

Beaufort County Board of Commissioners
Agenda for Monday, March 1, 2021
Financial Services Building
136 W 2nd Street, Washington, NC 27889

A) Call to Order – Chairman Waters		5:30 PM
B) Invocation and Pledge		5:35 PM
C) Conflict of Interest Disclosure Statement	3	5:40 PM
D) Approval of Agenda – Chairman Waters		
E) Public Comments	4	5:45 PM
F) Legislative Updates for Elected Officials	5	5:50 PM
G) Items for Consent		5:55 PM
1. Budget Reallocation, Health Dept – James Madson, Health Director	6	
2. Budget Amendment, Health Dept – James Madson, Health Director	9	
3. Budget Amendment, DSS – Melanie Corprew, DSS Director	11	
4. Budget Amendment, DSS – Melanie Corprew, DSS Director	16	
5. Purchase Order Over \$30,000, DSS – Melanie Corprew, DSS Director	24	
6. Reporting of Internal Transfers – Anita Radcliffe, Chief Finance Director	27	
7. Tax Collector Refunds Over \$100 – Wyn Kinion, Tax Collector	31	
8. Tax Assessor Refunds – Lloyd Salter, Tax Assessor	35	
9. Approval of Board Minutes – Katie Mosher, Clerk to the Board	39	
H) Item for Discussion – Health Department		
1. Covid-19 Update – James Madson, Health Director	175	6:00 PM
I) Item for Discussion – Trillium Health Resources		
1. Trillium Annual Report – Dave Peterson, Senior Regional Director, Trillium Health Resources	176	6:10 PM
J) Public Hearing and Item for Decision – Planning Department		
1. Public Hearing, Assign Private Road name – Clayton Gideon, Planning Department	186	6:25 PM
2. Public Hearing, Rename a Public Road – Clayton Gideon, Planning Department	187	6:30 PM
3. Petition to Name a Road, Frances Magnolia Lane – Clayton Gideon, Planning Department	188	6:35 PM
4. Petition to Name a Public Road – Clayton Gideon, Planning Department	191	6:40 PM
K) Items for Discussion and Decision – Finance Department		
1. Public Hearing, Limited Obligation Bonds and USDA Refinancing – Anita Radcliffe, Chief Finance Officer	197	6:45 PM
2. Refinancing Limited Obligation Bonds and USDA Refinancing – Anita Radcliffe, Chief Finance Officer	199	6:50 PM
3. Finance Report – Anita Radcliffe, Chief Finance Officer	210	6:55 PM
4. Award FY 20-21 Audit Contract – Anita Radcliffe, Chief Finance Officer	211	7:00 PM
BREAK		7:10 PM
L) Items for Discussion and Decision – Public Works		
1. Southside WTP Expansion Well Project – Rich Moore, P.E. McDavid Associates, Inc.	228	7:25 PM

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| 2. Chlorine Conversion Project, District I, IV, V and VII – Rich Moore, P.E. McDavid Associates, Inc. | 233 | 7:30 PM |
| 3. Solid Waste Disposal Card Program – West Overman and Christina Smith, Public Works | 242 | 7:35 PM |
| 4. Solid Waste Conceptual Plans – West Overman and Christina Smith, Public Works | 245 | 7:40 PM |
| 5. Hazard Pay for Facilities Maintenance Employee – Christina Smith, Public Works Director | 246 | 7:45 PM |

M) Item for Decision – Sheriff’s Office

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| 1. Sheriff’s Office Barracuda Backup Appliance – Jordan Gold, Systems Administrator | 248 | 7:50 PM |
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N) Item for Decision – IT Services

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| 1. County Barracuda Backup Appliance – Sherry Johnson, EIS Data Systems, Inc. | 254 | 7:55 PM |
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O) Item for Decision – Tax Assessors Department

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| 1. Fee Waiver for Listing Forms – Lloyd Salter, Tax Assessor | 261 | 8:00 PM |
| 2. Proposed Equalization and Review Board Dates – Lloyd Salter, Tax Assessor | 262 | 8:05 PM |

P) Item for Decision – Emergency Management

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| 1. EMS System Oversight Committee Recommendations – Jeff Hibbard, Operations Chief
Carnie Hedgepeth, Emergency Services | 263 | 8:10 PM |
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Q) Item for Decision – Manager’s Office

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| 1. Broadband Expansion RFP – Brian Alligood, County Manager | 266 | 8:15 PM |
| 2. Carrying Concealed Handguns – Brian Alligood, County Manager | 272 | 8:20 PM |

R) Item for Discussion – Commissioner Randy Walker

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| 1. Livestreaming Meetings Update – Commissioner Walker | 278 | 8:30 PM |
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S) Items for Discussion and Decision – Commissioner Hood Richardson

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| 1. Brenda Hamilton Investigation – Commissioner Richardson | 279 | 8:35 PM |
| 2. Jail Door Report – Commissioner Richardson | 280 | 8:40 PM |
| 3. County Police Force Update – Commissioner Richardson | 281 | 8:45 PM |
| 4. Lockdown and Public Policy – Commissioner Richardson | 282 | 8:50 PM |
| 5. Beaufort County School System Budget Discussion – Commissioner Richardson | 283 | 8:55 PM |

T) Item for Decision – Commissioner Stan Deatherage

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| 1. Resolution Demanding that North Carolina Fully Open All Public Schools with Limited Virtual Learning – Commissioner Deatherage | 285 | 9:00 PM |
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Beaufort County
Agenda Abstract

Meeting Date: 3/1/2021

Agenda Section: Conflict of Interest

Presenter: Katie Mosher, Clerk to the Board

Agenda Title: Conflict of Interest Disclosure Statement

Summary of Information: The Beaufort County Code of Ethics states that "the stability and proper operation of democratic representative government depends upon the continuing consent of the governed, upon the public confidence in the integrity of the government and upon responsible exercise of the trust conferred by the people." It further states that Commissioners should obey the law; should uphold the integrity and independence of their office; should avoid impropriety and the appearance of impropriety in all their activities; and should perform the duties of their office diligently.

In recognition of these goals and in keeping with the ethical standards of conduct for public officials, disclosure of interest in legislative action must be stated for the public record. Commissioners who have an interest in any official act or action before the Commission shall publicly disclose on the record the nature and extent of such interest and shall withdraw from any consideration of the matter if excused by the Commissioner pursuant to G.S. 153A-44.

Is there any Commissioner who wishes to make a disclosure regarding any matter that is before the Board?



Beaufort County
Agenda Abstract

Meeting Date: 3/1/2021

Agenda Section: Public Comments

Presenter: Katie Mosher, Clerk to the Board

Agenda Title: Public Comments

Summary of Information:

Name

Contact Information

Submitter Recommendations/Motions: No motion necessary. Discussion only.

Attachments:



Beaufort County
Agenda Abstract

Meeting Date: 3/1/2021

Agenda Section: Item for Discussion

Presenter: Katie Mosher, Clerk to the Board

Agenda Title: Legislative Updates for Elected Officials

Summary of Information: During the May 4, 2020 Board of Commissioners meeting, in a vote of 6 to 1, The Beaufort County Board of Commissioners approved allowing County Representatives 15 minutes to speak and receive questions during regular Board meetings each month.

Submitter Recommendations/Motions: N/A

Attachments:



Beaufort County
Agenda Abstract

Meeting Date: 3/1/2021

Agenda Section: Item for Consent

Presenter: James Madson, Public Health

Agenda Title: Budget Reallocation

Summary of Information: Reallocating funds across cost centers to cover expenditures. No increase in budget. Reporting to the Board.

Submitter Recommendations/Motions: Staff recommends approving budget reallocation.

Attachments:

Health Department Budget Reallocation

**Beaufort County
Finance**

**Budget
Amendment
Request**

Department: Health

Date of Request: 01/27/21

FY Budget: 20/21 #30

ACCOUNT NO.	TITLE OF ACCOUNT	INCREASE	DECREASE
105167-512100	WIC Salaries		\$1,000
105167-512200	WIC Salaries Overtime	\$1,000	
105165-512100	Jail Health Salaries		\$400
105165-512200	Jail Health Salaries Overtime	\$400	
105158-512100	Health Promotions Salary		\$30
105158-518100	Health Promotions FICA		\$2
105158-518200	Health Promotions Retirement		\$4
105158-518300	Health Promotions Hospitalization		\$4
105158-518400	Health Promotions Medicare		\$1
105158-518600	Health Promotions Life		\$1
105158-518900	Health Promotions 401K		\$1
105153-512100	Health Disaster Salary	\$30	
105153-518100	Health Disaster FICA	\$2	
105153-518200	Health Disaster Retirement	\$4	
105153-518300	Health Disaster Hospitalization	\$4	
105153-518400	Health Disaster Medicare	\$1	
105153-518600	Health Disaster Life	\$1	
105153-518900	Health Disaster 401K	\$1	

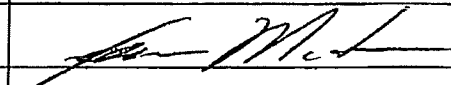
Department Justification:

- Reallocating to cover expenditures

If amendment deals with adding, deleting, or modifying a position, County Position No. (& State, if applicable) must be referenced.

County Position No. N/A

State Position No. N/A

APPROVAL	SIGNATURE	DATE
Department Head		1/27/21
Finance Officer		

	This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.	
County Manager	Required for interdepartmental transfers.	
Board of Commissioners	Agenda Item No. _____ Reference No. _____	



Beaufort County
Agenda Abstract

Meeting Date: 3/1/2021

Agenda Section: Item for Consent

Presenter: James Madson, Public Health

Agenda Title: Health Budget Amendment

Summary of Information: Request to amend fiscal year 2020-2021 to reflect the following revenue and expenditures:

1. \$269,326 COVID-19 Insurance Revenue
2. \$4,000 COVID-19 Medicaid Revenue

Submitter Recommendations/Motions: Staff recommends adopting the budget amendment.

Attachments:

1. Health Budget Amendment #33

Beaufort County
Finance

Budget
Amendment
Request

Department: Health

Date of Request: 3/1/2021

FY Budget: 20/21 #33

ACCOUNT NO.	TITLE OF ACCOUNT	INCREASE	DECREASE
100400-455050	COVID-19 Insurance Revenue	\$269,326	
100221-451615	COVID-19 Medicaid Revenue	\$4,000	
105120-519801	Immunization Professional Services	\$273,326	

Department Justification:

- COVID-19 Insurance and Medicaid Revenue

If amendment deals with adding, deleting, or modifying a position, County Position No. (& State, if applicable) must be referenced.

County Position No. N/A

State Position No. N/A

APPROVAL	SIGNATURE	DATE
Department Head	<u>James Madson</u> James Madson (Feb 17, 2021 16:41 EST)	2/17/2021
Finance Officer		
	This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.	
County Manager	Required for interdepartmental transfers.	
Board of Commissioners	Agenda Item No. _____ Reference No. _____	



Beaufort County
Agenda Abstract

Meeting Date: 3/1/2021

Agenda Section: Item for Consent

Presenter: Melanie Corprew, Social Services

Agenda Title: Budget Amendment

Summary of Information: On February 5, 2021, a Dear County Director Letter was received that notified the Director of Social Services that an additional \$10,000 was reallocated to Beaufort County for the Low Income Energy Assistance Program. This increase in funding is due to reallocations from other counties where funds were not expended. We are requesting that the Social Services budget be amended to reflect an increase in the Low Income Energy Assistance Program line 105480.562004 and an increase the Energy Assistance revenue line 100222.493568. Please see the attached Funding Authorization.

There are no county dollars included in the increase of these funds.

Submitter Recommendations/Motions: Approval of the budget amendment

Attachments:

1. Signed Budget Amendment
2. Funding Authorization

**Beaufort County
Finance**

**Budget
Amendment
Request**

Department: Social Services

Date of Request: March 1, 2021

FY Budget: 2021

ACCOUNT NO.	TITLE OF ACCOUNT	INCREASE	DECREASE
100222.493568	Energy Assistance	\$10,000	
105480.562004	Low Income Energy Assistance Program (LIEAP)	\$10,000	

Department Justification:

On February 5, 2021, a Dear County Director Letter was received that notified the Director of Social Services that an additional \$10,000 was reallocated to Beaufort County for the Low Income Energy Assistance Program. This increase in funding is due to reallocations from other counties where funds were not expended. We are requesting that the Social Services budget be amended to reflect an increase in the Low Income Energy Assistance Program line 105480.562004 and an increase the Energy Assistance revenue line 100222.493568. Please see the attached Funding Authorization. There are no county dollars included in the increase of these funds.

If amendment deals with adding, deleting, or modifying a position, County Position No. (& State, if applicable) must be referenced.

County Position No. _____

State Position No. _____

APPROVAL	SIGNATURE	DATE
Department Head	<i>Melanie Corpeus</i>	2/19/21
Finance Officer		
	This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.	
County Manager	Required for interdepartmental transfers.	
Board of Commissioners	Agenda Item No. _____ Reference No. _____	



DIVISION OF SOCIAL SERVICES

Low-Income Home Energy Assistance (LIEAP)

FUNDING SOURCE: Federal Low Income Home Energy Assistance Funds

EFFECTIVE DATE: 12/01/2020

AUTHORIZATION NUMBER: 2

ALLOCATION PERIOD

FROM DECEMBER 2020 THRU MAY 2021 SERVICE MONTHS

FROM JANUARY 2021 THRU JUNE 2021 PAYMENT MONTHS

Co. No.	COUNTY	Initial (or Previous) Allocation Funding Authorization		Additional Allocation		Grand Total Allocation	
		Federal	Total	Federal	Total	Federal	Total
01	ALAMANCE	641,479.00	641,479.00	0.00	0.00	641,479.00	641,479.00
02	ALEXANDER	123,955.00	123,955.00	0.00	0.00	123,955.00	123,955.00
03	ALLEGHANY	51,776.00	51,776.00	5,000.00	5,000.00	56,776.00	56,776.00
04	ANSON	160,981.00	160,981.00	75,000.00	75,000.00	235,981.00	235,981.00
05	ASHE	121,815.00	121,815.00	20,000.00	20,000.00	141,815.00	141,815.00
06	AVERY	64,311.00	64,311.00	0.00	0.00	64,311.00	64,311.00
07	BEAUFORT	260,101.00	260,101.00	10,000.00	10,000.00	270,101.00	270,101.00
08	BERTIE	139,292.00	139,292.00	25,000.00	25,000.00	164,292.00	164,292.00
09	BLADEN	247,662.00	247,662.00	0.00	0.00	247,662.00	247,662.00
10	BRUNSWICK	413,950.00	413,950.00	35,000.00	35,000.00	448,950.00	448,950.00
11	BUNCOMBE	861,528.00	861,528.00	0.00	0.00	861,528.00	861,528.00
12	BURKE	349,827.00	349,827.00	0.00	0.00	349,827.00	349,827.00
13	CABARRUS	557,053.00	557,053.00	0.00	0.00	557,053.00	557,053.00
14	CALDWELL	363,956.00	363,956.00	0.00	0.00	363,956.00	363,956.00
15	CAMDEN	24,153.00	24,153.00	0.00	0.00	24,153.00	24,153.00
16	CARTERET	203,817.00	203,817.00	0.00	0.00	203,817.00	203,817.00
17	CASWELL	116,954.00	116,954.00	5,000.00	5,000.00	121,954.00	121,954.00
18	CATAWBA	586,619.00	586,619.00	-87,500.00	-87,500.00	499,119.00	499,119.00
19	CHATHAM	172,019.00	172,019.00	0.00	0.00	172,019.00	172,019.00
20	CHEROKEE	140,122.00	140,122.00	-28,000.00	-28,000.00	112,122.00	112,122.00
21	CHOWAN	76,677.00	76,677.00	0.00	0.00	76,677.00	76,677.00
22	CLAY	46,666.00	46,666.00	0.00	0.00	46,666.00	46,666.00
23	CLEVELAND	560,129.00	560,129.00	-35,000.00	-35,000.00	525,129.00	525,129.00
24	COLUMBUS	364,662.00	364,662.00	0.00	0.00	364,662.00	364,662.00
25	GRAVEN	403,814.00	403,814.00	0.00	0.00	403,814.00	403,814.00
26	CUMBERLAND	1,753,158.00	1,753,158.00	0.00	0.00	1,753,158.00	1,753,158.00
27	CURRITUCK	62,348.00	62,348.00	0.00	0.00	62,348.00	62,348.00
28	DARE	79,988.00	79,988.00	0.00	0.00	79,988.00	79,988.00
29	DAVIDSON	704,053.00	704,053.00	-35,000.00	-35,000.00	669,053.00	669,053.00
30	DAVIE	126,730.00	126,730.00	0.00	0.00	126,730.00	126,730.00
31	DUPLIN	290,841.00	290,841.00	0.00	0.00	290,841.00	290,841.00
32	DURHAM	1,152,408.00	1,152,408.00	0.00	0.00	1,152,408.00	1,152,408.00
33	EDGECOMBE	396,528.00	396,528.00	0.00	0.00	396,528.00	396,528.00
34	FORSYTH	1,601,308.00	1,601,308.00	0.00	0.00	1,601,308.00	1,601,308.00
35	FRANKLIN	245,764.00	245,764.00	0.00	0.00	245,764.00	245,764.00
36	GASTON	950,035.00	950,035.00	0.00	0.00	950,035.00	950,035.00
37	GATES	49,363.00	49,363.00	0.00	0.00	49,363.00	49,363.00
38	GRAHAM	41,352.00	41,352.00	0.00	0.00	41,352.00	41,352.00
39	GRANVILLE	208,050.00	208,050.00	0.00	0.00	208,050.00	208,050.00
40	GREENE	119,662.00	119,662.00	0.00	0.00	119,662.00	119,662.00
41	GUILFORD	2,376,185.00	2,376,185.00	0.00	0.00	2,376,185.00	2,376,185.00
42	HALIFAX	383,613.00	383,613.00	100,000.00	100,000.00	483,613.00	483,613.00
43	HARNETT	523,449.00	523,449.00	-17,500.00	-17,500.00	505,949.00	505,949.00
44	HAYWOOD	238,010.00	238,010.00	0.00	0.00	238,010.00	238,010.00
45	HENDERSON	303,467.00	303,467.00	0.00	0.00	303,467.00	303,467.00
46	HERTFORD	162,326.00	162,326.00	60,000.00	60,000.00	222,326.00	222,326.00
47	HOKE	272,095.00	272,095.00	0.00	0.00	272,095.00	272,095.00

Low-Income Home Energy Assistance (LIEAP)

AUTHORIZATION NUMBER: 2

	COUNTY	Initial (or Previous) Allocation Funding Authorization		Additional Allocation		Grand Total Allocation	
		Federal	Total	Federal	Total	Federal	Total
48	HYDE	27,415.00	27,415.00	15,000.00	15,000.00	42,415.00	42,415.00
49	IREDELL	409,155.00	409,155.00	0.00	0.00	409,155.00	409,155.00
50	JACKSON	156,359.00	156,359.00	0.00	0.00	156,359.00	156,359.00
51	JOHNSTON	686,453.00	686,453.00	0.00	0.00	686,453.00	686,453.00
52	JONES	53,902.00	53,902.00	2,500.00	2,500.00	56,402.00	56,402.00
53	LEE	271,229.00	271,229.00	-64,574.00	-64,574.00	206,655.00	206,655.00
54	LENOIR	378,958.00	378,958.00	0.00	0.00	378,958.00	378,958.00
55	LINCOLN	257,634.00	257,634.00	0.00	0.00	257,634.00	257,634.00
56	MACON	145,356.00	145,356.00	0.00	0.00	145,356.00	145,356.00
57	MADISON	92,874.00	92,874.00	0.00	0.00	92,874.00	92,874.00
58	MARTIN	140,946.00	140,946.00	0.00	0.00	140,946.00	140,946.00
59	MCDOWELL	214,415.00	214,415.00	0.00	0.00	214,415.00	214,415.00
60	MECKLENBURG	3,481,190.00	3,481,190.00	0.00	0.00	3,481,190.00	3,481,190.00
61	MITCHELL	66,467.00	66,467.00	0.00	0.00	66,467.00	66,467.00
62	MONTGOMERY	120,203.00	120,203.00	0.00	0.00	120,203.00	120,203.00
63	MOORE	289,235.00	289,235.00	0.00	0.00	289,235.00	289,235.00
64	NASH	413,882.00	413,882.00	0.00	0.00	413,882.00	413,882.00
65	NEW HANOVER	869,811.00	869,811.00	0.00	0.00	869,811.00	869,811.00
66	NORTHAMPTON	138,101.00	138,101.00	0.00	0.00	138,101.00	138,101.00
67	ONslow	668,981.00	668,981.00	0.00	0.00	668,981.00	668,981.00
68	ORANGE	399,046.00	399,046.00	0.00	0.00	399,046.00	399,046.00
69	PAMLICO	54,497.00	54,497.00	0.00	0.00	54,497.00	54,497.00
70	PASQUOTANK	207,557.00	207,557.00	0.00	0.00	207,557.00	207,557.00
71	PENDER	234,830.00	234,830.00	10,000.00	10,000.00	244,830.00	244,830.00
72	PERQUIMANS	62,579.00	62,579.00	0.00	0.00	62,579.00	62,579.00
73	PERSON	181,794.00	181,794.00	-7,000.00	-7,000.00	174,794.00	174,794.00
74	PITT	1,015,678.00	1,015,678.00	0.00	0.00	1,015,678.00	1,015,678.00
75	FOLK	62,944.00	62,944.00	0.00	0.00	62,944.00	62,944.00
76	RANDOLPH	569,083.00	569,083.00	0.00	0.00	569,083.00	569,083.00
77	RICHMOND	321,891.00	321,891.00	0.00	0.00	321,891.00	321,891.00
78	ROBESON	1,000,594.00	1,000,594.00	0.00	0.00	1,000,594.00	1,000,594.00
79	ROCKINGHAM	452,924.00	452,924.00	0.00	0.00	452,924.00	452,924.00
80	ROWAN	613,769.00	613,769.00	0.00	0.00	613,769.00	613,769.00
81	RUTHERFORD	345,991.00	345,991.00	-2,100.00	-2,100.00	343,891.00	343,891.00
82	SAMPSON	371,669.00	371,669.00	195,000.00	195,000.00	566,669.00	566,669.00
83	SCOTLAND	270,038.00	270,038.00	0.00	0.00	270,038.00	270,038.00
84	STANLY	227,121.00	227,121.00	13,711.00	13,711.00	240,832.00	240,832.00
85	STOKES	158,059.00	158,059.00	0.00	0.00	158,059.00	158,059.00
86	SURRY	333,893.00	333,893.00	0.00	0.00	333,893.00	333,893.00
87	SWAIN	58,381.00	58,381.00	0.00	0.00	58,381.00	58,381.00
88	TRANSYLVANIA	118,166.00	118,166.00	0.00	0.00	118,166.00	118,166.00
89	TYRRELL	24,326.00	24,326.00	0.00	0.00	24,326.00	24,326.00
90	UNION	485,737.00	485,737.00	-70,000.00	-70,000.00	415,737.00	415,737.00
91	VANCE	348,266.00	348,266.00	0.00	0.00	348,266.00	348,266.00
92	WAKE	2,277,138.00	2,277,138.00	-213,214.00	-213,214.00	2,063,924.00	2,063,924.00
93	WARREN	120,156.00	120,156.00	15,000.00	15,000.00	135,156.00	135,156.00
94	WASHINGTON	81,581.00	81,581.00	70,000.00	70,000.00	151,581.00	151,581.00
95	WATAUGA	191,545.00	191,545.00	-48,823.00	-48,823.00	142,722.00	142,722.00
96	WAYNE	688,142.00	688,142.00	0.00	0.00	688,142.00	688,142.00
97	WILKES	349,151.00	349,151.00	0.00	0.00	349,151.00	349,151.00
98	WILSON	475,542.00	475,542.00	-52,500.00	-52,500.00	423,042.00	423,042.00
99	YADKIN	131,684.00	131,684.00	0.00	0.00	131,684.00	131,684.00
100	YANCEY	88,249.00	88,249.00	5,000.00	5,000.00	93,249.00	93,249.00
150	Jackson Indian	0.00	0.00	0.00	0.00	0.00	0.00
187	Swain Indian	0.00	0.00	0.00	0.00	0.00	0.00
Total		\$ 40,298,638.00	\$ 40,298,638.00	\$ -	\$ -	\$ 40,298,638.00	\$ 40,298,638.00

Low-Income Home Energy Assistance (LIEAP) AUTHORIZATION NUMBER: 2

FUNDING SOURCE: Federal Low Income Home Energy Assistance Funds Block Grant

CFDA Number: 93.568

CFDA Name: Low-Income Home Energy Assistance

Award Name: Low-Income Home Energy Assistance

Award Number: G20BINCLIEA & G21BINCLIEA

Award Date: FFY 2020 & 2021

Federal Agency: DHHS/ACF

GRANT INFORMATION: This represents 100% federal dollars.

This allocation represents the entire amount as designated in Session Law.

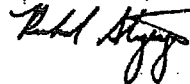
These funds cannot be spent until after December 1, 2020.

XS411 Heading: LIEAP

Tracked on XS411: Federal Share 100%

**OBLIGATIONS INCURRED AND EXPENDITURES MADE UNDER THIS ADVICE WILL BE SUBJECT TO
LIMITATIONS PUBLISHED BY FEDERAL AND STATE AGENCIES AS TO THE AVAILABILITY OF FUNDS**

AUTHORIZED SIGNATURE



DATE:

February 2, 2021



Beaufort County
Agenda Abstract

Meeting Date: 3/1/2021

Agenda Section: Item for Consent

Presenter: Melanie Corprew, Social Services

Agenda Title: Budget Amendment

Summary of Information: On January 27, 2021 and February 19, 2021, DSS received notification that additional funds have been allocated to Beaufort County for the Duke Progress Energy Assistance Program. Beaufort County received an additional \$448 on January 27th and an additional \$524 on February 19th. We are requesting that the Social Services budget be amended to reflect an increase in the Duke Progress Energy Assistance Program line 105480.562002 and an increase in the Energy Assistance revenue line 100222.493568. Please see the attached Funding Authorizations. There are no county dollars included in the increase of these funds.

Submitter Recommendations/Motions: Approval of the budget amendment

Attachments:

1. Signed Budget Amendment
2. Funding Authorization

Beaufort County Finance

Budget Amendment Request

Department: Social Services

Date of Request: March 1, 2021

FY Budget: 2020-2021

ACCOUNT NO.	TITLE OF ACCOUNT	INCREASE	DECREASE
100222.493568	Energy Assistance	\$972	
105480.562002	Duke Progress Energy	\$972	

Department Justification:

On January 27, 2021 and February 19, 2021, DSS received notification that additional funds have been allocated to Beaufort County for the Duke Progress Energy Assistance Program. Beaufort County received an additional \$448 on January 27th and an additional \$524 on February 19th. We are requesting that the Social Services budget be amended to reflect an increase in the Duke Progress Energy Assistance Program line 105480.562002 and an increase in the Energy Assistance revenue line 100222.493568. Please see the attached Funding Authorizations. There are no county dollars included in the increase of these funds.

If amendment deals with adding, deleting, or modifying a position, County Position No. (& State, if applicable) must be referenced.

County Position No. _____

State Position No. _____

APPROVAL	SIGNATURE	DATE
Department Head	<i>Irrelane Corprent</i>	2/19/21
Finance Officer		
	This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.	
County Manager	Required for interdepartmental transfers.	
Board of Commissioners	Agenda Item No. _____ Reference No. _____	



**FUNDING AUTHORIZATION
DIVISION OF SOCIAL SERVICES**

FUNDING SOURCE: Duke Energy Progress-Energy Neighbor Fund

EFFECTIVE DATE: 07/01/2020

AUTHORIZATION NUMBER: 8

ALLOCATION PERIOD

FROM JUNE 2020 THRU MAY 2021 SERVICE MONTHS

FROM JULY 2020 THRU JUNE 2021 PAYMENT MONTHS

Co. No.	COUNTY	Initial (or Previous) Allocation Funding Authorization		Additional Allocation		Grand Total Allocation	
		State	Total	State	Total	State	Total
01	ALAMANCE	0.00	0.00	0.00	0.00	0.00	0.00
02	ALEXANDER	0.00	0.00	0.00	0.00	0.00	0.00
03	ALLEGHANY	0.00	0.00	0.00	0.00	0.00	0.00
04	ANSON	5,691.86	5,691.86	251.84	251.84	5,943.70	5,943.70
05	ASHE	0.00	0.00	0.00	0.00	0.00	0.00
06	AVERY	114.72	114.72	14.00	14.00	128.72	128.72
07	BEAUFORT	10,073.14	10,073.14	448.00	448.00	10,521.14	10,521.14
08	BERTIE	0.00	0.00	0.00	0.00	0.00	0.00
09	BLADEN	7,665.33	7,665.33	524.00	524.00	8,189.33	8,189.33
10	BRUNSWICK	14,282.51	14,282.51	1,535.68	1,535.68	15,818.19	15,818.19
11	BUNCOMBE	23,832.84	23,832.84	3,546.52	3,546.52	27,379.36	27,379.36
12	BURKE	0.00	0.00	0.00	0.00	0.00	0.00
13	CABARRUS	0.00	0.00	0.00	0.00	0.00	0.00
14	CALDWELL	0.00	0.00	0.00	0.00	0.00	0.00
15	CAMDEN	0.00	0.00	0.00	0.00	0.00	0.00
16	CARTERET	8,158.90	8,158.90	777.34	777.34	8,936.24	8,936.24
17	CASWELL	6,567.72	6,567.72	450.00	450.00	7,017.72	7,017.72
18	CATAWBA	0.00	0.00	0.00	0.00	0.00	0.00
19	CHATHAM	8,607.21	8,607.21	1,104.72	1,104.72	9,711.93	9,711.93
20	CHEROKEE	0.00	0.00	0.00	0.00	0.00	0.00
21	CHOWAN	0.00	0.00	0.00	0.00	0.00	0.00
22	CLAY	0.00	0.00	0.00	0.00	0.00	0.00
23	CLEVELAND	0.00	0.00	0.00	0.00	0.00	0.00
24	COLUMBUS	9,809.29	9,809.29	433.48	433.48	10,242.77	10,242.77
25	CRAVEN	5,264.38	5,264.38	667.80	667.80	5,932.18	5,932.18
26	CUMBERLAND	7,926.36	7,926.36	907.68	907.68	8,834.04	8,834.04
27	CURRITUCK	0.00	0.00	0.00	0.00	0.00	0.00
28	DARE	0.00	0.00	0.00	0.00	0.00	0.00
29	DAVIDSON	0.00	0.00	0.00	0.00	0.00	0.00
30	DAVIE	0.00	0.00	0.00	0.00	0.00	0.00
31	DUPLIN	5,115.20	5,115.20	334.36	334.36	5,449.56	5,449.56
32	DURHAM	2,898.79	2,898.79	140.00	140.00	3,038.79	3,038.79
33	EDGECOMBE	5,719.11	5,719.11	332.00	332.00	6,051.11	6,051.11
34	FORSYTH	63.36	63.36	0.00	0.00	63.36	63.36
35	FRANKLIN	6,543.62	6,543.62	596.00	596.00	7,139.62	7,139.62
36	GASTON	0.00	0.00	0.00	0.00	0.00	0.00
37	GATES	0.00	0.00	0.00	0.00	0.00	0.00
38	GRAHAM	0.00	0.00	0.00	0.00	0.00	0.00
39	GRANVILLE	5,649.90	5,649.90	428.00	428.00	6,077.90	6,077.90
40	GREENE	3,376.00	3,376.00	168.00	168.00	3,544.00	3,544.00
41	GUILFORD	0.00	0.00	0.00	0.00	0.00	0.00
42	HALIFAX	3,505.00	3,505.00	226.00	226.00	3,731.00	3,731.00
43	HARNETT	5,251.76	5,251.76	537.32	537.32	5,789.08	5,789.08
44	HAYWOOD	5,624.31	5,624.31	642.34	642.34	6,266.65	6,266.65
45	HENDERSON	4,785.66	4,785.66	266.00	266.00	5,051.66	5,051.66
46	HERTFORD	0.00	0.00	0.00	0.00	0.00	0.00
47	HOKE	3,564.86	3,564.86	240.00	240.00	3,804.86	3,804.86

FUNDING SOURCE: Duke Energy Progress-Energy Neighbor Fund

	COUNTY	Initial (or Previous) Allocation Funding Authorization		Additional Allocation		Grand Total Allocation	
		State	Total	State	Total	State	Total
48	HYDE	0.00	0.00	0.00	0.00	0.00	0.00
49	IREDELL	0.00	0.00	0.00	0.00	0.00	0.00
50	JACKSON	1,931.00	1,931.00	60.00	60.00	1,991.00	1,991.00
51	JOHNSTON	11,582.44	11,582.44	1,181.60	1,181.60	12,764.04	12,764.04
52	JONES	4,329.87	4,329.87	198.00	198.00	4,527.87	4,527.87
53	LEE	2,702.00	2,702.00	470.00	470.00	3,172.00	3,172.00
54	LENOIR	5,121.35	5,121.35	276.00	276.00	5,397.35	5,397.35
55	LINCOLN	0.00	0.00	0.00	0.00	0.00	0.00
56	MACON	0.00	0.00	0.00	0.00	0.00	0.00
57	MADISON	14,504.17	14,504.17	160.00	160.00	14,664.17	14,664.17
58	MARTIN	0.00	0.00	0.00	0.00	0.00	0.00
59	MCDOWELL	243.00	243.00	0.00	0.00	243.00	243.00
60	MECKLENBURG	0.00	0.00	0.00	0.00	0.00	0.00
61	MITCHELL	4,653.15	4,653.15	269.72	269.72	4,922.87	4,922.87
62	MONTGOMERY	4,324.10	4,324.10	260.52	260.52	4,584.62	4,584.62
63	MOORE	14,449.31	14,449.31	1,925.24	1,925.24	16,374.55	16,374.55
64	NASH	3,436.00	3,436.00	356.00	356.00	3,792.00	3,792.00
65	NEW HANOVER	24,095.71	24,095.71	2,881.32	2,881.32	26,977.03	26,977.03
66	NORTHAMPTON	0.00	0.00	0.00	0.00	0.00	0.00
67	ONslow	9,539.25	9,539.25	611.92	611.92	10,151.17	10,151.17
68	ORANGE	140.00	140.00	50.00	50.00	190.00	190.00
69	PAMLIC0	5,746.03	5,746.03	254.00	254.00	6,000.03	6,000.03
70	PASQUOTANK	0.00	0.00	0.00	0.00	0.00	0.00
71	PENDER	4,577.68	4,577.68	364.06	364.06	4,941.74	4,941.74
72	PERQUIMANS	0.00	0.00	0.00	0.00	0.00	0.00
73	PERSON	12,334.98	12,334.98	864.28	864.28	13,199.26	13,199.26
74	PITT	3,035.00	3,035.00	182.00	182.00	3,217.00	3,217.00
75	POLK	0.00	0.00	0.00	0.00	0.00	0.00
76	RANDOLPH	4,094.58	4,094.58	822.68	822.68	4,917.26	4,917.26
77	RICHMOND	5,704.02	5,704.02	904.12	904.12	6,608.14	6,608.14
78	ROBESON	6,260.67	6,260.67	380.80	380.80	6,641.47	6,641.47
79	ROCKINGHAM	0.00	0.00	0.00	0.00	0.00	0.00
80	ROWAN	0.00	0.00	0.00	0.00	0.00	0.00
81	RUTHERFORD	0.00	0.00	0.00	0.00	0.00	0.00
82	SAMPSON	4,541.36	4,541.36	342.00	342.00	4,883.36	4,883.36
83	SCOTLAND	4,297.00	4,297.00	240.00	240.00	4,537.00	4,537.00
84	STANLY	3,982.25	3,982.25	2.00	2.00	3,984.25	3,984.25
85	STOKES	0.00	0.00	0.00	0.00	0.00	0.00
86	SURRY	0.00	0.00	0.00	0.00	0.00	0.00
87	SWAIN	0.00	0.00	0.00	0.00	0.00	0.00
88	TRANSYLVANIA	0.00	0.00	0.00	0.00	0.00	0.00
89	TYRRELL	0.00	0.00	0.00	0.00	0.00	0.00
90	UNION	0.00	0.00	0.00	0.00	0.00	0.00
91	VANCE	3,219.70	3,219.70	242.08	242.08	3,461.78	3,461.78
92	WAKE	106,074.87	106,074.87	15,461.76	15,461.76	121,536.63	121,536.63
93	WARREN	6,906.78	6,906.78	589.32	589.32	7,496.10	7,496.10
94	WASHINGTON	0.00	0.00	0.00	0.00	0.00	0.00
95	WATAUGA	0.00	0.00	0.00	0.00	0.00	0.00
96	WAYNE	7,784.05	7,784.05	926.00	926.00	8,710.05	8,710.05
97	WILKES	0.00	0.00	0.00	0.00	0.00	0.00
98	WILSON	6,959.68	6,959.68	191.00	191.00	7,150.68	7,150.68
99	YADKIN	0.00	0.00	0.00	0.00	0.00	0.00
100	YANCEY	1,483.00	1,483.00	4.00	4.00	1,487.00	1,487.00
150	Jackson Indian	0.00	0.00	0.00	0.00	0.00	0.00
187	Swain Indian	0.00	0.00	0.00	0.00	0.00	0.00
Total		448,144.83	448,144.83	45,041.50	45,041.50	493,186.33	493,186.33

FUNDING SOURCE: Duke Energy Progress-Energy Neighbor Fund

FUNDING SOURCE: Progress Energy

GRANT INFORMATION:

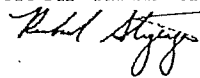
This funding authorization represents 100% state funds.

