	HALIFAX	3,731.00	3,731.00	324.00	324.00	4,055.00	4,055.00
43	HARNETT	5,789.08	5,789.08	714.82	714.82	6,503.90	6,503.90
44	HAYWOOD	6,266.65	6,266.65	1,263.18	1,263.18	7,529.83	7,529.83
45	HENDERSON	5,051.66	5,051.66	296.00	296.00	5,347.66	5,347.66
46	HERTFORD	0.00	0.00	0.00	0.00	0.00	0.00
47	HOKE	3,804.86	3,804.86	234.00	234.00	4,038.86	4,038.86

FUNDING SOURCE: Duke Energy Progress-Energy Neighbor Fund

		Initial (or Previous) Allocation Funding Authorization		Additional Allocation		Grand Total Allocation	
	COUNTY	State	Total	State	Total	State	Total
48	HYDE	0.00	0.00	0.00	0.00	0.00	0.00
49	IREDELL	0.00	0.00	0.00	0.00	0.00	0.00
50	JACKSON	1,991.00	1,991.00	38.00	38.00	2,029.00	2,029.00
51	JOHNSTON	12,764.04	12,764.04	2,417.60	2,417.60	15,181.64	15,181.64
52	JONES	4,527.87	4,527.87	180.00	180.00	4,707.87	4,707.87
53	LEE	3,172.00	3,172.00	1,382.70	1,382.70	4,554.70	4,554.70
54	LENOIR	5,397.35	5,397.35	324.00	324.00	5,721.35	5,721.35
55	LINCOLN	0.00	0.00	0.00	0.00	0.00	0.00
56	MACON	0.00	0.00	0.00	0.00	0.00	0.00
57	MADISON	14,664.17	14,664.17	162.00	162.00	14,826.17	14,826.17
58	MARTIN	0.00	0.00	0.00	0.00	0.00	0.00
59	MCDOWELL	243.00	243.00	0.00	0.00	243.00	243.00
60	MECKLENBURG	0.00	0.00	0.00	0.00	0.00	0.00
61	MITCHELL	4,922.87	4,922.87	259.72	259.72	5,182.59	5,182.59
62	MONTGOMERY	4,584.62	4,584.62	260.52	260.52	4,845.14	4,845.14
63	MOORE	16,374.55	16,374.55	2,074.18	2,074.18	18,448.73	18,448.73
64	NASH	3,792.00	3,792.00	644.00	644.00	4,436.00	4,436.00
65	NEW HANOVER	26,977.03	26,977.03	3,959.70	3,959.70	30,936.73	30,936.73
66	NORTHAMPTON	0.00	0.00	0.00	0.00	0.00	0.00
67	ONSLOW	10,151.17	10,151.17	617.92	617.92	10,769.09	10,769.09
68	ORANGE	190.00	190.00	0.00	0.00	190.00	190.00
69	PAMLICO	6,000.03	6,000.03	312.00	312.00	6,312.03	6,312.03
70	PASQUOTANK	0.00	0.00	0.00	0.00	0.00	0.00
71	PENDER	4,941.74	4,941.74	640.00	640.00	5,581.74	5,581.74
72	PERQUIMANS	0.00	0.00	0.00	0.00	0.00	0.00
73	PERSON	13,199.26	13,199.26	904.72	904.72	14,103.98	14,103.98
74	PITT	3,217.00	3,217.00	158.00	158.00	3,375.00	3,375.00
75	POLK	0.00	0.00	0.00	0.00	0.00	0.00
76	RANDOLPH	4,917.26	4,917.26	1,402.68	1,402.68	6,319.94	6,319.94
77	RICHMOND	6,608.14	6,608.14	579.38	579.38	7,187.52	7,187.52
78	ROBESON	6,641.47	6,641.47	315.56	315.56	6,957.03	6,957.03
79	ROCKINGHAM	0.00	0.00	0.00	0.00	0.00	0.00
80	ROWAN	0.00	0.00	0.00	0.00	0.00	0.00
81	RUTHERFORD	0.00	0.00	0.00	0.00	0.00	0.00
82	SAMPSON	4,883.36	4,883.36	570.14	570.14	5,453.50	5,453.50
83	SCOTLAND	4,537.00	4,537.00	218.00	218.00	4,755.00	4,755.00
84	STANLY	3,984.25	3,984.25	2.00	2.00	3,986.25	3,986.25
85	STOKES	0.00	0.00	0.00	0.00	0.00	0.00
86	SURRY	0.00	0.00	0.00	0.00	0.00	0.00
87	SWAIN	0.00	0.00	0.00	0.00	0.00	0.00
88	TRANSYLVANIA	0.00	0.00	0.00	0.00	0.00	0.00
89	TYRRELL	0.00	0.00	0.00	0.00	0.00	0.00
90	UNION	0.00	0.00	0.00	0.00	0.00	0.00
91	VANCE	3,461.78	3,461.78	1,064.08	1,064.08	4,525.86	4,525.86
92	WAKE	121,536.63	121,536.63	19,262.52	19,262.52	140,799.15	140,799.15
93	WARREN	7,496.10	7,496.10	639.32	639.32	8,135.42	8,135.42
94	WASHINGTON	0.00	0.00	0.00	0.00	0.00	0.00
95	WATAUGA	0.00	0.00	0.00	0.00	0.00	0.00
96	WAYNE	8,710.05	8,710.05	1,198.78	1,198.78	9,908.83	9,908.83
97	WILKES	0.00	0.00	0.00	0.00	0.00	0.00
98	WILSON	7,150.68	7,150.68	191.00	191.00	7,341.68	7,341.68
99	YADKIN	0.00	0.00	0.00	0.00	0.00	0.00
100	YANCEY	1,487.00	1,487.00	0.00	0.00	1,487.00	1,487.00
150	Jackson Indian	0.00	0.00	0.00	0.00	0.00	0.00
187	Swain Indian	0.00	0.00	0.00	0.00	0.00	0.00
	Total	493,186.33	493,186.33	60,863.86	60,863.86	554,050.19	554,050.19

FUNDING SOURCE: Duke Energy Progress-Energy Neighbor Fund

FUNDING SOURCE: Progress Energy

GRANT INFORMATION:
This funding authorization represents 100% state funds.

XS411 Heading: Energy Neighbor
Tracked on XS411: State Share 100%

OBLIGATIONS INCURRED AND EXPENDITURES MADE UNDER THIS ADVICE WILL BE SUBJECT TO LIMITATIONS PUBLISHED BY FEDERAL AND STATE AGENCIES AS TO THE AVAILABILITY OF FUNDS

AUTHORIZED SIGNATURE **DATE:**

February 8, 2021

Purchase Order

Fiscal Year 2021 Page 1 of 1

THIS NUMBER MUST APPEAR ON ALL INVOICES, PACKAGES AND SHIPPING PAPERS.

Purchase Order # 20210653-00

Delivery must be made within doors of specified destination.

BILL TO

Beaufort County
Finance Office
121 W. 3rd Street
Washington, NC 27889
Phone: (252) 946-0079
Fax: (252) 946-7722

VENDOR

BEAUFORT CO. HOSPITAL
628 E. 12TH STREET
WASHINGTON NC 27889-3409

SHIP TO

632 West 5th Street
Social Services
Washington NC 27889

Vendor Phone Number	Vendor Fax Number	Requisition Number	Delivery Reference
		680	

Date Ordered	Vendor Number	Date Required	Freight Method/Terms	Department/Location
01/25/2021	490			SOCIAL SERVICES-ADMINISTRATION

Item#	Description/Part No.	Qty	UOM	Unit Price	Extended Price
	Meals for Home Delivered Meals The Above Purchase Order Number Must Appear On All Correspondence - Packing Sheets And Bills Of Lading				
1	Meals for HDM	20948.0	EACH	$5.250	$109,977.00
	******** GL SUMMARY ******** ***10 -5330-522000*** ***109,977.00***				

This instrument has been preaudited in the manner required by the local government budget and Fiscal Control Act.

VENDOR COPY

By Hallie d gones
Purchasing Agent

By Rita C. Radcliffe
Finance Officer

Beaufort County is NOT exempt from paying sales tax. All invoices must include sales tax as applicable.

Total Ext. Price	$109,977.00
PO Total	**$109,977.00**

Purchase Order

Fiscal Year 2021 Page 1 of 1

THIS NUMBER MUST APPEAR ON ALL INVOICES, PACKAGES AND SHIPPING PAPERS.

Purchase Order # 20210654-00

Delivery must be made within doors of specified destination.

BILL TO

Beaufort County
Finance Office
121 W. 3rd Street
Washington, NC 27889
Phone: (252) 946-0079
Fax: (252) 946-7722

VENDOR

TRUMPS RESTAURANT INC
PO BOX 1168
84 HWY 64W
PLYMOUTH NC 27962

SHIP TO

632 West 5th Street
Social Services
Washington NC 27889

Vendor Phone Number	Vendor Fax Number	Requisition Number	Delivery Reference
		679	

Date Ordered	Vendor Number	Date Required	Freight Method/Terms	Department/Location
01/25/2021	28170			SOCIAL SERVICES-ADMINISTRATION

Item#	Description/Part No.	Qty	UOM	Unit Price	Extended Price
	Meals for Home Delivered Meals The Above Purchase Order Number Must Appear On All Correspondence - Packing Sheets And Bills Of Lading				
1	Meals for HDM	7900.0	EACH	$4.900	$38,710.00
2	Meals for HDM	4082.0	EACH	$4.900	$20,001.80
	******** GL SUMMARY ******** ***10 -5310-526551*** ***38,710.00*** ***10 -5330-522000*** ***20,001.80***				

This instrument has been preaudited in the manner required by the local government budget and Fiscal Control Act.

VENDOR COPY

By Hallie L Jones
Purchasing Agent

By Rita C. Radcliffe
Finance Officer

Beaufort County is NOT exempt from paying sales tax. All invoices must include sales tax as applicable.

Total Ext. Price	$58,711.80
PO Total	**$58,711.80**

#217

Beaufort County Finance

PASSED 12/15/2020

Budget Amendment Request

Department: Sheriff's Office **Date of Request:** 12/12/2020

FY Budget: 20-21

ACCOUNT NO.	TITLE OF ACCOUNT	INCREASE	DECREASE
294325-519500	Implemental Functions		$500.00
294325-538000	Software & Support	$500.00	

Department Justification:

If amendment deals with adding, deleting, or modifying a position, County Position No. (& State, if applicable) must be referenced.

County Position No. _____

State Position No. _____

APPROVAL	SIGNATURE	DATE
Department Head	C. Ross	12/13/20
Finance Officer	A. Radcliffe	12/15/20
	This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.	
County Manager	Required for transfers between Personal Services, Operating & Capital account	
Board of Commissioners	Agenda Item No. _____ Reference No. _____	

#33

POSTED 2/3/2021

Beaufort County Finance

Budget Amendment Request

Department: General Fund **Date of Request:** 02/01/2021

FY Budget: FY 20-21

ACCOUNT NO.	TITLE OF ACCOUNT	INCREASE	DECREASE
10-4135-519010	FLSA LAW IMPACT		3,885
10-5820-540000	EQUIPMENT PURCHASE	3,885	

Department Justification: To provide funds for Veteran's Affairs Officer laptop and accessories.

If amendment deals with adding, deleting, or modifying a position, County Position No. (& State, if applicable) must be referenced.

County Position No. _____

State Position No. _____

APPROVAL	SIGNATURE	DATE
Department Head		
Finance Officer	A. Radcliffe	2/4/21
	This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.	
County Manager	Required for interdepartmental transfers. Susan Ammons	2/8/21
Board of Commissioners	Agenda Item No. _____ Reference No. _____	

#134

Beaufort County Finance

SCANNED

12/10/2020

Budget Amendment Request

Department: Health **Date of Request:** 12/03/2020

FY Budget: 20/21 #20

ACCOUNT NO.	TITLE OF ACCOUNT	INCREASE	DECREASE
104135-551000	Capital Outlay Equipment	$8,480	
105110-518700	Workers Compensation		$6,645
105110-531000	Professional Development		$1,835

Department Justification:

- Upgrade Phone System

If amendment deals with adding, deleting, or modifying a position, County Position No. (& State, if applicable) must be referenced.

County Position No. N/A

State Position No. N/A

APPROVAL	SIGNATURE	DATE
Department Head	James Madson James Madson (Dec 3, 2020 09:15 EST)	12/3/2020
Finance Officer	A. Radcliffe	12/10/20
	This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.	
County Manager	Required for interdepartmental transfers. Bryan Hilferd	12/14/20
Board of Commissioners	Agenda Item No. _____ Reference No. _____	

14/15

BLTPREG 816671	575967	12/01/2020	C9BEATB	0000010383-2020-2020-0000-00	REI	$218.73	$218.73	No		
Overpayment p.n# 6607-47-6626								BLTPREG		
WOOLARD, WAYLAND STEVE 100 BLUEBIRD LN WASHINGTON BEAUFORT NC 27889										
☐	true BLTPREG 817141	576013	12/03/2020	C9BEATB	0000046464-2020-2020-0000-00	REI	$300.00	$300.00	No	
Overpayment p.n# 6613-04-2657								BLTPREG		
GUHA LIVING TRUST 110 FORECASTLE CT WASHINGTON BEAUFORT NC 27889										
	true BLTPREG 820804	576180	12/22/2020	FPITTMAN	0000047866-2020-2020-0000-00	BUS	$2,515.31	$957.39	No	
Overpayment Business Per								BLTPREG		
RYAN TAX COMPLIANCE SERVICES LLC 16220 NORTH SCOTTSDALE ROAD SUITE 450 SCOTTSDALE AZ 85254										
☐	true BLTPREG 820117	576166	12/21/2020	AHEATH	0000032793-2020-2020-0000-00	REI	$7,399.39	$145.20	No	
Overpayments p.n# 6653-10-7544								BLTPREG		
CHESSON, J H P O BOX 258 BATH BEAUFORT NC 27808										
823087	576227	12/30/2020	FPITTMAN	0000045975-2020-2020-0000-00	BUS	$25,314.28	$1,911.05	No		
Overpayments. Business Per								BLTPREG		
TRANSITIONS OF EASTERN CAROLINA LLC 230 EAST 8TH STREEY WASHINGTON NC 27889										

☐	true BLTPREG 823055	576227	12/30/2020	FPITTMAN	0000029458-2020-2020-0000-00	REI	$1,152.02	$164.69	No		

Overpayment P.N # 5679-53-1002 BLTPREG

GAUTIER, HILDA H 6268 US HWY 17 N WASHINGTON BEAUFORT NC 27889

	true BLTPREG 829495	576402	01/15/2021		0009525371-2020-2020-0000-00	IND	$396.36	$396.36	No		