XS411 Heading: Energy Neighbor

Tracked on XS411: State Share 100%

**OBLIGATIONS INCURRED AND EXPENDITURES MADE UNDER THIS ADVICE WILL BE SUBJECT TO
LIMITATIONS PUBLISHED BY FEDERAL AND STATE AGENCIES AS TO THE AVAILABILITY OF FUNDS**

AUTHORIZED SIGNATURE



DATE:

February 19, 2021



**FUNDING AUTHORIZATION
DIVISION OF SOCIAL SERVICES**

FUNDING SOURCE: Duke Energy Progress-Energy Neighbor Fund

EFFECTIVE DATE: 07/01/2020

AUTHORIZATION NUMBER: 9

ALLOCATION PERIOD

FROM JUNE 2020 THRU MAY 2021 SERVICE MONTHS

FROM JULY 2020 THRU JUNE 2021 PAYMENT MONTHS

Co. No.	COUNTY	Initial (or Previous) Allocation Funding Authorization		Additional Allocation		Grand Total Allocation	
		State	Total	State	Total	State	Total
01	ALAMANCE	0.00	0.00	0.00	0.00	0.00	0.00
02	ALEXANDER	0.00	0.00	0.00	0.00	0.00	0.00
03	ALLEGHANY	0.00	0.00	0.00	0.00	0.00	0.00
04	ANSON	5,943.70	5,943.70	341.84	341.84	6,285.54	6,285.54
05	ASHE	0.00	0.00	0.00	0.00	0.00	0.00
06	AVERY	128.72	128.72	14.00	14.00	142.72	142.72
07	BEAUFORT	10,521.14	10,521.14	524.00	524.00	11,045.14	11,045.14
08	BERTIE	0.00	0.00	0.00	0.00	0.00	0.00
09	BLADEN	8,189.33	8,189.33	562.00	562.00	8,751.33	8,751.33
10	BRUNSWICK	15,818.19	15,818.19	1,746.92	1,746.92	17,565.11	17,565.11
11	BUNCOMBE	27,379.36	27,379.36	5,814.48	5,814.48	33,193.84	33,193.84
12	BURKE	0.00	0.00	0.00	0.00	0.00	0.00
13	CABARRUS	0.00	0.00	0.00	0.00	0.00	0.00
14	CALDWELL	0.00	0.00	0.00	0.00	0.00	0.00
15	CAMDEN	0.00	0.00	0.00	0.00	0.00	0.00
16	CARTERET	8,936.24	8,936.24	891.34	891.34	9,827.58	9,827.58
17	CASWELL	7,017.72	7,017.72	450.00	450.00	7,467.72	7,467.72
18	CATAWBA	0.00	0.00	0.00	0.00	0.00	0.00
19	CHATHAM	9,711.93	9,711.93	2,562.00	2,562.00	12,273.93	12,273.93
20	CHEROKEE	0.00	0.00	0.00	0.00	0.00	0.00
21	CHOWAN	0.00	0.00	0.00	0.00	0.00	0.00
22	CLAY	0.00	0.00	0.00	0.00	0.00	0.00
23	CLEVELAND	0.00	0.00	0.00	0.00	0.00	0.00
24	COLUMBUS	10,242.77	10,242.77	735.48	735.48	10,978.25	10,978.25
25	Craven	5,932.18	5,932.18	550.16	550.16	6,482.34	6,482.34
26	CUMBERLAND	8,834.04	8,834.04	1,281.68	1,281.68	10,115.72	10,115.72
27	CURRITUCK	0.00	0.00	0.00	0.00	0.00	0.00
28	DARE	0.00	0.00	0.00	0.00	0.00	0.00
29	DAVIDSON	0.00	0.00	0.00	0.00	0.00	0.00
30	DAVIE	0.00	0.00	0.00	0.00	0.00	0.00
31	DUPLIN	5,449.56	5,449.56	391.64	391.64	5,841.20	5,841.20
32	DURHAM	3,038.79	3,038.79	82.00	82.00	3,120.79	3,120.79
33	EDGEcombe	6,051.11	6,051.11	428.00	428.00	6,479.11	6,479.11
34	FORSYTH	63.36	63.36	0.00	0.00	63.36	63.36
35	FRANKLIN	7,139.62	7,139.62	904.00	904.00	8,043.62	8,043.62
36	GASTON	0.00	0.00	0.00	0.00	0.00	0.00
37	GATES	0.00	0.00	0.00	0.00	0.00	0.00
38	GRAHAM	0.00	0.00	0.00	0.00	0.00	0.00
39	GRANVILLE	6,077.90	6,077.90	766.00	766.00	6,843.90	6,843.90
40	GREENE	3,544.00	3,544.00	207.80	207.80	3,751.80	3,751.80
41	GUILFORD	0.00	0.00	0.00	0.00	0.00	0.00
42	HALIFAX	3,731.00	3,731.00	324.00	324.00	4,055.00	4,055.00
43	HARNETT	5,789.08	5,789.08	714.82	714.82	6,503.90	6,503.90
44	HAYWOOD	6,266.65	6,266.65	1,263.18	1,263.18	7,529.83	7,529.83
45	HENDERSON	5,051.66	5,051.66	296.00	296.00	5,347.66	5,347.66
46	HERTFORD	0.00	0.00	0.00	0.00	0.00	0.00
47	HOKE	3,804.86	3,804.86	234.00	234.00	4,038.86	4,038.86

FUNDING SOURCE: Duke Energy Progress-Energy Neighbor Fund

	COUNTY	Initial (or Previous) Allocation Funding Authorization		Additional Allocation		Grand Total Allocation	
		State	Total	State	Total	State	Total
48	HYDE	0.00	0.00	0.00	0.00	0.00	0.00
49	IREDELL	0.00	0.00	0.00	0.00	0.00	0.00
50	JACKSON	1,991.00	1,991.00	38.00	38.00	2,029.00	2,029.00
51	JOHNSTON	12,764.04	12,764.04	2,417.60	2,417.60	15,181.64	15,181.64
52	JONES	4,527.87	4,527.87	180.00	180.00	4,707.87	4,707.87
53	LEE	3,172.00	3,172.00	1,382.70	1,382.70	4,554.70	4,554.70
54	LENOIR	5,397.35	5,397.35	324.00	324.00	5,721.35	5,721.35
55	LINCOLN	0.00	0.00	0.00	0.00	0.00	0.00
56	MACON	0.00	0.00	0.00	0.00	0.00	0.00
57	MADISON	14,664.17	14,664.17	162.00	162.00	14,826.17	14,826.17
58	MARTIN	0.00	0.00	0.00	0.00	0.00	0.00
59	MCDOWELL	243.00	243.00	0.00	0.00	243.00	243.00
60	MECKLENBURG	0.00	0.00	0.00	0.00	0.00	0.00
61	MITCHELL	4,922.87	4,922.87	259.72	259.72	5,182.59	5,182.59
62	MONTGOMERY	4,584.62	4,584.62	260.52	260.52	4,845.14	4,845.14
63	MOORE	16,374.55	16,374.55	2,074.18	2,074.18	18,448.73	18,448.73
64	NASH	3,792.00	3,792.00	644.00	644.00	4,436.00	4,436.00
65	NEW HANOVER	26,977.03	26,977.03	3,959.70	3,959.70	30,936.73	30,936.73
66	NORTHAMPTON	0.00	0.00	0.00	0.00	0.00	0.00
67	ONSLOW	10,151.17	10,151.17	617.92	617.92	10,769.09	10,769.09
68	ORANGE	190.00	190.00	0.00	0.00	190.00	190.00
69	PAMLICO	6,000.03	6,000.03	312.00	312.00	6,312.03	6,312.03
70	PASQUOTANK	0.00	0.00	0.00	0.00	0.00	0.00
71	PENDER	4,941.74	4,941.74	640.00	640.00	5,581.74	5,581.74
72	PERQUIMANS	0.00	0.00	0.00	0.00	0.00	0.00
73	PERSON	13,199.26	13,199.26	904.72	904.72	14,103.98	14,103.98
74	PITT	3,217.00	3,217.00	158.00	158.00	3,375.00	3,375.00
75	POLK	0.00	0.00	0.00	0.00	0.00	0.00
76	RANDOLPH	4,917.26	4,917.26	1,402.68	1,402.68	6,319.94	6,319.94
77	RICHMOND	6,608.14	6,608.14	579.38	579.38	7,187.52	7,187.52
78	ROBESON	6,641.47	6,641.47	315.56	315.56	6,957.03	6,957.03
79	ROCKINGHAM	0.00	0.00	0.00	0.00	0.00	0.00
80	ROWAN	0.00	0.00	0.00	0.00	0.00	0.00
81	RUTHERFORD	0.00	0.00	0.00	0.00	0.00	0.00
82	SAMPSON	4,883.36	4,883.36	570.14	570.14	5,453.50	5,453.50
83	SCOTLAND	4,537.00	4,537.00	218.00	218.00	4,755.00	4,755.00
84	STANLY	3,984.25	3,984.25	2.00	2.00	3,986.25	3,986.25
85	STOKES	0.00	0.00	0.00	0.00	0.00	0.00
86	SURRY	0.00	0.00	0.00	0.00	0.00	0.00
87	SWAIN	0.00	0.00	0.00	0.00	0.00	0.00
88	TRANSYLVANIA	0.00	0.00	0.00	0.00	0.00	0.00
89	TYRRELL	0.00	0.00	0.00	0.00	0.00	0.00
90	UNION	0.00	0.00	0.00	0.00	0.00	0.00
91	VANCE	3,461.78	3,461.78	1,064.08	1,064.08	4,525.86	4,525.86
92	WAKE	121,536.63	121,536.63	19,262.52	19,262.52	140,799.15	140,799.15
93	WARREN	7,496.10	7,496.10	639.32	639.32	8,135.42	8,135.42
94	WASHINGTON	0.00	0.00	0.00	0.00	0.00	0.00
95	WATAUGA	0.00	0.00	0.00	0.00	0.00	0.00
96	WAYNE	8,710.05	8,710.05	1,198.78	1,198.78	9,908.83	9,908.83
97	WILKES	0.00	0.00	0.00	0.00	0.00	0.00
98	WILSON	7,150.68	7,150.68	191.00	191.00	7,341.68	7,341.68
99	YADKIN	0.00	0.00	0.00	0.00	0.00	0.00
100	YANCEY	1,487.00	1,487.00	0.00	0.00	1,487.00	1,487.00
150	Jackson Indian	0.00	0.00	0.00	0.00	0.00	0.00
187	Swain Indian	0.00	0.00	0.00	0.00	0.00	0.00
Total		493,186.33	493,186.33	60,863.86	60,863.86	554,050.19	554,050.19

FUNDING SOURCE: Duke Energy Progress-Energy Neighbor Fund

FUNDING SOURCE: Progress Energy

GRANT INFORMATION:

This funding authorization represents 100% state funds.

XS411 Heading: Energy Neighbor

Tracked on XS411: State Share 100%

**OBLIGATIONS INCURRED AND EXPENDITURES MADE UNDER THIS ADVICE WILL BE SUBJECT TO
LIMITATIONS PUBLISHED BY FEDERAL AND STATE AGENCIES AS TO THE AVAILABILITY OF FUNDS**

AUTHORIZED SIGNATURE



DATE:

February 8, 2021



Beaufort County
Agenda Abstract

Meeting Date: 3/1/2021

Agenda Section: Item for Consent

Presenter: Melanie Corprew, Social Services

Agenda Title: Purchase Orders Over \$30,000

Summary of Information: Beaufort County's Purchasing Policy requires that for purchases over \$30,000, Board Approval is required. Home Delivered Meals are provided to eligible recipients through funding from the Home and Community Care Block Grant. CARES funding has allowed DSS to provide additional meals to current recipients as well as those on the waiting list this year. Meals are being prepared by Vidant Beaufort and Trumps Restaurant.

Attached are two purchase orders over the \$30,000 threshold and require approval. Adequate funds are included in the FY2020/2021 DSS budget to cover the expenditures.

Submitter Recommendations/Motions: Approve the purchase orders to allow DSS to move forward with the purchase of meals for our Home Delivered Meals program.

Attachments:

1. Purchase Order
2. Purchase Order



Purchase Order

Fiscal Year 2021

Page 1 of 1

THIS NUMBER MUST APPEAR ON ALL INVOICES, PACKAGES AND SHIPPING PAPERS.	
Purchase Order #	20210653-00

Delivery must be made within doors of specified destination.

B
I
L
L
T
O

Beaufort County
Finance Office
121 W. 3rd Street
Washington, NC 27889
Phone: (252) 946-0079
Fax: (252) 946-7722

V
E
N
D
O
R

BEAUFORT CO. HOSPITAL
628 E. 12TH STREET
WASHINGTON NC 27889-3409

S
H
I
P
T
O

632 West 5th Street
Social Services
Washington NC 27889

Vendor Phone Number		Vendor Fax Number		Requisition Number 680		Delivery Reference	
Date Ordered 01/25/2021	Vendor Number 490	Date Required	Freight Method/Terms		Department/Location SOCIAL SERVICES-ADMINISTRATION		
Item#	Description/Part No.	Qty	UOM	Unit Price	Extended Price		
1	Meals for HDM ***** GL SUMMARY ***** 10 -5330-522000 109,977.00	20948.0	EACH	\$5.250	\$109,977.00		

This instrument has been preaudited in the manner required by the local government budget and Fiscal Control Act.

Beaufort County is NOT exempt from paying sales tax. All invoices must include sales tax as applicable.

By Hallie L. Jones Purchasing Agent
By Quita C. Radcliffe Finance Officer
25

Total Ext. Price	\$109,977.00
PO Total	\$109,977.00



Purchase Order

Fiscal Year 2021

Page 1 of 1

THIS NUMBER MUST APPEAR ON ALL INVOICES,
PACKAGES AND SHIPPING PAPERS:

Purchase Order # 20210654-00

Delivery must be made within
doors of specified destination.

BILL TO

Beaufort County
Finance Office
121 W. 3rd Street
Washington, NC 27889
Phone: (252) 946-0079
Fax: (252) 946-7722

VENDOR

TRUMPS RESTAURANT INC
PO BOX 1168
84 HWY 64W
PLYMOUTH NC 27962

SHIP TO

632 West 5th Street
Social Services
Washington NC 27889

Vendor Phone Number		Vendor Fax Number	Requisition Number	Delivery Reference		
			679			
Date Ordered	Vendor Number	Date Required	Freight Method/Terms		Department/Location	
01/25/2021	28170				SOCIAL SERVICES-ADMINISTRATION	
Item#	Description/Part No.		Qty	UOM	Unit Price	Extended Price
	Meals for Home Delivered Meals					
	The Above Purchase Order Number Must Appear On All Correspondence - Packing Sheets And Bills Of Lading					
1	Meals for HDM		7900.0	EACH	\$4.900	\$38,710.00
2	Meals for HDM		4082.0	EACH	\$4.900	\$20,001.80
	***** GL SUMMARY *****					
	10 -5310-526551		38,710.00			
	10 -5330-522000		20,001.80			

This instrument has been preaudited in the manner
required by the local government budget and Fiscal
Control Act.Beaufort County is NOT exempt from paying sales tax.
All Invoices must include sales tax as applicable.

VENDOR COPY

By Hallie C. Jones By Arita C. Radcliffe
Purchasing Agent Finance Officer 26Total Ext. Price \$58,711.80
PO Total \$58,711.80



Beaufort County
Agenda Abstract

Meeting Date: March 1, 2021

Agenda Section: Item for Consent

Presenter: Anita Radcliffe, Finance Director

Agenda Title: Reporting of Inter-Departmental Transfers

Summary of Information: The attached transfers of funds between General Fund departments have been completed without increasing the overall County budget.

Submitter Recommendations/Motions: None. Memo only to report transfers to the Board.

Attachments:

-Copy of Inter-departmental Budget Amendments

**Beaufort County
Finance**

#217
12/15/2020
**Budget
Amendment
Request**

Department: Sheriff's Office

Date of Request: 12/12/2020

FY Budget: 20-21

ACCOUNT NO.	TITLE OF ACCOUNT	INCREASE	DECREASE
294325-519500	Implemental Functions		\$500.00
294325-538000	Software & Support	\$500.00	

Department Justification:

If amendment deals with adding, deleting, or modifying a position, County Position No. (& State, if applicable) must be referenced.

County Position No. _____

State Position No. _____

APPROVAL	SIGNATURE	DATE
Department Head	<i>AK Roz...</i>	12/13/20
Finance Officer	<i>A. Radcliffe</i>	12/15/20
	This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.	
County Manager	Required for transfers between Personal Services, Operating & Capital account	
Board of Commissioners	Agenda Item No. _____ Reference No. _____	

**Beaufort County
Finance**

#33

POSTED
2/3/2021
**Budget
Amendment
Request**

Department: General Fund

Date of Request: 02/01/2021

FY Budget: FY 20-21

ACCOUNT NO.	TITLE OF ACCOUNT	INCREASE	DECREASE
10-4135-519010	FLSA LAW IMPACT		3,885
10-5820-540000	EQUIPMENT PURCHASE	3,885	

Department Justification: To provide funds for Veteran's Affairs Officer laptop and accessories.

If amendment deals with adding, deleting, or modifying a position, County Position No. (& State, if applicable) must be referenced.

County Position No. _____

State Position No. _____

APPROVAL	SIGNATURE	DATE
Department Head		
Finance Officer	<i>A. Radcliffe</i>	2/4/21
	This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.	
County Manager	Required for interdepartmental transfers <i>Susan Amador</i>	2/8/21
Board of Commissioners	Agenda Item No. _____ Reference No. _____	

#134

Beaufort County Finance

SCANNED

Budget Amendment Request

Department: Health

Date of Request: 12/03/2020

FY Budget: 20/21 #20

ACCOUNT NO.	TITLE OF ACCOUNT	INCREASE	DECREASE
104135-551000	Capital Outlay Equipment	\$8,480	
105110-518700	Workers Compensation		\$6,645
105110-531000	Professional Development		\$1,835

Department Justification:

- Upgrade Phone System

If amendment deals with adding, deleting, or modifying a position, County
Position No. (& State, if applicable) must be referenced.

County Position No. N/AState Position No. N/A

APPROVAL	SIGNATURE	DATE
Department Head	<i>James Madson</i> James Madson (Dec 3, 2020 09:15 EST)	12/3/2020
Finance Officer	<i>A. Radcliffe</i>	12/10/20
	This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.	
County Manager	Required for interdepartmental transfers. <i>Don Anderson</i>	12/14/20
Board of Commissioners	Agenda Item No. _____ Reference No. _____	



Beaufort County
Agenda Abstract

Meeting Date: 3/1/2021

Agenda Section: Item for Consent

Presenter: Wyn Kinion, Tax Collector

Agenda Title: Tax refunds

Summary of Information: Refunds over \$100.00 are to presented to the Board of Commissioners for approval. Please see attached refunds for your consideration for approval.

Submitter Recommendations/Motions: Staff recommends approval of refunds as presented.

Attachments:

BLTPREG 816671	575967	12/01/2020	C9BEATB	0000010383-2020-2020-0000-00	RE I	\$218.73	No
<i>Overpayment pvt 6607-42-6626</i>							
WOOLARD, WAYLAND STEVE 100 BLUEBIRD LN WASHINGTON BEAUFORT NC 27889							
BLTPREG 817141	576 013	12/03/2020	C9BEATB	0000046464-2020-2020-0000-00	REI 0	\$300.00	No
<i>Overpayment pvt 6613-62-2657</i>							
GUHA LIVING TRUST 110 FORECASTLE CT WASHINGTON BEAUFORT NC 27889							
BLTPREG 820804	576180	12/22/2020	FPITTMAN	0000047866-2020-2020-0000-00	BUS \$2,515.31	\$957.39	No
<i>Overpayment Business Per</i>							
RYAN TAX COMPLIANCE SERVICES LLC 16220 NORTH SCOTTSDALE ROAD SUITE 450 SCOTTSDALE AZ 85254							
BLTPREG 820117	576166	12/21/2020	AHEATH	0000032793-2020-2020-0000-00	REI \$7,399.39	\$145.20	No
<i>Overpayments pvt 6653-10-7544</i>							
CHESSON, J H P O BOX 258 BATH BEAUFORT NC 27808							
823087	576227	12/30/2020	FPITTMAN AN	0000045975-2020-2020-0000-00	BUS \$25,314.28	\$1,911.05	No
<i>Overpayments Business Per</i>							
TRANSITIONS OF EASTERN CAROLINA LLC 230 EAST 8TH STREEY WASHINGTON NC 27889							

C	BLTPREG	823055	576227	12/30/2020	FPITTMAN	0000029458-2020-2020-0000-00	REI	\$1,152.02	\$164.69	N	0
	BLTPREG	823055	576227	12/30/2020	FPITTMAN	0000029458-2020-2020-0000-00	REI	\$1,152.02	\$164.69	N	0
GAUTIER, HILDA H 6268 US HWY 17 N WASHINGTON BEAUFORT NC 27889											
	BLTPREG	829495	57640	12/30/2020	01/15/2021	0009525371-2020-2020-0000-00	IN	\$396.36	\$396.36	N	0
	BLTPREG	829495	57640	12/30/2020	01/15/2021	0009525371-2020-2020-0000-00	IN	\$396.36	\$396.36	N	0
KARANIAN, RICHARD HAMLIN 106 SANDPIPER BAY WASHINGTON NC 27889-8801											
	BLTPREG	823633	576237	12/30/2020	0000031988-2020-2020-0000-00	REI	\$3,864.56	\$1,178.14	No		
	BLTPREG	823633	576237	12/30/2020	0000031988-2020-2020-0000-00	REI	\$3,864.56	\$1,178.14	No		
BRADY, SCOTT 301 RIVER ROAD WASHINGTON BEAUFORT NC 27889											
	BLTPREG	823591	576237	12/30/2020	0000022098-2020-2020-0000-00	REI	\$2,097.05	\$2,010.78	No		
	BLTPREG	823591	576237	12/30/2020	0000022098-2020-2020-0000-00	REI	\$2,097.05	\$2,010.78	No		
ALLEN, LEAMON H III 475 INDIAN RUN ROAD PANTEGO BEAUFORT NC 27860											
	BLTPREG	823591	576237	12/30/2020	0000022098-2020-2020-0000-00	REI	\$2,097.05	\$2,010.78	No		
	BLTPREG	823591	576237	12/30/2020	0000022098-2020-2020-0000-00	REI	\$2,097.05	\$2,010.78	No		

MCKENZIE, BENJAMIN 909 MONTICELLO STREET GREENSBORO NC 27410									
☐	BLTPREG	825306	5762 74	01/04/2021	0000038324-2020- 2020-0000-00	REI	\$1,538 .48	\$541.64	
<i>overpayment 567596-3522-032</i>									
									BLTPREG
MCKENZIE, BENJAMIN W III 909 MONTICELLO STREET GREENSBORO BEAUFORT NC 27410									
☐	BLTPREG	825254	5762 74	01/04/2021	0000013343-2020- 2020-0000-00	REI	\$999.5 9	\$999.59	
<i>overpayment P.O.# 5667-74 6396</i>									
									BLTPREG
RYAN, JEANNETTE EVERETT 310 MAPLE STREET WASHINGTON BEAUFORT NC 27889									
☐	BLTPREG	825236	5762 74	01/04/2021	0000034584-2020- 2020-0000-00	REI	\$122.3 0	\$122.30	
<i>overpayment P.O.# 6601-18-3356</i>									
									BLTPREG
FOREMAN, JOYCE ANNE 716 CEDAR RIDGE DR WINTERVILLE BEAUFORT NC 28590									
☐	BLTPREG	829495	576402	01/15/2021	0009525371-2020-2020-0000-00	IND	\$396.36	\$396.36	
<i>overpayment</i>									
									BLTPREG
KARANIAN, RICHARD HAMLEN 166 SANDPIPER BAY WASHINGTON NC 27889-8801									



Beaufort County
Agenda Abstract

Meeting Date: 3/1/2021

Agenda Section: Item for Consent

Presenter: Lloyd Salter, Tax Assessor

Agenda Title: Tax Assessor Refunds

Summary of Information: The Tax Assessor's Office is requesting approval for the attached refunds over \$100.00

Submitter Recommendations/Motions: Approve refunds as presented.

Attachments:

1. Refunds
2. Refunds
3. Refunds

NOTE: Values may be subject to change without notice.

Account	Company	Address	City	State	Zip	Phone	Fax	Web	Notes
1	LAZARUS, STEVENSON & ASSOCIATES	224 N. KENNEDY ST. WASHINGTON DC 20004	WASHINGTON	DC	20004	(202) 462-1211	(202) 462-1212	WWW.LAZARUS-STEVENSON.COM	20004
2	LAZARUS, STEVENSON & ASSOCIATES	224 N. KENNEDY ST. WASHINGTON DC 20004	WASHINGTON	DC	20004	(202) 462-1211	(202) 462-1212	WWW.LAZARUS-STEVENSON.COM	20004
3	LAZARUS, STEVENSON & ASSOCIATES	224 N. KENNEDY ST. WASHINGTON DC 20004	WASHINGTON	DC	20004	(202) 462-1211	(202) 462-1212	WWW.LAZARUS-STEVENSON.COM	20004
4	LAZARUS, STEVENSON & ASSOCIATES	224 N. KENNEDY ST. WASHINGTON DC 20004	WASHINGTON	DC	20004	(202) 462-1211	(202) 462-1212	WWW.LAZARUS-STEVENSON.COM	20004
5	LAZARUS, STEVENSON & ASSOCIATES	224 N. KENNEDY ST. WASHINGTON DC 20004	WASHINGTON	DC	20004	(202) 462-1211	(202) 462-1212	WWW.LAZARUS-STEVENSON.COM	20004
6	LAZARUS, STEVENSON & ASSOCIATES	224 N. KENNEDY ST. WASHINGTON DC 20004	WASHINGTON	DC	20004	(202) 462-1211	(202) 462-1212	WWW.LAZARUS-STEVENSON.COM	20004
7	LAZARUS, STEVENSON & ASSOCIATES	224 N. KENNEDY ST. WASHINGTON DC 20004	WASHINGTON	DC	20004	(202) 462-1211	(202) 462-1212	WWW.LAZARUS-STEVENSON.COM	20004
8	LAZARUS, STEVENSON & ASSOCIATES	224 N. KENNEDY ST. WASHINGTON DC 20004	WASHINGTON	DC	20004	(202) 462-1211	(202) 462-1212	WWW.LAZARUS-STEVENSON.COM	20004
9	LAZARUS, STEVENSON & ASSOCIATES	224 N. KENNEDY ST. WASHINGTON DC 20004	WASHINGTON	DC	20004	(202) 462-1211	(202) 462-1212	WWW.LAZARUS-STEVENSON.COM	20004
10	LAZARUS, STEVENSON & ASSOCIATES	224 N. KENNEDY ST. WASHINGTON DC 20004	WASHINGTON	DC	20004	(202) 462-1211	(202) 462-1212	WWW.LAZARUS-STEVENSON.COM	20004



Beaufort County
Agenda Abstract

Meeting Date: 3/1/2021

Agenda Section: Item for Consent

Presenter: Katie Mosher, Clerk to the Board

Agenda Title: Approval of Board of Commissioner Minutes

Summary of Information: Approve the February 1, 2021 Regular Session meeting minutes submitted by the Clerk to the Board.

Submitter Recommendations/Motions: Motion to approve minutes as submitted by the Clerk to the Board.

Attachments:

Monday, February 1, 2021
Regular Meeting

The Beaufort County Board of Commissioner met in regular session Monday, February 1, 2021 at 5:30 PM, in the Commissioners Boardroom located at 136 W. 2nd Street in Washington, NC with the following present:

Commissioners Present

Chairman Frankie Waters
Vice-Chairman Jerry Langley
Commissioner Ed Booth
Commissioner Stan Deatherage
Commissioner John Rebholz
Commissioner Hood Richardson
Commissioner Randy Walker

Staff Present

Brian Alligood, County Manager
David Francisco, County Attorney
Katie Mosher, Clerk to the Board
Anita Radcliffe, Chief Finance Officer

Chairman Waters welcomed everyone and called the meeting to order.

Vice-Chairman Langley offered the invocation and Commissioner Rebholz led the Pledge of Allegiance.

Conflict of Interest Statement

Chairman Waters asked if any Board members had a conflict with any topic on the agenda tonight and if so, please declare them now.

No one spoke.

Approval of Agenda

Motion: Vice-Chairman Langley motioned to approve the amended agenda. Commissioner Walker seconded. The vote was unanimous.

Public Comments

No one asked to speak.

Legislative Updates for Elected Officials

No elected official asked to speak.

Items for Consent

1. Budget Amendment, Health Dept
2. Budget Amendment, Health Dept
3. JCPC Funding Reallocation
4. Purchase Order Over \$30,000
5. Salary Grade List Correction

6. Appointing Review Officers for Subdivision Plat
7. Volunteer Agriculture Board Re-Appointments
8. EMS Oversight Committee Appointment
9. Tax Refunds Over \$100.00
10. Tax Assessor Refunds
11. Approval of Board Minutes

Commissioner Richardson asked that numbers 4 and 5 be pulled for further discussion.

Chairman Waters said item 4 and 5 would be placed under the Manager Office section.

Motion: Vice-Chairman Langley motioned to approve the consent agenda. Commissioner Rebholz seconded.

Yes Vote

Chairman Waters
Vice-Chairman Langley
Commissioner Booth
Commissioner Rebholz
Commissioner Walker

No Vote

Commissioner Deatherage
Commissioner Richardson

See Addendum 1

Beaufort County School Budget

Mr. Matthew Cheeseman said first and foremost I know I was coming to answer any questions you had regarding budget information. He said Willy Mack is going to help us with that, but I also wanted to announce we've completed our, the required 5-year NCDPI facility survey so I'm going to hand it to the County Manager so you have that. He said that has been completed. He said specifically, our Board of Education will look at that tomorrow night, they'll have a presentation on that and again, that's a five-year study that comes out from NCDPI and we had a third party company come in and help us with that so it's a different opinion, a different approach and the County Manager can share that with you. He said if you want to see the presentation from the company, you're invited to our meeting tomorrow night. He said with that, I believe, Commissioner Richardson, we responded to federal, state, and local budget that you wanted. He said we put it in a larger font so that you could see it. He said I believe the County Manager has sent it to you so Mr. Carawan and I are here to answer any questions you might have.

Chairman Waters said in the \$81 million, does that include the \$3.8 in Covid-19 monies. He said it's the last little box on the bottom of the page where it has a current budget, state, local and federal.

Mr. Cheeseman said some of it is and some of it's not. He said what I mean by this, the part of the Covid money that you see, part of it has dropped down and part of it has not dropped down so considering that, we've been very blessed in this County to actually have some of the Covid money come to us. He said as I was saying to you last Friday, less in the sense that sometimes we don't know it's coming, with a shorter detail in terms of how it can be used and even a deadline of when it has to be used. He said in terms of what you're looking at, some of that has dropped and as you can tell on that sheet, some of it has already been spent. He said we've spent \$455,000 on school nutrition. He said that was spent by the end of June in full. He said then there were some line items there that hadn't actually been dropped yet that we've been given notice over the last month and a half that it may be coming to us, but we don't know when it's coming. He said some of it's there, some of it's not.

Mr. Carawan said per your question, in the last column, that's how much money is currently in our budget that we have remaining at this point, as of January 21st when I printed the report for you all. He said you'll also see in the PRC 165, in an allotment, I'm pulling multiple reports for you all and this is a summary, if you go to the DPI website of all the Covid and emergency relief money we're getting, sometimes it doesn't drop when they say it is or is expended. He said but currently that is the amount that we have on hand to spend with the exception of that \$45,188.

Commissioner Richardson said talking about the Covid money in the right-hand column, the total remainder is \$1.9 million. He said do you have these funds in hand when you say dropped, with the exception of the \$45,000, or what's dropped and what hasn't.

Mr. Carawan said essentially federal money and state money we request it and draw it down. He said the last three or four items there are federal dollars and those grants have recently been approved so the money may not have crossed over into an allotment where we can draw those monies down. He said when those monies are available, there again we try to keep three months of carry over to address the personnel within those federal grants but sometimes we do not get a federal grant approved until November and at that point I'm actually moving somebody out of federal money because they don't have the money available because for whatever reason the allocation or allotment has not been approved, I have to move them into local money, pay them and when the money drops back I refund the local so technically the ones that have not dropped would be most likely those last ones. He said so even if we had an expenditure, we couldn't do it, I'd have to pay them local money and make it up later for each one.

Commissioner Richardson said that's a pretty big chunk, \$1.6 million. He said has that dropped.

Mr. Carawan said it is available when the expenditures occur. He said what we have done with the Covid relief money is try to safeguard it from the standpoint of we did not know where we were or where we were going. He said with the split year with the remote learning as well as the in-class and how many are on a bus we were afraid of how much that was going to calculate out for. He said also do to the Covid and the remote learning we have \$3.5 million of capital computer issues that we have because of a 19-year-old laptop. He said it does not work for the function of a classroom for a teacher to try to teach a child with an old desktop so we're getting them laptops that allow them to wander around the room, take notes and then throw it to the screen so the children can read it in class or at home and then it also gives them the flexibility for when they actually do sit down we've bought them monitors, or extra monitors so they can monitor the curriculum their teaching as well as the children that are at home.

Mr. Cheeseman said the other part of that is we're trying to really thoughtful and diligent and not buy things just to buy things. He said specifically, we didn't take that CARES Act money and just wipe it out, recognizing that we're likely going to fall into a new school year also we're trying to use that money on what the Boards discretion is.

Commissioner Richardson said do you think you're going to use all of the \$1.6 million.

Mr. Cheeseman said absolutely, and very similar to what Mr. Caraway has said, we have somewhat inherited a technology fleet that is, after doing inventory, is almost 19 years old across the district and so yes, we've done a really good job over the last few years of adding Chromebooks, adding iPads, when we started going back to the technology that the teachers were using, much of what they have in the classroom is so outdated and it won't run most of what we now have at the state and local level so we will be utilizing a fair amount of that money in order to update what the educators need inside their classroom to be current. He said with that, we started our curriculum counsel that I spoke to you about last Friday about and also started a sub-committee for technology where teachers are represented from each school and we really started looking at the types of devices and the information they would like to have so we forecast the first wave of that being about \$750,000 alone.

Commissioner Richardson said going to appropriated fund balance, you still have \$389,000 outstanding. He said are those projects in progress or in the process of being bid and accomplished, are you going to use that this year.

Mr. Cheeseman said we expect to use some of it but there will be a probable carryover also, with any cost savings with the project that do occur based off of the expenses costing less than what we thought they would be. He said we've done a pretty good job with our capital and I'd like to say that our board would like to have most of that, if not all of that done by April. He said just being thoughtful in terms of what next year's budget will look like.

Commissioner Richardson said when you say current budget at the bottom of the page, \$45 million is what the state has allocated, that's mostly teacher pay.

Mr. Carawan said not all. He said within that state you have, '01 is usually where we receive the bulk of our funding for our teachers but in that you also have about \$6 to \$8 million set aside for children with disabilities, exceptional children, title I, so that's a total summary but it does not go into having to apply the money for people costs.

Mr. Cheeseman said it's a conglomerate.

Mr. Carawan said the last page will give you somewhat of a breakdown.

Commissioner Richardson said I've only got one page.

Mr. Carawan said it's in the handout sir. If you turn to the last page, we wanted to give you an idea of what those breakdowns were and how they apply to the general population of the school system as opposed to the special segments of the population that the other funds were restricted to.

Mr. Cheeseman said that last page from your Friday request should also show you almost 10 years of enrollment. He said I get asked for 3 or 5 but that should show you 10 years of enrollment.

Commissioner Richardson said I'm looking at the \$7 million, fiscal year '21 estimated fund balance shortfall. He said let's be sure fiscal year 21 began when. He said it's in red and it's in parenthesis.

Mr. Carawan said you asked me to anticipate what the fund balance would be at the end of the year and so on the last page if you're going to look at per pupil expenditures, usually it's done as an expense, not a budget and if I'm carrying over, I'm estimating \$7 million.

Commissioner Richardson said so you're going to have a surplus.

Mr. Carawan said I'm going to carry it over, yes sir. He said if you look at the categories in which they're in I have about \$1 million in local at \$985,000 and it's estimated \$3.5 million in federal alone.

Commissioner Richardson said what happens to that federal money if you can't use it.

Mr. Cheeseman said they'll take it back after a certain amount of time. He said you typically get about 27 months to use it, you just don't want a reversion, I can tell you that.

Commissioner Rebholz said under fund balance, that's \$7 million. He said that's up significantly from what it's been in prior years. He said it's down from 2020 but you're really up from 2019.

Mr. Cheeseman said I would say you're operating differently under different circumstances.

Commissioner Rebholz said so that's saying from expenses that's driving that up or is that additional revenue from Covid.

Mr. Cheeseman said I would say it was both to some degree and moving forward we still don't know what we're going to look like next year. He said as I was explaining to some of our high school students at Northside and Washington today, I was with them on the phone, they asked me what next year would look like and right now the governor says 6 through 12 students can be on plan B. He said I don't forecast that to change for the rest of the year so some of your spending practices look a little different than traditional school calendars however the general assembly has not changed your school calendar from, you know, there's general statutes, for next school year so right now you're led to believe that school may be 5 days a week next school year, more of a traditional setting. He said I say that to say this, we're going to have to meet the kids wherever they are wherever it is based on whatever rules we're playing under. He said as I said last Friday, we don't know what those rules are going to be just yet.

Mr. Carawan said Commissioner Rebholz, if you're looking at just the bottom line you have to look at both columns. He said '19 are expenditures, '20 are budgetary items or carry-over. He said the carry-over didn't reflect at the end of the year total in '19 but I'm budgeting and showing it to you here in the current year's budget. He said the other thing

is it also reflects about \$900,000 of Goldenleaf balance in the budget and that is for the boat building and the CTE program. He said that brings you pretty close.

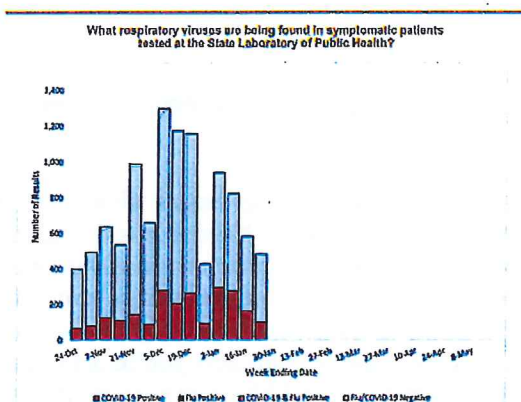
Commissioner Walker said did you have any expenses that you're not going to get money back from that was a surprise.

Mr. Cheeseman said honestly, I don't know if we're going to get money back, again, there are some things that are going to go on. He said for example, when you're looking at PPE and the Covid money I know our legislatures have done a really nice job of trying to bring things down to public schools. He said at times you don't know if you're going to get reimbursed for things, for example, athletics. He said all the protection that goes into that for our children to be able to play, we've not actually seen money for athletics in that regard however, the athletics association is tapping into the reserve funds and so I believe their board of directors just approved a \$4 million care package across the state so we might see some things from that. He said most recently I sat with all the athletic directors and asked them to literally provide me with any receipts that they used their own personal money for in order to help students be better prepared for athletics but also I asked principals to do the same, if they were using their general budgets to do what they thought was best for their students at the time. He said unfortunately sometimes you're playing catch-up to it, as some of the money trickles down afterwards but I would think there are some things we won't get reimbursed for and I do believe that some of that could relate to transportation issues. He said again, depending on what the school district will look like next year depending on what lawmakers say we can do. He said I also look at this in this regard, just being very thoughtful on where everyone is during this time, meaning we know as a school system that we received monies from the CARES Act and Covid fund but remember, that money is essentially brought to you not to advance you into a place that took you to a new level, it's really meant to bring you up to speed to where the kids need to be now and so we've tried to be really thoughtful around using those CARES Act monies, the Covid monies in order to be able to pay for things that would help us protect our local budget while we utilize state and federal budget too. He said so we try to be really diligent in that regard. He said also, moving forward when we work with our board, the board will have a budget meeting, like a retreat, sometime in February and again we're going to be really thoughtful that it's a very hard time for our County, our community in terms of a budget request so I can't say with certainty what they will ask for but I'm pretty confident the board is aware that you have other entities that may need it more.

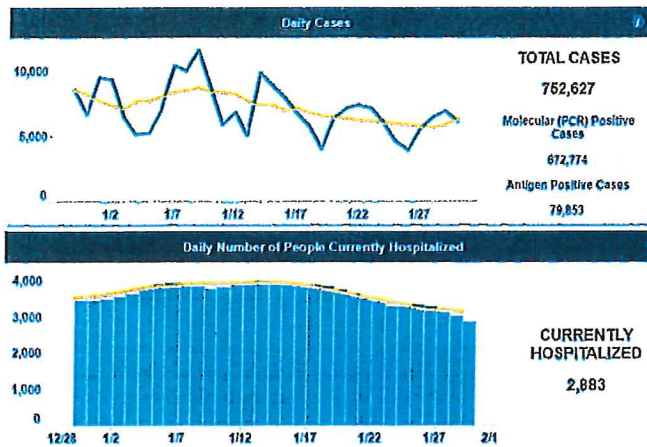
See Addendum 2

Covid-19 Update

Mr. James Madson said let me with letting you all know that we are on day 315 since the first case in Beaufort County. He said it's been a long strange journey. gave the following presentation:



North Carolina

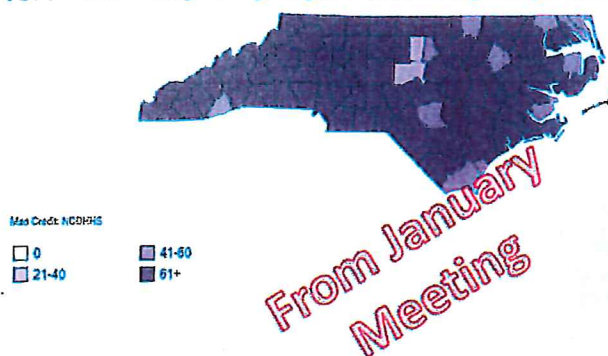


Monday, February 1, 2021			
Tests conducted on Beaufort county residents (to date)	34,821		
Total cases (tested positive)	3,923		
Total hospitalizations that have occurred	148	3.8%	
Total Deaths*	77	2.0%	
Average age of deaths (years)	78.1		
Known active cases currently in the county	395		
Currently hospitalized	10	2.5%	
Currently on a ventilator	-		
Total cases recovered	3,451	88.0%	
Outbreaks and Clusters			
Nursing Home	1		
Residential Care Facility	2		
School	-		
Childcare	-		
Deaths* from long term care facilities	85	45%	

*Deaths reported through this website have been confirmed through a review of the death certificates. This validation process can sometimes take a long time when a resident passes in another County or State. Other sources may report presumptive totals and therefore will vary with those reported here.

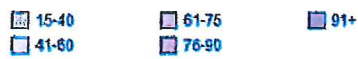
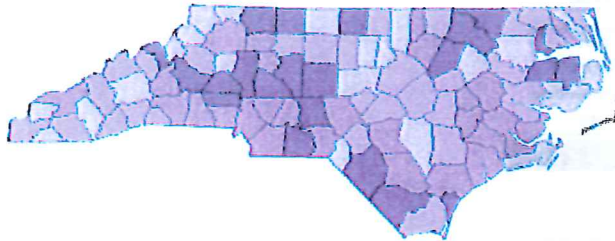
Numbers over the last 14 Days

Beaufort County = 120 / 10,000 (562 Cases)

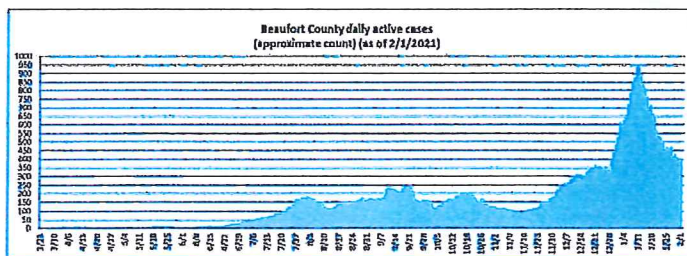
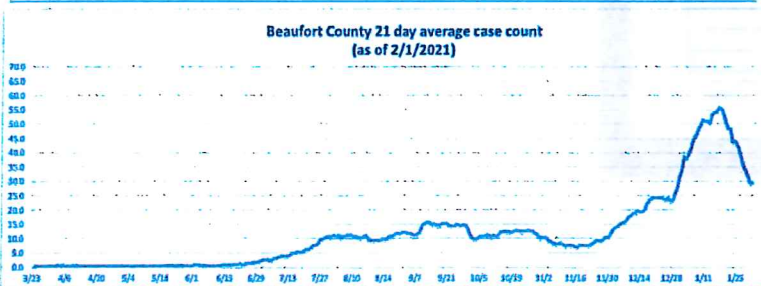
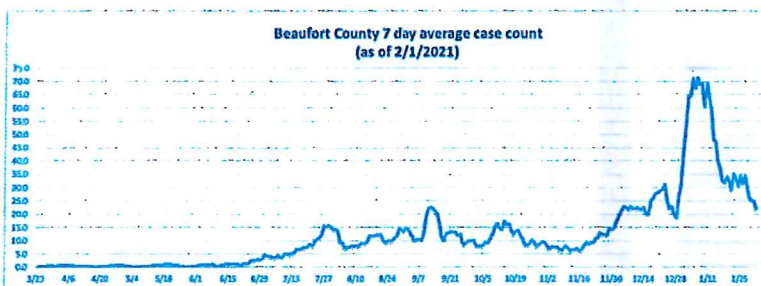


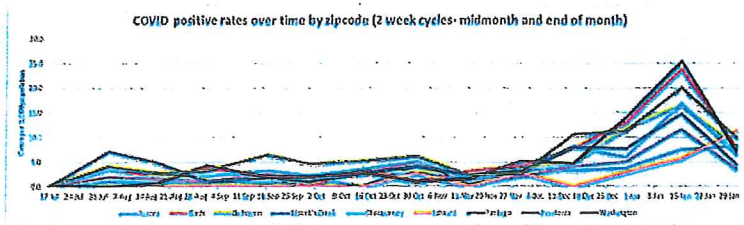
Rates over the last 14 Days

Beaufort County = 75 / 10,000 (354 cases)



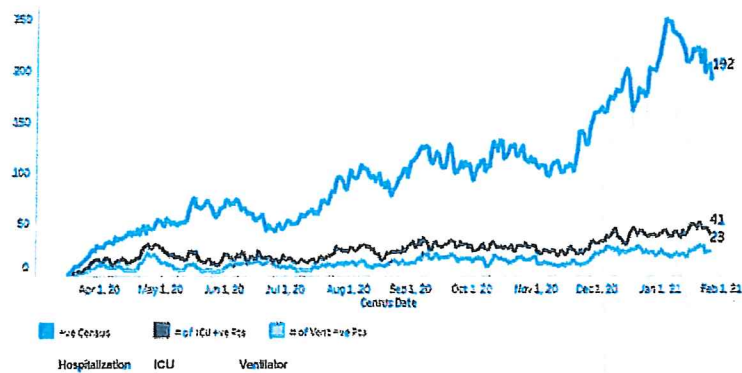
Per 10,000 population



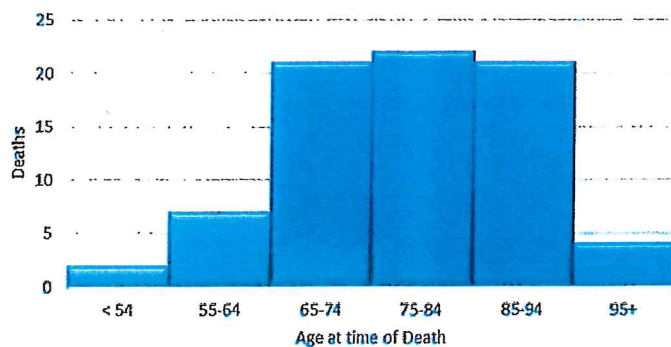


Vidant Regional data

Daily Census - IP, ICU, Vent

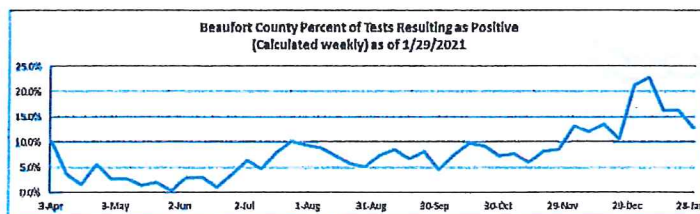
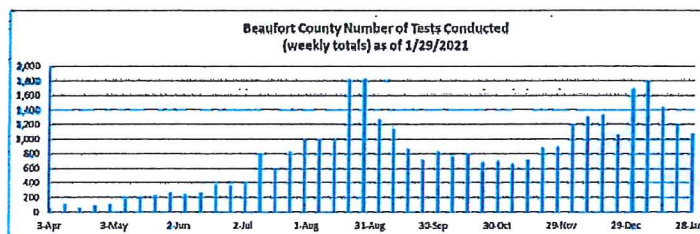


COVID-19 Deaths by age group



Other Information

- Testing
- Notification and Contact Tracing
- Vaccine roll-out

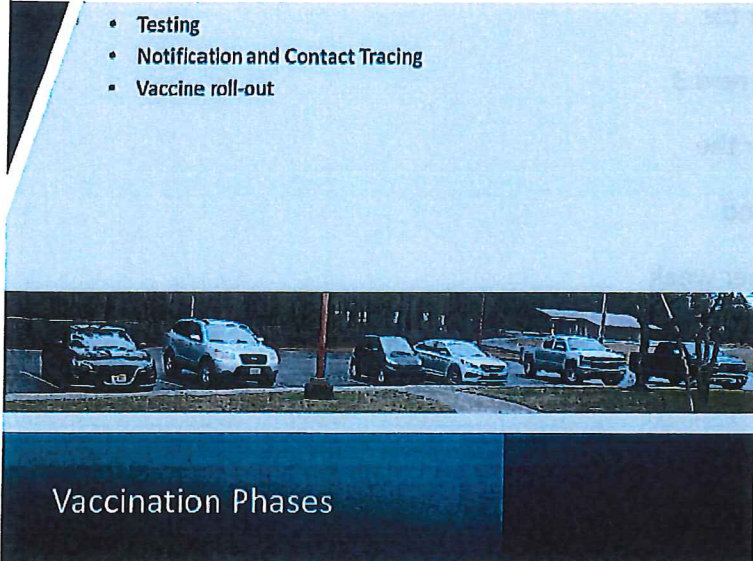


Test Sites

- Workdays – 9AM to 12PM at the Health Department
- Mondays – 11AM to 5PM at Fresh Anointing Church in Aurora
- Tuesdays - 9AM to 1PM at Cornerstone Church
- Wednesdays – 11PM to 5PM at the Wilkerson Center in Belhaven
- Thursdays – 11AM to 5PM at Bebee Chapel
- Fridays – Spring Garden Missionary Baptist Church in Washington

Other Information

- Testing
- Notification and Contact Tracing
- Vaccine roll-out



- ~ 12,800 in present eligibility categories
- 4,373 residents have received 1st dose
 - 34.1% of eligible
 - 9.3% of total population
- 477 have completed series
 - 3.7% of eligible
 - 1.0% of total population

Other Vaccine Info

- We have been allocated 200 per week for the next 3 weeks.
- We have scheduled 300 per week for the next 3 weeks.
- Working with partners to get coverage for the difference.
- Continue to fight the allocation process and looking for options.
- BCHD capacity is 800 first dose vaccines per week (1600 shots per week pace).

Other Vaccine Info

- Beaufort Area Transit System – can provide transportation to appt. – please look at this as a last resort option. (252-946-5778)
- Continue to see this as a long process that will go into or beyond March (just for Phase 1 and 2).
- Phase 3 and 4 planning.

Mr. Madson said this does continue to be a long process, we keep asking for patience and I know it's very hard. He said we've only been doing this for three weeks, that's 21 days and I expect us to be doing this until March timeframe, just for phase I and II and then we've got to start doing phase III. He said Phase III is going to be a lot more people, it's probably double the amount of people in phase I and II so we're going to be vaccinating for a long time in this County. He said I don't know what it's going to look like but we're already looking at phase III and IV planning because Phase III is frontline and essential workers and it's really hard whose front line or essential and who's not. He said you're going to have to trust people on that. He said then Phase IV is high risk people and how do you know high risk people don't come in saying they're essential workers. He said it becomes really an honor system and becomes really difficult, so I think the state is going to roll out III and IV at the same time. He said so that's going to be a huge chunk of vaccines that we'll be trying to get out, so we'll be doing 800 a week and depending on other providers to help with those as well. He said so there's some of those essential workers that will identify as essential. He said not disparaging those other people but we know there are some, and teachers are a prime example, they're going to be very essential so we're going to hit them early on in Phase III and target them specifically, as an example.

Vice-Chairman Langley said I've got a couple of questions. He said if you can answer this, do you know the percentage of minorities that have been vaccinated.

Mr. Madson said I do not know yet the numbers. He said the state number is 11% has been vaccinated. He said we have asked if they can bring the county level data down to us. He said I think the effort was not as good as it could have been so what we did was got an advisory group together to help us reach the minority population to help them with increased

participation and accessing the system and I think it's been pretty successful because I've seen a higher number of the minority population going through the pods now.

Vice-Chairman Langley said so you do have a plan to vaccinate minorities.

Mr. Madson said I'm hoping to tap into that historically marginalized population. He said a pool is set aside just for that reason I want to work with the churches, I want to bring some doses in and work with the churches, especially in the rural areas that have a harder internet access and phone coverages and stuff like that and see if we can't get some small mini-pods done and try to hit that population with that specific doses.

Vice-Chairman Langley said is there something that we can do as a Board to assist you into getting those doses that you're referring to.

Mr. Madson said I guess one of the things would be just helping make awareness of it. He said we're trying to get as much of the black population as possible, as much as the Hispanic population tied into the Hyper-Reach so they'll know when it's being given to them and then just working with the churches and trying to identify locations of where to put those in so if there's places that you know of that would be good for us to target that would be helpful. He said I think putting out the safety of the vaccine would be important to be made and the telephone number to call the call center so they can ask for information. He said those are the things I can think of right now.

Vice-Chairman Langley said one of the frustrations is, because I know I do this and some other preachers do it as well is you convince people that they really need to be vaccinated and then they can't get through so that is why I'm asking the questions that I am asking.

Mr. Madson said I am cognizant of wanting to do this. He said I think I have three objectives. He said I want to get everyone the vaccine that wants it, I want to do it equitably and I want to make sure that my staff isn't getting torn up while we're doing this whole process. He said so anything that you all could think of that could be helpful, I'm definitely willing to entertain. He said the access to care is important so one of the things that would be helpful is if you know of somebody that is not able to access the system we have then help them with that system, that would also be nice. He said we did work last week with Vidant to transfer some over to Agape because Agape does focus on the minority population, so they were able to stand up and start doing some vaccinations as well. He said I think they're almost at 200 doses they've given out in the last week or so. He said there's a lot of these little things that we're trying to do to address that right now.

Commissioner Rebholz said do you know what percentage of nursing homes are taken care of, the population.

Mr. Madson said no, I know two of them are. He said two of the nursing homes have been vaccinated with the first dosing and the schedule, which I don't have on me right now but the other three are scheduled. He said there are three other ones that are already scheduled.

Commissioner Rebholz said I don't know what the population of those are, but it sounds like we're not even at 50% at the nursing homes.

Mr. Madson said well the two biggest ones have been hit so we're probably above 50%.

Commissioner Rebholz said what percent of the 4,373 vaccines were done here. He said do you know how many you've done.

Mr. Madson said I do. He said I'll have to, it's on our website because I just put it on there today. He said I think about half of it, a little over half of it were done here.

Commissioner Rebholz said okay so people are finding their way to other locations.

Mr. Madson said well Vidant did a bunch at the beginning, so they would've done probably about 500 of those at the beginning and then the rest of them are locations outside our county.

Commissioner Rebholz said I think it's important for the public to know that this past week, this current week's allocation, Pitt County got 8,100 vaccinations. He said 8,100 and we got 400 and, you know, it's not Mr. Madson's fault.

Commissioner Walker said this new variant that's out there, has it shown up in North Carolina and what does it look like when it gets here.

Mr. Madson said the state has said they believe it's here, but they haven't had a positive case show up at a state lab yet. He said that's where it stands. He said it's more contagious so it's easier to contract but it doesn't appear to have worse symptoms associated with it. He said the vaccine has the ability to recognize the spoke protein on the new virus variants and so it will work against them. He said if you've had Covid before from another variant you're probably going to have somewhat of an immunity, suppressed reaction to the variant as well.

Commissioner Deatherage said number one, you said we're at about 9.3% of the population that's been vaccinated with the first shot. He said how does that stand up to other counties around the state.

Mr. Madson said I don't know.

Commissioner Deatherage said I would suggest we're a little higher, don't you think.

Mr. Madson said we were about a week and a half ago when I saw the numbers, we were at about 5%. He said most of the counties around us and ones that are similar in size were behind us. He said McDowell was the only one ahead that I saw.

Commissioner Deatherage said the 9.3%, is that just people vaccinated in Beaufort County or does that include if they go to a super site.

Mr. Madson said it's by county residence so it's Beaufort County residence.

Commissioner Deatherage said good. He said so they could be getting vaccinated in Greenville as well.

Mr. Madson said that mega-site stands up I think we're going to see a lot of our population getting vaccinated.

Commissioner Deatherage said so we don't know those numbers yet.

Mr. Madson said that includes those numbers.

Commissioner Deatherage said very good, that's still pretty good numbers. He said Moderna versus Pfizer, I'm hearing Moderna is a little better on the variants and is stronger, has a bigger kick to it. He said are you hearing the same thing.

Mr. Madson said what do you mean by kick.

Commissioner Deatherage said I mean does a better job.

Mr. Madson said I think it did have a slightly higher percent efficacy, but I think they're pretty close to the same.

Commissioner Deatherage said have you, as far as bad reactions to the first wave that we've given out have you had anyone hospitalized yet.

Mr. Madson said we had one person that went to the ER because of dizziness and faintness after having hives so we worried about a reaction, an allergic reaction but that turned out to be more nerves. He said they did have hives and itchiness, but the Benadryl took care of that. He said the rest of it was probably more nerves.

Commissioner Deatherage said I ran some numbers, they're probably not that accurate but I was looking at the number of vaccinations given out nationally versus the number of what I'm hearing of bad reactions. He said I've got 1 out of 1,600. He said are you hearing anything like that.

Mr. Madson said I hadn't heard anything about numbers.

Commissioner Deatherage said teachers, so far, they qualified by age, the third round they'll be, hopefully, at the front of the pack right.

Mr. Madson said that's correct. He said I haven't gone to officially prioritizing the groups yet, but they'll probably be first.

Commissioner Deatherage said I would like to put in for teachers. He said we really need them back to doing everything they do to keep classes running smoothly. He said I've noticed over the last three days we've had very few cases. He said of course it's been the weekend. He said I'm looking at 35 cases, somewhere in that realm. He said that's pretty good, comparatively speaking. He said do you think we've hit a plateau or are coming down now.

Mr. Madson said yes, I do believe we are coming down.

Commissioner Deatherage said you're an optimist.

Mr. Madson said I am an optimist so as soon as I say that, you know. He said I don't know how long it's going to last but I am very hopeful that the numbers are going down right now and those, as far as weekends, we don't test on the weekends but we still process the tests so usually on a Saturday we're processing Thursdays numbers, on a Sunday we're processing Fridays numbers. He said Monday and Tuesday are often times a reflection of the numbers from the weekends so that's why a lot of times you'll see lower numbers on Monday.

Commissioner Deatherage said it was low on Saturday and Sunday as well.

Mr. Madson said I think it was 6 today so that's because, again, not many people are getting tested on Saturday.

Chairman Waters said Mr. Madson, thank you and Mr. Alligood for what you're doing and putting up with me for about a week. He said my telephone was ringing, e-mails, some pretty nasty things on Facebook and it was all about supplies. He said I think one of the things that happened is most people thought they had to come to Beaufort County, if they lived in Beaufort County they had to come here. He said in my neighborhood we've got people going to Plymouth and people going to Swan Quarter and I'm assuming we've got a lot of people going over to Greenville now. He said one of the things that we need to help people that are elderly in your neighborhood. He said I would encourage you, if they don't have anyone looking out for them to try and get them an appointment on-line and get it anywhere, it doesn't make any difference. He said the idea is if they want it let's get them someplace to get them the vaccine, but they do need some help. He said I went and was involved in a meeting with Mr. Alligood and Mr. Madson and two of our people that are in Emergency Management that handles the operations and we were trying to make some changes. He said one of the complaints I was getting is why did we drop it down to 65 from 75 and I was told that was a decision of the Governor and that really threw a kink in it because all of a sudden it created another 8,000 people that qualified. He said so like you've been telling me, be patient, I'm asking everybody to be patient. He said it's going to take a while but if you can get it in Raleigh, if you've got relatives someplace that can help you get it, that's what you need to do. He said we're doing some in Beaufort County, I'm sure, from outlying areas. He said the purpose is to try to make sure we get the population that is 65 and up that want to take the vaccine as soon as possible.

Commissioner Deatherage said one more thing, I'm very familiar with Wake County, my wife's mother lives there, she's 84. He said she just got her vaccination and it's very difficult in Wake County. He said you're doing a much better job than they are.

Mr. Madson said Wake County is another one of those counties that was hit hard with a lack of supplies. He said you can see which ones are getting more supplies sent to them.

Health Department Hazardous Pay

Mr. Madson said as I alluded to you before, staff has been real troopers through this whole process. He said I'd like to really emphasize that it's been very chaotic at the Health Department at times and the fact that I've not really had a lot of turnover tells me these people are really dedicated to public health and they've really stepped up. He said but that being said I do have them, often times, testing people in the cold and the heat. He said we were testing back in July and August when it was 100 degrees out there and we've got them out there doing the pods. He said one of the things is they're constantly in contact with people who potentially have Covid and I noticed that some of the surrounding counties around us has been giving hazard pay. He said I approached the Health Board and they approved a hazard pay and so they were given a couple options and they did approve for me to come and ask \$1,200 per person hazard pay for the staff. He said that's 44 full time equivalents and one full time contractor who's been working with us for four years now and has been heavy into the Covid operations that we've been doing. He said so part of that is a budget amendment that was taken \$64,714 that was going to go towards temporary Covid staffing and to move it over to general health salary and fringe numbers in order to give those 45 people that bonus. He said the whole amount would be covered by the state agreement that we have so there wouldn't be any County money involved.

Commissioner Rebholz said this is a onetime payment right, it's not going to go into the base salary.

Mr. Madson said no, it's just a one-time bonus.

Motion: Vice-Chairman Langley motioned to approve. Commissioner Walker seconded. The vote was unanimous.

See Addendum 3

Project Riverbreeze Project Ordinance and Designation

Mr. Kevin Richards said Beaufort County has been awarded a \$400,000 CDBG, Community Development Block Grant, a building reuse grant for Project Riverbreeze. He said the County was awarded the grant in December and was sent the release of funds letter on January 7, 2021. He said we need to adopt a project ordinance for \$430,000. He said again, the grant is for \$400,000. He said the other \$30,000 is for application preparation and grant administration. He said Pamlico Air, who is the one redoing the building, has agreed to pay the \$30,000 for the application and grant administration so, as we told you before there is no out of pocket expense to the County. He said so we need to adopt the project ordinance and we also request that you designate the Mid-East Commission to administer the grant.

Motion: Commissioner Booth motioned to approve the budget ordinance and designating the Mid-East Commission to administer the grant. Commissioner Walker seconded. The vote was unanimous.

See Addendum 4

Permission to Advertise and Fill One Full-Time Position, DSS

Ms. Melanie Corprew said tonight I'm here to request permission to advertise and fill one Social Worker I position. She said this position is responsible for transporting children in foster care and from visits and supervising parental visits. She said it is a critical position to ensure compliance with orders of the court and for the safety and wellbeing of children in Beaufort County so we would respectfully request approval to advertise and fill the position.

Commissioner Richardson said I have a question, this is not a new position, we're filling a position.

Ms. Corprew said no sir.

Motion: Commissioner Booth motioned to approve advertising and filling the position. Commissioner Walker seconded. The vote was unanimous.

Northside Water System Generator, Phase 2

Ms. Christina Smith said the Goldenleaf Foundation awarded Beaufort County \$366,465 of grant funding to provide generators as well as automatic transfer switches at the Yeatesville Booster Pump Station as well as the Beech Ridge Booster Pump Station. She said construction activities for the original scope at these two sites are now complete. She said currently the remaining in the contingency line item is \$28,539. She said staff, as well as the engineering firm looked at the best way to spend that additional funds. She said it needs to be something that is still in the original proposal to Goldenleaf therefore we would like to request that we be allowed to spend those funds for the automatic transfer switch at the booster pump station #42, which is the Hunters Bridge Booster Pump Station, as well as to provide air conditioning units to aid in reduction of heat and humidity to protect electronic controls at the Yatesville Booster Pump station and the Beech Ridge Booster Pump station. She said staff would like to request you would approve the ordinance to amend the project fund to move the contingency funds to the project fund.

Motion: Vice-Chairman Langley motioned to approve. Commissioner Waters seconded. The vote was unanimous.

See Addendum 5

Contract Award, Health Department Stand-by Generator

Ms. Smith said the next item is dealing also with generators. She said it is recommendation to award the contract with Wilson Rhodes Electric Contractors. She said this is dealing with a stand-by generator for the Health Department. She said during the November 2, 2020 meeting the Board voted to allocate funds from fund balance regarding the CARES Act funding to provide and install a stand-by generator at the Beaufort County Health Department. She said that was based upon a general, a consultation with sub-contractors. She said after we received those initial estimates further investigation at the actual systems that are in place at the Health Department and consultation with an electrical engineer determined that the initial quotes from the contractors did not meet the requirements therefore we consulted with eth electrical engineer, he went in and did a design of the project. She said basically what happened was the electrical service to the building was larger than the contractors initially thought. She said there's actually an 800 AMP service that provides, or services that building, which is larger than what is needed for that building. She said the contractors missed that initially. She said there's actually an 800 AMP main distribution panel that's there and what they initially quoted is more along the lines of a 400 AMP ATS, therefore that's why this quote is for a little bit more money. She said so this is 125kW Kohler generator, which would be a natural gas generator, an automatic transfer switch. She said the recommendation is to award Wilson Rhodes Contractors for the price of \$111,800. She said again, this is funding that would come from the CARES Act funding.

Motion: Commissioner Rebholz motioned to approve awarding the contract to Wilson Rhodes Contractors for \$111,800. Vice-Chairman Langley seconded.

Commissioner Richardson said on that fuel for that unit, is there an alternative fuel for it.

Ms. Smith said no sir. She said we're just doing a natural gas because there's a, the heating system at the Health Department is natural gas so we already have natural gas at that location so we're going to put the generator right at the rear of the building. She said we already have the gas meter there so it will be a constant supply and we don't have to worry about bringing in diesel trucks to refuel.

Commissioner Richardson said it really sounds great to put all of our eggs in one basket. He said there should be an alternative fuel on this system because I don't care what fuel you've got none of it is reliable. He said if you're going to have an emergency situation you need an alternative fuel.

Ms. Smith said well, if you have a diesel generator you can only put diesel in it. She said I realize you could get another supplier to bring diesel in.

Commissioner Richardson said I thought most of these generators, you could run on alternative fuels.

Ms. Smith said I'll go back and check with them, but most natural gas generators are only natural gas because remember your natural gas is coming in from your main trunk lines from Raleigh. He said granted in the news this past weekend there was an issue with supply.

Commissioner Richardson said that's right and there's a problem with supply and it's mostly in the wintertime because you get restricted in the use of it if you're using it for certain things. He said so have we checked on whether we would be restricted in the use of driving a generator during the winter when pressures are low.

Ms. Smith said I will check into that, but normally governmental agencies are high on the supply line. She said the other thing that's going for us is because of the location of the Health Department being that close to Vidant, like on the electrical grid, that's the first grid that's turned back on so I don't know for sure but my thought would be that we would be in the location that we would not be held back.

Commissioner Richardson said I just have a problem with putting all of our eggs in one basket. He said the definition of an emergency, most of the time they're unanticipated events and what happens if you wind up with the natural gas being knocked out. He said we're on the end of the line for natural gas, we're at the end of the line. He said there may be some loops but we're still towards the end of the line, so I think we ought to look at the alternative and see if there's additional costs for the alternative engine.

Ms. Smith said I'll look at the cost but all of the guidance I've seen from Emergency Management, Mr. Alligood you may be able to speak to this but for the most part when natural gas is available the recommendation is to go with natural gas.

Commissioner Richardson said I understand that but what I'm saying is natural gas may not always be available in an emergency situation you need an alternative fuel.

Chairman Waters said at our water plants I'm assuming those are all diesel.

Ms. Smith said they are, but our water plants are all located in areas that are, natural gas is not available.

Commissioner Richardson said but you can provide diesel just by increasing the size of your storage tank. He said we're getting natural gas out of a pipeline that somebody else controls.

Ms. Smith said right. She said there is no storage tank on this unit, it's a smaller unit, smaller footprint.

Commissioner Richardson said oh yes, that's right, I understand perfectly. He said I'm an engineer too.

Chairman Waters said would it be possible to flip a switch and use LP propane.

Commissioner Booth said some of them are doing that.

Commissioner Richardson said right, it's the nozzles that are different sizes.

Ms. Smith said right, I don't think it's as simple as flipping a switch.

Chairman Waters said I would think it would be much more cost effective to be able to do that than it would be to switching from gas to diesel.

Commissioner Richardson said you can't do it with LP.

Ms. Smith said yeah, you can't do the two with diesel because the engine is totally different and even like the maintenance schedule, sizing the generator that uses natural gas versus sizing a generator that uses diesel is different. She said the maintenance on the two separate engines is different because the diesel generator, the way that it burns is

different than the way a natural gas generator burns and the way that you have to run it and your preventative maintenance program is totally different.

Commissioner Richardson said I would like to look at this before we finalize it.

Commissioner Walker said I'm interested in knowing if local folks, I know some of this stuff is specialized and you're probably not going to find a local person who will bid on this stuff but I'm really interested in keeping money in Beaufort County so if we could have the name of where these companies are from.

Ms. Smith said they're out of Greenville. She said West sent it out to three different contractors. She said the person that's doing the gas, Wilson Rhodes is out of Greenville but the mechanical contractor that will actually be doing the gas piping and the sub-contractor for him is actually a local contractor out of Beaufort County. She said any time we talk to contractors we do that we recommend or request that they use local contractors if they can.

Commissioner Walker said the Board of Education also, they have the other bidders listed, not much more information, to know that other people are involved.

Chairman Waters said what are the wishes. He said we have a motion and discussion to look at alternatives. He said how time sensitive is this Ms. Smith.

Ms. Smith said I can certainly go back and request information. She said it's just a matter of the funding. She said I don't know, Mr. Alligood, is there an issue with releasing funding.

Mr. Alligood said there's not an issue with funding you'd just have to go back on a redesign now.

Ms. Smith said the question is do you just want me to go back and research if you can do alternate, a second fuel source.

Commissioner Booth said how long does it take for you to re-work it.

Ms. Smith said to go back and redesign, I mean if we actually have to go back and redesign it could be one or two months.

Commissioner Booth said I make a motion that we go ahead and approve this.

Commissioner Richardson said before you we get to deep into this let's back up just a minute. He said I have deliberately not provided a solution to this because everybody says I'm a smart aleck. He said the solution to this is to use propane. He said it's a matter of a simple switch and nozzles. He said if the engine is designed to do this it's a phone call. He said that's all there is to it so let's don't start jumping off cliffs, the worlds coming to an end, we have to redesign and all this kind of mess, you don't.

Ms. Smith said the issue is the Seaboard building, the old generator at the Seaboard building was a propane generator and it was a smaller generator. She said we had two propane tanks and every time a storm comes in you have to get in line for them to come in and fill it and when it operates you have to get in line for them to come back and refill it and it depends on the size of the tank, how large of a tank you have.

Commissioner Richardson said but we're not, we're talking about providing for an emergency situation and we're talking about the back-up in case Oklahoma explodes where the natural gas comes from. He said we're talking about a back-up, which is not a big deal.