Overpayment P.N # N/A personal property BLTPREG

KARANIAN, RICHARD HAMLIN 106 SANDPIPER BAY WASHINGTON NC 27889-8801

	BLTPREG 823633	576237	12/30/2020		0000031988-2020-2020-0000-00	REI	$3,864.56	$1,178.14	No		

Overpayment P.N # 5685-55-0156 BLTPREG

BRADY, SCOTT 301 RIVER ROAD WASHINGTON BEAUFORT NC 27889

	BLTPREG 823591	576237	12/30/2020		0000022098-2020-2020-0000-00	REI	$2,097.05	$2,010.78	No		

Overpayment P.N # 7609-65-4635 BLTPREG

ALLEN, LEAMON H III 475 INDIAN RUN ROAD PANTEGO BEAUFORT NC 27860

MCKENZIE, BENJAMIN 909 MONTICELLO STREET GREENSBORO, NC 27410									
☐	true BLTPREG 825306	576274	01/04/2021	0000038324-2020-2020-0000-00	REI	$1,538.48	$541.64		
Overpayment 5675-96-3522.032									BLTPREG
MCKENZIE, BENJAMIN W III 909 MONTICELLO STREET GREENSBORO BEAUFORT NC 27410									
☐	true BLTPREG 825254	576274	01/04/2021	0000013343-2020-2020-0000-00	REI	$999.59	$999.59		
Overpayment P.I.N# 5667-74-6396									BLTPREG
RYAN, JEANETTE EVERETT 310 MAPLE STREET WASHINGTON BEAUFORT NC 27889									
☐	true BLTPREG 825236	576274	01/04/2021	0000034584-2020-2020-0000-00	REI	$122.30	$122.30		
Overpayment P.I.N# 6601-18-3356									BLTPREG
FOREMAN, JOYCE ANNE 716 CEDAR RIDGE DR WINTERVILLE BEAUFORT NC 28590									
~~BLTPREG 829495~~		~~576402~~	~~01/15/2021~~	0009525371-2020-2020-0000-00	~~IND~~	~~$396.36~~	~~$396.36~~		
~~Overpayment~~									BLTPREG
~~**KARANIAN, RICHARD HAMLIN 106 SANDPIPER BAY WASHINGTON NC 27889-8801**~~									

NCVTS -> Vehicle Tax -> Refund Approval -> **Proration Refund**

Authorize | Edit

Queue Contents (11 Records)

1

	Transaction #	Bad Debt	Status	Closed Date	OPID	Bill #	Received Amount	Refund Amount
☐	70094013		PENDING	02/16/2021	VTSCASHIERING	005907000-2020-2020-0000-00	$310.93	$310.93
LASSITER, DE'SHON ANDRE 224 N HARVEY ST WASHINGTON NC 27889								
☐	70094273		PENDING	02/16/2021	VTSCASHIERING	004691349-2020-2020-0000-00	$233.06	$194.27
JONES, MICHAEL ELIAS 123 CHESTERFIELD DR WASHINGTON NC 27889-9452								
☐	69967165		PENDING	02/10/2021	VTSCASHIERING	004777127-2019-2019-0000-00	$223.61	$111.76
WHITFORD, CHRISTOPHER RYAN PO BOX 1823 WASHINGTON NC 27889-1823								
☐	69810456		PENDING	01/28/2021	VTSCASHIERING	004219012-2019-2019-0000-00	$609.55	$355.57
COX BUILDERS INC PO BOX 1389 WASHINGTON NC 27889-1389								

[Vehicle Tax Queues]

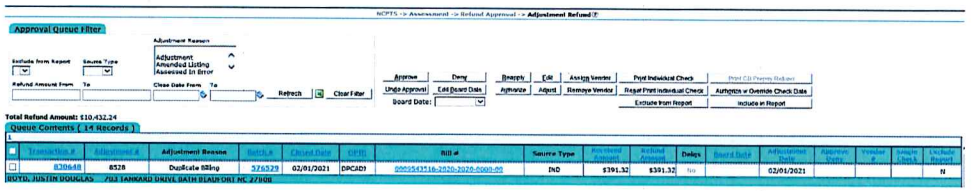
Basket View
Group View
Manager View
Abstract Service Call
Abstract Log
Session Log

NCVTS -> Vehicle Tax -> Refund Approval -> **Adjustment Refund**

Board Meeting Date: [ ] Approve Deny Authorize Edit
Set Board Date | Undo Approve/Deny

Queue Contents (5 Records)

Transaction #	Adjustment #	Bad Debt	Status	Closed Date	OPID	Bill #	Received Amount	Refund Amount	Board Date	Adjustment Date	Approve Deny
69803386	1[illegible]		PENDING	02/03/2021	VTSCASHIERING	0058899185-2020-2020-0000-01	$318.03	$122.42		02/03/2021	
DAVISON, JOHN HENRY 111 FAIR OAKS RD CHOCOWINITY NC 27817-8950											
69645204	1[illegible]		PENDING	01/29/2021	VTSCASHIERING	0058822281-2020-2020-0000-01	$694.57	$264.84		01/29/2021	
RAMIREZ-VILLANUEVA, JORDY 1063 HORSE PEN SWAMP RD WASHINGTON NC 27889											


NCPTS -> Assessment -> Refund Approval -> Adjustment Refund
Approval Queue Filter
Exclude from Report
Source Type
Adjustment Reason
Adjustment
Amended Listing
Assessed in Error
Refund Amount From
To
Close Date From
To
Refresh
Clear Filter
Approve
Deny
Unapprove
Edit Board Date
Board Date:
Reapply
Edit
Assign Vendor
Print Individual Check
Print CSI Payee Refund
Authorize
Adjust
Remove Vendor
Reset Print Individual Check
Authorize w Override Check Date
Exclude from Report
Include in Report
Total Refund Amount: $10,432.24
Queue Contents (14 Records)
Transaction #
Adjustment #
Adjustment Reason
Batch #
Closed Date
OPIE
Bill #
Source Type
Received Amount
Refund Amount
Delqs
Board Date
Adjustment Date
Approve Date
Vendor #
Image Doc #
Exclude Report
830648
8528
Duplicate Billing
576529
02/01/2021
DPCAD1
0005543516-2020-2020-0000-00
IND
$391.32
$391.32
No
02/01/2021
N
BOYD, JUSTIN DOUGLAS 703 TANKARD DRIVE BATH BEAUFORT NC 27808

Addendum 2

Petition to Name a Road – Francis Magnolia Lane

Beaufort County, NC

Disclamer:
Beaufort County online map access is provided as a public service, as is, as available and without warranties, expressed or implied. Content published on this website is for informational purposes only and is not intended to constitute a legal record nor should it be substituted for the advice or services of industry professionals. The County of Beaufort and the Website Provider disclaim all responsibility and legal liability for the content published on this website. The user agrees that Beaufort County and its Assigns shall be held harmless from all actions, claims, damages or judgments arising out of the use of County data.
beaufortnc.agdmaps.com

N

30 m
100 ft

Feb/09/2021
Scale 1:1528

GPIN : 5642-22-4814
GPINLONG : 5642-22-4814
NAME1 : DIAZ CARMELLA RAMIREZ
NAME2 :
ADDR1 : PO BOX 757
CITY : CHOCOWINITY
STATE : NC
ADDR2 :
ZIP : 27817
PROP_DESC : (1.18 AC) B T EDWARDS

LAND_VAL : 9062
BLDG_VAL : 0
TOT_VAL : 9062
TAXABLE_VA : 9062
DEFR_VAL : 0
PREV_ASSES : 9062
ACRES : 1.18
PROP_ADDR : SR 1154
TOWNSHIP : 12
MBL : 56420015
PIN_1 : 15002325

DATE : 12/17/2020
DB_PG : 2046/00839
STAMPS : 20.00
SALE_PRICE : 10000.00
REID1 : 19461

DocuSign Envelope ID: 7287ED48-A3CD-4D7A-8F09-14F42719F888

Petition to Name a Private Road

In an effort to name an unnamed road, the purpose of this petition is to request the support and approval of the Beaufort County Board of Commissioners to name the road. The approximate location of the private road is illustrated on the attached map. As required by Beaufort County's E911 Ordinance, three (3) proposed names for the road have been provided. The proposed names are listed below in order of preference. The petitioner understands that once the road is named the name cannot be changed for a period of at least ten (10) years. We the petitioners understand that road signs for private roads must be paid for by the petitioners.

Proposed Road Names

1. Frances Magnolia LN
2. TORI Drive
3. Victoria Court

Owner Name	Physical Address	Agree or Disagree	Signature
Javier Silva	2395 Cayton Rd Chocowinity, NC	Agree	DocuSigned by: Javier Silva 103B98094EA34D5...
Cynthia Rice	2401 Cayton Rd Chocowinity, NC	Agree	Cynthia Rice

Name of person submitting petition: Carmella Ramirez-Diaz

Phone number: 252-402-3429

Addendum 3

Petition to Name a Road – Somerset Drive

Beaufort County, NC

Disclamer:

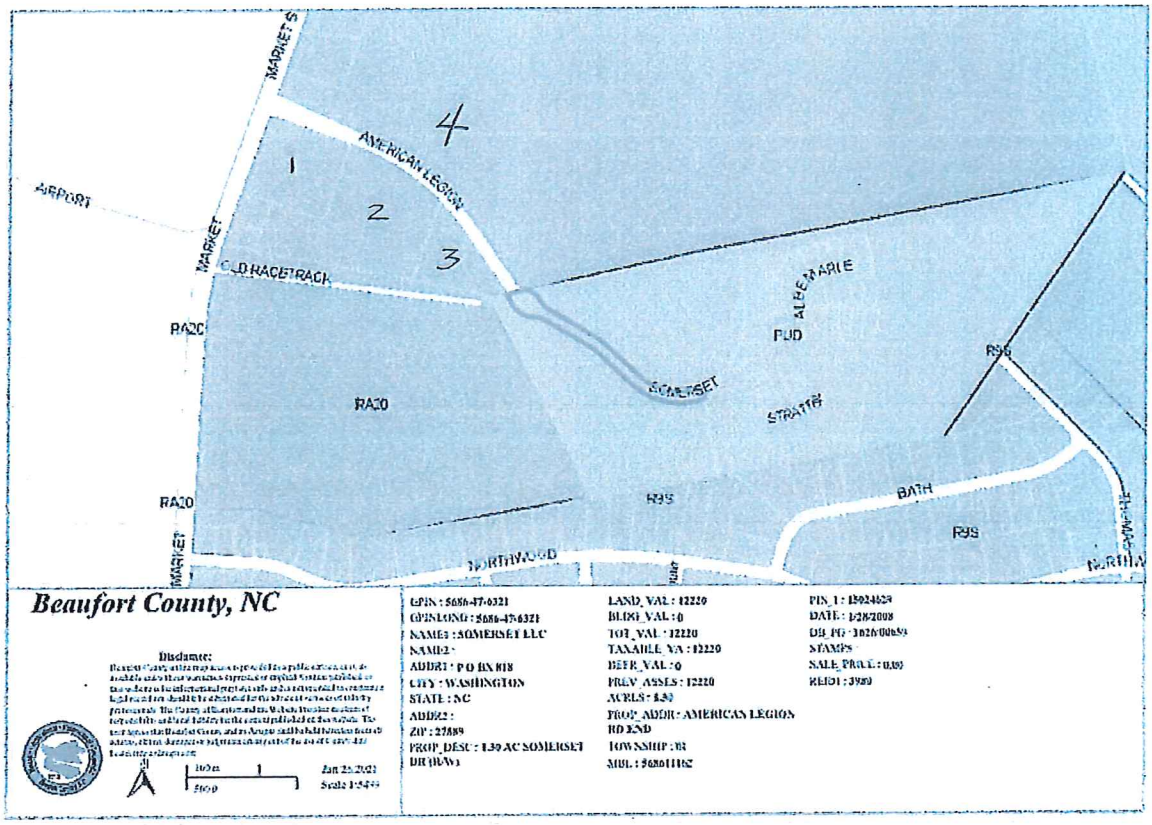
Beaufort County online map access is provided as a public service, as is, as available and without warranties, expressed or implied. Content published on this website is for informational purposes only and is not intended to constitute a legal record nor should it be substituted for the advice or services of industry professionals. The County of Beaufort and the Website Provider disclaim all responsibility and legal liability for the content published on this website. The user agrees that Beaufort County and its Assigns shall be held harmless from all actions, claims, damages or judgments arising out of the use of County data.
beaufortnc.ngdmaps.com

N

60 m
300 ft

Feb/09/2021
Scale 1:3056

Carlton Gideon
TO: cgideon@mideastcom.org



PARCEL 1 Church of the Good Shepard JAY MARTIN

PARCEL 2 Church of the Good Shepard Jay Martin

PARCEL 3 The Robert Whitley Jr. Family Limited Partnership-C

PARCEL 4 TRIPL-LEE Properties, LLC

Petition to ~~Name a Private Road~~ Rename American Legion Road

In an effort to name an unnamed road, the purpose of this petition is to request the support and approval of the Beaufort County Board of Commissioners to name the road. The approximate location of the private road is illustrated on the attached map. As required by Beaufort County's 1911 Ordinance, three (3) proposed names for the road have been provided. The proposed names are listed below in order of preference. The petitioner understands that once the road is named the name cannot be changed for a period of at least ten (10) years. We the petitioners understand that road signs for private roads must be paid for by the petitioners.

Proposed Road Names

1. Somerset Drive
2. –
3. –

	Owner Name	Physical Address	Agree or Disagree	Signature
PARCEL 1	Church of the Good Shepard - Southern	5686-38-1189	AGREE	
PARCEL 2	Church of the Good Shepard Baptist	5686-37-5254	AGREE	
PARCEL 3	The Robert Whitten Sr. Family Limited Partnership - C	5686-37-8784		
PARCEL 4	TRIPL-LEE Properties, LLC	5686-58-3734		

Name of person submitting petition: Chris W Furlough

Phone number: 252 943 5594 cwf2@embarqmail.com

Petition to ~~Name a Private Road~~ Rename American Legion Road

In an effort to name an unnamed road, the purpose of this petition is to request the support and approval of the Beaufort County Board of Commissioners to name the road. The approximate location of the private road is illustrated on the attached map. As required by Beaufort County's 1911 Ordinance, three (3) proposed names for the road have been provided. The proposed names are listed below in order of preference. The petitioner understands that once the road is named the name cannot be changed for a period of at least ten (10) years. We the petitioners understand that road signs for private roads must be paid for by the petitioners.