Ms. Smith said so you're saying to keep natural gas and then just to add to the generator to be able to switch to propane.

Commissioner Richardson said yes.

Commissioner Walker said I think we need to find out if it can be done and if we can't then there's nothing to do.

Commissioner Richardson said they can do it. He said it's the orifice size that feeds it. He said one has a specific weight and the other has a specific weight and you change the orifice for the flow properties. He said this is done every day.

Ms. Smith said can we approve this and then just change that.

Commissioner Richardson said I don't have a problem with that.

Ms. Smith said that's fine, then I can go through that during the submittal process.

Commissioner Richardson said it's a minor change.

Chairman Waters said do you want to give her the authority for the minor change in the motion.

Commissioner Richardson said oh yeah, absolutely.

Chairman Waters said we've got a motion on the floor, any further discussion.

Mr. Alligood said can you clarify that motion for us because it's been back and forth. He said I want us to be clear on where we are with the motion.

Motion: Commissioner Richardson motioned that we grant whatever Ms. Smith wants, that she take a look at alternative fuels to be propane and if propane is alternative fuel that we do a unit that can burn propane or natural gas.

Commissioner Deatherage said so the primary would be natural gas and the secondary would be propane.

Ms. Smith said yes.

Chairman Waters said does that clarify it for everybody, do you get it.

Mr. Alligood said I do but with the understanding that if there's additional costs associated with that; we only have this cost that you're approving tonight.

Commissioner Richardson said well, the additional cost should be minor. He said it should be less than 5% of the whole contract so you're not talking about a lot of money.

Commissioner Deatherage said the tanks are still there, the propane tanks.

Ms. Smith said no.

Commissioner Deatherage said they're gone.

Commissioner Richardson said let Ms. Smith solve all those problems, that's what we pay her that big salary for.

Ms. Smith said I can get the tank; I just can't get the money.

Commissioner Richardson said I'm offering you the money if the rest of the board agrees.

Ms. Smith said at 5% of the contract.

Commissioner Richardson said yes, you can go 5% above.

Chairman Waters said Vice-Chairman Langley, will you and Commissioner Booth agree to a 5% uptick in the cost.

Commissioner Booth said yes.

Ms. Smith said if it's more than 5% I'll bring it back to you before I approve it.

Motion: Commissioner Richardson motioned to approve awarding the contract to Wilson Rhodes Contractors and to allow a 5% increase in cost to pay for a generator that will allow for an alternative fuel. Vice-Chairman Langley seconded. The vote was unanimous.

See Addendum 6

HVAC Duct Cleaning

Ms. Smith said Covid-19 has increase awareness of building air quality and air filtration for many. She said as discussed during the October Board of Commissioners meeting during the approval of UV lights and ionizers in County buildings, another component of improving air quality is duct cleaning. She said over time, dust accumulates in duct work which can then be blown into inhabited spaces, affecting the health of occupants, or returned and captured in the filtration media of the HVAC system. She said Duct cleaning helps to eliminate the dust build up within the duct work, lessening particles in the air for occupants to breathe, thereby reducing dust returned by the HVAC filter, possibly extending the life of HVAC systems. She said staff received an estimate from a local contractor certified by the National Air Duct Cleaners Association that has successfully performed duct cleaning services for the County, the City of Washington and Vidant services. She said a breakdown of the estimate is provided and totals \$103,971. She said funding to clean the Courthouse was previously allocated and is not included in this value. She said you will see 2 pages back a summary of this where it lists multiple buildings that this includes, 19 buildings for that \$103,000 so it's basically averages anywhere from \$2,000 to the largest building, which is Social Services, which is \$27,000. She said a reminder that this funding would come from fund balance, which was generated through the CARES Act funding. She said it is recommended that this request and associated budget amendment to utilize the available funding to improve the air quality of the existing buildings. She said just to speak to, this is something we have done, we did this as part of the detention center renovation when the inmates were not in. She said the company that came in that did this, Carolina Air Systems came in and did this over a Saturday and you may have seen this on TV or commercials where they come in and go into the interior of the duct work with a mechanism that's basically like a whip. She said there's attachments that they put on the end of it where they go in, and I hate to say this, but it beats it. She said that sounds very destructive but it goes in and breaks up the particles and if there are things that are attached to it or attached to the walls of the duct work, which I can assure you that there are things attached to the walls of the duct work, it hits that, breaks it loose and they have a vacuum right behind this whip mechanism and it sucks it out. She said then they go back in with a video feed after that to go in and see it. She said I was here when they were doing it, they don't only do the duct work but they do the air handling unit as well. She said it is a sight to be seen. She said they did one of the units in the courthouse that feeds the detention center and, again, I was extremely nervous as far as what would happen. She said I made them come in a few weeks before the inmates were scheduled to come back in because they, if that whip went in and was very destructive to that duct work I wanted to make sure that we had time to go in and make repairs before the inmates were coming back in but it did not destroy it like I was expecting it to but the before and after pictures were pretty amazing so I highly recommend that it's something that we do at this time because the increased emphasis on air quality. She said also, my recommendation is that we continue to do this on a regular, routine basis in all of our County buildings, so they do not get back into the condition that they are currently in. She said I think it's a something that throughout the years, it's a technology that did not exist ten years ago or 15 years ago, but it exists now so it's something that we can start doing. She said the County buildings, the HVAC contractor, we do, as much as we've been able to do in the past, we've used some bio-spray in order to help with air quality and freshness as far as smells. She said before we started doing that we had some air quality issues but now, for the most part, we do not but we definitely want to keep this, we want to provide the best air quality for all of our employees in all of our buildings so this is the recommendation.

Commissioner Booth said you say you want to do it as often as you can, how often do you want to do it at \$103,000.

Ms. Smith said no sir, not as often as I can.

Commissioner Booth said how often is it, is it every 6 months or once a year.

Ms. Smith said no, it would be, it depends on the building, for one thing. She said it depends on the type of unit that we have. She said it depends on the type of duct work. She said all of our buildings, we have so many different types of

buildings that were built at different times, the duct work is different in different buildings. She said we have some that have mostly hard duct work and the insulation is on the outside. She said we have some that are the reverse of that and we have some that is a lot of flex duct work that is similar to what you have in your home where it's collapsible in and out which means that it's not smooth on the inside which means there's a lot of ups and downs on the inside.

Commissioner Booth said how often are you talking.

Ms. Smith said it could be every four years, every five years, it just depends. She said not every six months, I don't think it would even be every year. She said I think it would be more every four or five years and we don't really know because we've never done the buildings so what we'll do is.

Commissioner Booth said I don't have a problem with it, but CARES money is going to run out.

Ms. Smith said I understand. She said what the plan will be is to get him to come back in and do an inspection with the camera to go in and see how bad it looks.

Commissioner Booth said so you won't have to do them all.

Ms. Smith said exactly, and then we can get them scheduled similar to what we've worked out with the roof replacement plan, the carpet replacement plan, it would be the same thing with the ducts. She said again, until we can get them clean and get a base line we don't know.

Commissioner Richardson said those air unit things that we put in, that infrared that kills the fungus and whatever it does, that should reduce this thing to once every ten years. He said it should stretch it out far beyond when it would be without that.

Chairman Waters said I sent an email to Ms. Smith, one of the concerns I've got is some of the older duct work, especially the flexible, there are factors that have improved so much that you're a lot more efficient but you said most of ours are the steel or galvanized with the insulation on the outside.

Ms. Smith said yes. She said most of the main trunk lines are that. She said then you have the flex that goes off of it to the individual supplies.

Commissioner Walker said I would be interested to know what the dirtiest building was. He said that would be interesting to know, if you could do that.

Ms. Smith said it would be interesting to know but everybody probably doesn't need to know that.

Commissioner Walker said it would be interesting to know if it's the age of the building and that's what's doing it or the type duct work.

Ms. Smith said I would guess the age.

Commissioner Walker said does he go through with the video before and then show the after.

Ms. Smith said yes.

Motion: Vice-Chairman Langley motioned to approve the duct work cleaning contract. Commissioner Booth seconded. The vote was unanimous.

See Addendum 7

Public Works Water Division Position Release Request

Ms. Smith said my last item involves a request to unfreeze two positions for the Water Department, the senior distribution system mechanic. She said this position performs installation, operation, replacement, repair and

maintenance of water lines, meters, and functions as a leader on the installation crew. She said this position recently became vacant due to an employee's voluntary resignation. She said also, our meter services supervisor. She said this position has been vacant since August 2020. She said both of these positions were included in fiscal year 2021 budget therefore funds are available for these positions. She said I request these positions be unfrozen and we're allowed to advertise.

Commissioner Booth said you said the funds are available for the senior systems mechanic.

Ms. Smith said that is correct.

Commissioner Booth said how long has that position been vacant.

Ms. Smith said this particular position has only been vacant since January 6th.

Commissioner Booth said now the meter services supervisor, how long has that been vacant.

Ms. Smith said since August.

Commissioner Booth said I don't have a problem, but I have a question to ask you. He said when we spent this \$4.5 million on new meters, wasn't that supposed to eliminate some of these positions.

Ms. Smith said yes sir it did.

Commissioner Booth said this wasn't one of them.

Ms. Smith said no sir, this was a supervisor.

Commissioner Booth said supervising how many people.

Ms. Smith said originally, we had a lead meter reader, we had four-meter readers. She said we now have a supervisor and two-meter readers.

Commissioner Booth said how many meters are we still reading.

Ms. Smith said almost 15,000.

Motion: Vice-Chairman Langley motioned to approve advertising and hiring for the two positions. Commissioner Booth seconded. The vote was unanimous.

Public Hearing – NC Performance Grant Pamlico Yachtworks

Motion: Commissioner Booth motioned to open the public hearing. Commissioner Deatherage seconded. The vote was unanimous.

Mr. Martyn Johnson said this public hearing is to receive comments on the request to revise the economic development performance grant to Pamlico Yachtworks. He said I think, as everybody knows, Pamlico Yachtworks designs and manufactures energy efficient MJM motor yachts. He said the company moved from 720 Page Rd to 230 Clarks Neck Rd to acquire more space at a reasonable cost, bringing jobs and investment to a plant that was closed by Parker Hannifin in 2018. He said the company will now, over five years, create or cause to created, an estimated \$9,800,000 of investment, which was previously \$10,780,000. He said it will invest in building renovation and investment and a minimum of 166 new jobs, previously 207. He said an average wage of \$41,073 which was previously \$45,637 over the five years. He said the proposed county performance grant will be based on these investments and job creation numbers with the anticipated amount at this time being \$110,000, previously \$155,000, over the five years. He said as everybody knows a performance grant requires the company to meet its capital investment and job creation goals in

order to receive the proposed grant funding. He said if jobs are not created and or held for the time period specified, that is the five years plus one year, the economic development performance will be returned to the County proportional to the number of jobs not created. He said the County intends to use general fund revenues as the primary source for this grant. He said the public benefits derived from this performance grant are an increase in the tax base and the creation of new jobs in Beaufort County.

Chairman Waters asked if there was anyone here who would like to speak on the Pamlico Yachtworks performance grant.

No one asked to speak.

Motion: Vice-Chairman Langley motioned to close the public hearing. Commissioner Booth seconded. The vote was unanimous.

Amendment of Beaufort County Performance Grant for Pamlico Yachtworks

Mr. Johnson said the agenda abstract very much stays similar to the public hearing presentation, so I won't repeat all of that. He said I will add though that MJM Yachts were in the industry ready building, the did manufacture the first MJM yachts in Beaufort County, which is now on its way to Sanibel Florida to be used down in that area. He said I think everybody knows from last meeting the industry ready building is now housing Pamlico Air's first venture into HEPA filters so we've got two buildings filled now, where we had one filled and one very empty building in terms of 230 Clarks Neck Road, that I was very worried about as it's an old building and typically, in rural areas, those building stay vacant for a long time. He said the request of the Commissioners is to approve to have the Chair sign, with staff assistance, the Beaufort County, NC Pamlico Yacht Works performance grant for \$110,000 over five years to create 166 new jobs in Beaufort County with an investment of \$9.8 million.

Commissioner Walker said I can't tell from the picture but does the name, the manufacturers name that's probably on this yacht, does it reflect the Pamlico River. He said if you see it down in Florida do you know it came from here.

Mr. Johnson said the people know it's Pamlico Yachtworks. He said I don't know that there's a logo on this. He said we are in the process, as we stated at the retreat, of putting together a "Made in Beaufort County" marketing program. He said one of the things we are hoping to do with that is, as you say, companies display their logo, if we can get corporate approval, on their products. He said I think it will be easier on products like this, like boats, as opposed to things like the HEPA filters but I don't know. He said we're going to try and have that happen.

Commissioner Rebholz said I think we're into year two if I'm write so this would be the first year of a payout.

Mr. Johnson said yes.

Commissioner Rebholz said okay, have the property taxes been paid.

Mr. Johnson said I believe so.

Commissioner Rebholz said that is one of the criteria, right.

Mr. Johnson said yes. He said they have been excellent corporate citizens and when we were trying to move them out of the RMB and Pamlico Air into the RMB they were very flexible in helping us. He said I will double check on that though. He said the payments won't be made if they haven't paid their property taxes.

Motion: Commissioner Booth motioned to approve the amended performance grant for Pamlico Yachtworks. Commissioner Rebholz seconded. The vote was unanimous.

See Addendum 8

Finance Report

Ms. Radcliffe said I want to give you a really quick update on our sales tax revenue. She said we did get the November sales tax numbers today and the November sales were \$950,000 and change. She said November, last year, they were \$778,000 so we're looking at an increase of \$172,000 or 22%. She said so sales tax continues to look very favorable for us this year. She said next, I'm pleased to introduce Mr. Alan Thompson. She said he's a managing partner of Thompson, Price, Scott and Adams, CPA's. She said he's here tonight to present the results of last year's audit. She said you will have before the complete audit which is bound with the black spiral and the black folder is his presentation materials that he will be going through tonight.

Mr. Alan Thompson said I am going to jump right into this presentation summary. He said the main thing you do ask us is as an audit firm to do is issue an opinion on the financial statements as a whole. He said we did issue an unmodified report which is a quote, unquote clean report. He said having said that, if you would kindly flip to page one in the presentation summary, there were no significant audit findings. He said on page two no problems encountered in performing the audit, no uncorrected misstatements, no disagreements with management. He said management did provide us with a representation letter dated November 30th. He said we're unaware that management consulted any outside accountants, auditors, etcetera. He said under other findings or issues there were two technical findings with Medicaid that were findings in the audit report. He said we did review that with their staff, and they did provide us with how they're going to mitigate that, which included a training on, I think, December 15th of this past year. He said with that said, if you would be kind of to flip to page four. He said on page four I don't say that these are all the key numbers by any stretch of the imagination. He said these are some of the key numbers inside the report and to put it in context we put the four prior year audit reports beside that so that you get a feel for it. He said you see the fund balance in the general fund is \$25,303,000, the unavailable fund balance is \$4.3 million, restricted and committed at \$4.8 million, total general fund expenditures at \$58,759,000. He said the fund balance available as a percentage of your general fund is 35.68%. He said the unassigned fund balance at \$20,463,000 and the unassigned fund balance as a percentage at 35.83%. He said revenues over and under expenses before other financing sources in the general fund are a + \$5.5 million. He said Solid Waste, \$320,000. He said Water District is \$174,000. He said cash and accumulation in water, total fixed assets, \$85 million. He said accumulated depreciation at 24.9 and cash at \$8,954,000. He said cash in your general fund is \$25,341,000. He said that's the highest in any five-year period. He said cash in your water districts is \$8,954,000. He said solid waste, \$680,000 and cash-other governmental is \$5.7 million. He said other governmental can vary depending on status of project, etcetera and then fund balance here, though I say net district, water and solid waste, realize that on both of your proprietary funds what you're really looking for there is cash flow because you've got a significant amount of fixed assets which can make your net position look higher than from a fund balance position when you look at the general fund because what you're looking at includes all of your fixed assets that's long-term debt in that position. He said so fund balance, again, your general fund is \$25,303,000 and net position in water districts is \$30,112,000 and solid waste is \$1,014,000 and other governmental funds is \$7,098,000. He said next you see your property tax rates, your collection percent at 98.1%. He said collection percentage, excluding motor vehicles, is 97.3%. He said then you see your valuation and levy amounts and then a breakdown of debt, which excludes compensated absences and OPEB at \$53 million. He said you were to go back to 2016 you would see that at \$61,698,000 so a declining amount there, which is great. He said if you take anything away from this top page you would see that fund balance has increased and your debt has decreased, which is a good thing. He said on page five you see a breakdown by department of your general fund revenues and your general fund expenditures there, with a total general fund revenue at \$62,547,000 and your general fund expenditures at \$57,018,000. He said if you would be kind enough to flip over to page six, you will see a graph at the top of that page with total fund balance in blue and restricted and assigned in red. He said you can see where it's trending back up. He said at the bottom of the page you see the analysis of the fund balance as a percentage with Beaufort County in blue and your weighted average in red. He said the group weight average for 2020 is not out. He said on page seven you see that analysis of unassigned as a percentage at 34.83%. He said I'm sure you already know the minimum state statute amount is 8.33%, so nowhere close to any of that which is just simply one month's expenditures. He said on the bottom you see analysis of revenue over and under expenditures before transfers by the general fund, solid waste, and water district, all here being positive for the current year. He said on page 8 you see a total fixed asset in your water districts fund there, accumulated, depreciation and cash on top. He said on the bottom, in a pie chart you see cash balances and fund balances/net position with a respective number underneath that, total cash, \$40,695,000. He said total fund balance is there at \$63,528,000. He said now again, in your proprietary fund, unlike your general fund, that's not spendable money, as far as fund balance. He said you can see the

difference there as far cash and net position. He said I will say this, though I rarely, if ever address it, in your audit report in exhibits one and two we convert the general fund to a business type activity. He said it's called government statements. He said very few people have interest besides the bond writers, in those statements because you, as a Board, budget on an annual basis, you're interested in fund balance, cash flow, etcetera. He said in the past 15 years or so somebody smart thought they would convert the general fund to a business type activity and that's what those statements are. He said we rarely see anybody use them so somewhere in New York, somewhere in underwriting, somebody uses them. He said on page nine you see the property tax rate in blue, the group weight in red. He said on the bottom of that you see the collection percentages, same thing, County in blue, group weighted average in red. He said on page ten you see the property values and the levy on top with the debt analysis on the bottom of that. He said you can see the business type activities being the larger portion of the debt there. He said then on page eleven, at the top you see the total general fund revenues. He said you can see an emphasis on the collection percentages and following the other various things because ad valorem taxes make up 59.41% of the total fund revenue. He said on the bottom you see the breakdown of percentage with education being the top and human services being next. He said I'm happy to answer questions, not just tonight but as you read through the report if you have questions please feel free to give me a call. He said if I happen to not be at the office, doing something like this, ask them to give you my cell number and I'll get you an answer for any questions you may have.

Commissioner Rebholz said are the dates on the obligations, are they in the big book.

Mr. Thompson said yes sir. He said in the notes, probably about halfway through you will see the details on each debt obligation.

Ms. Radcliffe said it's on page 55.

Chairman Waters said one of the numbers that we've started looking at actually combining the amount of debt services related to the schools and to the college with the educational budget. He said the majority of that 4% is related to education so you can see that it's roughly 37%, close to 37%. He said when you look at the debt analysis, the \$31,215,000, that's primarily our water, it's related to the Water Department.

Ms. Radcliffe said yes sir.

Chairman Waters said can you remember anything, is there anything else in there besides Water.

Ms. Radcliffe said the other, let me get to that page.

Chairman Waters said how about the college, the USDA loan.

Ms. Radcliffe said tell me which graph you're looking at.

Chairman Waters said this is on page ten. He said the bottom of the page.

Ms. Radcliffe said so on page ten, that \$31 million, that's the limited obligation bonds for the Water Districts. She said the \$3.95 million in the purple just above that is the AMI project where we did the installment financing for the infrastructure project. She said the \$1.65 million next to that is revolving loans for the Water Districts and then of course the \$12,334,000 in blue, that's the school bonds. She said then the red is the USDA loan for the allied health building at the college.

Chairman Waters asked if anyone had any other questions.

Mr. Thompson said I did forget, in this environment, not only the Finance staff but all the staff were very kind and cooperative and did a great job and we very much appreciate that and for allowing us to do the audit.

Ms. Radcliffe said that's all I have unless you have any more questions for me.

NCHFA Urgent Repair Program, 2021

Mr. Brian Alligood said this is a request on North Carolina Finance Urgent Repair program for 2021. He said for reference you will see in the agenda the existing program that we're under that the Wooten Company is managing for us and that's the 2019 Essential Single-Family Rehabilitation Loan Pool program. He said it is similar to the program that we're asking you to participate in. He said it provides an interest free debt forgiven loan to eligible homeowners. He said that is people who meet the requirements, the elderly, disabled, veterans or they have a child six years old or younger with lead in the house. He said they have to be at or below 80% of the median income but there are some property requirements that might kick some of those folks out of the project. He said they can't be in the 100-year flood plain, there are other pieces that would kick them out of the program. He said the North Carolina Finance Housing Agency also provides what's call the Urgent Repair Program. He said it is similar to the one we're currently under with Wooten but it targets, it targets the same group of folks but at 50%, they can't exceed 50% of the area's median income. He said you've actually done this one before, the County has. He said it was done by the COG last time we did it and at that time the Board approved a \$10,000 match. He said the soft costs associated with this program only allow for \$1,000 per resident for the engineers to look at and manage the program so back then the COG asked that you provide an additional \$10,000 so that you could match that \$1,000 soft cost so they could manage the program. He said Wooten has requested the same thing. He said it's a \$100,000 potential grant. He said so what we request is that you allow us to move forward with applying for the program, actually Wooten has already put it in because the deadline snuck up on them. He said if we were awarded we would ask that you match that with \$10,000 like you did with the Mid-East Commission when we were under that program so that we would be able to pick up some of those homes that were kicked out of the original program because of structure issues related with that program. He said so we recommend your approval and will answer any questions you may have.

Commissioner Richardson said I have something I want to say. He said I've sat here all these years, I've voted for these programs where people sit in their houses, won't lift a paintbrush to keep the house, let it rot down and we've sat here and keep voting for these programs to fix up people's houses when they're too lazy to look after themselves. He said there are plenty of other programs out there. He said I'm not going to vote to spend the County's money when people won't help themselves, I'm just, there's just too much welfare. He said there's just too much give-away.

Chairman Waters said it says they must be occupied by the elderly, disabled or veteran full-time household member.

Commissioner Richardson said all that may be true, but you can go out and take a 30-year-old veteran and qualify for this program. He said I've seen a lot of these, so I know what I'm talking about. He said I'm just not going to vote for it. He said you guys can take the taxpayers money and go out and give it away if you want to.

Motion: Vice-Chairman Langley motioned to approve applying for the program and adding the \$10,000 match. Commissioner Booth seconded.

Yes Vote

Chairman Waters
Vice-Chairman Langley
Commissioner Booth
Commissioner Deatherage
Commissioner Rebholz
Commissioner Walker

No Vote

Commissioner Richardson

See Addendum 9

Hazard Pay for Non-Health Department Employees

Mr. Alligood said this is a request regarding, it's actually a piggy-back on the previous request from the Health Department. He said previously in the agenda the Health Department proposed providing a one-time payment to employees, the hazard pay piece. He said what I would bring to you is there are six members of the Emergency Services

department that have worked side-by-side in this program with the Health Department staff, supporting all of those operations. He said they are not eligible under that AA and it would be equitable, in my mind, that if you were to approve that AA, which you did for the Health Department works, that you would approve for these six Emergency Service employees. He said that would come out of general fund because they are not eligible under the AA that comes from the State. He said it's roughly \$7,200 based on the amount that you did per person for the Health Department. He said it would be six people in Emergency Services that have been identified as supporting those operations consistently.

Motion: Vice-Chairman Langley motioned to approve the one-time hazard pay payment to six Emergency Service employees. Chairman Waters seconded.

Commissioner Booth said when you said they were out there working side-by-side were they out there the full time, to your understanding.

Mr. Alligood said to my understanding they have been there, they have supported those operations as much as the other folks there, yes. He said several of these folks are out there at the exact same time working the stations with them so these folks would be identified as the ones that would be eligible.

Commissioner Booth said the second piece of the question, who requested it. He said Mr. Madson stood up here and requested for his folks, who requested for these folks.

Mr. Alligood said I am requesting it for them. He said based on Mr. Madson's comments it was an equitable, it was me saying if we're going to do that for Health Department employees, we ought to be equitable for the group that's supporting those operations, so it was me.

Commissioner Booth said based on Mr. Madson's comments tonight.

Mr. Alligood said based on the request for additional funding, it was in my opinion that it would be inequitable to take the exact same folks, although they're in a different department and not eligible, that we ought to at least, the Board ought to address them as well.

Commissioner Booth said so the money would be coming out of our general funds, they don't qualify under the same category that Mr. Madson qualifies at.

Mr. Alligood said that's right, that's why it's a separate agenda item.

Chairman Waters said I'm assuming, based on what I saw at the college, that we're operating two locations and I know I saw two at the college, that we have two on the operational and logistics side at both locations.

Commissioner Richardson said did the EMS people, did they get a hazardous pay bonus.

Mr. Alligood said overall the County employees received a one-time payment. He said this is specifically related to this. He said EMS, in general, did not get anything additional to what all County employees received.

Commissioner Richardson said these guys got what all County employees got too.

Mr. Alligood said that's correct.

Commissioner Richardson said so this is in addition to the addition.

Mr. Alligood said as is the Health Department, yes sir.

Commissioner Rebholz said when we say they're working side-by-side are they administering shots or are they back in the tent filling syringes.

Mr. Alligood said they are not administering the shots because the nurses are the ones administering the shots, but they are handling the logistics, or they are signing folks up on exits or they're managing moving trailers around and managing support for that operation.

Yes Vote

Chairman Waters
Vice-Chairman Langley
Commissioner Booth
Commissioner Walker

No Vote

Commissioner Deatherage
Commissioner Rebholz
Commissioner Richardson

Live Streaming Board Meetings

Mr. Alligood said at the last Board meeting the Board asked staff to look at streaming the meetings live. He said we did that; we had a conversation with the City of Washington. He said they currently have a public access channel that they control. He said they currently use a service provider named Vimeo to provide their streaming service. He said their service costs \$75.00 per month and is billed on an annual basis. He said it would allow us to do a live stream into the Cities public access channel when you are in session. He said it also, as you can see, the benefits of Vimeo streaming, unlimited live streaming, unlimited live viewers. He said you can live stream to multiple destinations. He said the really nice thing is it allows you to publish natively with one click to those, that list of social media outlets, as well as what's called RTMP. He said that's the direct feed into the cable system the City of Washington has. He said it provides unlimited bandwidth up to 1080 p streaming. He said you can imbed it into any website you want to do that with, which we anticipate doing that on our website as well. He said there are no ads in this so you're paying for this so there are no ads before, during or after. He said it does provide an analytics dashboard that would allow you to see how many people are actually viewing it. He said we've had conversations with our hardware vendor that we are good to go, we have everything in the back, we just need a service to point it towards and that was the recommendation from the City of Washington that would allow us to work with them in using their site as well so we'd make that recommendation to you that you go with Vimeo.

Commissioner Deatherage said so the feed is such that you can send it to every media site and source that can figure out a way to play that feed, right.

Mr. Alligood said you can, my understanding is you can imbed that in any website as long as the Board said that, I mean we would expect the Board to tell us where you wanted to live stream that information.

Commissioner Deatherage said I would think that would be whoever is on the Sunshine list.

Mr. Alligood said that's up to the Board. He said our thought was that you would, and you tell us, we currently record the meetings, they are sent to the cable station, they are sent to the City of Washington. He said they are currently not livestreamed now. He said we would livestream them to the City, they said they would do that. He said then you have the opportunity to do it at Facebook. He said we currently archive it at YouTube. He said any of the other social media sites that you wanted to use, you could, and any other websites you wanted. He said we would just need some general direction from the Board. He said if someone asks us can we livestream we could say yes and send them the link, but you need to let us know.

Motion: Commissioner Deatherage motioned that we do it, providing that we send it to everybody on the Sunshine list. Commissioner Walker seconded.

Commissioner Deatherage said can we amend that in case we have more people that want to come on because getting it to more sites are better than less. He said a lot of people are getting off Facebook.

Commissioner Walker said Vimeo handles the people if that's what you're talking about.

Commissioner Deatherage said yeah but we have to approve it, I guess.

Commissioner Walker said that's what we're getting ready to do.

Commissioner Richardson said he's just perfecting the motion.

Commissioner Deatherage said yeah, I'm perfecting the motion to enlarge it for more people later. He said I don't want to restrict access.

Commissioner Walker said my question is who gets priority if the City Council has a meeting at the same time as we do.

Commissioner Richardson said they do, it's their site.

Mr. Alligood said they're date, currently, is a different date so I don't think we'll have that issue. He said if we did, obviously they would have priority since it's their channel, but I would anticipate that being an issue because we're on the first Monday night and they're not. He said real quickly, just to clarify, Commissioner Deatherage's motion to send it to the Sunshine List, the Sunshine List is a list of folks that we send notices to, we don't necessarily send a link to them. He said what I think or what I took you to say is anybody that calls us and says I'd like to embed that, that's what you're saying, not just randomly send it to the Sunshine List because they may go "I don't know what to do with that".

Commissioner Deatherage said well yeah, it can go to anyone. He said there's going to be some work on their part to be able to express it.

Motion: Commissioner Deatherage motioned that we do it, providing that we send it to everybody who requests it. Commissioner Walker seconded. The vote was unanimous.

Update on Employee Concealed Carry

Mr. Alligood said at the last Board meeting there was a resolution that was passed by the Board regarding supporting of concealed carry by employees in County government buildings. He said we were asked to go back and do some research on this. He said we have done that in conversations with the County attorney, as well as conversations with Martin Wharf who is the attorney with Nelson Mullins, who has done some work for the County before. He said essentially the attorneys have advised us that the Board of Commissioners, as this is written, do not have the authority to do what you have asked to do. He said under G.S. 14-415.23 Statewide Uniformity, and I'll read that to you:

- (a) *It is the intent of the General Assembly to prescribe a uniform system for the regulation of legally carrying a concealed handgun. To insure uniformity, no political subdivisions, boards, or agencies of the State nor any county, city, municipality, municipal corporation, town, township, village, nor any department or agency thereof, may enact ordinances, rules, or regulations concerning legally carrying a concealed handgun. A unit of local government may adopt an ordinance to permit the posting of a prohibition against carrying a concealed handgun, in accordance with G.S. 14-415.11(c), on local government buildings and their appurtenant premises.*

Mr. Alligood said essentially what the attorneys have said is for you to subcategorize a County employee as someone who can concealed carry on County premises, you don't have the authority under general statutes to do that. He said it's either all or nothing so what the, so under this motion you don't have that ability. He said if the Board said we want to do away with, because you currently, as I understand it, concealed carry are prohibited in County buildings. He said if this Board so chose to say we want to do away with that prohibition then everybody and anybody would be allowed to conceal carry in a County building except those that are restricted by statute already. He said those would be, the statute, there are multiple statutes relating to it but the biggest of those are courthouses, law enforcement agencies or correctional facilities, state and federal offices, and school grounds. He said so that is where that stands. He said if you so choose to amend that and say you wanted to do away with that prohibition for everyone and allow that we would still want to come back to you based on conversations with the attorney and bring you some language related to

concealed carry for employees. He said you're not restricting them, we've got some pretty good language from one of the other states that essentially makes it a personnel issue, issues relating to carrying need to be addressed if that is the desire of the Board to allow everybody and anybody to, under the personnel policy we need to add a few things in there to address it. He said that's our report. He said the County attorney, or I will be glad to answer any question you may have.

Commissioner Richardson said didn't Cherokee County and three or four other counties in North Carolina do something in this area in the last couple of years.

Mr. Alligood said the only one I'm familiar with recently is Pitt County and Pitt County had a prohibition and last year or the year before last they did away with theirs and said anybody and everybody can conceal carry. He said the county attorney may be able to answer something relating to that. He said I'm not aware of Cherokee County.

Chairman Waters said did I understand you, are you saying that we can't open up just to the employees, we have to open it up to the public as well.

Mr. Alligood said that's correct Mr. Chairman. He said the State, in its policy, in its statute relating to uniformity has said it's all or nothing. He said they're the ones that regulate that. He said you, as a Board, have the ability to say you cannot conceal carry in a public building and that's essentially where we are right now. He said you can either say we're going to continue that or we're going to do away with that but when you say you're going to do away with that, that means anybody and everybody can conceal carry because you can't subdivide further down. He said the statutes don't allow you to do that.

Chairman Waters said would it be appropriate to get our attorney and the other attorney to draft a new resolution for us to approve that would meet that criteria.

Mr. Alligood said I think what we would look for, we're certainly glad to do that to give you the language in that, if it's the Boards desire and that's what we're looking for is what is the Boards, what is the next step for the Board. He said is it your desire to leave things the way they are or is it your desire to do away with your current prohibition on concealed carry in County buildings. He said if its you're desire to do away with that then we could bring back to you a resolution that would essentially state you have that authority under the statute and you've now decided not to exercise that authority and it is now open for everybody and anybody, under the laws of North Carolina.

Commissioner Rebholz said Commissioner Deatherage, wasn't that the original resolution you had, except you added in Social Services because they made an appeal to the Board.

Commissioner Deatherage said I don't remember leaving them out.

Commissioner Richardson said that was one version of it. He said I don't remember what the last one was, but it was in one of his.

Chairman Waters said the wishes. He said it appears that we need to come up with, if we wanted to include all then it appears that we have to come up with another motion or put in on the agenda next month after they draft a resolution.

Commissioner Richardson said I can support including all and doing away with it all together.

Commissioner Deatherage said I think Mr. Alligood is asking form us, before they go through all the legalize and gyrations and that respect to see if we have a consensus on the Board to go with all and just take down the signs from certain buildings and go from there.

Chairman Waters said you want to make a motion; someone want to make a motion.

Motion: Commissioner Deatherage motioned that we allow concealed carry by all Beaufort County citizens who are duly licensed to carry firearms on such buildings that we agree to.

Vice-Chairman Langley said that's not right.

Commissioner Walker said what about people from outside the County.

Commissioner Deatherage said well, they would be able to carry in North Carolina as well so we might need to amend that. He said take out Beaufort County Citizens.

Amended Motion: Commissioner Deatherage motioned that we allow concealed carry by all who are duly licensed to carry firearms on Beaufort County buildings that we do so chose to exclude.

Chairman Waters said Commissioner Deatherage, I think they're looking for guidance. He said can we just have a vote that they proceed and let them draft the resolution.

Commissioner Deatherage said let's do that.

Amended Motion: Commissioner Deatherage motioned to have staff bring back a resolution at the next meeting that will allow concealed carry by all licensed citizens in Beaufort County buildings allowed by law. Commissioner Richardson seconded.

Yes Vote

Chairman Waters
Commissioner Deatherage
Commissioner Rebholz
Commissioner Richardson
Commissioner Walker

No Vote

Vice-Chairman Langley
Commissioner Booth

Mr. Alligood said I understand that you want us to bring you back a resolution that essentially states that you are no longer prohibiting concealed carry, then you would allow any and everybody who is so qualified by the state to be able to do that. He said the question I do have for you is are there exemptions beyond the current exemptions from the State, the courthouse, law enforcement agencies, school grounds, things like that. He said are there exemptions you want us to put in there as well. He said I've heard Social Services. He said I just need to understand as we come back to that resolution, if that resolution says you are no longer inhibiting that under your authority and the statute then it opens it up to everywhere not included in the statute, which would include the comment about DSS.

Commissioner Richardson said I don't have any exemptions.

Commissioner Deatherage said it's my opinion that we don't need to tinker with the general statutes. He said the general statutes are clear, as the Manager has just alluded to so I say we, and if we wanted to change that at the next session we can so let's just say, let's just go with as basic as we can keep it right now.

Commissioner Booth said let me ask you a question, you said the courthouse and law enforcement was exempt. He said we understand they can carry their guns anywhere they want to in the line of work duty.

Commissioner Deatherage said we won't be able to go in there.

Commissioner Booth said I'm saying as far as law enforcement. He said if I carry concealed, I couldn't carry my pistol in the courthouse.

Commissioner Deatherage said no.

Commissioner Booth said that's crazy.

Mr. Alligood said that's correct. He said under the state law the courthouse you're not allowed to concealed carry. He said a bonafide law enforcement, they're allowed to carry anywhere.

Commissioner Booth said I was trying to see this thing, I was trying to visualize, what if somebodies got a gun, but I'm sitting here and I don't have a gun, everybody can bring it in.

Commissioner Richardson said if you walked into the courthouse with your gun four or five judges would jump out the third-floor window.