Proposed Road Names

1. Somerset Drive
2. -
3. -

	Owner Name	Physical Address	Agree or Disagree	Signature
PARCEL 1	Church of the Good Shepard - Jay Hartin	5686-38-1189		
PARCEL 2	Church of the Good Shepard Jay Hartley	5686-37-5754		
PARCEL 3	The Robert Whitley Jr. Family Limited Partnership - C	5686-37-8784		
PARCEL 4	TRIDL-Lee Properties, LLC	5686-58-3734	Agree	

Name of person submitting petition: Chris W Furlough

Phone number: 252 943 5594 cwf2@embarqmail.com

Petition to ~~Name a Private Road~~ Rename American Legion Road

In an effort to name an unnamed road, the purpose of this petition is to request the support and approval of the Beaufort County Board of Commissioners to name the road. The approximate location of the private road is illustrated on the attached map. As required by Beaufort County's 1911 Ordinance, three (3) proposed names for the road have been provided. The proposed names are listed below in order of preference. The petitioner understands that once the road is named the name cannot be changed for a period of at least ten (10) years. We the petitioners understand that road signs for private roads must be paid for by the petitioners.

Proposed Road Names

1. Somerset Drive
2. –
3. –

	Owner Name	Physical Address	Agree or Disagree	Signature
PARCEL 1	Church of the Good Shepard Seyllorton	5686-38-1189		
PARCEL 2	Church of the Good Shepard Seyllorton	5686-37-5954		
PARCEL 3	The Robert Whitley Jr. Family Limited Partnership, LLC	5686-37-8284	Agree	Robert W. Whitley
PARCEL 4	TRIPL-LEE Properties, LLC	5686-58-3734		

Name of person submitting petition: Chris W Furlough

Phone number: 252 943 5594 cwf2@embarqmail.com

Addendum 4

Public Hearing, Limited Obligation Bonds and USDA Refinancing

PUBLIC NOTICE

Beaufort County,
North Carolina
Notice of Public Hearing
Loan Refinancings

The Board of Commissioners (the "Board") of Beaufort County, North Carolina (the "County"), will hold a public hearing on March 1, 2021, at 5:30 p.m. (or as soon thereafter as the matter may be heard). The purpose of the hearing is to take public comment concerning proposed financing contracts, under which the County would borrow money as follows:

- an estimated amount of $34,000,000 to refinance County limited obligation bonds that the County originally issued in 2012 to refinance obligations of County water districts; and

- an estimated amount of $3,000,000 to refinance the County's obligations related to a community college building.

The refinancings will save the County money through lower overall debt service costs. There may be one financing contract for both purposes, or separate contracts for the different purposes. The County will also use borrowed money in each case to pay financing costs.

The hearing will be held in the Commissioners' usual meeting room in the Beaufort County Financial Services Building, 136 W. 2nd Street., Washington, North Carolina.

The financings will be secured by liens on some or all of the property that was acquired or improved for the original financings, including bonds previously issued to the County by several County water districts or the community college building. The County will promise to repay the financings, but there would be no recourse against the County or its property (other than the pledged property) if there were a default on the financings.

All interested persons will be heard. The County's plans are subject to change based on the comments received at the public hearing and the Board's subsequent discussion and consideration. The County's entering into the financing contracts is also subject to obtaining approval from the North Carolina Local Government Commission.

Due to current social distancing guidelines, Beaufort County is limited in the number of people who may attend meetings. Please contact Katie Mosher, Clerk to the Board, at 252-946-0079 or Katie.Mosher@co.beaufort.nc.us and she will provide information on additional ways the County is offering citizens to participate if they are unable to attend the meeting.

Persons wishing to make written comments in advance of the hearing or wishing more information concerning the subject of the hearing may contact Anita Radcliffe, Beaufort County Finance Officer, 132 West 2nd Street, Washington, NC 27889 (telephone 252/946-7721, email anita.radcliffe@co.beaufort.nc.us).

Washington Daily News:
Feb. 17, 2021
PUBLIC HEARING

Addendum 5

Refinancing Limited Obligation Bonds and USDA Refinancing

Resolution supporting applications to the Local Government Commission for its approval of financing agreements – Further refinancing of 2012 Water Districts Refinancing and Refinancing of 2013 USDA Loan

WHEREAS --

Beaufort County has previously financed the acquisition of County water district bonds through an installment financing, so as to provide debt service savings to the County and the districts. The County has also financed a community college building through a separate installment financing with the United States of America – Department of Agriculture ("USDA"). In an installment financing, the County's repayment obligation is secured by a mortgage-type interest in all or part of the property being financed or refinanced, but not by any pledge of the County's taxing power or any specific revenue stream.

The County Board has been advised that it now appears likely that the County can refinance the existing County debt to provide additional savings to the County. This refinancing would take the form of one or more new installment financings.

North Carolina law requires that the financings be approved by the North Carolina Local Government Commission (the "LGC"), a division of the North Carolina State Treasurer's office. Under the LGC's guidelines, this governing body must make certain findings of fact to support the County's application for the LGC's approval of the County's financing arrangements.

1. THEREFORE, BE IT RESOLVED as follows by the Board of Commissioners of Beaufort County, North Carolina --

(a) The County makes a preliminary determination to finance approximately $34,000,000 to refinance the County limited obligation bonds issued in 2012, and approximately $3,000,000 to refinance the 2013 USDA financing. The refinancings will allow the County to save money from lower interest rates and therefore will be in the best interest of the County and its residents. The County asks the LGC to approve the financings.

(b) The Board will determine the final amounts to be financed by a later resolution. The final amounts financed may be slightly lower or slightly higher than the amounts stated above. Some of the financing proceeds may be used to pay financing expenses or to provide any appropriate reserves.

(c) The financings may proceed either as a single combined financing or separate refinancings for the 2012 bonds and the 2013 financing, as the Board may determine by later resolution.

2. The Board makes the following findings of fact in support of the County's application to the LGC:

(a) The proposed refinancings are necessary and appropriate for the County under all the circumstances. The proposed refinancings will provide savings for the County.

(b) The proposed installment financings are preferable to a bond issue for the same purposes. The County carried out the previous financings through installment financings, so it makes sense to use installment financings for the new refinancings. A County revenue bond financing would likely be more expensive overall and otherwise less efficient, and the County

does not have the ability to issue general obligation debt without substantial delay, which could affect the available refinancing savings.

(c) The estimated sums to fall due under the proposed financing contracts are adequate and not excessive for the proposed purpose. The new amounts payable by the County will be lower overall than the current amounts payable. The County will closely review proposed financing rates against market rates with guidance from the LGC and the County's financial adviser.

(d) As confirmed by the County's Finance Director, (i) the County's debt management procedures and policies are sound and in compliance with law, and (ii) the County is not in default under any of its debt service obligations.

(e) Because of the savings to be realized through the refinancings, the transaction will have a beneficial effect on the County's financial standing. The Board believes that the water rates and other funds necessary to pay the debt service on the overall financing will be appropriate under all the circumstances.

(f) The County Attorney is of the opinion that the proposed projects are authorized by law and are purposes for which public funds of the County may be expended pursuant to the Constitution and laws of North Carolina.

3. Additionally, the Board resolves as follows:

(a) The Board directs the County Manager and the Finance Director to take all appropriate steps toward the completion of the financings, including completing applications to the LGC for its approval of the proposed financings. The Board ratifies all prior actions of County representatives in this regard.

(b) This resolution takes effect immediately.

* * * * * * * * * * * * * * * * *

I certify as follows: that the foregoing resolution was properly adopted at a meeting of the Board of Commissioners of Beaufort County, North Carolina; that this meeting was properly called and held on March 1, 2021; that a quorum was present and acting throughout this meeting; and that this resolution has not been modified or amended, and remains in full effect as of today.

Dated this _____ day of March, 2021.

[SEAL]

_____
Clerk, Board of Commissioners
Beaufort County, North Carolina

Taxable Refunding of Limited Obligation Bonds, Series 2012

Beaufort County, North Carolina

February 22, 2021

DAVENPORT 1863
PUBLIC FINANCE

Taxable Refunding of Limited Obligation Bonds, Series 2012

Current Market Refunding Results (As of 2/16/2021)

	Summary of Refunding Results		
1	**Bonds Refunded**		
2	Par Refunded	$	31,215,000
3	Coupon		3.000% - 5.000%
4	Call Date		6/1/2022
5	Call Price		100.00%
6	Maturities Refunded		6/1/2021 - 6/1/2041
7			
8	**Refunding Bonds**		
9	Bond Par Amount	$	31,530,000
10	Final Maturity		6/1/2041
11	True Interest Cost		2.304%
12	All-In TIC		2.411%
13			
14	**Savings**		
15	**Gross Savings**	$	3,408,128
16	**Net PV Savings**	$	2,742,523
17	**Net PV Savings %**		8.786%
18	Average Annual Savings	$	162,292
19			
20	**Negative Arbitrage**		
21	Arbitrage yield		2.238%
22	Escrow yield		0.060%
23	Negative Arbitrage	$	698,320

Annual Savings				
Year	Net Prior Bond Debt Service	Prior Receipts	Net Refunding Debt Service	Annual Savings
6/30/2021	1,994,150	1,994,150	-	-
6/30/2022	2,626,050	-	2,453,004	173,046
6/30/2023	2,601,300	-	2,432,148	169,152
6/30/2024	2,594,300	-	2,422,264	172,037
6/30/2025	2,559,050	-	2,389,768	169,282
6/30/2026	2,536,800	-	2,367,425	169,375
6/30/2027	2,486,800	-	2,315,529	171,271
6/30/2028	2,457,900	-	2,288,922	168,978
6/30/2029	2,431,338	-	2,259,600	171,738
6/30/2030	2,404,338	-	2,235,572	168,766
6/30/2031	2,380,738	-	2,209,536	171,202
6/30/2032	2,350,338	-	2,180,557	169,781
6/30/2033	2,318,338	-	2,149,525	168,813
6/30/2034	2,274,738	-	2,106,420	168,318
6/30/2035	1,874,938	-	1,706,465	168,473
6/30/2036	1,823,138	-	1,653,642	169,496
6/30/2037	1,680,938	-	1,509,718	171,220
6/30/2038	1,674,050	-	1,502,180	171,870
6/30/2039	965,288	-	792,419	172,869
6/30/2040	801,725	-	630,148	171,577
6/30/2041	752,988	-	582,120	170,868
Total	$ 43,589,238	$ 1,994,150	$ 38,186,960	$ 3,408,128

Notes:
-Savings net of Fixed Costs of Issuance of $275,000 and Underwriter's Discount of $5.38 per bond.
-Interest rates are preliminary as of 2/16/2021 and subject to change.
-Assumes a closing date of 5/11/2021.

Financing Schedule

Date	Task
March 1st	County Board Meeting ▪ County Board holds Public Hearing ▪ County Board considers adopting a Preliminary Findings Resolution
By Early March	▪ Submit LGC Application
March 12th at 1:00pm	Credit Presentation Review with County Staff ▪ Dial in (202) 860-2110 ▪ Code 132-570-9817
Mid-March	LGC Documents Review Call
March 22nd at 10:00am	Moody's Rating Call ▪ Dial in (202) 860-2110 ▪ Code 132-399-9074
March 26th	Agenda deadline for April 5th County Board Meeting
Late March	Second draft of documents distributed
Week of April 5th	▪ Finalize Credit Ratings ▪ Underwriter Due Diligence Call
April 5th at 5:30pm	County Board Meeting ▪ County Board considers adopting a Final Resolution
April 12th	LGC Finalizes and Mails POS
April 13th	LGC considers approving the financing
April 19th	Sell Bonds
Late April / Early May	Close on Bonds

Municipal Advisor Disclosure

The U.S. Securities and Exchange Commission (the "SEC") has clarified that a broker, dealer or municipal securities dealer engaging in municipal advisory activities outside the scope of underwriting a particular issuance of municipal securities should be subject to municipal advisor registration. Davenport & Company LLC ("Davenport") has registered as a municipal advisor with the SEC. As a registered municipal advisor Davenport may provide advice to a municipal entity or obligated person. An obligated person is an entity other than a municipal entity, such as a not for profit corporation, that has commenced an application or negotiation with an entity to issue municipal securities on its behalf and for which it will provide support. If and when an issuer engages Davenport to provide financial advisory or consultant services with respect to the issuance of municipal securities, Davenport is obligated to evidence such a financial advisory relationship with a written agreement.

When acting as a registered municipal advisor Davenport is a fiduciary required by federal law to act in the best interest of a municipal entity without regard to its own financial or other interests. Davenport is not a fiduciary when it acts as a registered investment advisor, when advising an obligated person, or when acting as an underwriter, though it is required to deal fairly with such persons.

This material was prepared by public finance, or other non-research personnel of Davenport. This material was not produced by a research analyst, although it may refer to a Davenport research analyst or research report. Unless otherwise indicated, these views (if any) are the author's and may differ from those of the Davenport fixed income or research department or others in the firm. Davenport may perform or seek to perform financial advisory services for the issuers of the securities and instruments mentioned herein.

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The value of and income from investments and the cost of borrowing may vary because of changes in interest rates, foreign exchange rates, default rates, prepayment rates, securities/instruments prices, market indexes, operational or financial conditions or companies or other factors. There may be time limitations on the exercise of options or other rights in securities/instruments transactions. Past performance is not necessarily a guide to future performance and estimates of future performance are based on assumptions that may not be realized. Actual events may differ from those assumed and changes to any assumptions may have a material impact on any projections or estimates. Other events not taken into account may occur and may significantly affect the projections or estimates. Certain assumptions may have been made for modeling purposes or to simplify the presentation and/or calculation of any projections or estimates, and Davenport does not represent that any such assumptions will reflect actual future events. Accordingly, there can be no assurance that estimated returns or projections will be realized or that actual returns or performance results will not materially differ from those estimated herein. This material may not be sold or redistributed without the prior written consent of Davenport. Version 1.13.14 CC | MB | TC

2013 USDA Loan (Allied Health Bldg. @ BCCC)
Refinancing (Preliminary and for Discussion Purposes Only)

Assumptions		
New Loan Amount	$	2,700,000
Estimated Interest Rate		2%
Term		12 Yrs.
New Maturity Date		6/1/2033
Estimated Savings	$	825,127

Fiscal Year	Old Payment	New Payment	Savings
6/30/2022	175,718	253,266	(77,548)
6/30/2023	175,718	253,266	(77,548)
6/30/2024	175,718	253,266	(77,548)
6/30/2025	175,718	253,266	(77,548)
6/30/2026	175,718	253,266	(77,548)
6/30/2027	175,718	253,266	(77,548)
6/30/2028	175,718	253,266	(77,548)
6/30/2029	175,718	253,266	(77,548)
6/30/2030	175,718	253,266	(77,548)
6/30/2031	175,718	253,266	(77,548)
6/30/2032	175,718	253,266	(77,548)
6/30/2033	175,718	253,266	(77,548)
6/30/2034	175,718		175,718
6/30/2035	175,718		175,718
6/30/2036	175,718		175,718
6/30/2037	175,718		175,718
6/30/2038	175,718		175,718
6/30/2039	175,718		175,718
6/30/2040	175,718		175,718
6/30/2041	175,718		175,718
6/30/2042	175,718		175,718
6/30/2043	174,235		174,235
Total	$ 3,864,313	$ 3,039,186	$ 825,127

Addendum 6

Award FY 20-21 Audit Contract

CERTIFIED PUBLIC ACCOUNTANTS
CONSULTANTS AND TAX ADVISORS

Thompson, Price, Scott, Adams & Co, P.A.
P.O. Box 398
1626 S Madison Street
Whiteville, NC 28472
Telephone (910) 642-2109
Fax (910) 642-5958

Alan W. Thompson, CPA
R. Bryon Scott, CPA
Gregory S. Adams, CPA

February 12, 2021

Beaufort County
121 West 3rd Street
Washington, NC 27889

To Management and Those Charged With Governance:

We are pleased to confirm our understanding of the services we are to provide the Beaufort County for the year ended June 30, 2021. We will audit the financial statements of the governmental activities, business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements, of the Beaufort County as of and for the year ended June 30, 2021. Accounting standards generally accepted in the United States provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the Beaufort County's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the Beaufort County's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

1. Management's discussion and analysis.
2. Law Enforcement Officers' Special Separation Allowance Schedule of Total Pension Liability (Asset) and Schedule of Total Pension Liability (Asset) as a Percentage of Covered-Employee Payroll
3. Schedule of Changes in the Total OPEB Liability and Related Ratios
4. Schedule of the Proportionate Share of the Net Pension Liability (Asset) and Schedule of County Contributions – LGERS
5. Schedule of the Proportionate Share of the Net Pension Liability (Asset) and Schedule of County Contributions – ROD

We have also been engaged to report on supplementary information other than RSI that accompanies the Beaufort County's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America and will provide an opinion on it in relation to the financial statements as a whole:

1. Schedule of Expenditures of Federal and State Awards.
2. Combining and Individual Fund Financial Statements, Budgetary Schedules, and Other Schedules

Our responsibility for other information included in documents containing the entity's audited financial statements and auditors' report does not extend beyond the financial information identified in the report. We have no responsibility for determining whether such other information contained in these documents is properly stated.

Audit Objectives

The objective of our audit is the expression of opinions as to whether your financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. The objective also includes reporting on-

- Internal control related to the financial statements and compliance with the provisions of laws, regulations, contracts, and agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards.*

- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will include a paragraph that states (1) that the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) that the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will include a paragraph that states that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America; the standards for financial audits contained in *Government Auditing Standards,* issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of the Uniform Guidance, and will include tests of accounting records, a determination of major program(s) in accordance with the Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions. We will issue written reports upon completion of our Single Audit. Our reports will be addressed to the Board of Commissioners and management of Beaufort County. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions on the financial statements or the Single Audit compliance opinions are other than unmodified, we will discuss the reasons with you in advance. If circumstances occur related to the condition of your records, the availability of sufficient appropriate audit evidence, or the existence of a significant risk of material misstatement of the financial statements caused by error, fraudulent financial reporting, or misappropriation of assets, which in our professional judgment prevent us from completing the audit or forming an opinion on the financial statements, we retain the right to take any course of action permitted by professional standards, including declining to express an opinion or issue a report, or withdrawing from the engagement.

Audit Procedures-General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, an unavoidable risk exists that some noncompliance may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or major programs. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential, and of any material abuse that comes to our attention. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts and may include tests of the physical existence of inventories (if material), and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will also require certain written representations from you about your responsibilities for the financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

Audit Procedures-Internal Controls

Our audit will include obtaining an understanding of the entity and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Test of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards.*

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards,* and the Uniform Guidance.

Audit Procedures-Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the Beaufort County's compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. Accordingly, we will express no such opinion. However, the objective of those procedures will not be to provide an opinion on overall compliance, and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards.*

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of Beaufort County's major programs. For federal programs that are included in the 2020 Compliance Supplement, our compliance and internal control procedures will relate to the compliance requirements that the 2020 Compliance Supplement identifies as being subject to audit. The purpose of these

procedures will be to express an opinion on Beaufort County's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

Other Services

We will also assist in preparing the financial statements, schedule of expenditures of federal and State awards, and related notes of Beaufort County in conformity with U.S. generally accepted accounting principles and the Uniform Guidance based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statements, schedule of expenditures of federal and State awards, and related notes services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Management Responsibilities

Management is responsible for (1) designing, implementing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including internal controls over federal and State awards, and for evaluating and monitoring ongoing activities, to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal and State awards, and all accompanying information in conformity with U.S. generally accepted accounting principles; and for compliance with applicable laws and regulations (including federal statutes) and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance, (3) additional information that we may request for the purpose of the audit, and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud or illegal acts affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud or illegal acts could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the entity complies with applicable laws, regulations, contracts, agreements, and grants. Management is also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements that we report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan. The summary schedule of prior audit findings should be available for our review by April 1, 2021.

You are responsible for identifying all federal and State awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal and State awards (including notes and noncash assistance received) in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal and State awards in any document that contains and indicates that we have reported on the schedule of expenditures of federal and State awards. You also agree to make the audited financial statements readily available to intended users of schedules of expenditures of federal and State awards no later than the date the schedule of expenditures of federal awards is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal and State awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal and State awards, including its form and content, is stated fairly in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal and State awards.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information. With regard to using the auditors' report, you understand that you must obtain our prior written consent to reproduce or use our report in bond offering official statements or other documents. With regard to electronic dissemination of audited financial statements, including financial statements published electronically on your website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

You agree to assume all management responsibilities relating to the financial statements, schedules of expenditures of federal and State awards, related notes, and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements, schedule of expenditures of federal and State awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, (Anita Radcliffe), who possesses suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Engagement Administration, Fees, and Other

We may from time to time, and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing. We will schedule the engagement based in part on deadlines, working conditions, and the availability of your key personnel. We will plan the engagement based on the assumption that your personnel will cooperate and provide assistance by performing tasks such as preparing requested schedules, retrieving supporting documents, and preparing confirmations. If for whatever reason your personnel are unavailable to provide the necessary assistance in a timely manner, it may substantially increase the work we have to do to complete the engagement within the established deadlines, resulting in an increase in fees over our original fee estimate. We will not undertake any accounting services (including but not limited to reconciliation of accounts and preparation of requested schedules) without obtaining approval through a written change order or additional engagement letter for such additional work.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditors' reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. If applicable, we will provide copies of our report for you to include with the reporting package you will submit to pass-through entities. The Data Collection Form and the reporting package must be submitted within the earlier of 30 days after receipt of the auditors' report or nine months after the end of the audit period, unless a longer period is agreed to in advance by the cognizant or oversight agency for audits.

We will provide copies of our reports to the Board; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Thompson, Price, Scott, Adams & Co., P.A. and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request in a timely manner to Oversight Agencies (or its designee), a federal agency provided direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Thompson, Price, Scott, Adams & Co., P.A. personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parities may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the federal cognizant agency. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party contesting the audit finding for guidance prior to destroying the audit documentation.

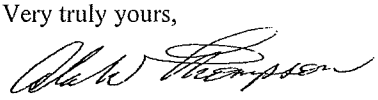
We expect to begin our audit by approximately April 1, 2021 and to issue our reports no later than October 31, 2021. Alan Thompson is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them.

Our fee for these services will be at our standard hourly rates plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.) except that we agree that our gross fee, including expenses, should not exceed $53,750. Also, any excessive additional fees incurred in obtaining required audit evidence (i.e. bank confirmations) will be billed directly to the Board. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 60 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report(s). You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit.

If additional programs are required to be tested that have not been identified as major programs for testing in previous years, additional fees may be charged at standard hourly rates. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs. However, we believe our contract as it is will be sufficient to cover but we do want to reserve the right to discuss this issue.

We appreciate the opportunity to be of service to the Beaufort County and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,



Alan W. Thompson, CPA
Thompson, Price, Scott, Adams & Co., P.A.

RESPONSE:

This letter correctly sets forth the understanding of the Beaufort County.

Management signature: _____ SIGN HERE

Title: _____

Date: _____

Governance signature: _____ SIGN HERE

Title: _____

Date: _____

CC: Board of Commissioners

LGC-205 **CONTRACT TO AUDIT ACCOUNTS** Rev. 11/2020

The | Governing Board: BOARD OF COMMISSIONERS

of | Primary Government Unit (or charter holder): BEAUFORT COUNTY

and | Discretely Presented Component Unit (DPCU) (if applicable): N/A

Primary Government Unit, together with DPCU (if applicable), hereinafter referred to as Governmental Unit(s)

and | Auditor Name: THOMPSON, PRICE, SCOTT, ADAMS & CO, P.A.

Auditor Address: 1626 S MADISON STREET, WHITEVILLE, NC 28472

Hereinafter referred to as Auditor

for

Fiscal Year Ending	Audit Report Due Date
06/30/21	10/31/21

Must be within four months of FYE

hereby agree as follows:

1. The Auditor shall audit all statements and disclosures required by U.S. generally accepted auditing standards (GAAS) and additional required legal statements and disclosures of all funds and/or divisions of the Governmental Unit(s). The non-major combining, and individual fund statements and schedules shall be subjected to the auditing procedures applied in the audit of the basic financial statements and an opinion shall be rendered in relation to (as applicable) the governmental activities, the business- type activities, the aggregate DPCUs, each major governmental and enterprise fund, and the aggregate remaining fund information (non-major government and enterprise funds, the internal service fund type, and the fiduciary fund types).

2. At a minimum, the Auditor shall conduct his/her audit and render his/her report in accordance with GAAS. The Auditor shall perform the audit in accordance with *Government Auditing Standards* if required by the State Single Audit Implementation Act, as codified in G.S. 159-34. If required by OMB *Uniform Administration Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance) and the State Single Audit Implementation Act, the Auditor shall perform a Single Audit. This audit and all associated audit documentation may be subject to review by Federal and State agencies in accordance with Federal and State laws, including the staffs of the Office of State Auditor (OSA) and the Local Government Commission (LGC). If the audit requires a federal single audit performed under the requirements found in Subpart F of the Uniform Guidance (§200.501), it is recommended that the Auditor and Governmental Unit(s) jointly agree, in advance of the execution of this contract, which party is responsible for submission of the audit and the accompanying data collection form to the Federal Audit Clearinghouse as required under the Uniform Guidance (§200.512).

If the audit and Auditor communication are found in this review to be substandard, the results of the review may be forwarded to the North Carolina State Board of CPA Examiners (NC State Board).

3. If an entity is determined to be a component of another government as defined by the group audit standards, the entity's auditor shall make a good faith effort to comply in a timely manner with the requests of the group auditor in accordance with AU-6 §600.41 - §600.42.

4. This contract contemplates an unmodified opinion being rendered. If during the process of conducting the audit, the Auditor determines that it will not be possible to render an unmodified opinion on the financial statements of the unit, the Auditor shall contact the LGC Staff to discuss the circumstances leading to that conclusion as soon as is practical and before the final report is issued. The audit shall include such tests of the accounting records and such other auditing procedures as are considered by the Auditor to be necessary in the circumstances. Any limitations or restrictions in scope which would lead to a qualification should be fully explained in an attachment to this contract.

5. If this audit engagement is subject to the standards for audit as defined in *Government Auditing Standards*, 2018 revision, issued by the Comptroller General of the United States, then by accepting this engagement, the Auditor warrants that he/she has met the requirements for a peer review and continuing education as specified in *Government Auditing Standards*. The Auditor agrees to provide a copy of the most recent peer review report to the Governmental Unit(s) and the Secretary of the LGC prior to the execution of an audit contract. Subsequent submissions of the report are required only upon report expiration or upon auditor's receipt of an updated peer review report. If the audit firm received a peer review rating other than pass, the Auditor shall not contract with the Governmental Unit(s) without first contacting the Secretary of the LGC for a peer review analysis that may result in additional contractual requirements.

If the audit engagement is not subject to *Government Accounting Standards* or if financial statements are not prepared in accordance with U.S. generally accepted accounting principles (GAAP) and fail to include all disclosures required by GAAP, the Auditor shall provide an explanation as to why in an attachment to this contract or in an amendment.

6. It is agreed that time is of the essence in this contract. All audits are to be performed and the report of audit submitted to LGC Staff within four months of fiscal year end. If it becomes necessary to amend this due date or the audit fee, an amended contract along with a written explanation of the delay shall be submitted to the Secretary of the LGC for approval.

7. It is agreed that GAAS include a review of the Governmental Unit's (Units') systems of internal control and accounting as same relate to accountability of funds and adherence to budget and law requirements applicable thereto; that the Auditor shall make a written report, which may or may not be a part of the written report of audit, to the Governing Board setting forth his/her findings, together with his recommendations for improvement. That written report shall include all matters defined as "significant deficiencies and material weaknesses" in AU-C 265 of the *AICPA Professional Standards (Clarified)*. The Auditor shall file a copy of that report with the Secretary of the LGC.

8. All local government and public authority contracts for audit or audit-related work require the approval of the Secretary of the LGC. This includes annual or special audits, agreed upon procedures related to internal controls, bookkeeping or other assistance necessary to prepare the Governmental Unit's (Units') records for audit, financial statement preparation, any finance-related investigations, or any other audit- related work in the State of North Carolina. Approval is not required on contracts and invoices for system improvements and similar services of a non-auditing nature.

9. Invoices for services rendered under these contracts shall not be paid by the Governmental Unit(s) until the invoice has been approved by the Secretary of the LGC. (This also includes any progress billings.)[G.S. 159-34 and 115C-447] All invoices for Audit work shall be submitted in PDF format to the Secretary of the LGC for approval. The invoice marked 'approved 'with approval date shall be returned to

the Auditor to present to the Governmental Unit(s) for payment. This paragraph is not applicable to contracts for audits of hospitals.

10. In consideration of the satisfactory performance of the provisions of this contract, the Governmental Unit(s) shall pay to the Auditor, upon approval by the Secretary of the LGC if required, the fee, which includes any costs the Auditor may incur from work paper or peer reviews or any other quality assurance program required by third parties (federal and state grantor and oversight agencies or other organizations) as required under the Federal and State Single Audit Acts. This does not include fees for any pre-issuance reviews that may be required by the NC Association of CPAs (NCACPA) Peer Review Committee or NC State Board of CPA Examiners (see Item 13).

11. If the Governmental Unit(s) has/have outstanding revenue bonds, the Auditor shall submit to LGC Staff, either in the notes to the audited financial statements or as a separate report, a calculation demonstrating compliance with the revenue bond rate covenant. Additionally, the Auditor shall submit to LGC Staff simultaneously with the Governmental Unit's (Units') audited financial statements any other bond compliance statements or additional reports required by the authorizing bond documents, unless otherwise specified in the bond documents.