Mr. Alligood said I just want to be clear that when we bring that back to you, we would also like to put in some language relating to that that's been recommended to us by the attorneys on the personnel policy side talking about actions. He said that we're not encouraging that, nor are we discouraging it, we're allowing it under state statute but we're also very aware that if there are actions taken by an employee that may be inappropriate using that, whether it's intimidation or those kinds of things, it will fall under a personnel policy and we would have the ability to take those actions as needed and that's not infringing on their state rights to carry a concealed weapon.

Chairman Waters said would you recommend that we run that by our liability carrier before or after we go to the next step because at some point, they need to review the policy, especially as it relates to the employees.

Mr. Alligood said typically, I can have a conversation with our liability carrier. He said we typically don't run our personnel policy by them because they don't get into those. He said they're going to defend us based on whatever we have. He said the County Attorney takes a look at those and again, this was a piece of a policy related to HR that was recommended from Mr. Wharfs so we'll bring that back to you as well because that would need to be a part of the County's personnel policy which you would need to adopt as well.

Commissioner Booth said I was going to ask the same thing in case one of our employees drops a gun on the floor and shoots somebody in the leg, I want to know are we liable.

Chairman Waters said the answer is, it depends.

Vice-Chairman Langley said they can come here to our Commissioners meeting with a concealed weapon.

Commissioner Richardson said yes.

Vice-Chairman Langley said that's what I thought.

Commissioner Richardson said if they're permitted. He said these people are permitted and vetted, it's not Joe six-pack.

Chairman Waters said how many Commissioners have a concealed carry.

Commissioner Richardson said are you sure you want to divulge that here in public. He said I don't really think we ought to talk about that here.

Chairman Waters said I think that's entirely up to you whether or not.

Commissioner Richardson said you're making a target out of Commissioners is what you're doing. He said you don't need to do that, that's not smart.

Chairman Waters said I consider myself to be as smart as you, I really do.

Commissioner Richardson said obviously not after what you just did.

Commissioner Deatherage said I've been a Commissioner for a long time, we have people in our audience a lot of time that I know and those folks, if they were to conceal carry I'd feel very safe in here, I really would. He said we need to worry about that from time to time. He said there's a number of people out there right now.

Chairman Waters said be careful Commissioner Deatherage because Commissioner Richardson says you're not smart if you point that out.

Commissioner Deatherage said I'm not identifying anyone; I'm just identifying that we have a good group of people that come to these meetings.

Purchase Order Over \$30,000

Commissioner Richardson said what are we buying for this money. He said it looks like we're buying something that I don't want.

Chief Deputy Charlie Rose said that is the 911 system. He said that is emergency medical dispatch and emergency fire dispatch.

Commissioner Richardson said but it says we're getting twenty vets or something and five vets so we're getting like 25 vets every month or something for this. He said what is this, just saying its emergency management doesn't quite do it.

Chief Deputy Rose said it's not emergency management. He said it is, once we, I guess in 2015 when we decided to start getting into emergency medical dispatch there were, there was a software element to it, whether it was Pro-QA or several other things. He said what that money does is that is the procedure, that is the protocols, that is what we do, what we can do, that is the quality assurance piece, that is the training piece. He said that gives us the right to do things like when someone calls 911 and they're dealing with someone who is unresponsive, if we didn't have that in place then we really weren't in a position to offer guidance and talk about, talk people through CPR. He said if someone was having a stroke all we could do is say help is on the way and they go well, well my loved one needs help, help is on the way, what can we do, help is on the way. He said it actually got to the point through the system that we use through entry into the CAD system that we can give advice. He said we give better information to the responding units through the protocols and the questions that are asked so we can give information that leads the first responders, whether it be first responders or fire, to make sure they have the appropriate personnel and equipment with them when they get to the call, as opposed to bringing everything in. He said so it's almost, if I could simplify it, if you use Microsoft Word then you have to pay for a yearly bundle, like Office 365 that you pay a certain amount and those are the software services that you get. He said this is the bundle that goes along with emergency medical dispatch and emergency fire dispatch so that we can utilize the functions, get the training and everything that goes along with it. He said that's going to be a yearly cost. He said you know, we had initially, you know there's a cost that goes along with training and then there's maintenance fees and updates and things like that. He said this was in the budget, it was approved in the budget and quite frankly if we didn't do this then we go back to answering the phone and telling people that help is on the way.

Commissioner Richardson said you know Chief Rose, I heard what you said but what we're buying is expert case review and reporting for seven cases per week. He said this sounds to me like somebody is taking 20 calls and sitting down and saying did the employee do a proper job of answering the call and asking the right questions and knowing the right information to give back out and then there's another in here of an additional seven for 52 weeks. He said we're buying like 1,800 over a years' time, call reviews is what it really is. He said what you described sounded like software and this is not software.

Chief Deputy Rose said the description of what you're giving is actually accurate, it is, but it goes along with the overall program that we have. He said what you described is the quality assurance piece to these calls where it's not just left to our people to say we did a good job. He said it's almost like the equivalent of a peer review, like your EMS committees and things like that. He said that is what's described in what you have but the monies goes towards everything.

Commissioner Richardson said I guess where I am with this, and I don't know the exact number but it seems like we're paying somebody \$60,000 a year to supervise this unit and we're paying them \$60,000 and then we're paying the another \$32,000 for somebody to do what I think we're paying them to do.

Chief Deputy Rose said I disagree with your assessment.

Commissioner Richardson said what is the benefit of these reviews, what are the benefits.

Chief Deputy Rose said the benefit of it is if you don't have this module you don't get the rest.

Commissioner Richardson said you don't get what.

Chief Deputy Rose said the quality assurance piece that goes along with it is attached to emergency medical dispatch and emergency fire dispatch. He said the quality assurance piece has to be done otherwise they're not going to allow you to use the products that they have because their liability and their reputation for their service and product is on the line.

Commissioner Richardson said disagree 100%. He said it's our liability, it's not their liability. He said they're providing a piece of software.

Chief Deputy Rose said I guess I'm just going to the point of if you want, I'll use my initial example, if you want to use Outlook, if you want to use Microsoft Word then you will pay Microsoft money to do that. He said this is part of that for this program. He said this is the program.

Commissioner Richardson said why do we need to pay for the software and then pay for these reviews when we've got staff over there going out our ears, very high-priced staff, what are they doing.

Chief Deputy Rose said they are doing their jobs and doing it well. He said if you would allow me to say words without interrupting.

Commissioner Richardson said sure, go for it.

Chief Deputy Rose said you've asked me a question. He said so our staff, our telecommunicators, the supervisors of those telecommunicators and the people who run the telecommunications office, which, by the way, 911 is a County function, it's a County function that we are doing and we are doing well. He said I have invited and will invite anyone from the Commissioners, from the public, anybody who wants to learn more about our 911 center and what our telecommunicators do, all they have to do is call me, email me, write me a letter, send me some smoke signals. He said the more people that I can teach what they do I think the more that they would be encouraged by where we are as a 911 center and the things that we have going on. He said our employees do a great job, our supervisors do a great job, the folks who run the 911 center does a great job and part of the reason I know that is because I'm not hearing from Commissioners all the time with complaints and concerns that you have about 911 center. He said but they're not the same thing, they are not the same thing. He said it's an independent process, they are independent auditors. He said you have to pay to play and you have to pay to do EMD, you have to pay to do EFD, you have to pay to make sure that the auditors can come in, take a look at what we do, not unlike the presentation earlier, you know, auditing the books and stuff that you do. He said that is important. He said it's important for transparency, it's important so people have the understanding and the knowledge that if they do make a 911 call that everything is going to be done properly from the time the call is over until the time the call is done and that's just part of the process. He said I apologize that you don't have the information that you felt that you needed going into this. He said I didn't put the matter on the agenda. He said you had plenty of time that if you had questions or needed anything further all you had to do was ask and I would've provided whatever you needed on top of the information that you have.

Commissioner Richardson said it just looks to me like we could provide the same kind of audit of our employees for about \$5,000 or \$6,000 per year by contracting for spot audits. He said this is a lot of stuff here and I think it's overkill on a grand scale.

Commissioner Walker said are you saying if somebody were to call tonight and say I think I need to do CPR that we couldn't help them.

Chief Deputy Rose said with EMD we can but prior to 2015 we couldn't.

Commissioner Walker said so we're logged on to this now.

Chief Deputy Rose said yes.

Commissioner Walker said so this is just an annual fee.

Chief Deputy Rose said this is pay to play.

Chairman Waters said this is the third year if I remember correctly.

Chief Deputy Rose said oh yeah, it's been approved in our budget each year.

Motion: Commissioner Booth motioned to approve the purchase order. Chairman Waters seconded.

Yes Vote

No Vote

Chairman Waters
Vice-Chairman Langley
Commissioner Booth
Commissioner Rebholz
Commissioner Walker

Commissioner Deatherage
Commissioner Richardson

Salary Grade List Correction

Ms. Deloris Creasman said on January 4, 2021 the Beaufort County Commissioners approved the salary and classification study performed by the MAPS group which was also submitted for approval. She said upon further review of the MAPS Group list it was noted that some, there were some updates needed. She said the Processing Assistant IV classification was listed twice in error, once under the salary grade 59 and then again under salary grade 61. She said the classification for Processing Assistant IV should be listed only once under salary grade 59. She said in order to keep the Sheriff's Office rank structure in place and to avoid the mixing of position title, as in the recommended plan, we request that the Deputy Sheriff Commander to Lieutenant at the same recommended salary grade 74 and changing Deputy Sheriff Supervisor to First Sergeant at the same recommended salary grade, grade 71. She said thirdly, adding the classification of Deputy Sheriff Major, grade 76 and Deputy Sheriff Captain, 75, which were in our current salary plan. She said due to the study being over three years old these classes were not included in the study. She said approval of these changes would not cause any changes in any current or recommended salaries and the submitter recommendations is we recommend approval of the changes to the MAPS Group classification salary grade list.

Commissioner Richardson said the reason I had this thing pulled is we're back to these arbitrary rises that the Sheriff gave and the reason we had to create these three positions, and then I have a question for you when I finish this. She said we have wrecked the employee classification system and that is making sure that employees who are working in social services and other departments that are doing a comparative level of work to other people in the Sheriff's Office are fairly compensated and based upon these raises of \$8,000 and \$10,000 and \$15,000 raises that were given to people in the Sheriff's Department without a vote of this Board we have wrecked the employee classification system. He said it is meaningless and we must have a lot of employees in a lot of places who are unhappy. He said now, my question is this, why is it that people are wearing lieutenant bars that are classified as captains in the payroll study. He said why isn't the Sheriff upgrading these people and giving them captains rank instead of lieutenant rank because the schedule that you all gave me put people underneath title different than the insignias that they're wearing.

Ms. Creasman said I will defer that question to our County Manager.

Mr. Alligood said I would have to defer that to the Chief Deputy, I don't have any control over the rank structure over at the Sheriff's Office. He said what we're trying to do is end, when Ms. Vezzy came and looked at it she made recommendations on things like Deputy Sheriff Commander and that's what the Sheriff calls a lieutenant in his organization so it didn't make sense for us to have some rank in there, which we had corporals and we had sergeants but we didn't have lieutenants and first sergeants so it didn't make sense in the program of a mixture of those so we needed to show all ranks or we needed to go to some other description of what they did. He said it was our recommendation that you show rank. He said the rank shows where they would be in the program. He said this was studied by an outside group, the MAPPS Group to show where people would be in the market and where they should

be in the study and this is where they go to. He said so, again, she noted there are no changes in any salaries. He said this doesn't impact current or recommended salaries.

Chairman Waters said Chief Deputy Rose would you like to address what's on the bar.

Chief Deputy Rose said not really. He said I guess I'll start off with for years, between our agency and the County Office we've tried to get where what we are in the real world is what we are on paper and we still haven't got to that point. He said the Sheriff, or a Sheriff has the authority to call his or her people whatever they want to call them. He said they can use whatever rank structure. He said there are some Sheriff's Office that don't use rank. He said you've just got a Sheriff and then you've just got deputies. He said you've got some that have Sheriff's and then sergeants. He said there's 100 different Sheriff's Offices and there's probably 100 different thought processes on that. He said we are still trying to get where on paper we are what we are in real life. He said right now the structure is, I can quickly, the Sheriff, the Chief Deputy, a Major, a Captain, lieutenants that run the divisions, there are two, well now three civilian directors that would be on the same rung as lieutenants, first sergeants or assistant directors would be underneath that, supervisors, assistant supervisors or sergeants and corporals, and then deputies or detention officers or telecommunicators. He said there is a rank structure for every division that we have. He said we have changed names of what folks were called in the six years that the Sheriff has been the Sheriff and I would love for that to go on forever but if the Sheriff came in tomorrow and said you are now admiral, you are now second vice-admiral, you are whatever, then the Sheriff has the authority and the right to do that it just wouldn't make it easier on the staff that's trying to keep the order chart right. He said I hope that was the answer to your question.

Yes Vote

Chairman Waters
Vice-Chairman Langley
Commissioner Booth
Commissioner Rebholz
Commissioner Walker

No Vote

Commissioner Deatherage
Commissioner Richardson

Bid-Offer to Purchase Property

Mr. Francisco said we have, on page 250 of your book there are eight pieces of property that have been bid on. He said I would point out that the next to last one, which is REID 22364 River Road, Richland Township has already been raised coming to you from \$600 to \$1,000 so that one should be \$1,000. He said these are all minimum bids and if no one else bids this is what they will be sold for but our experience is that several of them are going to be raised so you're approving the minimum bids if you approve it.

Motion: Commissioner Rebholz motioned to approve the property bid process. Chairman Waters seconded. The vote was unanimous.

Tax Value Settlement

Mr. Francisco said this is something we've been working on for months. He said what has occurred is that the property owners, whose name is Sloan, has agreed to set the value, this has been a back and forth situation, has agreed to set the value of their home for taxation at \$966,000. He said it's approaching the \$1 million, if you will, and it's my recommendation, along with your Assessor and the retained attorney for the County that it be approved.

Motion: Commissioner Walker motioned to approve \$966,000 as the tax value for the property. Commissioner Rebholz seconded.

Commissioner Richardson said what was the construction cost for this.

Mr. Francisco said we think it's \$1.3 million. He said that includes all the concrete and all that stuff.

Commissioner Richardson said this was what, two years ago that this was completed.

Mr. Francisco said yes. He said well, they live in my neighborhood so I can see, it's come and go and it's mostly coming so it's probably changed a little bit.

Chairman Waters said it was completed, roughly, January 1, 2018 if I remember.

Mr. Francisco said I want to say it was 2019. He said they owe, I think, 2019 and 2020 taxes. He said I say they owe; they may have already paid some of those, they have some options.

Commissioner Deatherage said this is a market, I mean this is closer to the market approach that we saw. He said it's hard in Beaufort County to do a cost approach and be accurate because they're never going to get that kind of money. He said the market approach is the best way to appraise a piece of property. He said I would like; I wish we could go in between here. He said there's no way to split the baby, so to speak.

Mr. Francisco said we sort of have. He said we were above that and they were below it and this is splitting it right in the middle at \$966,000.

Commissioner Deatherage said so yeah, I think it's closer to the low end. He said I don't think we're even close to mean.

Chairman Waters said we've got a motion so if you want to change it.

Commissioner Deatherage said I'll vote for it just because I don't like getting a bunch of attorneys involved but I think the market is picking up and it's changing and I think there will be houses selling for a lot of money and one day when we do a new revaluation they're going to be unhappy, I'm afraid.

Chairman Waters said well this is looking back, how many years, two, looking back two years ago.

Commissioner Deatherage said yes, and it's probably changed and probably will continue to change.

Commissioner Richardson said if these people can come in and tell you they're going to pay 75% of what it costs to build their house why can't everybody else in Beaufort County get the same kind of service. He said that's the problem I have with this. He said if you build it and you put your money into it you need to be able to pay the taxes on it. He said if you can afford a \$1.3 million house, come on, what about my house, do I get 25% off mine.

Chairman Waters said we've had an outside appraiser come in and you've already told me I'm not smart so I'm not going to go there but an appraisal is not an exact science. He said you get three different appraisals done on the same exact property and it will vary. He said the question is whether it will vary 10% or 5% but it will vary.

Commissioner Richardson said Mr. Chairman this is new construction though so what better value is there of anything when you purchase it new.

Chairman Waters said every appraisal when it comes to the market is adjusted and that's basically what Commissioner Deatherage said, with this price range you're really better dealing with the market, not necessarily cost.

Commissioner Booth said I felt like Commissioner Richardson to begin with, I really did. He said but it came back \$966,000 and my final number was \$1 million. He said when it came back \$966,000, I think we will lose money with the \$34,000 that I'm holding out for. He said that's what I was holding out for, \$34,000 and I'm like Commissioner Deatherage, we'd be fighting lawyers at the end of the day.

Yes Vote

Chairman Waters

No Vote

Vice-Chairman Langley

Commissioner Booth
Commissioner Deatherage
Commissioner Rebholz
Commissioner Walker

Commissioner Richardson

Resolution in Support of NCACC Presidential Initiative to Promote Food System Resiliency

Ms. Mosher said NCACC President is leading an initiative to address food system resiliency in North Carolina. She said what he's for is each County to adopt a resolution that I've attached in support of food system resiliency and to support the taskforce in the coming year. She said if you would like I can read the resolution.

Chairman Waters said let's pass on that.

Motion: Commissioner Booth motioned to approve the resolution. Vice-Chairman Langley seconded.

Commissioner Richardson said I just have a statement. He said you know, I know Ronnie Smith and I respect Mr. Smith, he's a bright guy but I've sat her for two or three years and I keep hearing that 25% of the people in Beaufort County are starving to death. He said school systems come in here spending millions of dollars for food and I'm finding out the parents are eating the food, not the kids, is what everybody is telling me. He said everybody is running around trying to convince me they're starving to death in the United States and quite frankly, including myself, all I see is a bunch of fat people so here we are again saying we've got people who are starving to death so I cannot support this. He said this is another one of those initiatives that is put up by liberals and the purpose is to get control of us. He said when the schools start feeding children meals 365 days a year, that is socialism folks. He said you can call it a good deed and oh, isn't it wonderful and you're little heart can just bleed right out but that is getting control of families, that is socialism and I'm not supporting this kind of stuff because if there is a nation on the face of the earth that's got more food in it than it knows what to do with it's the United States and it's another one of those fake things, it's fake news is what it is.

Yes Vote

Chairman Waters
Vice-Chairman Langley
Commissioner Booth
Commissioner Rebholz
Commissioner Walker

No Vote

Commissioner Deatherage
Commissioner Richardson

See Addendum 10

Release of Hiring Freeze

Chairman Waters said this was on the agenda at the last meeting which I was not here so I'm bringing that back for a vote, it was a tie vote before. He said what I'm asking to do is unfreeze those positions up to what was passed in the budget. He said that total number was 382.

Motion: Chairman Waters motioned to lift the hiring freeze. Commissioner Rebholz seconded.

Commissioner Deatherage said I still think we're due for a comeuppance here in the United States. He said the numbers look good right now but for some reason jobs are being cut willy-nilly and we find more and more socialism creeping into our government at all levels. He said people are going to stop hiring. He said \$15.00 minimum wage for the federal government. He said that's not going to happen in North Carolina but if it does creep into North Carolina you're going to see a lot of people not working. He said can you afford to pay your lowest man \$15.00, I can't. He said what we need to do is set a, here in the government we don't need to hire anybody right now, we've got plenty so it's an across the board hiring freeze until we go into budget as far as I'm concerned.

Commissioner Booth said Mr. Chair you're not talking about expanding.

Chairman Waters said no.

Commissioner Booth said what you're saying is the one we passed this year. He said Mr. Manager how many openings do we have.

Chairman Waters said this is what I'm talking about Commissioner Booth, 382.

Mr. Alligood said I'm sorry I don't have that exact answer. He said if the HR Director is still here, she may be able to tell you.

Commissioner Booth said it's not like 20 is it.

Mr. Alligood said no, there's maybe one or two as far as I know.

Commissioner Rebholz said I think, how many did we approve today already.

Chairman Waters said since we had the freeze, I've never seen us turn down one.

Commissioner Rebholz said Commissioner Deatherage you said home values are going to go up because there's going to be a boom. He said you can't have it both ways.

Commissioner Deatherage said home values, I think will go up in our area because of what's happening in the blue states. He said there are people who are migrating to North Carolina but that doesn't mean that this area is going to do great. He said some people are going to have money. He said you're going to have the haves and the have not's in this area and government doesn't need to grow.

Commissioner Rebholz said we're not growing. He said we haven't stopped hiring anybody.

Commissioner Deatherage said I agree. He said we just stop hiring folks in Beaufort County Government. He said I'd be very happy with that.

Yes Vote

Chairman Waters
Vice-Chairman Langley
Commissioner Booth
Commissioner Rebholz

No Vote

Commissioner Deatherage
Commissioner Richardson
Commissioner Walker

Request Investigation into Business Practices of Suddenlink Communications/Altice USA

Commissioner Rebholz said I think we've all had people complain to us about the quality of service from Suddenlink. He said it came up during the retreat I think Thursday and the way the structure is, the Attorney General is charged with overseeing the cable companies. He said in my view he hasn't done a very good job at all and so this is a request that we join two other counties that have already done this, two other municipalities that have already done this and send a letter to the Attorney General requesting that he investigate the practices of Suddenlink and start there. He said the letter is here.

Chairman Waters asked if there is anything you want to add to the letter.

Commissioner Booth said I support Commissioner Rebholz whole heartedly but what is the major complaint beside they're too high.

Chairman Waters said there's ten in this letter.

Commissioner Booth said I'll take it.

Commissioner Rebholz said the one complaint I get more than anything else is they make promises and then don't keep them

Commissioner Deatherage said could I add one thing that's not in here. He said you might want to add it but one of the reasons I got rid of Suddenlink was because I was paying a lot of money and only watching a few channels. He said the channels are terrible. He said it might be all they have but I think there's some better channels out there and they're really not interspersing new channels at all and usually when they drop a good channel, they bring on junk.

Chairman Waters said I think we have more in the letter than may be read when it gets there anyway so let's take a vote on it.

Motion: Commissioner Rebholz motioned to send a letter to the Attorney General of North Carolina requesting an investigation into the business practices of Suddenlink Communications/Altice USA. Commissioner Richardson seconded. The vote was unanimous.

See Addendum 11

Bulk Solid Waste Controls

Commissioner Rebholz said when we were, back before we disbanded the Solid Waste Committee there was lots of discussion going on about, and I think we heard it from Ms. Smith at the retreat because of the cost we're incurring because of the bulk. He said part of that has been attributed to bulk coming from outside of the County, so I checked with a couple of other counties, one being Madison County. He said they had a similar situation, they're up in the far west part of the state. He said they had a situation where trash or bulk waste was coming in from other counties and they had a process where you had a card you had to show, that's a copy of it there and they didn't enforce it and there was no change. He said finally after costs started going up, they decided to enforce this and put out notices. He said they handed them out at the sites telling them that on such and such a date you're going to have to show this card when you come in to dump bulk. He said they reduced their cost on bulk by over 1/3 by doing this. He said I would make a motion to ask Ms. Smith follow up on this type of thing. He said I'm not wed to this card it could be like a handicap type sticker that goes on the mirror, something like that, but investigate this and investigate what it would cost for us to do it. He said they do it through the tax office and when somebody pays their bill, which includes their solid waste fee, print out this card and send it to them. He said no matter what we do on solid waste in the future we're going to have this problem, potentially have this problem and we need to continue to reduce that.

Vice-Chairman Langley said I don't have a problem with that, I don't have a problem with the card but taxing another \$180.

Commissioner Deatherage said no, this would be part of the solid waste fee.

Vice-Chairman Langley said so once you pay the solid waste fee, you'd get it.

Commissioner Deatherage said this is Madison Counties fee.

Commissioner Rebholz said they admit this isn't perfect. He said somebody could give the card to somebody outside but it's still, in principal, with good communication, reduce their cost by a third.

Commissioner Deatherage said when we talked at the retreat about solid waste we talked about closing some sights and having some sights open for open day in certain areas and I was thinking we could possibly have unmanned sites where you have a card.

Commissioner Richardson said we ruled that out before.

Commissioner Deatherage asked we ruled that out before. He said a card that would actually be, would actuate the gate and swing it open.

Mr. Alligood said it's not allowed by the state anymore.

Commissioner Deatherage said oh, it's not.

Mr. Alligood said you used to have the green box system remember, where you could just go around and dump it in there. He said they don't allow that anymore. He said you have to have manned sites.

Chairman Waters said do you want to correct your comment about closing a site. He said do you want to go on record about closing some sites.

Commissioner Deatherage said I thought we were going to talk about, we were talking about the mega sites and some sites would have to be closed, especially sites closest to other counties that we're getting a lot of dumping.

Chairman Waters said I think the consensus was we're not going to do anything like that until we had two mega-sites.

Commissioner Deatherage said exactly but we are kind of looking ahead with this so yeah, I'll go on record that at some point we might have to do some closing.

Commissioner Booth said when you look at this Madison County, when you said they cut it in half or they went down, how many sites did they have versus, our County is real broad compared to Madison County.

Commissioner Rebholz said Madison County is about half the population that we are, they've got ten sites still.

Commissioner Richardson said if you can make it work in Madison County you can make it work here. He said I've spent time there.

Motion: Commissioner Rebholz motioned to have Ms. Smith follow up with the County citizens using some type of sticker or hang tag for solid waste services. Vice-Chairman Langley seconded. The vote was unanimous.

See Addendum 12

Brenda Hamilton Investigation Update

Commissioner Richardson said this concerns the Brenda Hamilton death and I don't want to report too much on this. He said I think the County Manager and Deputy Chief Rose probably know as much or probably more than I do but I think all that we need to submit right now is, all we need to talk about right now is we think the final investigation will be finished before the next Commissioners meeting and it's better not to speculate before the final words come in. He said would you guys agree.

Mr. Alligood said I would defer to Chief Deputy Rose.

Chief Deputy Rose said I think on this one we're all on the same page. He said Commissioner Richardson has made contact with the University of Florida, we've gotten information and I think that information has been shared. He said we'll have a written report, I hope, soon. He said I think the holidays did delay them a little bit so we're just waiting.

Commissioner Richardson said yeah, we're just waiting.

Chairman Waters said just a note for the people here and the public, Brenda's husband Ray came down with Covid and passed away, but he does have two daughters that I'm sure are still waiting on an answer.

Jail Door Repair Report

Commissioner Richardson said my concern with the jail door repair is to keep the pressure on this thing because I don't want to wake up one morning to find the jails been emptied again by something I didn't know about. He said so I would ask the County Engineer if she's still here and the Chief Deputy do you have any problems in the jail, operating the jail or with the jail doors.

Chief Deputy Rose said Ms. Smith just walked out. He said I think that there has been minor issues that have come up. He said I think that's going to be the case when you've got metal on metal moving around each other. He said just like with any other maintenance issues we have we're pretty aggressive on sending emails, making sur that the maintenance is taken care of and I think right now all of the groups are working on making sure the system works for a long time. He said I think that's the goal of everybody involved.

County Police Force Discussion

Commissioner Richardson said this is a discussion item, I may ask for something towards the end of it but County Police Force discussion. He said with all of the problems that we have had since I've been a Commissioner and for a long time before I was a Commissioner with Sheriff's in Beaufort County, there may be some benefits to the County having a County Police Force instead of a Sheriff. He said for those of you who don't know the history on this and how it works, the Constitution gives the Sheriff certain duties and that is to serve warrants or serve papers and to run the jail. He said that's all that the Constitution gives to the Sheriff so if the Sheriff jumps up and beats his chest and says he's a constitutional officer. He said okay, run the jail and serve some papers. He said the Sheriffs have inherited, mainly because there was no other place to put it, law enforcement and that has sort of grown with them. He said Commissioners in the past have given Sheriff's certain rights in doing law enforcement, he's entitled to two deputies and two cars and that's one of the major things that's in the law. He said but we have had so many problems with Sheriff's, at least since I've been a Commissioner, there may be a benefit to having a County police force. He said now this is done, that I know of, in two places in North Carolina. He said Mecklenburg County, which is, of course, a big metropolitan area so the Sheriff would overlap the police anyway so that just makes sense to roll it all into a police force and Gaston County. He said now Gaston County had a lot of problems with Sheriff's and I've talked to Commissioners in Gaston County and they say they are very pleased with their county police force. He said this would work almost like the city police force. He said the good news about it is the County would hire the police chief and you could have a committee for oversight. He said it could be Commissioners, it could be anybody, a small board. He said the public would have a say in how it is done. He said right now the Deputy system with the Sheriff, and I freely admit the Sheriff has to have the deputy system, just like it is now because that deputy is the same person as the Sheriff when he goes out and makes an arrest or anything else he is the Sheriff so the Sheriff does have to have total control of that individual. He said with the police force, policy would be a lot easier set. He said you would have, records right now, when Sheriff's change sometimes when you have a new sheriff come in there aren't any records left over from the last sheriff. He said you lose a lot of continuity in cases; you lose a lot of continuity in investigations. He said with a county police force you would have continuity. He said individuals, instead of being at the whim of the Sheriff, and I've seen a lot of people fired not just from one sheriff but from several sheriff's because they heard a rumor that this person said something about him so he just fired him. He said the person has no rights whatsoever whether it's truthful or not. He said with a county police force the employees of the police department would have a lot more protection than they have now under the present system. He said the public could be a lot more involved. He said the Sheriff has been running \$100,000 in drug funds now for 15 years, that's \$1.5 million. He said there's not a single person in this room that can tell you how that money is spent, unless it's the Chief Deputy, and he won't admit to it. He said how much is left over, how much is rolled back, how is it managed, simply because the Sheriff wants to be a bully and won't give out the information. He said well I have the answer to that, you just don't give him the \$100,000 but unfortunately, we have Commissioners that don't see it that way. He said we have a serious drug problem that could be a lot easier handled with a county police force than with the Sheriff's Department. He said murder investigations sometimes go awry so what I am saying to you is we owe it to the taxpayers to look at this and what I'm asking tonight is if this Board is

willing to appoint a committee of three people, I'd like to be on the committee of three people to take a look at this. He said now, it's not easy to do. He said it will take special legislation in the legislature because all of the statutory laws that have evolved over the years presumes that the Sheriff is going to be the peace officer in the county everything is couched into that so you have to have a special legislation to back out Beaufort County from the present law so that you can go more to the municipal law. He said it's not going to be an easy thing to do but I think we need to look at this and see what the implications are and see whether or not we want to do it.

Chairman Waters said do you want to recommend two other people. He said do you have two other people that want to serve on this Committee.

Commissioner Richardson said I really hadn't thought about it.

Chairman Waters said is there anybody else that wants to serve on the committee.

Commissioner Walker said I'd like to.

Commissioner Deatherage said I'll do it.

Chairman Waters said all right, we've got the three. He said anyone opposed to the three that have been nominated.

Motion: Commissioner Richardson motioned to a County Police Committee with Commissioner Walker, Commissioner Deatherage and himself as committee members. Commissioner Deatherage seconded. The vote was unanimous.

Commissioner Richardson said let's have a little discussion about what we're empowered to do because we don't want to go off across country.

Chairman Waters said well you're not empowered to anything, remember, the Commissioners have the final say. He said you are a research arm.

Commissioner Richardson said well that's what I wanted to cover but we have the right to go far and near to get the information that we need.

Chairman Waters said as long as you don't need money. He said if you need \$50,000 you've got to come back for a budget amendment.

Commissioner Richardson said there could be travel involved but other than that I don't see where we would need anything.

Chairman Waters said okay.

Commissioner Richardson said we will come back to the Board with a report.

Commissioner Rebholz said do you think you need a charter that outlines that.

Commissioner Richardson said we just need the Board to designate staff if we need staff but of course that usually goes with these committees but I'd rather have it said than unsaid.

Chairman Waters said I think what you need to do is have a committee meeting and go to it. He said come up with a charter, who's the chairman.

Lockdown and Public Policy

Commissioner Richardson said what I want to do is essentially rant and rail about the lockdown and what it has done to the people of this County, what the handouts that the government, they're really nice, I'm like the rest of you, I get the handouts too, they're really nice when they come along but we are destroying ourselves with the lockdown. He said the governor is helping to destroy us with his orders of you can't open this and you can't open that. He said we need to

get back, right now it would be very easy to go to what we should've been doing to begin with and that is the conventional quarantine of people at risk and the quarantine of people that have been exposed and let everybody else do whatever they want to. He said let the restaurants open. He said we've done this thing totally backwards to what we should've done. He said the number of deaths in Beaufort County, everybody to my knowledge, I was at the Board of Health meeting last week and everybody to my knowledge that's died in Beaufort County from the Covid, no one has died exclusively from the Covid. He said they have all died, they had co-morbidities. He said that is they had a heart condition, or they had diabetes. He said they had something wrong with them in addition and the virus is what did the final damage and what I would like to see us do and what I'm discussing right now so I'd be open to a motion, we really need to go back and approach the governor and say we need to go to the standard method of handling this thing and that is end the lockdown and impose the power that health directors have now to quarantine people and quarantine the people that are at risk because the damage to this hasn't been seen yet. He said it takes about two years to go bankrupt because during that two years you have to lay your hands on every asset you have and spend it. He said we haven't seen the terrible thing that's going to come out of this yet. He said in about a year from now is when we're going to see the terror with this and that's going to be a lot of people whose lives have been destroyed, who's families have been destroyed, whose children are uneducated because of the excesses of what's been going on and it's gone on too long. He said so I'd like to ask the Board would you consider, would someone make a motion that we reverse the lockdown and go to the standard method and we implore the governor to do this and send whatever we decide to do to all 100 counties.

Commissioner Deatherage said we aren't, right now, locked down, I don't believe in Beaufort County. He said are you saying in future, if this should happen in the future. He said this won't be the only pandemic we will have. He said I predict in the future there will be more because this one was so successful for the people who perpetrated it upon our country. He said I think we're going to see more of these. He said if we react again, like we reacted this time, we're going to be pickings for whoever perpetrated it this time.

Commissioner Richardson said I thought restaurants couldn't open.

Commissioner Deatherage said they're open.

Commissioner Walker said they have to close at 10:00 PM.

Commissioner Richardson said they have to close at 10:00 PM but they can't open, well, at any rate I think it's timely that we do a resolution and get it off to our legislature, the governor, and everybody else making legislation that we never have another one of these lockdowns.

Chairman Waters said we did a resolution to open a month or two. He said we passed a resolution to open up.

Commissioner Walker said I would like special emphasis on the schools. He said when you write your thing, especially the schools.

Chairman Waters said that's a completely separate resolution. He said we've got one that relates to opening up and it did not include the schools. He said it was business related.

Commissioner Richardson said maybe what we ought to do, and I don't disagree with what you guys are saying because these things get to be real fuzzy over a period of time is that we do a resolution for the schools to re-open.

Chairman Waters said I think that's appropriate to consider that.

Commissioner Richardson said I don't have a problem with that. He said I feel helpless with what's going on because things are not right. He said so I move that we do a resolution, it can be a letter that the Chairman can send to our legislatures in all 100 counties imploring the governor to please allow local decisions on the opening of schools.

Chairman Waters said since we don't have a resolution in the book and it's really not an agenda item can you agree to bring that back at our next meeting.

Commissioner Richardson said yes.

Resolution on County Borrowing

Commissioner Richardson said this is the same resolution that you had last month. He said we had six Commissioners and we're going to find out what you're going to do on this thing this time. He said so it's the same resolution, I'll read the therefore, which is the last paragraph. He then read the following:

"Therefore, be it resolved, that with the exception of those loans specifically described in Article V, Section 4 of the North Carolina Constitution, it is the policy of this Beaufort County Board of Commissioners that any major borrowing by the County shall only be done after it is approved by a bond or other referendum of Beaufort County citizens."

Commissioner Richardson said of course it's just like most resolutions, as I understand it, it will only apply until a new Board comes in in two years because we can't bind another Board.

Motion: Commissioner Richardson motioned to approve the resolution entitled "Resolution on County Borrowing". Commissioner Deatherage seconded.

Commissioner Deatherage said in North Carolina we have guidance in the constitution on what we should do and I think the people will demand it when large sums of money are proffered for projects so I know there's some people, and it all started with Marc Basnight, when he allowed a way, a work around to do this and it really hasn't worked well in North Carolina, it might work in some very rich counties, which are more in the Piedmont, than the more poor counties which, I would like to offer to you that Beaufort County is a county of have's and have nots and Commissioner Richardson is talking about the things that are going to be happening two years from now I would like to say we're going to be seeing even more have's and more have nots and we represent all the folks and when people can't find work they cannot exist and they cannot afford to pay the kind of money it's going to take with raising their taxes. He said if they get a chance to vote, now we're a republic, they elect us to make decisions for them and on some issues the state gives them the right to have a pure democratic method to vote themselves whether they need to endure the pain of a large public project and they may be in favor of it and they may not but it's their decision to make so what Commissioner Richardson's resolution states, and what I seconded is that we follow the constitution exclusively. He said so I would offer that we need to do that.

Chairman Waters said when you say a big project, our water department started out with \$36 million, did that go to the vote of the people. He said did the people vote on that.

Commissioner Richardson said yes. He said it was districted, it started out with district taxation and I think the district had to vote for the tax to begin with.

Chairman Waters said I don't remember ever voting. He said well, I'm opposed to it. He said we've got the constitution and we've also got the state statute so I want the tools to be whatever is in the best interest of our citizens and we are elected by the people and they empowered us to make certain decisions so I'm not going to vote for the resolution.

Yes Vote

Commissioner Deatherage
Commissioner Richardson
Commissioner Walker

No Vote

Chairman Waters
Vice-Chairman Langley
Commissioner Booth
Commissioner Rebholz

Motion: Commissioner Booth motioned that this resolution is not brought back up for six months. Vice-Chairman Langley seconded.

Yes Vote

Chairman Waters

No Vote

Commissioner Deatherage

Vice-Chairman Langley
Commissioner Booth
Commissioner Rebholz

Commissioner Richardson
Commissioner Walker

Chairman Waters said since I was not here at the last meeting, I'm not sure everyone understands, my wife tested positive and we did not have the results back until Tuesday morning following the Commissioners meeting. He said five days later I had the symptoms, I got tested and I was negative. He said the only difference between the two of them is I'm O+ so if you've got O+, there's a good change you might be able to resist it.

Resolution in Condemnation of the "Snap" Impeachment of Ex-President Trump, and Demand the U.S. Senate Immediately Arraign this Complaint and Move to Dismiss as Unconstitutional

Commissioner Deatherage said a lot of people are disgusted by what they're seeing in D.C. right now. He said we were promised there would be unity and what we're seeing is disunity, nothing but disunity in congress and the executive branch as well. He said we found that months ago there was an election that was somewhat irregular in many respects that upset a lot of folks in America. He said they probably aren't going to get over it and I think the people in congress know that they're not going to get over it so they want to cut the head of the snake off and that would be the 45th President of the United States. He said now that's all well and good if they could do it. He said let's say that, it's not a unifying feat at all when you've got 74 million people that voted for someone. He said the most votes any president has ever gotten in an election.

Commissioner Booth said and lost.

Commissioner Deatherage said and lost, and like you've heard from the audience, some people will counter that but that's not the question. He said the question is that there are people who feel disenfranchised and they still feel that they want to be part of something. He said now there's a group in congress right now that want to stop that. He said they want to regulate the way people, what they say and what they think and the best way to do that is to take President Trump and impeach him. He said the problem with that is it's an unconstitutional act at this point. He said my resolution states that and it states why. He said it also states that the Chief Justice will not be part of these proceedings when the trial is heard, and why, why is the Chief Justice not going to be part of it. He said because it's unconstitutional. He said it's not something he does. He said he's the ex-president, he's gone. He said impeachment is there for one reason and one reason only and that's to remove the president. He said he's been removed. He said rightly or wrongly he is gone, okay, and the hope for unity in America, and we all need that in this Nation, we need to come together. He said I wrote this resolution that we be resolute and together on this one issue, that it needs to end, it needs to end now because it's only going to get worse. He said now, do I think that the senate is going to convict ex-president Trump, no, it's not going to happen so why don't we go on record as wanting it to be over. He said now I'm very strident in my opinions and I wrote a resolution that was very strident and I talked to our Chairman and our Chairman gave me a few pointers early on and I'm going to agree to those pointers because I want his vote. He said I would like for this to be something we can all embrace so I'm going to read the resolution with the pointers, to make it less strident. He then read the following:

Resolution in Condemnation of the "Snap" Impeachment of Ex-President Trump, and Demand the U.S. Senate Immediately Arraign This Complaint and Move to Dismiss as Unconstitutional

Whereas, The Democratic controlled House of Representatives performed a "Snap Impeachment" of soon to be Ex-President Donald John Trump, with no Hearings, no Discovery of Evidence, no Witnesses Called, with NO Investigation by any entity whatsoever, and NO Defense for then President Trump allowed, and;

Whereas, the Democratic controlled House of Representatives did "Impeach" Mr. Trump on one Specious Article of Impeachment, accusing the Ex-President of "Inciting an Armed Insurrection" with his words for this "event" previously planned by radicals far removed from this President, and;

Whereas, the Impeachment of an Ex-President is considered unconstitutional by the brightest constitutional scholars, so much so unconstitutional that Chief Justice Roberts, as prescribed by Article XIV of the U.S. Constitution that he must preside over the Impeachment of a President, will instead refrain from presiding over the trial of Ex-President Trump, and;

Whereas, Candidate Joe Biden did dramatically promise to promote "unity to heal the nation", has forged headlong in an opposite direction of that promise.

Therefore, Let it be unequivocally resolved, that the Beaufort County Commissions, understanding well that "all politics are local", and in full representation of their constituents, are hereby resolved to stand in condemnation of the "Snap" Impeachment of Ex-President Trump, and, thereby do demand the U.S. Senate immediately arraign this complaint, and move to dismiss as unconstitutional.

Commissioner Deatherage said we send this to, not our people in the state or the governor, forget those guys, we sent it to our delegation for North Carolina.

Motion: Commissioner Deatherage motioned to approve the resolution above. Commissioner Rebholz seconded.

Chairman Waters said Ms. Mosher, you've got the changes.

Ms. Mosher said yes sir.

Yes Vote

Chairman Waters
Commissioner Deatherage
Commissioner Rebholz
Commissioner Richardson
Commissioner Walker

No Vote

Vice-Chairman Langley
Commissioner Booth

Motion: Commissioner Booth motioned to adjourn. Commissioner Rebholz seconded. The Vote was unanimous.

Adjourned at 8:27 PM

Respectfully submitted to you by:

Kathleen Mosher, CMC, NCCC
Clerk to the Board of County Commissioners

ADDENDUM 1

1. Budget Amendment, Health Dept
2. Budget Amendment, Health Dept
3. JCPC Funding Reallocation
4. Purchase Order Over \$30,000
5. Salary Grade List Correction
6. Appointing Review Officers for Subdivision Plat
7. Volunteer Agriculture Board Re-Appointments
8. EMS Oversight Committee Appointment
9. Tax Refunds Over \$100.00
10. Tax Assessor Refunds
11. Approval of Board Minutes

**Beaufort County
Finance**

**Budget
Amendment
Request**

Department: Health

Date of Request: 1/19/21

FY Budget: 20/21 #24

ACCOUNT NO.	TITLE OF ACCOUNT	INCREASE	DECREASE
105180-518700	EH Workers comp		\$4,949
105110-538000	Computer Support/Software	\$4,949	
105110-512100	Salaries		\$5,144
105110-518100	FICA	\$1,619	
105110-518200	Retirement	\$2,660	
105110-518400	Medicare	\$379	
105110-518900	401K	\$486	

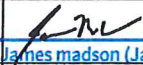
Department Justification:

- Reallocating to cover expenditures

If amendment deals with adding, deleting, or modifying a position, County Position No. (& State, if applicable) must be referenced.

County Position No. N/A

State Position No. N/A

APPROVAL	SIGNATURE	DATE
Department Head	 James madson (Jan 19, 2021 12:58 EST)	1 Jan 2021
Finance Officer		
	This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.	
County Manager	Required for interdepartmental transfers.	
Board of Commissioners	Agenda Item No. _____ Reference No. _____	

**Beaufort County
Finance**

**Budget
Amendment
Request**

Department: Health

Date of Request: 1/21/21

FY Budget: 20/21 #25

ACCOUNT NO.	TITLE OF ACCOUNT	INCREASE	DECREASE
105120-539303	Temporary Staff COVID-19		\$2,977
105120-512200	Immunization Overtime	\$7,382	
105126-512200	Preparedness Overtime	\$1,933	
105120-526110	COVID-19 Supplies		\$6,338
105120-526110	COVID-19 Supplies		\$1,403
104135-554002	Capital Outlay Building	\$1,403	

Department Justification:

- Reallocating to cover expenditures for AA115 (items 1-4) and AA 539 (items 5 - 6)

If amendment deals with adding, deleting, or modifying a position, County Position No. (& State, if applicable) must be referenced.

County Position No. N/A

State Position No. N/A

APPROVAL	SIGNATURE	DATE
Department Head	<u>James Madson</u> James Madson (Jan 21, 2021 10:02 EST)	1/21/2021
Finance Officer		
	This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.	
County Manager	Required for interdepartmental transfers.	
Board of Commissioners	Agenda Item No. _____ Reference No. _____	

Beaufort County Finance

Budget Amendment Request

Department: Health

Date of Request: 2/1/21

FY Budget: 20/21 #27

ACCOUNT NO.	TITLE OF ACCOUNT	INCREASE	DECREASE
100211-454520	Breast and Cervical Cancer State Funds AA452	\$250	
105151-519300	BCCCP Professional Services	\$250	
100211-445197	COVID-19 State Funding AA543	\$17,762	
105120-539303	COVID-19 Temporary Staff	\$17,762	
100211-445197	COVID Vaccination AA716	\$32,198	
105120-526125	COVID-19 Vaccination Supplies	\$32,198	

Department Justification:

- Budget Amendment for BCCCP AA452 Funding; COVID-19 ELC Funding AA543; COVID-19 Vaccination AA716

If amendment deals with adding, deleting, or modifying a position, County Position No. (& State, if applicable) must be referenced.

County Position No. N/A

State Position No. N/A

APPROVAL	SIGNATURE	DATE
Department Head	<i>James Madson</i> James Madson (Jan 21, 2021 10:51 EST)	1/21/2021
Finance Officer		
	This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.	
County Manager	Required for interdepartmental transfers.	
Board of Commissioners	Agenda Item No. _____ Reference No. _____	

Beaufort County

NC DPS - Community Programs - County Funding Plan

Available Funds: \$ \$185,624 Local Match: \$ \$20,073 Rate: 10%

DPS JCPC funds must be committed with a Program Agreement submitted in NC Allies and electronically signed by authorized officials.

#	Program Provider	DPS JCPC Funding	LOCAL FUNDING			OTHER State/Federal	OTHER Funds	Total	% Non-DPS JCPC Program Revenue
			County Cash Match	Local Cash Match	Local In-Kind				
1	4-H Character Education Program	\$3,364	\$336					\$3,700	9%
2	Cornerstone Families Understanding Nurturing	\$27,000	\$2,700					\$29,700	9%
3	Horizon	\$64,000	\$6,400					\$70,400	9%
4	Paritico Pals	\$25,045	\$2,505					\$27,550	9%
5	Becoming a Man	\$18,000	\$1,800					\$19,800	9%
6	School Support and Summer Program								
7	JCPC Administration	\$9,715	\$972					\$10,687	9%
8	Mediation Center of Eastern Carolina	\$17,000	\$1,700		\$1,510			\$20,210	16%
9	HYPE-Helping Youth Pursue Excellence	\$21,500	\$2,150					\$23,650	9%
10									
11									
12									
13									
14									
15									
16									
17									
18									
TOTALS:		\$185,624	\$18,563		\$1,510			\$205,697	10%

The above plan was derived through a planning process by the Beaufort County
Juvenile Crime Prevention Council and represents the County's Plan for use of these funds in FY 20-21.

Amount of Unallocated Funds _____

Amount of funds reverted back to DPS _____

Discretionary Funds added _____

check type ☐ final plan ☐ update ☐ final

---DPS Use Only---

Reviewed by _____	_____	_____
Reviewed by _____	_____	_____
Verified by _____	_____	_____

Ryan Davis 1/14/2021
Chairperson, Juvenile Crime Prevention Council (Date)

Chairperson, Board of County Commissioners (Date)
or County Finance Officer



Purchase Order

Fiscal Year 2021

Page 1 of 1

THIS NUMBER MUST APPEAR ON ALL INVOICES,
PACKAGES AND SHIPPING PAPERS.

Purchase Order # 20210646-00

Delivery must be made within
doors of specified destination.B
I
L
L
T
OBeaufort County
Finance Office
121 W. 3rd Street
Washington, NC 27889
Phone: (252) 946-0079
Fax: (252) 946-7722V
E
N
D
O
RPRIORITY DISPATCH CORP
ACCOUNTING DEPARTMENT
110 SOUTH REGENT STREET
STE 500
SALT LAKE CITY UT 84111
USS
H
I
P
T
O210 North Market Street
Oakland Building
Law Enforcement Center
Washington NC 27889

Vendor Phone Number		Vendor Fax Number		Requisition Number		Delivery Reference	
				665		Inv# SIN271458	
Date Ordered		Vendor Number		Date Required		Department/Location	
01/19/2021		28082				EMERGENCY COMMUNICATIONS	
Item#	Description/Part No.			Qty	UOM	Unit Price	Extended Price
	Maint Contracts						
	The Above Purchase Order Number Must Appear On All Correspondence - Packing Sheets And Bills Of Lading						
1	Q Plus for EMD			1.0	EACH	\$18,720.000	\$18,720.00
2	Q Plus for EFD			1.0	EACH	\$13,104.000	\$13,104.00
***** GL SUMMARY *****							
10 -4325-544000							31,824.00

This instrument has been preaudited in the manner
required by the local government budget and Fiscal
Control Act.Beaufort County is NOT exempt from paying sales tax.
All Invoices must include sales tax as applicable.

VENDOR COPY

By

Hallie L. Jones

Purchasing Agent

By

Aita C. Radcliffe

Finance Officer

92

Total Ext. Price
PO Total\$31,824.00
\$31,824.00



Medical Priority Consultants, Inc.
 dba Priority Dispatch Corp
 110 South Regent Street, Suite 500, Salt Lake City, Utah, 84111, United States
 Phone: (801) 363-9127 Fax: (801) 746-5879
 www.prioritydispatch.net
 accounting@prioritydispatch.net

INVOICE

Invoice Number	SIN271458
Invoice Date	12/15/2020
Agency ID	10774

Billing Address

Beaufort County Sheriff's Office
 210 N Market St
 Washington, NC 27889-4950
 United States

Shipping Address

Beaufort County Sheriff's Office
 210 N Market Street
 Washington, NC 27889-4950
 United States

Customer Reference	Quote #	PO #	Invoice Currency	Due Date
	Q-48489	QPR Renewal	USD	Net 30

Product Name	Quantity	Total
Q Plus for EMD Quality Performance Review - (EMD) Expert case review and reporting for 20 cases per week. Renewable option available	1,040	\$ 18,720.00
Q Plus for EFD Quality Performance Review Service - (EFD) Expert case review and reporting for 7 cases per week for 52 weeks. Renewable option available	728	\$ 13,104.00
Net Total		\$ 31,824.00
Tax Total		\$ 0.00
Invoice Total		\$ 31,824.00

Payment Detail

To pay this invoice via Credit Card online please visit:
<https://payment.prioritydispatch.net>

Alternatively, please pay this invoice in US DOLLARS by wire transfer to Zions First National
 Bank: ABA# 1240-00054, Account# 002226546, Routing# 124000054, Swift Code ZFNBUS55

E-mail Remittance Advice to finance@prioritydispatch.net

Contact Accounting@prioritydispatch.net with any questions regarding this invoice.

GRADE	CLASSIFICATION	HIRING RATE	MAXIMUM
50		19,738	31,581
51		20,626	33,002
52	CHORE PROVIDER	21,554	34,486
53		22,524	36,038
54		23,538	37,661
55	HOUSEKEEPER	24,597	39,355
56		25,704	41,126
57	Medical Office Assistant MEDICAL RECORDS ASSISTANT III PROCESSING ASSISTANT III	26,861	42,978
58	PRACTICAL NURSE I	28,070	44,912
59	ACCOUNTING CLERK IV Administrative Support Assistant Deputy Register of Deeds EMT - Basic MEDICAL RECORDS ASSISTANT IV PROCESSING ASSISTANT IV Water Meter Reader	29,333	46,933
60	Customer Service Representative -Land Records FOREIGN LANGUAGE INTERPRETER Records Specialist Tax Customer Service Representative Utility Customer Service Representative Water Distribution System Mechanic	30,653	49,045
61	ACCOUNTING TECHNICIAN II Administrative Specialist Animal Control Officer Elections Specialist EMT Intermediate INCOME MAINTENANCE CASEWORKER I Maintenance Technician Permit Technician Telecommunicator	32,032	51,251
62	Finance Technician Senior Tax Customer Service Representative Senior Water Distribution System Mechanic Utility Customer Accounts Specialist Water Treatment Plant Operator	33,473	53,557
63	ACCOUNTING TECHNICIAN III ADMINISTRATIVE ASSISTANT I COMPUTING SUPPORT TECHNICIAN II Delinquent Tax Collections Specialist Detention Officer FOREIGN LANGUAGE INTERPRETER II INCOME MAINTENANCE CASEWORKER II SOCIAL WORKER I Tax Revenue Technician Water Quality Technician	34,979	55,966
64	Assistant Register of Deeds Deputy Sheriff Emergency Management Specialist	36,553	58,485

	Fire Marshall/Inspector PT Human Resources Specialist Land Records Specialist MEDICAL LABORATORY TECHNICIAN II Meter Services Supervisor Paramedic Senior Elections Specialist Senior Water Treatment Plant Operator SOCIAL WORKER I		
65	ADMINISTRATIVE ASSISTANT II Business Personal Property Appraiser COMMUNITY EMPLOYMENT CASE MANAGER Detention Shift Supervisor District Resource Conservation Specialist INCOME MAINTENANCE CASEWORKER III INCOME MAINTENANCE INVESTIGATOR II INCOME MAINTENANCE SUPERVISOR I PUBLIC HEALTH EDUCATION SPECIALIST Senior Delinquent Collections Specialist Senior Water System Quality Technician Tax Customer Service Supervisor Telecommunications Shift Supervisor	38,198	61,117
66	Benefits Coordinator Building Codes Inspector Deputy Sheriff Corporal Deputy Sheriff Investigator Finance Specialist NUTRITIONIST II Sheriff Administrative Services Supervisor Veterans Service Officer	39,917	63,867
67	ADMINISTRATIVE ASSISTANT III EMS Shift Supervisor INCOME MAINTENANCE SUPERVISOR II PARALEGAL I Real Property Appraiser Resource Conservation Office Manager SOCIAL WORKER II Water Treatment Plant Supervisor	41,713	66,741
68	COMPUTER SYSTEMS ADMINISTRATOR I Deputy Sheriff Sergeant Distribution System Supervisor Senior Building Codes Inspector	43,590	69,744
69	Assistant Detention Center Administrator Assistant Tax Collector Land Records Supervisor SOCIAL WORKER III Technology Specialist Utility Customer Services Supervisor	45,552	72,883
70	ADMINISTRATIVE OFFICER II Animal Control Manager Clerk to the Board/Executive Assistant to the Manager COMPUTER SYSTEMS ADMINISTRATOR II Emergency Management Coordinator ENVIRONMENTAL HEALTH SPECIALIST HUMAN SERVICES PLANNER III Can Delete Reallocated to IV Maintenance Supervisor NUTRITION PROGRAM DIRECTOR I PUBLIC HEALTH NURSE I SOCIAL WORKER INVESTIGATION ASSESSMENT AND TREATMENT	47,602	76,163
71	Deputy Sheriff First Sergeant Elections Director	49,744	79,590

Property Valuation Manager
PUBLIC HEALTH NURSE I
Purchasing Officer

72	Accountant 911 Communications Manager ENVIRONMENTAL HEALTH PROGRAM SPECIALIST INCOME MAINTENANCE ADMINISTRATOR I PUBLIC HEALTH NURSE II	51,982	83,171
73	BUSINESS OFFICER I Detention Center Administrator PUBLIC HEALTH NURSE III Risk Management and Safety Officer SOCIAL WORK SUPERVISOR III	54,321	86,914
74	COUNTY SOCIAL SERVICES PROGRAM ADMINISTRATOR II Deputy Sheriff Lieutenant Emergency Medical Services Manager HUMAN SERVICES PLANNER/EVALUATOR IV PUBLIC HEALTH NURSE III Water System Manager	56,765	90,824
75	Deputy Sheriff Captain	59,319	94,910
76	Accounting Services Manager HUMAN SERVICES DEPUTY DIRECTOR ENVIRONMENTAL HEALTH SUPERVISOR II Deputy Sheriff Major Register of Deeds Tax Collector	61,988	99,181
77	PUBLIC HEALTH NURSING DIRECTOR I	64,777	103,643
78	Chief Deputy Sheriff Deputy Public Works Director Human Resources Director	67,692	108,307
79	ATTORNEY I County Assessor Emergency Services Director	70,738	113,181
80		73,921	118,274
81	PHYSICIAN EXTENDER II	77,247	123,595
82	COUNTY DIRECTOR OF SOCIAL SERVICES Finance Director Economic Development Director LOCAL HEALTH DIRECTOR Public Works and Utilities Director	80,723	129,157
83	Sheriff	84,356	134,970
84		88,152	141,043
85		92,119	147,390

E = Exempt from the Wage and Hour provisions of
the Fair Labor Standards Act (FLSA) under
current provisions

* Positions listed in all capital letters are those that
are subject to the State Human Resources Acts



Appointing Review Officer(s) Resolution

WHEREAS, G.S. 47-30.2 requires Board of County Commissioners in each County, by resolution, to appoint a person or persons as Review Officer to review each plat before it is recorded and certify that it meets statutory requirements for recordings; and

WHEREAS, it is the desire of the Beaufort County Board of Commissioners to insure an expeditious review of all maps and plats as required by G.S. 47-30.2 before they are presented to the Register of Deeds for recording.

NOW, THEREFORE, BE IT RESOLVED, effective immediately, Carlton Gideon, Lloyd Salter, Anthony Garriss, and Chris Birdsong are hereby appointed to perform all responsibilities as required for Review Officer under the appropriate North Carolina General Statutes.

BE IT FURTHER RESOLVED that a copy of this Resolution designating the Review Officers be recorded in the Beaufort County Register of Deeds Office and indexed in the name of the Review Officers.

Adopted this the 1st day of February, 2021.

Frankie Waters, Chairman
Beaufort County Board of Commissioners

Kathleen Mosher, CMC, NCCCC
Clerk to the Board of Commissioners



January 5, 2021

Mr. Carnie Hedgepeth, Director
Beaufort County Emergency Services
121 West 3rd Street
Washington, NC 27889

RE: Change in ED Leadership / Beaufort County EMS System Oversight Committee Representative
Vidant Beaufort Hospital

Dear Mr. Hedgepeth:

This letter is to inform you that Daniele Davis, current ED Nurse Manager for Vidant Beaufort Hospital, has accepted a new role within Vidant Health, and as a result, will no longer be the individual representing the hospital on the Beaufort County EMS System Oversight Committee. With this in mind, Nat Gladding, Lead Nursing Supervisor for Vidant Beaufort, is the recommended replacement to serve on the Beaufort County EMS System Oversight Committee.

Thank you for your consideration of this recommendation. If you have any questions or need further information, please contact Dennis Campbell at 252-975-4370.

Sincerely,

Dennis Campbell, MS, RN, CPHQ, NEABC
VP Patient Care Services and Chief Nursing Officer

BLTPREG 829389	576391	01/15/2021	FPITTMAN	0000015747-2020-2020-0000-00	BU S	\$1,201.88	\$596.42	
Overpayment Business Tax							BLTPREG	
BATTLE LINNIE PO BOX 27 AURORA, NC 27806								
	true BLTPREG 829260	576372	01/13/2021	HACKLIN	0000051949-2020-2020-0000-00	REI	\$482.37	\$444.05
Overpayment p.o # 6588-84-4119							BLTPREG	
MILLARD, CHRISTOPHER KEVIN 241 HICKORY LANE AURORA BEAUFORT NC 27806								
☐	true BLTPREG 829250	576372	01/13/2021	HACKLIN	0000002526-2020-2020-0000-00	REI	\$13,000.81	\$667.79
Overpayment p.o # 6604-02-7288-009							BLTPREG	
S&D PROPERTIES, LLC PO BOX 68 WASHINGTON BEAUFORT NC 27889								
☐	true BLTPREG 829235	576372	01/13/2021	HACKLIN	0009533322-2020-2020-0000-00	IND	\$6,073.91	\$150.29
Overpayment Ind Property							BLTPREG	
HENLEY, MARK ALAN MCCOTTERS MARINA & BOATYARD 179 MCCOTTERS MARINA RD WASHINGTON NC 27889								
TOPPING, JOYCE 812 WEST PANTEGO STREET BELHAVEN BEAUFORT NC 27810								
☐	true BLTPREG 828673	576353	01/11/2021	FPIT TMA N	0000018521-2019-2019-0000-00	IND	\$1,251.79	\$716.78
Overpayment Ind Property							BLTPREG	
DAVENPORT, MAURICE C PO BOX 492 CHOCOWINITY NC 27817								
☐	true BLTPREG 828386	576334	01/08/2021	FPIT TMA N	0000005186-2020-2020-0000-00	REI	\$1,294.95	\$461.15
Overpayment p.o # 6588-75-3967							BLTPREG	
DEAL, THOMAS SCOTT P O BOX 463 AURORA BEAUFORT NC 27806								
576361		01/12/2021	FPIT MAN	0000045106-2020-2020-0000-00	REI	\$235.22	\$151.00	

Overpayment
RALPH Leeds

p.o # 7635-28-9022.038

☐	true BLTPREG 828507	5763 30	01/11/2021	C9BEATB	0000048271-2020- 2020-0000-00	REI	\$5,411.01	\$1,418.75	
Overpayment p.n# 7615-09-8136 BLTPREG									
O'NEAL, ROY W 558 TOOLEY STREET BELHAVEN BEAUFORT NC 27810									
☐	BLTPREG 828084	5763 28	01/07/2021	AHEATH	0009542890- 2020-2020-0000- 00	IND	\$3,128.90	\$263.69	
Overpayment p.n# Ind Property BLTPREG									
HADDOCK, STEVEN 448 WHITEHURST RD BLOUNTS CREEK NC 27814									
☐	827273	576315	01/07/2021	FPITTMAN	0000032043-2020- 2020-0000-00	REI	\$2,241.66	\$700.00	
Overpayment p.n# 5685-51-4518 BLTPREG									
DEANS, AARON 1411 HIGHLAND DRIVE WASHINGTON BEAUFORT NC 27889									
☐	828255	576299	01/08/2021	AHEATH	0000011365- 2020-2020- 0000-00	REI	\$1,034.38		
Overpayment p.n# 7625-48-2360 BLTPREG									
CARDEN, ANNE 103 N SHORE DR E SUNSET BEACH NC 28468									
☐	true BLTPREG 827340	576299	01/08/2021	AHEATH	0000002507- 2020-2020- 0000-00	REI	\$833.54	\$833.54	
Overpayment p.n# 6600-98-4807 BLTPREG									
PULLING, WAYNE E 255 FRESHWATER DRIVE BLOUNTS CREEK NC 27814									
☐	true BLTPREG 827275	576299	01/08/2021	AHEATH	0000010569- 2020-2020- 0001-00	IND	\$169.00	\$169.00	
Overpayment p.n# Ind property BLTPREG									
FULFORD, A DEAN JR 4681 PAMLIGO BCH RD BELHAVEN NC 27810									
☐	true BLTPREG 827136	576299	01/08/2021	AHEATH	0000009542- 2020-2020- 0000-00	REI	\$155.00	\$155.00	
Overpayment p.n# 5677-06-7316 BLTPREG									
BLACKBURN, FAYE H 709 NORTHGATE DR WASHINGTON NC 27889									

BLTPREG 824083	576246	12/3 1/20 20	AHEATH	0000046464- 2020-2020- 0000-00	REI	\$300. 00	\$300 .00				
<i>Overpayment</i> <i>P.I.# 6613-09-2657</i>										BLTPREG	
GUHA LIVING TRUST 110 FORECASTLE CT WASHINGTON BEAUFORT NC 27889											
☐	true BLTPREG 823980	576246	12/31/ 2020	AH EAT H	0000030046- 2020-2020-0000- 00	RE I	\$392. 91	\$39 2.91			
<i>Overpayment</i> <i>P.I.# 7507-77-9906</i>										BLTPREG	
HOLLAND, SANDRA K 161 LAWRENCE COVE LN KILMARNOCK VA 22482											
☐	true BLTPREG 823786	576242	12/31/ 2020	C9 BE AT B	0000041420- 2020-2020-0000- 00	RE I	\$2,27 6.35	\$80 5.31			
<i>Overpayment</i> <i>P.I.# 5645-04-8028</i>										BLTPREG	
PAGE, WILLIAM H JR PO BOX 1828 WASHINGTON BEAUFORT NC 27889											
825 985	576271	01/05/202 1	AHEATH	0000015912-2020-2020- 0000-00	REI	\$245. 18	\$122.59				
<i>Overpayment</i> <i>P.I.# 6601-98-8257</i>										BLTPREG	
RICHBURG, VERONICA 4005 BLACKWELL PARK DR MARIETTA GA 30062											
BLTPREG 828917	576357	01/1 1/20 21		0009542580- 2020-2020- 0000-00	REI	\$28 9.48	\$289 .48	No			
<i>Overpayment</i> <i>P.I.# 5655-51-6141</i>										BLTPREG	
HARDEE, ROY T 1714 BLACKJACK SIMPSON RD GREENVILLE BEAUFORT NC 27858											
☐	true BLTPREG 828903	5763 57	01/11/2021		0000035594- 2020-2020- 0000-00	REI	\$4,2 51.6 2	\$1,6 80.5 8			
<i>Overpayment</i> <i>P.I.# 6691-24-4706</i>										BLTPREG	
LASSITER, DONNIE E 132 BATTEN ROAD SELMA BEAUFORT NC 27576											
☐	true BLTPREG 828903	5763 57	01/11/2021		0000051807- 2020-2020- 0000-00	REI	\$4,2 51.6 2	\$2,4 79.1 9			
<i>Overpayment</i> <i>P.I.# 6691-24-5718</i>										BLTPREG	
LASSITER, DONNIE E 132 BATTEN ROAD SELMA BEAUFORT NC 27576											

☐	true BLTPREG 828839	5763 57	01/11/2021	0000005246- 2020-2020- 0000-00	REI	\$3,7 51.6 1	\$1,1 07.7 4			
<i>Overpayment P.# 5665-46-5646</i>										BLTPREG
GARRIS, CHARLOTTE S 5875 HWY 118 GRIFTON BEAUFORT NC 28530										
☐	true BLTPREG 828839	5763 57	01/11/2021	0000005245- 2020-2020- 0000-00	REI	\$3,7 51.6 1	\$257 .66			
<i>Overpayment P.# 5683-78-9280</i>										BLTPREG
GARRIS, CHARLOTTE S 5875 HWY 118 GRIFTON BEAUFORT NC 28530										
☐	true BLTPREG 828839	5763 57	01/11/2021	0000005244- 2020-2020- 0000-00	REI	\$3,7 51.6 1	\$510 .40			
<i>Overpayment P.# 5665-36-9187</i>										BLTPREG
GARRIS, CHARLOTTE S 5875 HWY 118 GRIFTON BEAUFORT NC 28530										
☐	true BLTPREG 828704	5763 57	01/11/2021	0009531604- 2020-2020- 0000-00	REI	\$1,9 31.2 9	\$1,9 31.2 9			
<i>Overpayment P.# 6694-69-5077</i>										BLTPREG
PTLAND, JAMES L 415 SMITH SHORES ROAD BELHAVEN BEAUFORT NC 27810										
	BLTPREG 827902	576324	01/07/2 021	0000009261-2020-2020- 0000-00	REI	\$2,286.67	\$2,129.59			
<i>Overpayment P.# 6652-86-9640</i>										BLTPREG
GRAY, BETSY D 820 S EVANS STREET GREENVILLE BEAUFORT NC 27834										
	BLTPREG 827572	576324	01/07/20 21	0000034248- 2020-2020- 0000-00	REI	\$11 1.1 1	\$11 1.11			
<i>Overpayment P.# 5683-59-2561</i>										BLTPREG
PETRUCÉ, JOSEPH ANTHONY 268 HILLCREST DRIVE CHOCOWINITY BEAUFORT NC 27817										
☐	true BLTPREG 827529	5763 24	01/07/2021	0000000838- 2020-2020- 0000-00	REI	\$28 5.35	\$12 0.35			
<i>Overpayment P.# 5651-69-2749</i>										BLTPREG

GORHAM SWAMP PENTECOSTAL 3133 CHANDLER ROAD VANCEBORO BEAUFORT NC 28586

☐	true BLTPREG 825618	5762 74	01/04/2021	0000031113- 2020-2020- 0000-00	REI	\$1,0 14.8 3	\$1,0 14.8 3		
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Overpayment pin# 7612-25-5586

BLTPREG

LOWERY, JOHN DAVID 111 BEATRICE DR GOLDSBORO BEAUFORT NC 27534

☐	true BLTPREG 825541	5762 74	01/04/2021	0000023907- 2020-2020- 0000-00	REI	\$76 3.74	\$76 3.74		
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Overpayment pin# 5686-20-0372

BLTPREG

ZIENTY, GLENN C PO BOX 45 STERLING BEAUFORT IL 61081

8277 71	576324	01/07/2 021	0009522962-2020- 2020-0000-00	REI	\$7,642.1 3	\$647.82		
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Overpayment pin# 5644-94-2199

BLTPREG

TAYLOR, JAMES GREGORY SR 1977 OLD NEW BERN RD CHOCOWINITY BEAUFORT NC 27817

82 05 04	576178	12/22/2020	0000011691-2020-2020- 0000-00	REI	\$2,407.0 1	\$1,055.02		
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Overpayment pin# 6653-06-8119

BLTPREG

WATERS, YVONNE SELBY 111 VALENTA COURT CARY BEAUFORT NC 27513

822 849	576226	12/2 9/20 20	0000025461- 2020-2020- 0000-00	REI	\$1,5 35.7 7	\$55 5.84		
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Overpayment pin# 5699-34-0372

BLTPREG

BUCK, VALERIE RAWLS 5123 MARKET STREET EXT WASHINGTON BEAUFORT NC 27889

☐	true BLTPREG 822703	5762 26	12/29/2020	0000025864- 2020-2020- 0000-00	REI	\$1,6 69.2 2	\$1,6 69.2 2		
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Overpayment pin# 6662-31-2648

BLTPREG

LUCAS, DEAN 343 MIXON CREEK DRIVE BATH BEAUFORT NC 27808

NCPTS ▾ Assessment PBENNETT Search Abstract # Tax Year: 2021 ☒ Go

Abstract Registrars Appeal Workflow Admin Options Help

NCPTS -> Assessment -> Refund Approval -> Adjustment Refund ⑦

Approval Queue Filter

Exclude from Report ☒ Source Type

Refund Amount From To

Adjustment Reason
Adjustment
Amended Listing
Assessed In Error

Close Date From To

Refresh Clear Filter

Approve
Deny
Undo Approval
Edit Board Date
Board Date:

Reapply Edit Assign Vendor
Authorize Adjust Remove Vendor Res

02/01/2021 ☒

Total Refund Amount: \$291.23

Queue Contents (5 Records)

☐	Transaction #	Adjustment #	Adjustment Reason	Batch #	Closed Date	OPID	Bill #	Source Type	Received Amount	Refund Amount	Delqs	Board Date	Adjustment Date	App D
☐	828683	8522	Not In Beauf County	576354	01/11/2021	DPCADJ	0009543267-2020-2020-0000-00	BUS	\$57.68	\$57.68	No		01/11/2021	
CRYSTAL COAST SKYDIVING LLC 105 BELL ST NEWPORT NC 28570														
☐	828645	8520	Duplicate Billing	576354	01/11/2021	DPCADJ	0000009187-2019-2019-0000-00	BUS	\$26.14	\$5.81	No		01/11/2021	
WASHINGTON CABINET COMPANY 4799 VOA ROAD WASHINGTON, NC 27889														
☐	828644	8519	Duplicate Billing	576354	01/11/2021	DPCADJ	0000009187-2020-2020-0000-00	BUS	\$13.44	\$5.81	No		01/11/2021	
WASHINGTON CABINET COMPANY 4799 VOA ROAD WASHINGTON, NC 27889														
☐	823953	8508	Over Assessment	576247	12/31/2020	DPCADJ	0000015928-2020-2020-0000-00	BUS	\$2,953.95	\$217.92	No		12/31/2020	
GRS LLC DBA:GRAND RENTAL STATION 6195 HWY 264 W WASHINGTON, NC 27889														
☐	821671	8487	Adjustment	576213	12/29/2020	DPCADJ	0009543617-2020-2020-0000-00	BUS	\$4.01	\$4.01	No		12/29/2020	
T & W TRUCKING, INC 2454 MARKET ST EXT WASHINGTON NC 27889														