12. After completing the audit, the Auditor shall submit to the Governing Board a written report of audit. This report shall include, but not be limited to, the following information: (a) Management's Discussion and Analysis, (b) the financial statements and notes of the Governmental Unit(s) and all of its component units prepared in accordance with GAAP, (c) supplementary information requested by the Governmental Unit(s) or required for full disclosure under the law, and (d) the Auditor's opinion on the material presented. The Auditor shall furnish the required number of copies of the report of audit to the Governing Board upon completion.

13. If the audit firm is required by the NC State Board, the NCACPA Peer Review Committee, or the Secretary of the LGC to have a pre-issuance review of its audit work, there shall be a statement in the engagement letter indicating the pre-issuance review requirement. There also shall be a statement that the Governmental Unit(s) shall not be billed for the pre-issuance review. The pre-issuance review shall be performed prior to the completed audit being submitted to LGC Staff. The pre-issuance review report shall accompany the audit report upon submission to LGC Staff.

14. The Auditor shall submit the report of audit in PDF format to LGC Staff. For audits of units other than hospitals, the audit report should be submitted when (or prior to) submitting the final invoice for services rendered. The report of audit, as filed with the Secretary of the LGC, becomes a matter of public record for inspection, review and copy in the offices of the LGC by any interested parties. Any subsequent revisions to these reports shall be sent to the Secretary of the LGC along with an Audit Report Reissued Form (available on the Department of State Treasurer website). These audited financial statements, excluding the Auditors' opinion, may be used in the preparation of official statements for debt offerings by municipal bond rating services to fulfill secondary market disclosure requirements of the Securities and Exchange Commission and for other lawful purposes of the Governmental Unit(s) without requiring consent of the Auditor. If the LGC Staff determines that corrections need to be made to the Governmental Unit's (Units') financial statements, those corrections shall be provided within three business days of notification unless another deadline is agreed to by LGC Staff.

15. Should circumstances disclosed by the audit call for a more detailed investigation by the Auditor than necessary under ordinary circumstances, the Auditor shall inform the Governing Board in writing of the need for such additional investigation and the additional compensation required therefore. Upon approval by the

Secretary of the LGC, this contract may be modified or amended to include the increased time, compensation, or both as may be agreed upon by the Governing Board and the Auditor.

16. If an approved contract needs to be modified or amended for any reason, the change shall be made in writing and pre-audited if the change includes a change in audit fee (pre-audit requirement does not apply to charter schools or hospitals). This amended contract shall be completed in full, including a written explanation of the change, signed and dated by all original parties to the contract. It shall then be submitted to the Secretary of the LGC for approval. No change to the audit contract shall be effective unless approved by the Secretary of the LGC, the Governing Board, and the Auditor.

17. A copy of the engagement letter, issued by the Auditor and signed by both the Auditor and the Governmental Unit(s), shall be attached to this contract, and except for fees, work, and terms not related to audit services, shall be incorporated by reference as if fully set forth herein as part of this contract. In case of conflict between the terms of the engagement letter and the terms of this contract, the terms of this contract shall take precedence. Engagement letter terms that conflict with the contract are deemed to be void unless the conflicting terms of this contract are specifically deleted in Item 28 of this contract. Engagement letters containing indemnification clauses shall not be accepted by LGC Staff.

18. Special provisions should be limited. Please list any special provisions in an attachment.

19. A separate contract should not be made for each division to be audited or report to be submitted. If a DPCU is subject to the audit requirements detailed in the Local Government Budget and Fiscal Control Act and a separate audit report is issued, a separate audit contract is required. If a separate report is not to be issued and the DPCU is included in the primary government audit, the DPCU shall be named along with the primary government on this audit contract. DPCU Board approval date, signatures from the DPCU Board chairman and finance officer also shall be included on this contract.

20. The contract shall be executed, pre-audited (pre-audit requirement does not apply to charter schools or hospitals), and physically signed by all parties including Governmental Unit(s) and the Auditor, then submitted in PDF format to the Secretary of the LGC.

21. The contract is not valid until it is approved by the Secretary of the LGC. The staff of the LGC shall notify the Governmental Unit and Auditor of contract approval by email. The audit should not be started before the contract is approved.

22. Retention of Client Records: Auditors are subject to the NC State Board of CPA Examiners' Retention of Client Records Rule 21 NCAC 08N .0305 as it relates to the provision of audit and other attest services, as well as non-attest services. Clients and former clients should be familiar with the requirements of this rule prior to requesting the return of records.

23. This contract may be terminated at any time by mutual consent and agreement of the Governmental Unit(s) and the Auditor, provided that (a) the consent to terminate is in writing and signed by both parties, (b) the parties have agreed on the fee amount which shall be paid to the Auditor (if applicable), and (c) no termination shall be effective until approved in writing by the Secretary of the LGC.

24. The Governmental Unit's (Units') failure or forbearance to enforce, or waiver of, any right or an event of breach or default on one occasion or instance shall not constitute the waiver of such right, breach or default on any subsequent occasion or instance.

25. There are no other agreements between the parties hereto and no other agreements relative hereto that shall be enforceable unless entered into in accordance with the procedure set out herein and approved by the Secretary of the LGC.

26. E-Verify. Auditor shall comply with the requirements of NCGS Chapter 64 Article 2. Further, if Auditor utilizes any subcontractor(s), Auditor shall require such subcontractor(s) to comply with the requirements of NCGS Chapter 64, Article 2.

27. **Applicable to audits with fiscal year ends of June 30, 2020 and later.** For all non-attest services, the Auditor shall adhere to the independence rules of the AICPA Professional Code of Conduct and Governmental Auditing Standards, 2018 Revision (as applicable). Financial statement preparation assistance shall be deemed a "significant threat" requiring the Auditor to apply safeguards sufficient to reduce the threat to an acceptable level. If the Auditor cannot reduce the threats to an acceptable level, the Auditor cannot complete the audit. If the Auditor is able to reduce the threats to an acceptable level, the documentation of this determination, including the safeguards applied, must be included in the audit workpapers.

All non-attest service(s) being performed by the Auditor that are necessary to perform the audit must be identified and included in this contract. The Governmental Unit shall designate an individual with the suitable skills, knowledge, and/or experience (SKE) necessary to oversee the services and accept responsibility for the results of the services performed. If the Auditor is able to identify an individual with the appropriate SKE, s/he must document and include in the audit workpapers how he/she reached that conclusion. If the Auditor determines that an individual with the appropriate SKE cannot be identified, the Auditor cannot perform both the non-attest service(s) and the audit. See "Fees for Audit Services" page of this contract to disclose the person identified as having the appropriate SKE for the Governmental Unit.

28. **Applicable to audits with fiscal year ends of June 30, 2021 and later. T**he auditor shall present the audited financial statements including any compliance reports to the government unit's governing body or audit committee in an official meeting in open session as soon as the audited financial statements are available but not later than 45 days after the submission of the audit report to the Secretary. The auditor's presentation to the government unit's governing body or audit committee shall include:

a) the description of each finding, including all material weaknesses and significant deficiencies, as found by the auditor, and any other issues related to the internal controls or fiscal health of the government unit as disclosed in the management letter, the Single Audit or Yellow Book reports, or any other communications from the auditor regarding internal controls as required by current auditing standards set by the Accounting Standards Board or its successor;

b) the status of the prior year audit findings;

c) the values of Financial Performance Indicators based on information presented in the audited financial statements; and

d) notification to the governing body that the governing body shall develop a "Response to the Auditor's Findings, Recommendations, and Fiscal Matters," if required under 20 NCAC 03 .0508.

29. Information based on the audited financial statements shall be submitted to the Secretary for the purpose of identifying Financial Performance Indicators and Financial Performance Indicators of Concern.

30. Applicable to charter school contracts only: No indebtedness of any kind incurred or created by the charter school shall constitute an indebtedness of the State or its political subdivisions, and no indebtedness of the charter school shall involve or be secured by the faith, credit, or taxing power of the State or its political subdivisions.

31. All of the above paragraphs are understood and shall apply to this contract, except the following numbered paragraphs shall be deleted (See Item 16 for clarification).

32. The process for submitting contracts, audit reports and invoices is subject to change. Auditors and units should use the submission process and instructions in effect at the time of submission. Refer to the N.C. Department of State Treasurer website at https://www.nctreasurer.com/state-and-local-government-finance-division/local-government-commission/submitting-your-audit

33. All communications regarding audit contract requests for modification or official approvals will be sent to the email addresses provided on the signature pages that follow.

34. Modifications to the language and terms contained in this contract form (LGC-205) are not allowed.

FEES FOR AUDIT SERVICES

1. For all non-attest services, the Auditor shall adhere to the independence rules of the AICPA Professional Code of Conduct (as applicable) and *Governmental Auditing Standards,2018 Revision*. Refer to Item 27 of this contract for specific requirements. The following information must be provided by the Auditor; contracts presented to the LGC without this information will be not be approved.

Financial statements were prepared by: ☑ Auditor ☐ Governmental Unit ☐ Third Party

If applicable: Individual at Governmental Unit designated to have the suitable skills, knowledge, and/or experience (SKE) necessary to oversee the non-attest services and accept responsibility for the results of these services:

Name:	***Title and Unit / Company:***	***Email Address:***
ANITA RADCLIFFE	FINANCE OFFICER / BEAUFORT COUNTY	anita.radcliffe@co.beaufort.nc.us

OR Not Applicable ☐ *(Identification of SKE Individual not applicable for GAAS-only audit or audits with FYEs prior to June 30, 2020.)*

2. Fees may not be included in this contract for work performed on Annual Financial Information Reports (AFIRs), Form 990s, or other services not associated with audit fees and costs. Such fees may be included in the engagement letter but may not be included in this contract or in any invoices requiring approval of the LGC. See Items 8 and 13 for details on other allowable and excluded fees.

3. Prior to submission of the completed audited financial report, applicable compliance reports and amended contract (if required) the Auditor may submit invoices for approval for services rendered, not to exceed 75% of the billings for the last annual audit of the unit submitted to the Secretary of the LGC. Should the 75% cap provided below conflict with the cap calculated by LGC Staff based on the billings on file with the LGC, the LGC calculation prevails. All invoices for services rendered in an audit engagement as defined in 20 NCAC .0503 shall be submitted to the Commission for approval before any payment is made. Payment before approval is a violation of law. (This paragraph not applicable to contracts and invoices associated with audits of hospitals).

PRIMARY GOVERNMENT FEES

Primary Government Unit	BEAUFORT COUNTY
Audit Fee	$ 41,250.00
Additional Fees Not Included in Audit Fee:	
Fee per Major Program	$
Writing Financial Statements	$ 12,500.00
All Other Non-Attest Services	$
75% Cap for Interim Invoice Approval ***(not applicable to hospital contracts)***	$ 40,312.50

DPCU FEES (if applicable)

Discretely Presented Component Unit	N/A
Audit Fee	$
Additional Fees Not Included in Audit Fee:	
Fee per Major Program	$
Writing Financial Statements	$
All Other Non-Attest Services	$
75% Cap for Interim Invoice Approval ***(not applicable to hospital contracts)***	$

SIGNATURE PAGE

AUDIT FIRM

Audit Firm* THOMPSON, PRICE, SCOTT, ADAMS & CO, P.A.	
Authorized Firm Representative (typed or printed)* ALAN W. THOMPSON	Signature*
Date* 02/12/21	Email Address* alanthompson@tpsacpas.com

GOVERNMENTAL UNIT

Governmental Unit* BEAUFORT COUNTY	
Date Primary Government Unit Governing Board Approved Audit Contract* (G.S.159-34(a) or G.S.115C-447(a))	
Mayor/Chairperson (typed or printed)*	Signature*
Date	Email Address

Chair of Audit Committee (typed or printed, or "NA")	Signature
Date	Email Address

GOVERNMENTAL UNIT – PRE-AUDIT CERTIFICATE

Required by G.S. 159-28(a1) or G.S. 115C-441(a1).
Not applicable to hospital contracts.

This instrument has been pre-audited in the manner required by The Local Government Budget and Fiscal Control Act or by the School Budget and Fiscal Control Act.

Primary Governmental Unit Finance Officer* (typed or printed) Anita Radcliffe	Signature*
Date of Pre-Audit Certificate*	Email Address* anita.radcliffe@co.beaufort.nc.us

Addendum 7

Southside WTP Expansion Well Project

Beaufort County
Finance

Budget Amendment Request

Department: Water Capital Project Fund **Date of Request:** 03/01/2021

FY Budget: FY 20-21 DWI Proj#H-SRP-D-17-0019

ACCOUNT NO.	TITLE OF ACCOUNT	INCREASE	DECREASE
60-3713-499100	Appropiated Fund Balance	$48,750	
60-7130-598606	Transfer To Water project	$48,750	
53-3518-498008	Transfer to Water Fund	$48,750	
53-7130-519208	Grant Administration – Closing Fee (1.5% Grant)	$33,750	
53-7130-519209	Loan Administration – Closing Fee (2% Loan)	$15,000	

Department Justification: **To amend budget to allocate funds to pay for closing costs invoiced by the Division of Water Infrastructure.**

If amendment deals with adding, deleting, or modifying a position, County Position No. (& State, if applicable) must be referenced.

County Position No. _____

State Position No. _____

APPROVAL	SIGNATURE	DATE
Department Head		
Finance Officer		
	This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.	
County Manager	Required for interdepartmental transfers.	
Board of Commissioners	Agenda Item No. _____ Reference No. _____	

ORDINANCE TO AMEND A PROJECT FUND
WATER SYSTEM IMPROVEMENTS – DISTRICT I
DWI PROJECT H-SRP-D-17-0019
DISTRICT VI WTP EXPANSION – WELL 65/66
BEAUFORT COUNTY WATER DISTRICT I – WASHINGTON TOWNSHIP

WHEREAS, The Beaufort County Board of Commissioners awarded construction on July 6, 2020 and amended the project fund on August 3, 2020, and

WHEREAS, Funds for Division of Water Infrastructure grant and loan closing costs need to be allocated based on final charges invoiced by the State,

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF BEAFORT COUNTY WATER DISTRICT I – WASHINGTON TOWNSHIP:

That the attached budget amendment is approved the is the _____ day of _____, 2021 at Washington, North Carolina.

_____ Attest: _____
Chairman Clerk

Beaufort County
Finance

Budget Amendment Request

Department: Water Capital Project Fund **Date of Request:** 03/01/2021

FY Budget: FY 20-21 Proj# H-SRP-D-17-0010

ACCOUNT NO.	TITLE OF ACCOUNT	INCREASE	DECREASE
60-3713-499100	Appropiated Fund Balance	$31,493	
60-7130-598606	Transfer to Water Project	$31,493	
52-3518-498008	Transfer from Fund 60	$31,493	
52-7130-519208	Grant Administration – Closing Fee (1.5% Grant)	$21,803	
52-7130-519209	Loan Administration – Closing Fee (2% Loan)	$9,690	
52-7130-519500	Construction Administration		$22,000
52-7130-519601	Construction Observation		$22,500
52-7130-559100	Contract 1	$44,500	

Department Justification: **To amend budget to allocate funds to pay for closing costs invoiced by the Division of Water Infrastructure. Re-allocation of expense items.**

If amendment deals with adding, deleting, or modifying a position, County Position No. (& State, if applicable) must be referenced.