NCVTS -> Vehicle Tax -> Search Refund -> Proration Refund

Search Criteria

Refund Type : PRORATION
 Refund Status : PENDING
 From Date : 12/16/2020
 To Date : 01/25/2021

Query Contents (2 Records)

Transaction	Bad Debt	Status	Expiry Date	OPID	Bill #	Assessing Amount	Refund Amount
68832539		PENDING	12/30/2020	VTSCASHIERING	0025073403-2020-2020-0000-00	\$108.69	\$108.69
SCHWARTZ, ELLEN EVERETT, 163 EVERETT COMMUNITY RD PINETOWN NC 27865-9308							
68777978		PENDING	12/29/2020	VTSCASHIERING	0053183338-2019-2019-0000-00	\$228.38	\$190.47
BALL, DAVID SCOTT, 402 CBH LODGE RD WASHINGTON NC 27889-9493							

Board Meeting Date:

Transaction #	Adjustment #	Bad Debt	Status	Cash Date	DTD	Refund Amount	Refund Date	Adjusted Date	Adjusted Amount	Adjusted Date
DEANS, SAMUEL CARPENTER	1004559		AUTHORIZED	01/22/2021	VTSCASHIERING	\$38.37	01/22/2021	01/22/2021	\$38.37	01/22/2021
FELKER, ROBERT LOUIS	999200		AUTHORIZED	01/05/2021	VTSCASHIERING	\$14.55	01/05/2021	01/05/2021	\$14.55	01/05/2021
FELKER, ROBERT LOUIS	999203		AUTHORIZED	01/05/2021	VTSCASHIERING	\$8.50	01/05/2021	01/05/2021	\$8.50	01/05/2021
HILL, JAMES FREDRICK III	998685		AUTHORIZED	01/04/2021	VTSCASHIERING	\$55.24	01/04/2021	01/04/2021	\$55.24	01/04/2021
SOTO, BERLY LETICIA	998928		AUTHORIZED	01/04/2021	VTSCASHIERING	\$97.09	01/04/2021	01/04/2021	\$97.09	01/04/2021
SMITH, JAMES DAN	997533		AUTHORIZED	12/29/2020	VTSCASHIERING	\$64.20	12/29/2020	12/29/2020	\$64.20	12/29/2020

ADDENDUM 2

Beaufort County School Budget

County Commissioners Request

for February 1, 2021

COVID - 19 Monies

PRC	Description	Amount	Spent	Remainder
121	CRF - Summer Learning	281,023.00	281,016.95	6.05
122	CRF - Mental Health Professionals	41,858.00	41,857.58	0.42
123	CRF - Non-Digital Resources	12,560.00	12,560.00	-
124	CRF - Student Computers	151,093.00	151,093.00	-
125	CRF - Child Nutrition	455,531.00	455,531.00	-
126	CRF - Personnel Computers & Devices	20,932.00	20,913.33	18.67
127	CRF - Bus Wi-Fi	22,831.00	22,831.00	-
128	CRF - Hotspots	136,711.00	136,710.82	0.18
132	CRF - EC Grants	181,055.00	181,054.97	0.03
134	CRF - Low Wealth Supplements	87,574.00	87,574.00	-
135	CRF - Cybersecurity	16,477.00	16,477.00	-
137	CRF - Personal Protective Equipment	118,514.00	118,514.00	-
138	CRF - Gaggles Safety Management	25,156.00	25,156.00	-
163	CARES Act - Emergency Relieve Fund	1,947,239.00	339,076.72	1,608,162.28
165	CARES Act - Digital Curriculum	45,188.00	-	45,188.00
166	CARES Act - Learning Mgmt. System	13,090.00	-	13,090.00
169	GEER - Student Health Support	184,241.00	-	184,241.00
170	GEER - Supplemental Instructional Services	100,676.00	-	100,676.00
		3,841,749.00	1,890,366.37	1,951,382.63

Appropriated Fund Balance

Fund	Description	Beg. Budget	Amended	Current Budget
2	Local Current Expense	92,140.00	-	253,248.43
	- BOE share of Chiller Repairs	-	161,108.43	
4	Capital Outlay	-	-	389,174.15
	- Carryover from ongoing projects	-	389,174.15	
		92,140.00	550,282.58	642,422.58

Current Budgets

Fund	Description	Current Budget
1	State Allocations	45,399,818.70
2	Local Current Expense	15,138,504.09
3	Federal	8,818,920.26
4	Capital Outlay	4,206,681.28
5	School Nutrition	3,834,490.29
6	School Funds	933,259.67
7	After School Programs	47,619.23
8	Grants & Other Funds	2,655,674.15
		108,810,349.67

County Commissioners Request for February 1, 2021

COVID - 19 Monies				
PRC	Description	Amount	Spent	Bal. as of 1/25/21
121	CRF - Summer Learning	281,023.00	281,016.95	6.05
	- remote learning suppl. materials			
122	CRF - Mental Health Professionals	41,858.00	41,857.58	0.42
	- add 'l social workers / moved to PRC 126			
123	CRF - Non-Digital Resources	12,560.00	12,560.00	-
	- remote learning suppl. materials			
124	CRF - Student Computers	151,093.00	151,093.00	-
	- 551 HOTSPOTS			
125	CRF - Child Nutrition	455,531.00	455,531.00	-
	- spent in FY '20, 602,316 meals			
126	CRF - Personnel Computers & Devices	20,932.00	20,913.33	18.67
	- Teacher computers			
127	CRF - Bus Wi-Fi	22,831.00	22,831.00	-
	- moved to PRC 126			
128	CRF - Hotspots	136,711.00	136,710.82	0.18
	- 221 HOTSPOTS			
132	CRF - EC Grants	181,055.00	181,054.97	0.03
	- hired an EC teacher / materials & serv.			
134	CRF - Low Wealth Supplements	87,574.00	87,574.00	-
	- moved to PRC 126			
135	CRF - Cybersecurity	16,477.00	16,477.00	-
	- updated cybersecurity software			
137	CRF - Personal Protective Equipment	118,514.00	118,514.00	-
	- purchased PPE for students & staff			
138	CRF - Gaggle Safety Management	25,156.00	25,156.00	-
	- purchased Gaggle software			
163	CARES Act - Emergency Relieve Fund	1,947,239.00	339,076.72	1,608,162.28
	- MTSS Coord., Inst. Facil., suppl. & mat.			
165	CARES Act - Digital Curriculum	45,188.00	-	45,188.00
	- monies not currently allotted			
166	CARES Act - Learning Mgmt. System	13,090.00	-	13,090.00
	- nothing as of 1/25/21			
169	GEER - Student Health Support	184,241.00	-	184,241.00
	- nothing as of 1/25/21			
170	GEER - Suppl. Instructional Services	100,676.00	-	100,676.00
	- nothing as of 1/25/21			
*** Not Budgeted in FY '21		3,841,749.00	1,890,366.37	1,951,382.63

Appropriated Fund Balance				
Fund	Description	Beg. Budget	Amended	Current Budget
2	Local Current Expense	92,140.00	-	253,248.43
	- BOE share of Chiller Repairs	-	161,108.43	
4	Capital Outlay	-	-	389,174.15
	- Carryover from ongoing projects	-	389,174.15	
		92,140.00	550,282.58	642,422.58

Current Budgets		
Fund	Description	Current Budget
1	State Allocations	45,399,818.70
2	Local Current Expense	15,138,504.09
3	Federal	8,818,920.26
4	Capital Outlay	4,206,681.28
5	School Nutrition	3,834,490.29
6	School Funds	933,259.67
7	After School Programs	47,619.23
8	Grants & Other Funds	2,655,674.15
		81,034,967.67

Audited & Estimates Fund Balance				
Fund	Description	FY '19 Audited	FY '20 Estimated	FY '21 Estimated
1	STATE Public School Fund	-	-	-
2	Local Current Expense	1,203,210.00	1,238,767.00	985,519.00
3	FEDERAL Programs	-	3,572,998.26	3,500,000.00
4	Capital Outlay	242,043.00	389,229.00	225,000.00
5	School Nutrition	1,048,976.00	950,000.00	750,000.00
6	Individual School Funds	706,222.00	714,507.00	550,000.00
7	After School Programs	66,626.00	-	-
8	Other Restricted Revenues	839,587.00	1,500,000.00	1,000,000.00
		4,106,664.00	8,365,501.26	7,010,519.00

	Carryover from Ongoing Projects
	Funds are Proprietary, therefore Cash Basis
	Decline due to lack of activities
	Proprietary Fund closed 6/30/2020

FY '21 Per Pupil Calculation

(typically, PPE are based on Expenditures not Budgets)

Fund	Description	General	Special Population	Current Budget
1	STATE Public School Fund	37,576,855.70	7,822,963.00	45,399,818.70
2	Local Current Expense	15,138,504.09	-	15,138,504.09
3	FEDERAL Programs	1,907,139.93	6,911,780.33	8,818,920.26
4	Capital Outlay	4,206,681.28		4,206,681.28
5	School Nutrition	3,834,490.29		3,834,490.29
6	Individual School Funds	-	933,259.67	933,259.67
7	After School Programs	-	47,619.23	47,619.23
8	Other Restricted Revenues	546,938.96	2,108,735.19	2,655,674.15
Budgetary Subtotal:		63,210,610.25	17,824,357.42	81,034,967.67
General ADM :		6,000		6,000
Per Pupil Cost :		10,535.10		13,505.83

Budgetary Subtotal:	81,034,967.67
less estimated FY '21 Fund Bal. :	(7,010,519.00)
Subtotal :	74,024,448.67
General ADM :	6,000
ESTIMATED Per Pupil Cost :	12,337.41

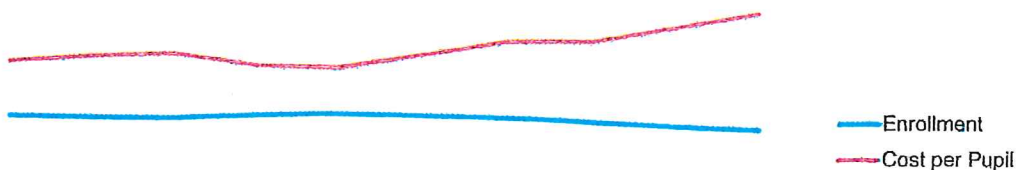
Difference : 1,168.42

Board of Education of Beaufort County Schools Operating Indicators Last Ten Fiscal Years

Fiscal Year	Enrollment	Percentage Change	Operating Expenditures	Cost per Pupil	Percentage Change	Number of Schools	Graduating Class
2010	7,017	*	63,627,782	9,068	*	13	436
2011	6,904	-1.61%	63,678,287	9,223	1.72%	13	489
2012	6,847	-0.83%	63,588,783	9,287	0.69%	13	414
2013	6,980	1.94%	61,834,977	8,859	-4.61%	13	472
2014	7,017	0.53%	61,407,352	8,751	-1.22%	13	453
2015	6,937	-1.14%	64,127,056	9,244	5.63%	14	491
2016	6,836	-1.46%	66,401,274	9,713	5.08%	14	448
2017	6,673	-2.38%	64,780,387	9,708	-0.06%	14	462
2018	6,498	-2.62%	66,381,588	10,216	5.23%	14	523
2019	6,370	-1.97%	68,611,337	10,771	5.44%	14	525

Source: North Carolina Public Schools Statistical Profile

Enrollment Compared to the Cost per Pupil



Compliance Section

ADDENDUM 3

Health Department Hazard Pay

**Beaufort County
Finance**

**Budget
Amendment
Request**

Department: Health

Date of Request: 2/1/21

FY Budget: 20/21 #28

ACCOUNT NO.	TITLE OF ACCOUNT	INCREASE	DECREASE
105120-539303	Temp COVID-19 Staffing		\$64,714
105110-512100	General Health Salary	\$54,000	
105110-518100	FICA	\$3,348	
105110-518200	Retirement	\$5,503	
105110-518400	Medicare	\$783	
105110-518900	401K	\$1,080	

Department Justification:

- Budget Reallocation for Hazardous Pay Request

If amendment deals with adding, deleting, or modifying a position, County Position No. (& State, if applicable) must be referenced.

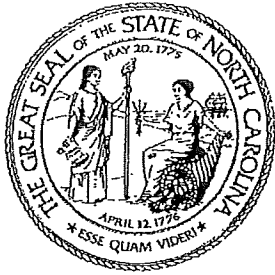
County Position No. N/A

State Position No. N/A

APPROVAL	SIGNATURE	DATE
Department Head	<u>James Madson</u> James Madson (Jan 21, 2021 10:52 EST)	1/21/2021
Finance Officer		
	This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.	
County Manager	Required for interdepartmental transfers.	
Board of Commissioners	Agenda Item No. _____ Reference No. _____	

ADDENDUM 4

Project Riverbreeze Project Ordinance and Designation



ROY COOPER
Governor

ANTHONY M. COPELAND
Secretary

KENNY FLOWERS
Assistant Secretary

January 7, 2021

The Honorable Frankie Waters, Chairperson
Beaufort County
121 W. Third Street
Washington, North Carolina 27889

Subject: Release of Funds
CDBG No. 20-E-3600
Project: Project River Breeze

Dear Chairperson Waters:

Thank you for the information submitted regarding the above referenced grant. The information is satisfactory, and all conditions relating to the grant are released effective the date of this letter. Funds may now be obligated or expended on any approved activity in the grant.

It is the responsibility of the local unit of government to determine the correct level of review for the environmental review process. Should it be determined later that the level of review is incorrect, the local government will need to make corrections if possible or reimburse the State of North Carolina any disallowed cost.

If you have any questions, please contact me at (919) 814-4663 or email ipayne@nccommerce.com.

Sincerely,

A handwritten signature in cursive script, appearing to read "Iris Payne".

Iris Payne
CDBG Director

Brian M. Alligood, Beaufort County
Kevin Richards, Mid-East Commission
Toni Moore, NC Commerce

**AN ORDINANCE TO ESTABLISH A GRANT PROJECT FUND
CDBG 20-E-3600 - RIVER BREEZE GRANT FUND
BEAUFORT COUNTY, N.C.
FOR FISCAL YEAR 2020-2021**

BE IT ORDAINED, by the County Commissioners of Beaufort County, North Carolina, that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following grant project is hereby established:

Section 1. The Grant Project Fund is to account for funds awarded for renovation and up-fitting of an industrial building for economic development purposes.

Section 2. The Board of Commissioners of Beaufort County adopts this grant project ordinance with the following estimated revenues and expenses:

REVENUES:

137-3530-433021	CDBG GRANT REVENUE	\$ 400,000
137-3530-452497	LOCAL CONTRIBUTION	<u>30,000</u>
	TOTAL	\$ 430,000

EXPENSES:

137-4945-519212	GRANT PREPARATION	\$ 5,000
137-4945-519211	GRANT ADMINISTRATION	25,000
137-4945-535208	BUILDING IMPROVEMENTS	<u>400,000</u>
	TOTAL	\$ 430,000

Section 3. The officers of this unit are hereby directed to proceed with the project.

Section 4. The Finance Officer is hereby directed to maintain within the Grant Project Fund sufficient specific detailed accounting records.

Section 5. Copies of this grant project ordinance shall be furnished to the County Clerk, Budget Officer, and to the Finance Officer for direction in carrying out this project.

Section 6. This ordinance shall become effective upon its adoption.

This the 2nd day of February, 2021.

Chairman

Attest:

Clerk

models, photographs, and reports prepared under this Agreement shall, at the option of the Local Government, become its property, and the Planning Agency shall be entitled to receive just and equitable compensation for any satisfactory work completed on such documents and other materials in direct proportion to the extent of services actually completed.

- 6) *Grantee Assurances* - In the performance of this Agreement, the Planning Agency shall comply with all applicable Federal rules and procedures outlined on the attached pages as E.O. 11246 Clause and the Section 3 Clause (Attachment B)
- 7) *Remedies/Sanctions or Breach of Contract Terms* - In accordance with 24 CFR 85.36, upon written notice, the Local Government may withhold payments to the Planning Agency if the Planning Agency shall fail to fulfill in a timely and proper manner its obligations to the Local Government under this contract, or if the Planning Agency shall violate any of the conditions of this contract. The Local Government shall in its written notice to the Planning Agency fully describe the nature of failure or violation by the Planning Agency, the corrective action required of the Planning Agency, and the Local Government shall allow the Planning Agency thirty (30) days from the date of the notification to correct such failure and/or violation. If such failure or violation is corrected by the Planning Agency within thirty (30) days from the date of notification, then the Local Government shall process payment(s) to the Planning Agency. If such failure or violation is not corrected within thirty (30) days from the date of the notification, then the Local Government may proceed to terminate this contract.

IN WITNESS WHEREOF, the Planning Agency and the Local Government have executed this Agreement as of February 1, 2021.

For the Local Government

For the Planning Agency

BEAUFORT COUNTY

MID-EAST COMMISSION

By: _____
Chairman

By: _____
Executive Director

Attest

Attest

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

Beaufort County
(Signature of Finance Officer)

Date

ATTACHMENT A

Scope of Services Beaufort County CDBG Building Reuse - Project River Breeze

Scope of Services/Staff Assignment

The Scope of Services includes activities associated with the project administration and service delivery. The Mid-East Commission will assign the Planning, Economic Development and Community Services department, the responsibility of administering the Beaufort County's CDBG Building Reuse Project- (Grant No. 20-E-3600). The scope of services will include the following:

- 1) Maintain on file all correspondence, agreements, and documentation relating to project activities.
- 2) Maintain documentation on the use of all project funds.
- 3) Process the Requisition for CDBG funds as necessary.
- 4) Complete all environmental review procedures.
- 5) Prepare all required public notices for publication, including Finding of No Significant Impact and Request for Release of Funds.
- 6) Prepare project amendments, if needed.
- 7) Coordinate with business owners to maintain CDBG compliance with the project contracts and contractors.
- 8) Assist the Local Government to ensure contractors and subcontractors are not debarred from doing business with the Federal or State Government.
- 9) Assist the Local Government in reviewing all payrolls and performing on-site interviews to ensure compliance with Davis-Bacon and Section 3 requirements.
- 10) Maintain complete files on the project with all documentation required by program regulations.
- 11) Submit reports to the NC Department of Commerce in a timely manner.
- 12) Assist the Local Government in closeout procedures.
- 13) Perform other activities deemed necessary for the success of the project.

Time of Performance

The Mid-East Commission proposes to complete all activities involved in administration of the Beaufort County CDBG Building Reuse Project in a 24-month period beginning February 1, 2021 through December 10, 2022.

Cost

The Mid-East Commission will provide the above services, which includes project administration and services associated with the Beaufort County CDBG Building Reuse Project for a fee of \$25,000.00.

Assurances

Assurances are attached as a part of the contract.

Amendments

This scope of services and budget may be amended as desired by mutual consent of the Local Government and Planning Agency.

ATTACHMENT B

Assurances of Compliance

Required Contract Provisions

Contracts shall contain at a minimum the following provisions, as applicable.

Conflict of Interest (2 CFR Part §200.318 General procurement standards)

Interest of Members, Officers, or Employees of the Recipient, Members of Local Governing Body, or Other Public Officials. No member, officer, or employee of the recipient, or its agents, no member of the governing body of the locality in which the program is situated, and no other public official of such locality or localities who exercises any functions or responsibilities with respect to the program during his tenure or for one year thereafter, shall have any financial interest, direct or indirect, in any contract or subcontract, or the proceeds thereof, for work to be performed in connection with the program assisted under this agreement. Immediate family members of said members, officers, employees, and officials are similarly barred from having any financial interest in the program. The recipient shall incorporate, or cause to be incorporated, in all such contracts or subcontracts, a provision prohibiting such interest pursuant to the purpose of this section.

Nondiscrimination Clause - Section 109, Housing and Community Development Act of 1974

No person in the United States shall on the ground of race, color, national origin, or sex be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity funded in whole or in part with funds available under this title.

Age Discrimination Act of 1975, as amended - Nondiscrimination on the Basis of Age

No qualified person shall on the basis of age, be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination under any program or activity which receives or benefits from Federal financial assistance.

Section 504 of the Rehabilitation Act of 1973, as amended - Nondiscrimination on the Basis of Disability

No qualified disabled person shall on the basis of disability, be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination under any program or activity which receives or benefits from federal financial assistance.

Access to Records and Record Retainage Clause

In general, all official project records and documents must be maintained during the operation of this project and for a period of five years following closeout in compliance with 24 CFR §570.490.

The North Carolina Department of the Treasurer, U.S. Department of Housing and Urban Development, the Comptroller General of the United States, and the NC Department of Environmental Quality, or any of their duly authorized representatives, shall have access to any books, documents, papers and records of the Administering Agency which are pertinent to the execution of this agreement, for the purpose of making audits, examinations, excerpts and transcriptions in compliance with the above Rule.

Lobbying Clauses

Required by Section 1352, Title 31, U.S. Code

- 1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative, agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- 2) If any funds other than Federal appropriated funds, have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying" in accordance with its instructions.

This is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each failure.

Legal Remedies Provision and Termination Provision

- 1) Appendix II to Part 200—Contract Provisions for Non-Federal Entity Contracts under Federal Awards Contracts. *other than small purchases shall contain provisions or conditions which will allow for administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as may be appropriate.*
- 2) Appendix II to Part 200—Contract Provisions for Non-Federal Entity Contracts under Federal Awards. *All contracts in excess of \$10,000 shall contain suitable provisions for termination by the grantee including the manner by which it will be effected and the basis for settlement. In addition, such contracts shall describe conditions under which the contract may be terminated for default as well as conditions where the contract may be terminated because of circumstances beyond the control of the contractor.*

Section 3 Clause

All section 3 covered contracts shall include the following clause (referred to as the section 3 clause):

- A. The work to be performed under this contract is subject to the requirements of section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 1701u (section 3). The purpose of section 3 is to ensure that employment and other economic opportunities generated by HUD assistance or HUD-assisted projects covered by section 3, shall, to the greatest extent feasible, be directed to low- and very low-income persons, particularly persons who are recipients of HUD assistance for housing.
- B. The parties to this contract agree to comply with HUD's regulations in 24 CFR part 135, which implement section 3. As evidenced by their execution of this contract, the parties to this contract certify that they are under no contractual or other impediment that would prevent them from complying with the part 135 regulations.
- C. The contractor agrees to send to each labor organization or representative of workers with which the contractor has a collective bargaining agreement or other understanding, if any, a notice advising the labor organization or workers' representative of the contractor's commitments under this section 3 clause, and will post copies of the notice in conspicuous places at the work site where both employees and applicants for training and employment positions can see the notice. The notice shall describe the section 3 preference, shall set forth minimum number and job titles subject to hire, availability of apprenticeship and training positions, the qualifications for each; and the name and location of the person(s) taking applications for each of the positions; and the anticipated date the work shall begin.
- D. The contractor agrees to include this section 3 clause in every subcontract subject to compliance with regulations in 24 CFR part 135, and agrees to take appropriate action, as provided in an applicable provision of the subcontract or in this section 3 clause, upon a finding that the subcontractor is in violation of the regulations in 24 CFR part 135. The contractor will not subcontract with any subcontractor where the contractor has notice or knowledge that the subcontractor has been found in violation of the regulations in 24 CFR part 135.
- E. The contractor will certify that any vacant employment positions, including training positions, that are filled (1) after the contractor is selected but before the contract is executed, and (2) with persons other than those to whom the regulations of 24 CFR part 135 require employment opportunities to be directed, were not filled to circumvent the contractor's obligations under 24 CFR part 135.
- F. Noncompliance with HUD's regulations in 24 CFR part 135 may result in sanctions, termination of this contract for default, and debarment or suspension from future HUD assisted contracts.
- G. With respect to work performed in connection with section 3 covered Indian housing assistance, section 7(b) of the Indian Self-Determination and Education Assistance Act (25 U.S.C. 450e) also applies to the work to be performed under this contract. Section 7(b) requires that to the greatest extent feasible (i) preference and opportunities for training and employment shall be given to Indians, and (ii) preference in the award of contracts and subcontracts shall be given to Indian organizations and Indian-owned Economic Enterprises. Parties to this contract that are

subject to the provisions of section 3 and section 7(b) agree to comply with section 3 to the maximum extent feasible, but not in derogation of compliance with section 7(b).

Appendix II to Part 200—Contract Provisions for Non-Federal Entity Contracts Under Federal Awards

In addition to other provisions required by the Federal agency or non-Federal entity, all contracts made by the non-Federal entity under the Federal award must contain provisions covering the following, as applicable.

(A) Contracts for more than the simplified acquisition threshold currently set at \$150,000, which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council (Councils) as authorized by 41 U.S.C. 1908, must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate.

(B) All contracts in excess of \$10,000 must address termination for cause and for convenience by the non-Federal entity including the manner by which it will be effected and the basis for settlement.

(C) Equal Employment Opportunity. Except as otherwise provided under 41 CFR Part 60, all contracts that meet the definition of “federally assisted construction contract” in 41 CFR Part 60-1.3 must include the equal opportunity clause provided under 41 CFR 60-1.4(b), in accordance with Executive Order 11246, “Equal Employment Opportunity” (30 FR 12319, 12935, 3 CFR Part, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, “Amending Executive Order 11246 Relating to Equal Employment Opportunity,” and implementing regulations at 41 CFR part 60, “Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor.”

(D) Davis-Bacon Act, as amended (40 U.S.C. 3141-3148). When required by Federal program legislation, all prime construction contracts in excess of \$2,000 awarded by non-Federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 CFR Part 5, “Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction”). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-Federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency. The contracts must also include a provision for compliance with the Copeland “Anti-Kickback” Act (40 U.S.C. 3145), as supplemented by Department of Labor regulations (29 CFR Part 3, “Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States”). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled.

The non-Federal entity must report all suspected or reported violations to the Federal awarding agency.

(E) Contract Work Hours and Safety Standards Act (40 U.S.C. 3701-3708). Where applicable, all contracts awarded by the non-Federal entity in excess of \$100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

(F) Rights to Inventions Made Under a Contract or Agreement. If the Federal award meets the definition of "funding agreement" under 37 CFR §401.2 (a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that "funding agreement," the recipient or subrecipient must comply with the requirements of 37 CFR Part 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," and any implementing regulations issued by the awarding agency.

(G) Clean Air Act (42 U.S.C. 7401-7671q.) and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387), as amended—Contracts and subgrants of amounts in excess of \$150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

(H) Debarment and Suspension (Executive Orders 12549 and 12689)—A contract award (see 2 CFR 180.220) must not be made to parties listed on the governmentwide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.

(I) Byrd Anti-Lobbying Amendment (31 U.S.C. 1352)—Contractors that apply or bid for an award exceeding \$100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes

place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.

(J) See §200.322 Procurement of recovered materials.

[78 FR 78608, Dec. 26, 2013, as amended at 79 FR 75888, Dec. 19, 2014]

Executive Order 11246

During the performance of this Contract, the contractor agrees as follows:

- 1) The contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, age, or national origin. The contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, age, or national origin. Such action shall include, but not be limited to the following: recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of this nondiscrimination clause.
- 2) The contractor will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex age, or national origin.
- 3) The contractor will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, notice advising the labor union or workers' representative of the contractor's commitments under Section 202 of Executive Order 11246 of September 24, 1965, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
- 4) The contractor will comply with all provisions of Executive Order 11246 of September 24, 1965, and of the rules, regulations and relevant orders of the Secretary of Labor.
- 5) The contractor will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by the rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the contracting agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.
- 6) In the event of the contractor's noncompliance with the nondiscrimination clauses of this contract or with any of such rules, regulation, or orders, this contract may be canceled, terminated, or suspended in whole or in part and the contractor may be

declared ineligible for further Government contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, and such other sanctions may be imposed and remedies involved as provided in Executive Order 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.

- 7) The contractor will include the provisions of paragraphs (1) through (7) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to Section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The contractor will take such action with respect to any subcontract or purchase order as the contracting agency may direct as a means of enforcing such provisions including sanctions for noncompliance; provided, however, that in the event the contractor becomes involved in, or threatened with, litigation with a subcontractor or vendor as a result of such direction by the contracting agency, the contractor may request the United States to enter into such litigation to protect the interests of the United States.

Certification of Eligibility Form

Grantee: Beaufort County

Grant Number: 20-E-3600

Project Name: CDBG- Building Reuse- Project River Breeze

This form must be included in all contracts obligated by grantees and paid with CDBG funds

By entering into this contract, the contractor certifies that neither it (nor he or she) nor any person or firm who has an interest in the contractor's firm is a person or firm ineligible to be awarded Federal Funded Government contracts by 29 CFR §5.12, 2 CFR § 2424, 2 CFR § 180.220, and 40 U.S. Code § 3144 - Authority to pay wages and list contractors violating contracts, Davis Bacon Act.

No part of this contract shall be subcontracted to any person or firm ineligible for award of a Federal Funded Government contract by 29 CFR §5.12, 2 CFR § 2424, 2 CFR § 180.220, and 40 U.S. Code § 3144 - Authority to pay wages and list contractors violating contracts, Davis Bacon Act.

The Federal Debarment and Suspension/ Purchase and Contract List (www.sam.gov) and the State of North Carolina Debarred Vendors/Purchase and Contract List (<http://ncadmin.nc.gov/government-agencies/procurement/contracts/debarred-vendors>) have been reviewed and the contractor or subcontractor has been determined to be eligible to participate in a CDBG assisted project.

We have attached the documentation proving eligibility (websites printout).

<u>Firm Information</u>	
Name:	Mid-East Commission
Address:	1502 N. Market St., Suite A Washington, NC 27889
Federal Identification Number or Social Security Number:	56-0905636
Representative Name and Title:	Bryant Buck, Executive Director
<u>Verification</u>	
Verification date:	January 20, 2021
Verifying Officer Name and Title:	Kevin Richards, Grant Administrator

	January 20, 2021
Firm Representative (Bryant Buck, Executive Director)	Date
	January 20, 2021
Verifying Officer (Kevin Richards- Grant Administrator)	Date
	January 20, 2021
Grantee Representative	Date

ADDENDUM 5

Northside Water System Generator, Phase 2

**ORDINANCE TO AMEND A PROJECT FUND
NORTHSIDE GERATORS-PHASE II
BEAUFORT COUNTY, N.C.**

WHEREAS, The Beaufort County Board of Commissioners established a Project Fund on November 5, 2018, and

WHEREAS, The Beaufort County Board of Commissioners amended the project budget on February 10, 2020, and

WHEREAS, Original project scope is complete and remaining project funds are desired to be used to add scope, pending Golden LEAF Foundation approval,

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF BEAUFORT COUNTY:

That the attached budget amendment is approved the is the ____ day of _____, 2021 at Washington, North Carolina.

Chairman

Attest: _____

Clerk

**Beaufort County
Finance**

**Budget
Amendment
Request**

Department: Water Capital Project Fund

Date of Request: 02/01/2021

FY Budget: FY 20-21

ACCOUNT NO.	TITLE OF ACCOUNT	INCREASE	DECREASE
575-7275-559572	Construction	28,539	
575-7275-558099	Contingency		28,539

Department Justification: To amend Water Generator Phase II to move remaining project contingency funds to construction to allow for additional scoping under consideration by Golden LEAF.

In amendment deals with adding, deleting, or modifying a position, County Position No. (& State, if applicable) must be referenced.

County Position No. _____

State Position No. _____

APPROVAL	SIGNATURE	DATE
Department Head		
Finance Officer		
	This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act	
County Manager	Required for interdepartmental transfers.	
Board of Commissioners	Agenda Item No. _____ Reference No. _____	

ADDENDUM 6

**Contract Award, Health Department Stand-by
Generator**

Budget Amendment Request

Date of Request: 02-01-21

ACCOUNT NO.	TITLE OF ACCOUNT	INCREASE	DECREASE
10-0991-499100	APPROPRIATED FUND BALANCE	\$101,800	
10-4190-554002	CAPITAL OUTLAY BUILDINGS	\$101,800	

State Position No. _____

APPROVAL	SIGNATURE	DATE
Department Head		
Finance Officer		
	This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.	
County Manager	Required for interdepartmental transfers.	
Board of Commissioners	Agenda Item No. _____ Reference No. _____	

ADDENDUM 7

HVAC Duct Cleaning

Budget Amendment Request

Date of Request: 02-01-21

FY Budget: FY 20-21

ACCOUNT NO.	TITLE OF ACCOUNT	INCREASE	DECREASE
10-0991-499100	APPROPRIATED FUND BALANCE	\$103,971	
10-4190-535100	MAINT/REPAIR BUILDINGS	\$103,971	

Department Justification: To appropriate fund balance from CARES ACT funding for HVAC duct work cleaning throughout County buildings.

If amendment deals with adding, deleting, or modifying a position, County Position No. (& State, if applicable) must be referenced.

County Position No. _____

State Position No. _____

APPROVAL	SIGNATURE	DATE
Department Head		
Finance Officer		
	This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.	
County Manager	Required for interdepartmental transfers.	
Board of Commissioners	Agenda Item No. _____ Reference No. _____	

Duct Cleaning Estimate
Carolina Quality Air

Building	Amount
Administration	\$ 2,790.00
Animal Shelter	\$ 3,750.00
Aurora Senior Center	\$ 1,560.00
Bath EMS	\$ 1,800.00
BHM Library	\$ 4,671.00
Courthouse Annex	\$ 7,260.00
Emergency Mgmt	\$ 1,667.00
Farm Services	\$ 8,100.00
Financial Services	\$ 6,372.00
Francisco	\$ 1,136.00
Health Department	\$ 13,884.00
Horne	\$ 2,463.00
Maintenance	\$ 2,280.00
Oakland	\$ 5,985.00
Old Jail	\$ 3,362.00
Seaboard	\$ 9,027.00
Social Services	\$ 27,234.00
Southside WTP	\$ 630.00
Tideland	\$ 19,881.00
	\$ 103,971.00

*Courthouse & Jail are not included in this project.



NATIONAL AIR DUCT CLEANERS ASSOCIATION

Certifies

Perry Bagley

With

Carolina Quality Air

as an

Air Systems Cleaning Specialist (ASCS)

This certificate holder is qualified to serve as a project manager for residential and commercial HVAC cleaning and restoration projects, including remediation of microbial contaminants within HVAC systems.

This certificate holder also qualifies as a Ventilation System Mold Remediator (VSMR).

This certificate is valid until the expiration date shown below and is renewable.

6/30/2021
Expiration Date



The HVAC Inspection, Cleaning
and Restoration Association

5011260
Certification Number
5/19/2001
Certified Since



NATIONAL AIR DUCT CLEANERS ASSOCIATION

Certifies

Jeff Bagley

With

Carolina Quality Air

as an

Air Systems Cleaning Specialist (ASCS)

This certificate holder is qualified to serve as a project manager for residential and commercial HVAC cleaning and restoration projects, including remediation of microbial contaminants within HVAC systems.

This certificate holder also qualifies as a Ventilation System Mold Remediator (VSMR).

This certificate is valid until the expiration date shown below and is renewable.

6/30/2021
Expiration Date



A3773
Certification Number
9/21/2012
Certified Since

This document certifies that

*Carolina Quality Air
Winterville, NC USA*

Is a Regular Member in good standing for the year

07/01/2020 – 06/30/2021

Member Since – 11/14/2001



And has agreed to conduct its air duct cleaning business in accordance with the following mandatory Code of Ethics:

1. We will serve our customers with integrity and competence.
2. We will perform our work using source removal methods, in accordance with ACR, the NADCA Standard (current version).
3. We will be honest and forthright in our advertising and marketing.
4. We will provide our clients with accurate inspections and evaluations of the cleanliness and physical condition of their HVAC systems, using this information to determine the type of cleaning and maintenance services required, if any.
5. We will provide only necessary and desired services to our clients, and will not use furnace/air duct cleaning as a means of selling unnecessary or unwanted products or services.
6. We will provide services only after completing the necessary bonding and licensing procedures.
7. We will stay abreast of new developments in technology, tools of the trade, building codes, the Uniform Mechanical Code, and any other codes or information that directly affect our work.
8. We will require that all employees of our firm practice furnace/air duct cleaning in accordance with NADCA guidelines and the NADCA Code of Ethics.
9. We will perform our services in accordance with the current published standards of the association.

The NADCA Ethics Committee shall hear and investigate charges of unethical or illegal conduct between concerned parties, and will make recommendations to the Board of Directors concerning the resolution of those charges.

NADCA President

NADCA Chief Executive Officer

NADCA

1120 Route 73 • Suite 200 • Mt. Laurel, NJ 08054

ADDENDUM 8

Amendment of Beaufort County Performance Grant for Pamlico Yachtworks

**BEAUFORT COUNTY, NC
JOINT ECONOMIC DEVELOPMENT
AGREEMENT**

This **JOINT ECONOMIC DEVELOPMENT AGREEMENT** (the "**Agreement**") is made and entered into this ____ day of _____ 2021, by and between **Beaufort County** (the "**County**") and **MJM Yachts LLC** operating as **Pamlico Yachtworks LLC** ("**THE COMPANY**").