County Position No. _____

State Position No. _____

APPROVAL	SIGNATURE	DATE
Department Head		
Finance Officer		
	This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.	
County Manager	Required for interdepartmental transfers.	
Board of Commissioners	Agenda Item No. _____ Reference No. _____	

ORDINANCE TO AMEND A PROJECT FUND
WATER SYSTEM IMPROVEMENTS – DISTRICT V
DWI PROJECT H-SRP-D-17-0010
GAYLORD BOOSTER PUMP STATION – BRADDY VALVE STATION
BEAUFORT COUNTY WATER DISTRICT V – PANTEGO TOWNSHIP

WHEREAS, The Beaufort County Board of Commissioners awarded construction on April 6, 2020, and

WHEREAS, Funds need to be re-allocated for construction costs for Peters and White Construction as part of bid negation related to generator installation, and

WHEREAS, Funds for Division of Water Infrastructure grant and loan closing costs need to be allocated based on final charges invoiced by the State,

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF BEAFORT COUNTY WATER DISTRICT V – PANTEGO TOWNSHIP:

That the attached budget amendment is approved the is the _____ day of _____, 2021 at Washington, North Carolina.

_____ Attest: _____

Chairman Clerk

Addendum 8

Chlorine Conversion Project, District I, IV, V and VII

Beaufort County
Finance

Budget Amendment Request

Department: Water Capital Project Fund **Date of Request:** 03/01/2021

FY Budget: FY 20-21 DWI# H-SRP-D-17-0090

ACCOUNT NO.	TITLE OF ACCOUNT	INCREASE	DECREASE
510-7131-519208	Grant Administration – Closing Fee (1.5% Grant)	$4,011	
510-7131-519209	Loan Administration – Closing Fee (2% Loan)		$5,348
510-7131-558099	Contingency	$1,337	

Department Justification: **To amend budget to adjust closing costs invoiced by the Division of Water Infrastructure and allocate remaining funds to increase contingency.**

If amendment deals with adding, deleting, or modifying a position, County Position No. (& State, if applicable) must be referenced.

County Position No. _____

State Position No. _____

APPROVAL	SIGNATURE	DATE
Department Head		
Finance Officer		
	This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.	
County Manager	Required for interdepartmental transfers.	
Board of Commissioners	Agenda Item No. _____ Reference No. _____	

ORDINANCE TO AMEND A PROJECT FUND
WATER SYSTEM IMPROVEMENTS – DISTRICT I
DWI PROJECT H-SRP-D-17-0090
CHLORINE CONVERSION PROJECT
BEAUFORT COUNTY WATER DISTRICT I – WASHINGTON TOWNSHIP

WHEREAS, The Beaufort County Board of Commissioners established a Project Fund on October 2, 2017, and

WHEREAS, Budgeted funds for Division of Water Infrastructure grant and loan closing costs need to be amended based on percentages per loan agreement,

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF BEAFORT COUNTY WATER DISTRICT I – WASHINGTON TOWNSHIP:

That the attached budget amendment is approved the is the _____ day of _____, 2021 at Washington, North Carolina.

_____ Attest: _____

Chairman Clerk

Beaufort County
Finance

Budget Amendment Request

Department: Water Capital Project Fund **Date of Request:** 03/01/2021

FY Budget: FY 20-21 DWI Proj# H-SRP-D-17-0091

ACCOUNT NO.	TITLE OF ACCOUNT	INCREASE	DECREASE
540-7132-519208	Grant Administration – Closing Fee (1.5% Grant)	$7,425	
540-7132-519209	Loan Administration – Closing Fee (2% Loan)		$9,780
540-7132-558099	Contingency	$2,355	

Department Justification: **To amend budget to adjust closing costs invoiced by the Division of Water Infrastructure and allocate remaining funds to increase contingency.**

If amendment deals with adding, deleting, or modifying a position, County Position No. (& State, if applicable) must be referenced.

County Position No. _____

State Position No. _____

APPROVAL	SIGNATURE	DATE
Department Head		
Finance Officer		
	This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.	
County Manager	Required for interdepartmental transfers.	
Board of Commissioners	Agenda Item No. _____ Reference No. _____	

ORDINANCE TO AMEND A PROJECT FUND
WATER SYSTEM IMPROVEMENTS – DISTRICT IV
DWI PROJECT H-SRP-D-17-0091
CHLORINE CONVERSION PROJECT
BEAUFORT COUNTY WATER DISTRICT IV – BATH TOWNSHIP

WHEREAS, The Beaufort County Board of Commissioners established a Project Fund on October 2, 2017, and

WHEREAS, Budgeted funds for Division of Water Infrastructure grant and loan closing costs need to be amended based on percentages per loan agreement,

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF BEAFORT COUNTY WATER DISTRICT IV – BATH TOWNSHIP:

That the attached budget amendment is approved the is the _____ day of _____, 2021 at Washington, North Carolina.

_____ Attest: _____
Chairman Clerk

Beaufort County
Finance

Budget Amendment Request

Department: Water Capital Project Fund **Date of Request:** 03/01/2021

FY Budget: FY 20-21 DWI Proj# H-SRP-D-17-0085

ACCOUNT NO.	TITLE OF ACCOUNT	INCREASE	DECREASE
550-7133-519208	Grant Administration – Closing Fee (1.5% Grant)	$4,011	
550-7133-519209	Loan Administration – Closing Fee (2% Loan)		$5,348
550-7133-558099	Contingency	$1,337	

Department Justification: **To amend budget to adjust closing costs invoiced by the Division of Water Infrastructure and allocate remaining funds to increase contingency.**

If amendment deals with adding, deleting, or modifying a position, County Position No. (& State, if applicable) must be referenced.

County Position No. _____

State Position No. _____

APPROVAL	SIGNATURE	DATE
Department Head		
Finance Officer		
	This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.	
County Manager	Required for interdepartmental transfers.	
Board of Commissioners	Agenda Item No. _____ Reference No. _____	

ORDINANCE TO AMEND A PROJECT FUND
WATER SYSTEM IMPROVEMENTS – DISTRICT V
DWI PROJECT H-SRP-D-17-0085
CHLORINE CONVERSION PROJECT
BEAUFORT COUNTY WATER DISTRICT V – PANTEGO TOWNSHIP

WHEREAS, The Beaufort County Board of Commissioners established a Project Fund on October 2, 2017, and

WHEREAS, Budgeted funds for Division of Water Infrastructure grant and loan closing costs need to be amended based on percentages per loan agreement,

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF BEAFORT COUNTY WATER DISTRICT V – PANTEGO TOWNSHIP:

That the attached budget amendment is approved the is the _____ day of _____, 2021 at Washington, North Carolina.

_____ Attest: _____
Chairman Clerk

Beaufort County
Finance

Budget Amendment Request

Department: Water Capital Project Fund **Date of Request:** 03/01/2021

FY Budget: FY 20-21 DWI Proj# H-SRP-D-17-0089

ACCOUNT NO.	TITLE OF ACCOUNT	INCREASE	DECREASE
571-7135-519208	Grant Administration – Closing Fee (1.5% Grant)	$5,040	
571-7135-519209	Loan Administration – Closing Fee (2% Loan)		$6,720
571-7135-558099	Contingency	$1,680	

Department Justification: **To amend budget to adjust closing costs invoiced by the Division of Water Infrastructure and allocate remaining funds to increase contingency.**

If amendment deals with adding, deleting, or modifying a position, County Position No. (& State, if applicable) must be referenced.

County Position No. _____

State Position No. _____

APPROVAL	SIGNATURE	DATE
Department Head		
Finance Officer		
	This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.	
County Manager	Required for interdepartmental transfers.	
Board of Commissioners	Agenda Item No. _____ Reference No. _____	

ORDINANCE TO AMEND A PROJECT FUND
WATER SYSTEM IMPROVEMENTS – DISTRICT V
DWI PROJECT H-SRP-D-17-0089
CHLORINE CONVERSION PROJECT
DISTRICT VII – RICHLAND TOWNSHIP WATER AND SEWER DISTRICT OF BEAUFORT COUNTY

WHEREAS, The Beaufort County Board of Commissioners established a Project Fund on October 2, 2017, and

WHEREAS, Budgeted funds for Division of Water Infrastructure grant and loan closing costs need to be amended based on percentages per loan agreement,

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF DISTRICT VII – RICHLAND TOWNSHIP WATER AND SEWER DISTRICT OF BEAUFORT COUNTY:

That the attached budget amendment is approved the is the _____ day of _____, 2021 at Washington, North Carolina.

_____ Attest: _____

Chairman Clerk

Addendum 9

Solid Waste Disposal Card Program

Solid Waste Disposal Card Program Cost Estimate

Item	Unit Cost	Qty	Total
Implementation Cost			
ID Card Printing System	$2,421.14	1	$2,421.14
Includes:			
(1) Card Exchange "Premium" Software			
(1) Valid ID P3500S Single Sided ID Card Printer			
(1) Black Monochrome Ribbon (1500 cards)			
(1) Box of 500 PVC white graphics quality cards			
Installation and Training			
Shipping and Handling			
1 yr. Depot Maint. Warranty & Unlimited online/telephone support			
3 yr. Parts Warranty			
Box of 500 PVC WHITE graphics quality cards (inc. one extra box)	$39.00	47	$1,833.00
Black Monochrome Ribbon (prints 1500 cards)	$21.50	15	$322.50
Postage/Mailings of 24,000 cards	$14,500.00	1	$14,500.00
FTE - Tax Collector (approximate Salary & Benefits - Grade 62 Hiring Rate)	$45,600.00	1	$45,600.00
Computer & Setup	$4,500.00	1	$4,500.00
Additional Site Attendants - ESTIMATED	$9.00	2080	$18,720.00
Extra attendant @ Cherry Run, Chocowinity, and River Road (40 hrs./ week)			
		Total:	**$87,896.64**
Annual Supply Cost			
Box of 500 PVC COLOR graphics quality cards	$53.33	48	$2,559.84
Black Monochrome Ribbon (prints 1500 cards)	$21.50	16	$344.00
Postage/Mailings of 24,000 cards	$14,500.00	1	$14,500.00
		Total:	**$17,403.84**

Addendum 10

Hazard Pay for Facilities Maintenance Employee

Beaufort County
Finance

Budget Amendment Request

Department: GF-Maintenance **Date of Request:** 2-19-21

FY Budget: FY 20-21

ACCOUNT NO.	TITLE OF ACCOUNT	INCREASE	DECREASE
10-0991-499100	Appropriated Fund Balance	1,200	
10-4190-5121000	Salaries	1,200	

Department Justification:

To appropriate funding for COVID-19 hazard pay.

If amendment deals with adding, deleting, or modifying a position, County Position No. (& State, if applicable) must be referenced.

County Position No. _____

State Position No. _____

APPROVAL	SIGNATURE	DATE
Department Head		
Finance Officer		
	This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.	
County Manager	Required for interdepartmental transfers.	
Board of Commissioners	Agenda Item No. _____ Reference No. _____	

Addendum 11

Sheriff's Office Barracuda Backup Appliance/ County Barracuda Backup Appliance

Beaufort County Sherriff's Office Server 991a

Attn: Jordan Gold
Beaufort County Sheriff Office
210 N Market St
Washington, North Carolina 27889
United States

A purchase order from Beaufort County Sheriff's Office will be due in full at the time of the purchase for a total of $120,239.94 Barracuda will invoice EIS Data Systems Inc. on extended payment terms per the below agreement. 3 Annualized Payments of the following value will be due from EIS Data Systems Inc. and paid directly to Barracuda beginning on July 26, 2021. EIS Data Systems, Inc. will in turn Invoice Beaufort County Sheriff's Office per below terms:

July 26th 2021	$42,785.38
July 26th 2022	$42,785.38
July 26th 2023	$42,785.38

Order will be placed by Barracuda once the purchase order is received from EIS Data Systems Inc. However, shipment will be held by Barracuda until EIS Data Systems Inc receives a purchase order from Beaufort County. In the event of the proposal not being approved by Beaufort County, Barracuda will issue a full return to EIS Data Systems.

EIS Data Systems, Inc
14711 US Highway 17 N
Hampstead, NC 28443-3501
USA

Voice: 910-821-1822
Fax: 910-821-1825

QUOTATION

Quote Number: Q92764
Quote Date: Feb 24, 2021
Page: 1

Quoted To:
Beaufort County Sheriff's Office 210 North Market Street Washington, NC 27889 USA

Drop Shipment

Customer ID	Good Thru	Payment Terms	Sales Rep
B1084	3/26/21	Net 30 Days	HOUSE

Quantity	Item	Description	Unit Price	Amount
1.00		Barracuda Backup Server 991		
1.00		BBS991a Barracuda Backup Server 991 w/10 GBE Fiber NIC - Standard	29,493.38	29,493.38
1.00		BBS991a-b Barracuda Backup Server 991 w/10 GBE Fiber NIC Unlimited Cloud Storage Subscription 1 Month	50,383.47	50,383.47
1.00		BBS991a-e Barracuda Backup Server 991 w/10 GBE Fiber NIC Energize Updates Subscription 1 Month	18,136.62	18,136.62
1.00		BBS991a-h Barracuda Backup Server 991 w/10 GBE Fiber NIC Instant Replacement Subscription 1 Month	22,167.47	22,167.47
1.00		SHIP-BSF-DOM1 Domestic Shipping (Ground Service)	59.00	59.00
		Original List Total $ 197,663.03 (41 Mo) 39.4% Disc if PO is received by 2-28-2021 Unit ships now - subscriptions expire after 41 months Total price less tax $120,239.94 This is a savings of $77,423.09 + over 3 years		

Subtotal	Continued
Sales Tax	Continued
TOTAL	**Continued**

EIS Data Systems, Inc
14711 US Highway 17 N
Hampstead, NC 28443-3501
USA

Voice: 910-821-1822
Fax: 910-821-1825

QUOTATION

Quote Number: Q92764
Quote Date: Feb 24, 2021

Quoted To:
Beaufort County Sheriff's Office 210 North Market Street Washington, NC 27889 USA

Drop Shipment

Customer ID	Good Thru	Payment Terms	Sales Rep
B1084	3/26/21	Net 30 Days	HOUSE

Quantity	Item	Description	Unit Price	Amount
		Unit will ship immediately thus the 41 month term Payment for PO will be due in 3 equal installments: this includes tax at current rate. Tax of $8,116.20 can be paid up front if you prefer That will reduce the below amount annually. July 26, 2021 $42,785.38 July 26, 2022 $42,785.38 July 26, 2023 $42,785.38		
			Subtotal	120,239.94
			Sales Tax	8,116.20
			TOTAL	**128,356.14**

Beaufort County Sheriff Backup System

The Current system

Barracuda Backup 791 with 14.1 TB of storage is running at 87% capacity

Many servers (sources) are not being backed up currently due to limited storage capacity.

Many Sources have been edited to only backup what is necessary in case of a failure

1 VM Server is currently backing up

VM-Spillman It hosts vPC-Linx and NCBEASO (Spillman)

There are a total of 3 VM Servers

BCSO911VM1 hosts 7 virtual machines

We currently only backup 3 of them due to capacity limitations

Bcsovm1 hosts 10 virtual machines

We currently only backup 3 of them due to capacity limitations

All 3 VM servers share Datastores:

*Needs at least 19.65 TB for the daily backups of vmServers without any significant additions or changes

Datastore1 1.63 TB using 21.58 GB (vsphere is installed here)

SANS1 10TB using 6.75TB

SANS2 8.72 TB using 1.31 TB

SANS3 19.63TB using 11.59 TB

*Needs at least 14.26 TB for the daily backups without any new additions or changes

** Used capacity is not the same as configured capacity...Some servers have capacity that is changing by the minute. For instance SANS2 will change about .03 Tb more or less every hour as users store data to their directories. This fluctuates but all used capacity grows daily...the Jail cameras add a minimum of 350 GB per day, which is currently limiting the number of days we can go back to see cameras to 30 or less.

VM Server backups are more reliable and much easier to restore.

a single guest can be restored within minutes, whereas the other backups require reinstalling a server and then restoring the backups

We are not backing up our Jail Camera system at all.

it is 11TB for the initial backup and then daily changes are in the neighborhood of 350GB. The current 791 does not have the capacity to handle backups of the Jail Camera System

We have other stand-alone systems that we have paired down to the minimum what is being backed up so that we can at least restore the most critical data.

We also have some systems that are not being backed up at all and they will have to be restored from scratch if they die. Any data loss on those servers cannot be recovered.

Data size is expected to grow significantly over the next 3 years as we add planned servers and services that we should keep backed up.

Barracuda is offering us a 3 year contract that will save approximately $ 77,423.09 over the 3 years and increase our Backup Capacity to 48TB. First Payment would be due end of July.

**Note savings is based on full list. I can usually get a 5-10% discount off yearly renewables. Yearly renewables usually increase in price by 5-10% per years. The total savings is an estimate, but still over $20,000.00 per year.

Brian Alligood

From: Sherry Johnson <sherry@eisdata.com>
Sent: Wednesday, February 24, 2021 12:27 PM
To: Hollie Jones; Brian Alligood
Subject: County Barracuda Backup
Attachments: Q92765 - B1085 - Beaufort County 891.pdf; Q92766 - B1085 - Beaufort County 791.pdf; Beaufort County 690 Backup System.docx

CAUTION: This email originated from outside of the Beaufort County system. Do not click links or open attachments unless you recognize the sender and know the content is safe.

I am including two offers from Barracuda on the County backup

Currently we do not backup the OEM systems or the courthouse system
There are other systems that are not backed up that will require about 24 hours to restore and would still lose data if they go down.

We only backup crucial systems right now. Systems that cannot afford to loose data.

Either of these systems are expected to carry the county forward for 4 or more years.

Unfortunately this 39.4% discount is only available until the end of the month.

I can make the commitment so that you can put it to the board. If they don't approve then I can cancel it.

The 791 will add 6TB of space
The 891 will add 12TB of space

We will need to upgrade the system soon and this savings is great.

Sherry Johnson
President
EIS Data Systems, Inc.
14711 Hwy 17 N
Hampstead, NC 28443

910-821-1822 ext 0
800-374-2692

Beaufort County Backup System

The Current system

Barracuda Backup 691 with 12 TB of storage is running at 87% capacity

Current renewal cost is around $10,000.00 per year for 12TB storage

2020 renewal was $ 9560.37

Barracuda is offering 3 year upgrade to 791 (18TB) Or 891 (24 TB) with a 39.x% discount.

Pricing for 791 per year would be: $16318.15 (increase from 12TB to 18 TB)

Pricing for 891 per year would be: $21843.00 (increase from 12TB to 24 TB)

Many servers (sources) are not being backed up currently due to limited storage capacity.

Many Sources have been edited to only backup what is necessary in case of a failure

VM Server backups are more reliable and much easier to restore.

a single guest can be restored within minutes, whereas the other backups require reinstalling a server and then restoring the backups

We are not backing up our Courthouse Camera system at all.

it is 9TB for the initial backup and then daily changes are in the neighborhood of 275GB. The current 691 does not have the capacity to handle backups of the Court Camera System

We have other stand-alone systems that we have paired down to the minimum what is being backed up so that we can at least restore the most critical data.

We also have some systems that are not being backed up at all and they will have to be restored from scratch if they die. Any data loss on those servers cannot be recovered.

Data size is expected to grow significantly over the next 3 years as we add planned servers and services that we should keep backed up.

**Note savings is based on full list. I can usually get a 5-10% discount off yearly renewables. Yearly renewables usually increase in price by 5-10% per years. The total savings is an estimate,

$7300.00 per year for 791

$9500.00 per year for 891

EIS Data Systems, Inc
14711 US Highway 17 N
Hampstead, NC 28443-3501
USA

Voice: 910-821-1822
Fax: 910-821-1825

QUOTATION

Quote Number: Q92766
Quote Date: Feb 24, 2021
Page: 1

Quoted To:
Beaufort County Manager's Office 121 West 3rd St. Washington, NC 27889

Customer ID	Good Thru	Payment Terms	Sales Rep
B1085	3/26/21	Net 30 Days	HOUSE

Quantity	Item	Description	Unit Price	Amount
1.00		791 18TB disk space 41 months		
1.00		BBS791a Barracuda Backup Server 790 w/ 10 GBE Fiber NIC - Standard	11,796.93	11,796.93
1.00		BBS791a-b Barracuda Backup Server 790 w/ 10 GBE Fiber NIC Unlimited Cloud Storage Subscription 1 Month	18,892.18	18,892.18
1.00		BBS791a-e Barracuda Backup Server 790 w/ 10 GBE Fiber NIC Energize Updates Subscription 1 Month	6,799.61	6,799.61
1.00		BBS791a-h Barracuda Backup Server 790 w/ 10 GBE Fiber NIC Instant Replacement Subscription 1 Month	8,311.24	8,311.24
1.00		SHIP-BSF-DOM1 Domestic Shipping (Ground Service)	59.00	59.00
		- Original List Total $ 75,331.9 (41 Mo) 39.14% Disc if PO is received by 2-28-2021 Unit ships now - subscriptions expire after 41 months Total price less tax $45,858.96		

Subtotal	Continued
Sales Tax	Continued
TOTAL	**Continued**

EIS Data Systems, Inc
14711 US Highway 17 N
Hampstead, NC 28443-3501
USA

Voice: 910-821-1822
Fax: 910-821-1825

QUOTATION

Quote Number: Q92766
Quote Date: Feb 24, 2021

Quoted To:
Beaufort County Manager's Office 121 West 3rd St. Washington, NC 27889

Customer ID	Good Thru	Payment Terms	Sales Rep
B1085	3/26/21	Net 30 Days	HOUSE

Quantity	Item	Description	Unit Price	Amount
		This is a savings of $29472.94 + over 3 years Unit will ship immediately thus the 41 month term Payment for PO will be due in 3 equal installments: this includes tax at current rate. Tax of $3095.48 can be paid up front if you prefer That will reduce the below amount annually. July 26, 2021 $16,318.15 July 26, 2022 $16,318.15 July 26, 2023 $16318.15		

Subtotal	45,858.96
Sales Tax	3,095.48
TOTAL	**48,954.44**

EIS Data Systems, Inc
14711 US Highway 17 N
Hampstead, NC 28443-3501
USA

Voice: 910-821-1822
Fax: 910-821-1825

QUOTATION

Quote Number: Q92765
Quote Date: Feb 24, 2021
Page: 1

Quoted To:
Beaufort County Manager's Office 121 West 3rd St. Washington, NC 27889

Customer ID	Good Thru	Payment Terms	Sales Rep
B1085	3/26/21	Net 30 Days	HOUSE

Quantity	Item	Description	Unit Price	Amount
1.00		24TB space for 41 months Saves annual increases with		
1.00		BBS891a Barracuda Backup Server 890 w/ 10 GBE Fiber NIC - Standard	15,483.70	15,483.70
1.00		BBS891a-b Barracuda Backup Server 890 w/ 10 GBE Fiber NIC Unlimited Cloud Storage Subscription 1 Month	25,190.49	25,190.49
1.00		BBS891a-e Barracuda Backup Server 890 w/ 10 GBE Fiber NIC Energize Updates Subscription 1 Month	9,067.06	9,067.06
1.00		BBS891a-h Barracuda Backup Server 890 w/ 10 GBE Fiber NIC Instant Replacement Subscription 1 Month	11,586.28	11,586.28
1.00		SHIP-BSF-DOM1 Domestic Shipping (Ground Service)	59.00	59.00
		- Original List Total $ 100,867.65 (41 Mo) 39.14% Disc if PO is received by 2-28-2021 Unit ships now - subscriptions expire after 41 months Total price less tax $61386.53		

Subtotal	Continued
Sales Tax	Continued
TOTAL	**Continued**

EIS Data Systems, Inc
14711 US Highway 17 N
Hampstead, NC 28443-3501
USA

Voice: 910-821-1822
Fax: 910-821-1825

QUOTATION

Quote Number: Q92765
Quote Date: Feb 24, 2021
Page: 2

Quoted To:
Beaufort County Manager's Office 121 West 3rd St. Washington, NC 27889

Customer ID	Good Thru	Payment Terms	Sales Rep
B1085	3/26/21	Net 30 Days	HOUSE

Quantity	Item	Description	Unit Price	Amount
		This is a savings of $39481.12 + over 3 years Unit will ship immediately thus the 41 month term Payment for PO will be due in 3 equal installments: this includes tax at current rate. Tax of $4143.59 can be paid up front if you prefer That will reduce the below amount annually. July 26, 2021 $21,843.37 July 26, 2022 $21,843.37 July 26, 2023 $21,843.37		
			Subtotal	61,386.53
			Sales Tax	4,143.59
			TOTAL	**65,530.12**

Addendum 12

EMS System Oversight Committee Recommendations

Beaufort County Oversight Appoint Sub Committee Report on EMS Response Issues:

Sub-Committee Appointees:

Billy Respass
Carol Atkins
Jeff Hibbard

At the January 12, 2021 Beaufort County EMS Oversight Meeting, Chairwoman Staton appointed a sub-committee to review information related to call volume, response metrics, and call response in areas that were noted to be of concern by Beaufort Count EMS Director Carnie Hedgepeth. The sub-committee met on February 2, 2021, at the EOC and reviewed data and metrics that were presented by Clark Pollard. Clark is a BCEMS employee who has an extensive background in data management and was tasked by the agency to collect, review, and tally the various metrics used to analyze the system.

The three areas of concern were the Pamlico Beach EMS response, Pinetown EMS daytime response, and the City of Washington utilization of outside agencies that were having to respond to the city due to multiple calls and no WFR unit available. The findings are below with our recommendation to the Oversight group.

Pinetown EMS-

It was noted that Pinetown EMS was having issues with weekday, daytime response due to a lack of providers in the area during this time because of work. Beaufort County Emergency Services had a conversation with Captain Butch Oliver and discussed the concerns. After that meeting, Captain Oliver met with his board of directors and providers. They have come up with a plan that will hopefully solve the issue, and since that meeting they have increased their coverage and responded to more calls. This has helped the system overall by allowing the neighboring agencies to stay in their districts and cover their calls.

The sub-committee recommends that no action be taken regarding Pinetown EMS at this point, as they are showing improvements and willingness to improve the coverage for the citizens and visitors of their district. It is further suggested that BC Emergency Services will conduct a six (6) month review and report back to the BC Oversight Committee at the July 13, 2021 meeting.

Pamlico Beach EMS-

The issue noted with Pamlico Beach EMS was the lack of response when dispatched for 911 calls, no matter the time of day or day of the week. Data from 911 response in the Pamlico Beach area was reviewed to include response and mutual aid received. After discussions and the limited number of calls responded to by the Pamlico Beach EMS providers, it is noted that they responded to fewer than fifteen 911 calls in 2020. BC Emergency Services have had discussions with the Pamlico Beach group about their lack of response, and Pamlico Beach EMS has been unable to make improvements.

It is the recommendation from the group that Pamlico Beach EMS will no longer receive funding or a contract for 911 services.

Washington Fire and Rescue-

The issue of focus regarding Washington Fire/EMS is the number of mutual aid calls received by the city district. WFR used to fully staff two EMS units up until approximately two to three years ago, when due to staffing issues, they dropped to one EMS unit. When WFR dropped to one unit, BC Emergency Services was advised this would be a temporary measure until adequate personnel were hired. While the data reviewed only covered the past year (2020), it clearly showed outside EMS units responded to 340 calls in the city. It is our observation that these events, in turn, required WFR to respond to more mutual aid calls outside the city because the outside units were responding to the city. While all EMS agencies rely on the mutual aid agreement to help and assist, this call volume exceeds what we believe should be a reasonable mutual aid number. After careful review of the data from 2020, it is noted the main time frame that outside agencies were running the highest number of calls in the city was between 8am and 8pm.

It is the recommendation from the group that Beaufort County Emergency Services request through contract that Washington Fire and Rescue staff a second EMS unit to provide paramedic care to all patients. At a minimum, WFR should staff a second unit from 8a to 8p with paramedic care given to the patient. The current "peek response" was derived from the data obtained in 2020. While this is the current trend, future data could reflect the need to modify hours of operation for the second unit.

Addendum 13

Broadband Expansion RFP

11/30/2020

RiverStreet NETWORKS

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (MOU), hereinafter referred to as the Memorandum, entered into on, by and between **RiverStreet Communications of NC, Inc.** and **RiverStreet Wireless of NC,** Inc. with a corporate office residing at 1400 River St, Wilkesboro, North Carolina, 28697 and a local Beaufort County Office at 2193 NC 99 Hwy S, Belhaven, North Carolina, hereinafter referred to as the "First Party," and Government of **Beaufort County**, North Carolina residing at 121 West Third Street, Washington, NC, 27889, hereinafter referred to as the "Second Party," and collectively known as the "Parties" for the purpose of establishing and achieving various goals and objective relating to the partnership.

WHEREAS, the aforementioned Parties desire to enter into the herein described agreement in which they shall work together to accomplish the goals and objectives set forth;

AND WHEREAS, the Parties are desirous to enter an understanding, thus setting out all necessary working arrangements that both parties agree shall be necessary to complete this partnership;

MISSION

The aforementioned partnership has been established with the following intended mission in mind:

To serve the unserved areas of Beaufort County, North Carolina, with broadband. Unserved areas are defined as having broadband speeds of less than 25 Mbps download and 3 Mbps upload.

PURPOSE AND SCOPE

The Parties intend for this Memorandum of Understanding to provide the cornerstone and structure for any and all possibly impending binding contracts which may be related to the partnership.

OBJECTIVES

The Parties shall endeavor to work together to develop and establish policies and procedures that will promote and sustain a market for rural fixed wireless broadband availability or other economically feasible broadband option and intend to maintain a product and/or services that meets or exceeds all business and industry standards.

RESPONSIBILITIES AND OBLIGATIONS OF THE PARTIES

It is the desire and the wish of the aforementioned Parties to this MOU Agreement that this document should not and thus shall not establish nor create any form or manner of a formal agreement or indenture, but rather an agreement between the Parties to work together in such a manner that would promote a genuine atmosphere of collaboration and alliance in the support of an effective and efficient partnership and leadership meant to maintain, safeguard and sustain sound and optimal managerial, financial and administrative commitment with regards to all matters related to the partnership through means of the following individual services.

SERVICES COOPERATION

Wilkes Telephone Membership Corporation and River Street Communications of North Carolina in cooperation with the Government of Beaufort County, North Carolina agree to provide the following services, which include, but are not limited to:

Fixed Wireless Broadband Internet.

Phase 1 (beginning after the County has approved the MOU and upon the availability of those funds):

TIMELINE

The above outlined scope and objective shall be contingent on the Parties obtaining the necessary funds required for the partnership as described within any grant or business loan application, if any. Responsibilities under this Memorandum of Understanding may coincide with the grant period.

TERMS OF UNDERSTANDING

The term of this Memorandum of Understanding shall be for a period of 5 years from the aforementioned effective date and maybe extended upon written mutual agreement of both parties.

AMENDMENT OR CANCELLATION OF THIS MEMORANDUM

This Memorandum of Understanding may be amended or modified at any time in writing by mutual consent of both parties.

In addition, the Memorandum of Understanding may be cancelled by either party with 120 days advance written notice, with the exception where cause for cancellation may include, but is not limited to, a material and significant breach of any of the provisions contained herein, when it may be cancelled upon delivery of written notice to the other party.

GENERAL PROVISIONS

The Parties acknowledge and understand that they must be able to fulfill their responsibilities under this Memorandum of Understanding in accordance with the provisions of the law and regulations that govern their activities. Nothing in the Memorandum is intended to negate or otherwise render ineffective any such provisions or operating procedures. The parties assume full responsibility for their performance under the terms of this Memorandum.

If at any time either party is unable to perform their duties or responsibilities under this Memorandum of Understanding consistent with such party's statutory and regulatory mandates, the affected party shall immediately provide written notice to the other party to establish a date for resolution of the matter.

LIMITATION OF LIABILITY

No rights or limitation of rights shall arise or be assumed between the Parties as a result of the terms of this Memorandum of Understanding.

ARBITRATION/MEDIATION DISPUTE RESOLUTION

The Parties to this Memorandum of Understanding agree that should any dispute arise through any aspect of this relationship, including, but not limited to, any matters, disputes or claims, the parties shall confer in good faith to promptly resolve any dispute. In the event that the parties are unable to resolve the issue or dispute between them, then the matter shall be mediated and/or arbitrated in an attempt to resolve any and all issues between the parties.

The parties agree that any claim or dispute that arises from or through this agreement, the relationship or obligations contemplated or outlined within this agreement, if not resolved through mediation, shall then go to and be resolved through final and binding arbitration. Any decision reached by the Arbitrator shall be final and binding and, if required, may be entered as a judgment in any court having jurisdiction.

In the event that any court having jurisdiction should determine that any portion of this Agreement to be invalid or unenforceable, only that portion shall be deemed invalid and not effective, while the balance of this Agreement shall remain in full effect and enforceable. This Agreement shall be interpreted and governed by and in accordance with the Federal Arbitration Act 9 U.S.C. SI-16.

NOTICE

Any notice or communication required or permitted under this Memorandum shall be sufficiently given if delivered in person or by certified mail, return receipt requested, to the address set forth in the opening paragraph or to such address as one may have furnished to the other in writing.

GOVERNING LAW

This Memorandum of Understanding shall be governed by and construed in accordance with the laws of the State of North Carolina.

SEVERABILITY CLAUSE

In the event that any provision of this Memorandum of Understanding shall be deemed to be severable or invalid, and if any term, condition, phrase or portion of this Memorandum shall be determined to be unlawful or otherwise unenforceable, the remainder of the Memorandum shall remain in full force and effect, so long as the clause severed does not affect the intent of the parties. If a court should find that any provision of this Memorandum to be invalid or unenforceable, but that by limiting said provision it would become valid and enforceable, then said provision shall be deemed to be written, construed and enforced as so limited.

ASSIGNMENT

Neither party to this Memorandum of Understanding may assign or transfer the responsibilities or agreement made herein without the prior written consent of the non-assigning party, which approval shall not be unreasonably withheld.

ENTIRE UNDERSTANDING

The herein contained Memorandum of Understanding constitutes the entire understanding of the Parties pertaining to all matters contemplated hereunder at this time. The Parties signing this MOU desire or intend that any implementing contract, license, or other agreement entered into between the Parties subsequent hereto shall supersede and preempt any conflicting provision of this Memorandum of Understanding whether written or oral.

MOU SUMMARIZATION

FURTHERMORE, the Parties to this MOU have mutually acknowledged and agreed to the following:

- The Parties to this MOU shall work together in a cooperative and coordinated effort, and in such a manner and fashion to bring about the achievement and fulfillment of the goals and objectives of this partnership.

- It is not the intent of this MOU to restrict the Parties to this Agreement from their involvement or participation with any other public or private individuals, agencies or organizations.

- The Parties to this MOU shall mutually contribute and take part in any and all phases of the planning and development of this partnership, to the fullest extent possible.

- It is not the intent or purpose of this MOU to create any rights, benefits and/or trust responsibilities by or between the parties.

- The MOU shall in no way hold or obligate either Party to supply or transfer funds to maintain and/or sustain the partnership.

- Should there be any need or cause for the reimbursement or the contribution of any funds to or in support of the partnership. It shall then be controlled in accordance with North Carolina governing laws, regulations and/or procedures.

- In the event that contributed funds should become necessary, any such endeavor shall be outlined in a separate and mutually agreed upon written agreement by the Parties or representatives of the Parties in accordance with current governing laws and regulations, and in no way does this MOU provide such right or authority.

- The Parties to this MOU have the right to individually or jointly terminate their participation in this Agreement provided that advanced written notice is delivered to the other party.

- Upon the signing of this MOU by both parties, this Agreement shall be in full force and effect.

AUTHORIZATION AND EXECUTION The signing of this Memorandum of Understanding does not constitute a formal undertaking, and as such it simply intends that the signatories shall strive to reach, to the best of their abilities, the goals and objectives stated in this MOU.

This Agreement shall be signed by Wilkes Telephone Membership Corporation and RiverStreet Communications of North Carolina and Government of Beaufort County, North Carolina, and shall be effective as of the date first written above.

_____ _____

Gregory S. Coltrain, VP Business Development (Date)
RiverStreet Communications of North Carolina, Inc.
& RiverStreet Wireless of North Carolina, Inc.

_____ _____

Brian Alligood, County Manager (Date)
Government of Beaufort County, North Carolina

Addendum 14

Carrying Concealed Handguns

Resolution No. 2021-03-01-___

Resolution Allowing the Carrying of Concealed Handguns in Beaufort County Buildings

WHEREAS, Beaufort County is authorized pursuant to NCGS §153A-121 to define, regulate and prohibit acts detrimental to the health, safety or welfare of its citizens, and;

WHEREAS, Article 54B of Chapter 14 of the North Carolina General Statutes establishes a system that allows private citizens to obtain permits to carry concealed handguns, and;

WHEREAS, the Beaufort County Board of Commissioners is concerned with increased violence in so-called "gun free zones" where guns are prohibited; and believes that these "gun free zones" pose a significant threat to the health, safety and general welfare of the community and County employees, and;

WHEREAS, Beaufort County no longer desires to exercise its authority to prohibit the possession of concealed handguns in Beaufort County buildings by individuals in possession of a valid concealed handgun permit, notwithstanding existing North Carolina General Statutes related to regulation of the same and;

WHEREAS, NCGS §14-409.40(e) permits a county to regulate the transport, carrying, or possession of firearms by employees of the county in the course of their employment with the county and that regulation is provided for in the Beaufort County Personnel Policy.

NOW, THEREFORE, BE IT RESOLVED, that the Beaufort County Board of Commissioners no longer prohibits the possession of concealed handguns in Beaufort County buildings by individuals in possession of a valid concealed handgun permit, notwithstanding existing North Carolina General Statutes related to regulation of the same.

ADOPTED, this the 1st day of March 2021.

_____
Frankie Waters, Chairman
Beaufort County Board of Commissioners

(SEAL)

ATTEST:

_____
Kathleen Mosher, Clerk to the Board

DRAFT

Concealed Handgun Policy

Issued: *Original Publication 03-01-2021*
Approved:

DRAFT

Purpose

To establish a policy which allows carrying a concealed handgun within the confines of employment at the County of Beaufort.

Scope

This policy is applicable to all individuals covered by Article I, Section 3 of the Beaufort County Personnel Policy.

Policy Statement

Employees are permitted to carry a concealed handgun in compliance with North Carolina laws. The policy clarifies application of the law for employees and supervisors to ensure understanding of the right to have a concealed handgun in the workplace.

Policy Requirements

General Provisions

The County of Beaufort permits the carrying of a concealed handgun and takes no measure to (a) prohibit any County employee from carrying a concealed handgun in the course of employment if the employee holds a valid concealed handgun permit (CHP) issued in accordance with NC General Statutes, OR (b) to prohibit the carrying of a concealed handgun in the course of employment by an employee who is a resident of another state, and who holds a valid CHP from that employee's state of residence, if the State of North Carolina has granted reciprocity to permit holders of that employee's state of residence.

1. Employees who hold a valid CHP may carry a concealed handgun while operating a vehicle owned by the County of Beaufort. (Note exception for NCOEMS permitted vehicles)
2. Nothing in this policy shall be interpreted or applied as waiving the right of the County of Beaufort under NCGS 14-409.40(e) to regulate or prohibit any individual employee from carrying a concealed handgun in the course of employment, whether permanently or temporarily, whether for cause or for any non-discriminatory reason.
3. A decision by an employee to carry a concealed handgun during the course of employment is solely a choice by the employee to exercise the employee's individual right to bear arms. Nothing in this policy shall be interpreted or applied as a directive or authorization to any employee to carry or use a handgun in the scope of the employee's employment.

Prohibited Areas

The general provisions section of this policy does not allow an employee who holds a valid CHP to carry a concealed handgun in any building or area where doing so is prohibited by the laws of the State of North Carolina or the United States of America. Employees are solely responsible for knowing, understanding, and following any and all such laws. No employee shall carry a concealed handgun in the course of employment in any private vehicle or on private property owned or leased by another person over the objections of the owner or leasee. An employee may not open carry, that is, may not carry said handgun openly and not in compliance with this policy.

Storage of Concealed Handguns

It is always the sole responsibility of the employee to maintain strict control of the employee's concealed handgun and ammunition (if any).

1. An employee who chooses to carry a concealed handgun during the course of employment shall have the handgun concealed and on the employee's person, carried in a holster or other appropriate carrying device, at all times, unless lawfully using the handgun. A purse, handbag or other similar item is not considered on the employee's person.
2. An employee who temporarily stores a concealed handgun in a vehicle owned by the County of Beaufort during the course of employment must store the handgun in a locked case that is owned by the employee (not the glovebox or other vehicle console) and place the case out of plain view from the exterior of the vehicle. The vehicle must also be locked. No storage shall occur overnight or outside of regular work hours.
3. An employee who stores a concealed handgun in a vehicle owned by the employee (or any other person with the consent of the owner) in a parking lot owned or controlled by the County of Beaufort during the course of employment must place the handgun out of plain view from the exterior of the vehicle.
4. The County of Beaufort assumes no responsibility for an employee's loss of handgun and the employee specifically waives any and all actions against the County of Beaufort for any such loss.

Threatening or Violent Behavior in the Workplace

The mere act of carrying a concealed handgun shall not be construed as a violent, threatening, or intimidating act on the part of the employee. Nothing in this policy shall be construed to support or permit violence, threatening, or intimidating behaviors related to the possession of a concealed handgun. Threatening and/or intimidating behaviors may include, but are not limited to, intentionally displaying a concealed handgun to any person, referring to the concealed handgun, or referring to a handgun not on the employee's person, with the intent to implicitly or explicitly threaten and/or intimidate another person. Any such actions will be addressed through the County of Beaufort's Personnel Policy and may result in disciplinary action up to and including dismissal from employment. The County of Beaufort further reserves the right to refer any such actions to the appropriate law enforcement agency for investigation and action.

Additional notification requirement to be included under General Provisions:

1. Any County employee exercising their right to carry a concealed handgun at work must make prior notification to his/her supervisor of their intent to carry a concealed handgun at work and provide a copy of the concealed handgun permit to their supervisor. The supervisor shall inform the County Manager in writing by the next working day of such notification by the employee and provide a copy of the concealed handgun permit to the County Manager. The concealed handgun permit provided shall be made part of the employee's personnel file and shall remain confidential.

Section 25 Weapons in the Workplace

Prohibited Weapon: For the purpose of this policy, a prohibited weapon includes any device or other implement designed principally, or which may be used, for the infliction of bodily injury or death, including without limitation any gun, firearm, or other device principally designed, made or adapted for shooting a projectile; ammunition, firecrackers, or any other explosive weapon, ~~including~~ excluding a handgun and ammunition for which an individual possesses a valid permit. (See additional policy regarding the concealed carrying of a handgun by an employee.) This policy does not apply to implements or devices, such as hand tools or kitchen implements which are designed and commonly used for a purpose other than the infliction of bodily injury and which have been brought onto County property and are being used there for an intended and lawful purpose.

The County prohibits any person entering Beaufort County property, including but not limited to employees, customers, vendors, visitors, or other persons, from possessing any prohibited weapon, except as shall be required for performance of a person's job duties and as specifically authorized by Beaufort County. The County prohibits the use, possession, or sale of any prohibited weapon on County property and the storage of any prohibited weapon in a desk, cabinet, vehicle, lunch box, bag, purse, or other repository owned or leased by the County. Any employee who has knowledge that any person has possession of a prohibited weapon on Beaufort County property should immediately report the fact to their Department Head or the Human Resources Director.