WITNESSETH

WHEREAS, the County is desirous of fostering economic development within its boundaries, and

WHEREAS, North Carolina General Statutes Section 158-7.1(a) authorizes the County to make appropriations for the purpose of adding and encouraging the location and expansion of manufacturing enterprises and industrial and commercial plants in or near its boundaries, and

WHEREAS, THE COMPANY is a North Carolina Limited Liability Company (LLC), registered with the State of North Carolina, and lawfully authorized to do business within the State of North Carolina, and

WHEREAS, THE COMPANY is engaged in the manufacturing of motor yachts within the meaning of North Carolina General Statutes Section 158-7.1, and

WHEREAS, THE COMPANY has indicated an intent to renovate property within the limits of the County as described in **Exhibit "A"** attached hereto, in order to cause to be constructed/renovated a yacht manufacturing facility (the "**Facility**"), and

WHEREAS, in order to engage in such enterprise, THE COMPANY intends to cause to be renovated and to occupy a building thereon for use as the Facility and acquire and/or relocate equipment and install the same therein, and undertake such other work as may be appropriate in THE COMPANY's opinion to accomplish the renovation and equipping of the Facility described herein such lease or acquisition of real property, construction on site and building

improvements, and the acquisition and/or relocation and installation of equipment and other work with respect to the real property and Facility by THE COMPANY collectively constitute the **"Improvements"**, and THE COMPANY anticipates that the total cost of the NEW Improvements, including the cost of the real property and inclusive of any equipment or fixtures and labor costs, during the improvement period, as defined below, is expected to be **NINE million and EIGHT hundred thousand and no/100 (\$9,800,000.00) Dollars, comprised of real property construction and/or improvements and in tangible personal property, NOT to include the anticipated purchase of ONE million and FIVE hundred thousand of existing real property, and**

WHEREAS, the NEW Improvements and equipment are expected to INCREASE the tax base of the County by a \$9,800,000 amount, and

WHEREAS, as an inducement to THE COMPANY, and to assist THE COMPANY in connection with the improvements, the County is willing to appropriate and expend County funds to provide certain economic development incentives, as provided in this Agreement, all such appropriations and expenditures to be made pursuant to the terms and conditions of this Agreement and NCGS Section 158-7.1(a), and

WHEREAS, the County has approved the appropriation and expenditure as hereinafter set forth for the specific purpose of making economic development grants based on the value of the Improvements to be made, and

WHEREAS, in consideration of these economic development incentives THE COMPANY agrees to comply with the covenants and conditions binding upon it as set forth in this Agreement, and

WHEREAS, the parties are desirous of reducing their agreement to this written form,

NOW, THEREFORE, in consideration of the mutual promises contained herein and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree as follows, to-wit:

The County acknowledges that THE COMPANY will own or control through a

lease agreement the existing real property and structure being renovated in this Agreement. The County and THE COMPANY agree that this Agreement shall apply only with respect to Improvements undertaken by THE COMPANY between **November 12, 2019 and December 31, 2024 (the "improvement period")** unless, after appropriate notice and public hearing as required by law, the parties shall agree in writing to extend the same but in no event shall the amounts established herein be increased due to any extension of time for fulfillment of the terms and conditions of this Agreement

1. County Initial Documentation Requirements This Agreement is executed subject to the fulfillment, on or before **March 1, 2021**, of each of the following conditions precedent, except to the extent that THE COMPANY may, in its absolute discretion, waive one or more thereof in whole or in part:
 - 1.1 The County shall deliver to THE COMPANY an Opinion of Counsel for the County, in form and substance reasonably satisfactory to THE COMPANY, that this Agreement has been duly authorized, executed and delivered by the County,
 - 1.2 The County shall deliver to THE COMPANY, in form and substance reasonably satisfactory to THE COMPANY, evidence in the form of certified minutes duly approved and adopted authorizing the economic development incentives set forth in this Agreement.
 - 1.3 The County shall deliver to THE COMPANY an Opinion of Counsel for the County, in form and substance reasonably satisfactory to THE COMPANY, stating that this Agreement complies with the terms and requirements of NCGS Section 158-7.1(a) and is binding upon and enforceable against the County by its terms

County agrees to use its best efforts to cause such conditions to be satisfied on or before the date set forth in the first sentence of this Section 1.

2. THE COMPANY Initial Documentation Requirements This Agreement is executed subject to the fulfillment, on or before **March 1, 2021**, of each of the following conditions precedent, except to the extent that the County may, in its absolute discretion, waive one or more thereof in whole or in part

2.1 THE COMPANY shall deliver to the County a certificate confirming that it will own or control through a lease agreement the real property and that the construction, acquisition and/or installation of the improvements and equipment will result in **the creation by THE COMPANY of 166 jobs mirroring the minimum the NCDOC JDIG agreement dated November 12, 2019 of 166 jobs in Beaufort County by no later than December 31, 2024, and the average wage rate for all new positions will be \$41,073 per annum** as computed by the North Carolina Employment Security Division (NCESD) for the most recent period for which data is available. Such certificate shall be in the form or substantially in the form of the ESD UI101 certificate. The jobs must be held as created for the 5 years of the grant plus one year (**through December 31, 2025 as currently stated**). If the jobs are not created and/or held as created for the 5 years of the grant plus one year the economic development grant will be returned to the County proportional to the number of jobs not created.

2.2 An Opinion of Counsel for THE COMPANY, in form and substance reasonably satisfactory to the County, that this Agreement has been duly authorized, executed and delivered by THE COMPANY, and

2.3 An Opinion of Counsel for THE COMPANY, in form and substance reasonably satisfactory to the County, stating that this Agreement is binding upon and enforceable against THE COMPANY in accordance with its terms.

3. Representations and Warranties by County and THE COMPANY

In order to induce the County to enter into this Agreement and to appropriate and expend monies for payment of economic development incentives pursuant to this Agreement, The County and THE COMPANY represent and warrant to each other the following as of the execution date hereof.

3.1 Representations and Warranties by County

County represents, warrants and covenants to the company that

3.1.1 (1) County is a duly authorized and existing public body corporate and politic and Instrumentality of the State of North Carolina created and existing under the laws of the State of North Carolina,

(2) County has full right and authority to enter into this Agreement and to consummate the transactions contemplated herein,

(3) each of the persons executing this Agreement on behalf of County is authorized to do so,

(4) this Agreement constitutes a valid and legally binding obligation of County, enforceable in accordance with its terms,

(5) County will execute and deliver such other documents, instruments, agreements, including but not limited to affidavits and certificates reasonably necessary to affect the transaction contemplated herein, and

(6) County will take all such additional action reasonably necessary or appropriate to effect and facilitate the consummation of the transaction contemplated herein.

effect and facilitate the consummation of the transaction contemplated herein.

3.1.2 Neither the entering into of this Agreement nor the consummation of the transactions contemplated hereby will constitute or result in a violation or breach by County of any judgment, order, writ, injunction or decree issued or imposed upon it, or will result in a violation of any applicable law, order,

rule or regulation of any governmental authority. There is no action, suit, proceeding or investigation pending against County which questions the validity or enforceability of this Agreement or the transaction contemplated by this Agreement or any action taken pursuant hereto in any court or before or by any federal, district, county or municipal department, commission, board, bureau, agency or other governmental instrumentality.

- 3.1.3 The County has no knowledge of, nor has the County received any notice of, any actual or threatened action, litigation or proceeding by any organization, person, individual or governmental agency (including governmental actions under condemnation authority or proceedings similar thereto) against the Facility or County, nor has any such organization, person, individual or governmental agency communicated to County anything which County believes to be threat of any such action, litigation or proceeding with respect to the Facility or the terms of this Agreement.
- 3.1.4 The County has not received any notice of any violations of law, municipal or county ordinances, or other legal requirements with respect to the Facility or with respect to the use, occupancy or construction thereon.

3.2 Representations and Warranties by THE COMPANY

- 3.2.1 THE COMPANY is a North Carolina Limited Liability Company duly organized and existing under the laws of the State of North Carolina, has a place of business within the State of North Carolina, and is in good standing and authorized to do business in the State of North Carolina;
- 3.2.2 THE COMPANY has the corporate power and authority to own its properties and assets and to carry on its business as now being conducted and has the corporate power and authority to execute and perform this Agreement;
- 3.2.3 (1) This Agreement is the valid and binding instrument and agreement of THE COMPANY, enforceable against THE COMPANY in accordance with its terms, (2) does not violate

any order of any court or other agency of government binding on THE COMPANY, the charter documents or operating agreement of - THE COMPANY or any provision of any indenture, agreement or other instrument to which THE COMPANY is a party, and (3) does not conflict with, result in a breach of, or constitute an event of default, or an event which, with notice or lapse of time, or both, would constitute an event of default, under any indenture, agreement or other instrument to which THE COMPANY is a party;

3.2.4 There is no suit, claim, action or litigation pending, or to the best knowledge of THE COMPANY threatened, relating to the Improvements or the use of the Improvements for their intended purpose;

3.2.5 To the best of THE COMPANY's knowledge, there is no impediment to the use of the real property for the purposes contemplated by this Agreement;

3.2.6 THE COMPANY is not engaged in a business that would be exempt from property taxes.

4. THE COMPANY Expenditures for Renovation/Improvements/Investment Goals

Subject to satisfaction of the conditions set forth in Sections 1, 2 and 3 above, THE COMPANY covenants and agrees with the County that in consideration of the appropriation and expenditure of the County of such economic development incentives, Per the NCDOT JDIG agreement dated November 12, 2019 THE COMPANY shall make substantial improvements to the real property and invest in equipment, and the aggregate of such expenditures is expected to be:

NINE MILLION AND EIGHT HUNDRED THOUSAND (\$9,800,000) in improvements/renovations, and equipment

The foregoing shall be the "Investment Goals" under this Agreement

The company further covenants and agrees it will maintain in place said improvements/renovations and equipment over the incentive period of five (5) years plus one year, however, that the foregoing shall not limit or restrict THE COMPANY's ability to remove or replace any equipment contained in the Facility, or remodel or expend the Facility, in the ordinary course of business.

5. County's Payment of Economic Incentives

In consideration of the obligations of THE COMPANY hereunder and in order to induce THE COMPANY to enter into this Agreement and renovate the Facility and invest in necessary equipment, The County by execution hereof by its officers with full authority, hereby agrees to provide certain economic development incentives to THE COMPANY as contained herein. Payment of the economic development incentives will be made as provided in this Paragraph 5.

Payment of such incentives will be made upon the completion of the renovations/improvements and purchase of equipment, and the issuance of a valid certificate of occupancy for all structures which are a part of the renovation/Improvements, in an amount which will not exceed **ONE HUNDRED AND TEN THOUSAND DOLLARS (\$110,000) over the 5-year incentive period.**

The economic incentive shall be payable in annual installments, beginning after ad valorem taxes have been paid by THE COMPANY in Calendar Year two (2) through after ad valorem taxes have been paid by THE COMPANY in Calendar Year six (6) For purposes of this Agreement, "CY 1" (Calendar Year 1) means calendar year 2020 and "CY 2" through "CY 6" means the succeeding five (5) calendar years.

Upon payment of ad valorem taxes by THE COMPANY to the County for each of CY 2 through CY 6, and delivery to the County by THE COMPANY of certificates in the form or substantially in the form attached hereto as **Exhibit "C"**, attributable to the renovations/improvements made to the date of such certification plus THE COMPANY's NC ESD UI 101 Third Quarter Report to valid job and average wage numbers.

The County will, within thirty (30) days after THE COMPANY delivers such certificates, in each of CY 2 through CY 6, pay to THE COMPANY an economic development incentive payment as provided herein. The amount of each annual (CY 2 through CY 6) payment will not to exceed the total ad valorem tax revenue paid by THE COMPANY in such Calendar Year that is attributable to the value of the renovations/improvements and equipment investment made by THE COMPANY at the Facility pursuant to this Agreement or otherwise. This same process will be followed by the County in each of CY 2, CY 3, CY 4, CY 5 and CY 6.

No incentives will be paid by the County after the fifth year (CY 6) as pursuant to this Agreement, but nothing in this Agreement precludes the County and THE COMPANY from entering into a subsequent agreement pertaining to other economic development incentives. During Calendar Years 2 through 6, THE COMPANY shall furnish to the County on or before December 15 of each year the certifications required by this Paragraph if requested, THE COMPANY shall provide the County, at THE COMPANY'S expense, independent certification as to such expenditures. It is understood and agreed that THE COMPANY will treat such incentive payments as non-shareholder contributions to capital as defined in Section 118 of the Internal Revenue Code of 1956. Economic development incentives under the recent tax code changes maybe taxable.

6. Extension Due to Force Majeure and Other Similar Causes Notwithstanding the provisions of Paragraphs 5 or 8, in the event THE COMPANY is unable to meet the requirements of Paragraph 5 as a result (1) of an event of force majeure, including but not limited to fires, explosions, acts of God, acts of public enemy, insurrections, riots, embargoes, labor disputes, including strikes, lockouts, job actions or boycotts, (2) the inability to obtain the governmental permits or approvals necessary for the undertaking and operating the renovations/improvements after a good

faith effort to obtain same has been made, (3) shortages of materials or energy, (4) changes in laws, or (5) other causes beyond the control of and arising without the fault or negligence of THE COMPANY, then, in such event, the renovation/improvement period and the Calendar Year payout period shall be extended for a period equal to the delay caused by any of the foregoing events so long as THE COMPANY shall (a) have furnished the County on a timely basis, upon the occurrence of such event, a notice thereof, and (b) take all commercially reasonable steps necessary to relieve the effect of such event and to resume completion of the renovations/improvements and purchase of equipment.

7. Events of Default It shall be an Event of Default if any one or more of the following events shall occur for any reason whatsoever (and whether such occurrence shall be voluntary or involuntary or come about or be affected by operation of law or pursuant to or in compliance with any judgment, decree or order of any court or any order, rule or regulation of any administrative or governmental body):
- a. If THE COMPANY or County, except in the event of force majeure, shall fail in a material fashion, to fulfill the provisions of any part of this Agreement including, without limitation, delivery of any certificates or payment required hereunder, and such failure shall continue for a period of sixty (60) or more days after the defaulting party receives written notice of such failure, or
 - b. If THE COMPANY or County shall fail to observe and perform any other condition set forth in this Agreement and such failure shall continue for a period of ninety (90) or more days after the defaulting party receives written notice of such failure (except that a breach of Section 17 shall not require a cure period), or
 - c. If any material representation, warranty or other statement of fact contained in this Agreement or in any writing, certificate, report or statement furnished by a party to the other party in connection with the transaction described in this Agreement, shall be false or misleading in any material respect when given, or

- d. If the COMPANY or County shall be unable to pay its debts generally as they become due, files a petition to take advantage of any insolvency statute, makes an assignment for the benefit of creditors, commences a proceeding for the appointment of a receiver, trustee, liquidator or conservator of itself or of the whole or any substantial part of its property, files a petition or answer seeking reorganization or arrangement of similar relief under the federal bankruptcy laws or any other applicable law or statute of the United States of America or any state, or
- e. If a Court of competent jurisdiction shall enter an order, judgment, or decree appointing a custodian, receiver, trustee, liquidator, or conservator of THE COMPANY or of the whole or any substantial part of its properties, or approve a petition filed against THE COMPANY seeking reorganization or arrangement of similar relief under the federal bankruptcy laws or any other applicable law or statute, or if, under the provisions of any other law for the relief or aid of debtors, a court of competent jurisdiction shall assume custody or control of THE COMPANY or of the whole or any substantial part of its properties.

8. Remedies If THE COMPANY fails to meet the Investment or Job Goals herein stated within the timetable as established in this agreement, the obligation of the County as set out herein shall terminate and the company shall reimburse County on a proportionate basis (for investment the numerator will be THE COMPANY'S actual investment, the denominator will be the applicable Investment Goal stated herein; for jobs the numerator will be THE COMPANY'S actual jobs created, the denominator will be the applicable Jobs Goal stated herein) for the aggregate of any and all sums actually paid or expended by the County, to include actual, reasonable costs associated with County recapturing such obligations. In the event of an Event of Default by County, THE COMPANY may terminate this Agreement upon written notice to County, or THE COMPANY may choose not to terminate at that time but THE COMPANY's obligations hereunder shall be tolled for such period until the County cures its Default, and THE COMPANY's right to

receive the economic incentive payments set forth hereunder shall not be abated or otherwise suspended provided THE COMPANY has otherwise made the required ad valorem tax payment and submitted the appropriate certificates.

9. Bona Fide Public Purpose Both THE COMPANY and the County acknowledge that any and all monies appropriated and expended by the County for economic development incentives, as provided in this Agreement, are for a bona fide public purpose and are expended in good faith reliance on North Carolina General Statute 158-7.1 in the event a Court of competent jurisdiction, after final appeal, rules in a lawsuit to which either THE COMPANY or the County is a party, that all monies expended by the County pursuant to this Agreement were not offered and accepted in good faith and pursuant to and in compliance with North Carolina General Statute 158-7.1 and, further, that such monies must be repaid, THE COMPANY will make such repayment of such portion of the economic incentive monies actually received by THE COMPANY provided, however, that if such result in such lawsuit is not due to THE COMPANY's act or negligent failure to act, then THE COMPANY shall have a cause of action against the County hereunder for repayment of such monies.

Further, if any elected officials, officers agents or employees of the County are found by a Court of competent jurisdiction, after final appeal, to be personally liable for any of the monies so expended, and such liability is not covered by the County's public officials' liability insurance, then unless THE COMPANY is found not to be at fault, THE COMPANY will indemnify such elected officials, officers, agents or employees individually to the extent of the monies expended by the County pursuant to this Agreement, including all court costs and attorney fees the County agrees to maintain adequate public official liability coverage. In the event one or more lawsuits are brought against the County or any County elected official, officer, agent or employee challenging the legality of this Agreement, then the County, in the

exercise of sole discretion, shall exercise its best efforts to defend against any and all such lawsuits.

10. Notices All notices, certificates or other communications required or permitted to be given or served hereunder shall be deemed given or served in accordance with the provisions of this Agreement if the notice is (1) mailed in a sealed wrapper and is deposited in the United States mail, certified mail, return receipt requested, postage prepaid, or (2) deposited with a national overnight courier service that retains receipts for its deliveries, properly addressed as follows:

The County

Brian Alligood, Manager Beaufort County
121 West 3rd Street
Washington, NC 27889
Phone: (252) 946-0079

Copy to:

David C. Francisco, Attorney
Beaufort County
117 W. 3rd Street
Washington, North Carolina 27889
Phone: (252) 833-0591

Copy to:

Anita Radcliffe, Financial Officer
Beaufort County
121 W. 3rd Street
Washington, North Carolina 27889
Phone: (252) 946-0079

& Copy to:

Martyn Johnson, ED Director
Beaufort County
705 Page Road
Washington, NC 27889
Phone: (252) 946-3970

THE COMPANY

Peter Johnstone, President
MJM Yachts LLC operating as
Pamlico Yachtworks LLC
230 Clarks Neck Road
Washington, NC 27889
Phone: (252) 599-0223
Email: peterj@mjmyachts.com

Copy to:

Terry Best, CFO
MJM Yachts LLC operating as
Pamlico Yachtworks LLC
230 Clarks Neck Road
Washington, NC 27889
Phone: (252) 599-0223
Email: terryb@mjmyachts.com

The County or THE COMPANY may, by notice given to the other, designate any further or different addresses to which notices, certificates, requests or other communications shall be sent.

11. Binding Nature of Agreement, Transfer by THE COMPANY This Agreement shall inure to the benefit of, and is binding upon, the County and THE COMPANY and their respective successors and assigns. However, neither this Agreement, nor any rights, privileges, or claims created by this Agreement may be transferred by the company without the prior written approval, which approval will not be unreasonably withheld, of the County.
12. Amendments Except as otherwise provided in this Agreement, this Agreement may not be amended, changed, modified or altered except by written agreement of the parties
13. Enforceability If any provision of this Agreement or the application thereof to any person or circumstance shall to any extent be held invalid, the remainder of this Agreement or the application of such provision to persons or circumstances other than those as to which it is held invalid shall not be affected thereby (provided, however, that the economic incentives payments are not jeopardized thereby, in which event this Agreement may be cancelled by THE COMPANY), and each such remaining provision of this Agreement shall be valid and enforceable to the fullest extent permitted by law. The County acknowledges and agrees that the economic incentive payments proposed as part of the Facility Investment and Job Creation are material inducements for THE COMPANY to enter into this Agreement. Accordingly, THE COMPANY shall have the right to cancel this Agreement upon written notice in the event there is a failure (either in form or substance) of the County's obligation to pay the economic incentives hereunder, or in the event there is a failure (either in form or substance) of the other entities obligations to pay certain economic incentives to THE COMPANY in conjunction with the Facility Investment and Job Creation.
14. Agreement Executed in Counterparts This Agreement may be executed in any number of counterparts, each of which when so executed and delivered shall be deemed an original, and It shall not be necessary in making proof of this Agreement to produce or account for more than

one such fully-executed counterpart

15. Conflict of Laws This Agreement is governed by and shall be construed in accordance with the laws of the State of North Carolina. Venue for any action related to this agreement shall be in Beaufort County, North Carolina
16. Term The term of this Agreement shall commence on the date of execution and expire upon payment by County of all payments due to THE COMPANY hereunder, unless earlier terminated as provided herein
17. Confidentiality Both THE COMPANY and the County acknowledge the County has an obligation to its citizens to conduct public business in a public fashion, and to provide such information to its citizens as will allow them to make informed judgments regarding its actions. Further, both THE COMPANY and the County acknowledge that THE COMPANY has a legitimate interest in maintaining the confidentiality of its trade secrets. In order to balance these competing interests, it is agreed this Agreement, once fully executed, is neither confidential nor a company trade secret, and may be released to the public. However, it is further agreed that the exhibits to this Agreement, and/or other information provided by THE COMPANY pursuant to this Agreement, may contain company trade secrets. Accordingly, where any such exhibit, or other information is at the time of its initial disclosure to the County, designated as "confidential" or as a "trade secret," and is marked such and that exhibit or information is a trade secret as defined in North Carolina General Statute 66-152(3), then such information will be maintained in confidence by the County, unless its release is consented to in writing by THE COMPANY or ordered by a court or other administrative body having proper jurisdiction. The County further agrees that it shall not make any public statements in connection with this Agreement or its terms or conditions without THE COMPANY's prior consent, except as may otherwise be required by applicable law. THE COMPANY and County agree to cooperate in good faith in coordinating any and all press releases and media statements concerning the Facility and this Agreement.
18. Construction Both THE COMPANY and the County acknowledge and

stipulate that this Agreement is the product of mutual negotiation and bargaining and that It has been drafted by Counsel for both THE COMPANY and the County as such, the doctrine of construction against the drafter shall have no application to this Agreement

19. Sale/Leaseback in the event THE COMPANY sells the real estate and/or plant and leases it back, with THE COMPANY retaining the obligation to pay ad valorem taxes with respect thereto, it shall remain entitled to the economic development Incentives hereunder notwithstanding such sale.

Executed the date first set forth above:

***MJM Yachts LLC operating as
Pamlico Yachtworks LLC a North
Carolina Limited Liability Company***

By _____, (President)

Beaufort County,
A North Carolina Body Politic

By _____, (Chairman)
Beaufort County Board of Commissioners

This document has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act

_____ Anita Radcliffe, Beaufort County Financial Officer

Approved as to form on behalf of **THE COMPANY**

Attorney

STATE OF NORTH CAROLINA
COUNTY OF BEAUFORT

I, _____ as a Notary Public of said county and state, certify that Frankie Waters, personally came before me this day and acknowledged that he is the Chairman of Beaufort County Board of Commissioners, a North Carolina municipal corporation, and that by authority duly given and as the act of the Board of Commissioners of Beaufort County the foregoing instrument was signed in its name and by its Chair, sealed with its corporate seal and attested by him as its Chair.

Witness my hand and seal this _____ day of _____, 2020

Notary Public

My Commission Expires _____

STATE OF NORTH CAROLINA
COUNTY OF BEAUFORT

I, _____ a Notary Public of said county and state, certify that _____ personally came before me this day and acknowledged that he is President of **MJM Yachts LLC operating as Pamlico Yachtworks LLC**, a North Carolina Limited Liability Company, and that by authority duly given and as the act of the corporation, the foregoing instrument was signed in its name by its President, and attested by him as its President.

Witness my hand and seal this _____ day of _____, 2021

Notary Public

My Commission Expires _____

EXHIBIT A

Joint Economic Development Agreement
Between Beaufort County and MJM Yachts LLC
operating as Pamlico Yachtworks LLC

LEGAL DESCRIPTION

The tracts of land and facility involved are currently
specifically identified in the following documents

EXHIBIT B

Joint Economic Development Agreement
Between Beaufort County and MJM Yachts LLC
operating as Pamlico Yachtworks LLC (THE
COMPANY)

CERTIFICATE

TO Beaufort County

This Certificate is delivered pursuant to Section 2.1 of the Joint Economic Development Agreement (the "**Agreement**"), dated_____, 2021, between Beaufort County and THE COMPANY any capitalized term not otherwise defined herein shall have the meaning assigned to such term in the Agreement

I, Peter Johnstone , do hereby certify, for and on behalf of THE COMPANY, that

- (a) The construction, renovation and/or installation of the improvements and equipment on or at the real property will result, in the creation by the company of 166 new full time Jobs in Beaufort County, and
- (b) Such new full-time jobs will pay on average \$45,637 per annum as computed by the Employment Security Division Commission for the most recent period for which data is available as of the date of this Certificate

Dated at Washington, North Carolina, this _____ day of _____, 2021

THE COMPANY

BY_____

TITLE _____

EXHIBIT C

Joint Economic Development Agreement
Between Beaufort County and MJM Yachts LLC
operating as Pamlico Yachtworks LLC (THE
COMPANY)

CERTIFICATE

TO Beaufort County

This Certificate is delivered pursuant to Section 5.1 of the Joint Economic Development Agreement (the "**Agreement**") dated____, _____ 2021, between Beaufort County and THE COMPANY any capitalized term not otherwise defined herein shall have the meaning assigned to such term in the Agreement

I, Peter Johnstone, do hereby certify, for and on behalf of THE COMPANY, that

The following improvements were made during the _____
Calendar Year 2021.

Dated at Washington, North Carolina, this _____ day of _____, 2021__

BY _____

TITLE _____

_____, 2021

Peter Johnstone, President
MJM Yachts LLC operating as Pamlico Yachtworks LLC (THE COMPANY)

RE Opinion of Counsel for Beaufort County

To Peter Johnstone,

The executed "Joint Economic Development Agreement" between Beaufort County, North Carolina (the "County") and MJM Yachts LLC operating as Pamlico Yachtworks LLC ("The company") complies with the terms and requirements of NCGS 158-7.1 and has been duly authorized, executed and delivered by the County, and this Agreement is binding upon and enforceable against the County in accordance with its terms

Sincerely,

David C. Francisco
Beaufort County Attorney

117 W. 3rd Street
Washington, North Carolina 27889
Phone: (252) 833-0591

**BEAUFORT COUNTY BOARD OF COMMISSIONERS
CERTIFIED MINUTES AUTHORIZING ECONOMIC
INCENTIVES FOR MJM Yachts LLC operating as Pamlico
Yachtworks LLC (the Company)**

Economic Development Grant: Project Mojo

ADDENDUM 9

NCHFA Urgent Repair Program, 2021

Search

- ➔ [Community Partners Loan Pool](#)
- ➔ [Self-Help Loan Pool](#)
- ➔ [SystemVision™ Energy Guarantee Program](#)
- ➔ [Essential Single-Family Rehabilitation Loan Pool](#)
- ➔ [Urgent Repair Program Forms and Resources](#)

Urgent Repair Program

The Agency proposes to make a total of \$4.5 million available for the 2021 Urgent Repair Program (URP21). Program funding enables recipient organizations to provide deferred, forgiven loans of up to \$10,000 for emergency home repairs and modifications to very low-income owner-occupied homes. Eligible households are those with one or more full-time household members with special needs (e.g., elderly, disabled and/or Veteran full-time household members or a child six years of age or under living in the home with lead hazards). Household incomes cannot exceed 50% of area median income.

Nonprofit organizations, local governments and regional councils of government with the technical capacity to manage residential construction projects are eligible to apply. Eligible applicants must cover service areas with a population of 5,000 or greater.

The maximum funding amount is \$200,000 for projects serving two or more counties in their entirety and \$100,000 for projects serving a single county. The maximum funding for large CDBG Entitlement Cities is \$50,000.

Potential applicants are encouraged to register for the URP21 Application Guideline Webinar, which will be presented on Thursday, December 17, 2020 at 10:00 a.m. You can register for the URP21 Application Guideline Webinar by clicking the following link: [URP21 Application Webinar](#). Please register for the webinar no later than 3:00 p.m. December 16, 2020.

Application forms and guidelines are available now on [this website](#). Under Urgent Repair Program, select Forms and Resources and find the links under URP21. The Program guidelines in draft form for URP21 are also available. Completed applications must be received at the Agency by 5:00 p.m. January 25, 2021. For more information, please call Mike Handley, 919-877-5627, Chuck Dopler, 919-981-5008, Donna Coleman, 919-981-5006, Kim Hargrove, 919-877-5682 or Dan McFarland, 919-875-3753.

Recent News

[Funding Available Through Local Groups to Help Home Buyers](#)
January 15, 2021

[Happy Holidays](#)
December 21, 2020

Is My Project Eligible?

To be qualified to receive URP funds, your organization and project must meet the following criteria:

- Units must house one or more full-time household members with special needs (e.g. elderly, disabled, veteran or a child 6 years of age or younger with an elevated blood-lead level).
- Household income must not exceed 50% of area median income.
- Applicants must cover service areas with a population of 5,000 or greater.
- Your organization must have the technical capacity to manage residential construction projects.

Get Started

Check out our program guidelines to learn more about

For more information, contact Michael Handley, 919-

ADDENDUM 10

Resolution in Support of NCACC Presidential Initiative to Promote Food System Resiliency



Resolution in Support of NCACC Presidential Initiative to Promote Food System Resiliency

Whereas, access to food is a basic human need and is vital to the well-being of a community; and

Whereas, all 100 North Carolina counties are committed to ensuring the needs of their citizens are met; and

Whereas, food security, defined as reliable access to quality, affordable food, is vital to a thriving community and food insecurity threatens the fabric of a healthy society; and

Whereas, according to Feeding America's annual Map the Meal Gap study, conducted to improve our understanding of food insecurity and food costs at the local level, the average food insecurity rate across North Carolina's counties is 14% and Feeding America projects that the rate will rise to 19.3% due to the pandemic; and

Whereas, Beaufort County has a food insecurity rate of 21%; and

Whereas, the current pandemic is only further exacerbating the issue of food insecurity and families are facing difficult decisions about how to make ends meet, including whether they can afford food they need; and

Whereas, it is projected that the food insecurity rate in North Carolina will rise to 19.3% due to the pandemic and the child food insecurity rate is projected to rise from 19.3% to 28.6%

Whereas, according to state officials, agriculture and agribusiness account for 17% of all jobs in the state and an annual economic impact of \$91.8 billion and is a vital aspect of the economy in North Carolina; and

Whereas, county commissioners have a responsibility to ensure the basic needs of our citizens are met; and

Whereas, the North Carolina Association of County Commissioners, under the direction of President Ronnie Smith, will be leading a task force to address food system resiliency to help counties take actions to ensure the resources we have are getting to the people in need; and

Whereas, the NCACC Task Force will be meeting to examine the various issues that go into creating and sustaining a resilient food system for our residents; and

Whereas, by supporting our farmers, supply chains, agribusiness, food industry, and hungry families, we can build resilient communities.

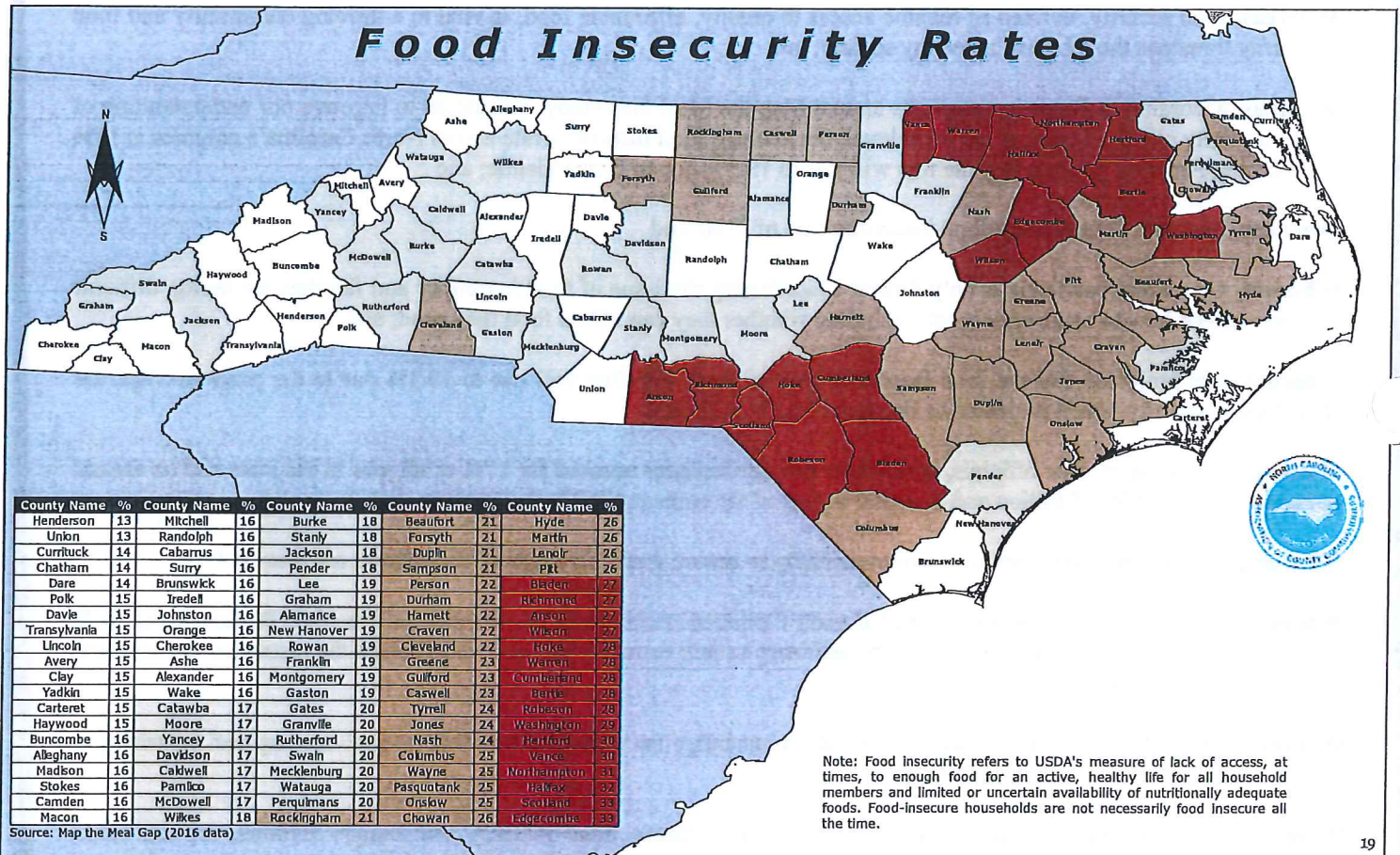
Therefore, Be It Resolved, the Beaufort County Board of Commissioners do hereby resolve to support the work of the NCACC task force and will commit to examining the food system in Beaufort County and take steps to help strengthen the system in the service of sustaining a thriving community.

Adopted this the 1st day of February, 2021

Frankie Waters, Chairman
Beaufort County Board of Commissioner

Kathleen Mosher, CMC, NCCCC
Clerk to the Board

Food Insecurity Rates



Note: Food insecurity refers to USDA's measure of lack of access, at times, to enough food for an active, healthy life for all household members and limited or uncertain availability of nutritionally adequate foods. Food-insecure households are not necessarily food insecure all the time.

Resilience Initiative



Resilience Initiative: Counties Strengthening NC's Food Ecosystem

North Carolina Association of County Commissioners (NCACC) President and Martin County Commissioner Ronnie Smith will lead an initiative to address food system resiliency in North Carolina during the 2020-21 presidential year. The goal of the presidential initiative is to identify ways counties can help ensure all North Carolinians have access to high-quality, affordable food and local producers are able to help meet this need.

Issue Brief: Food System Resiliency

Access to food is a basic human need and a critical component to a healthy society. Food system resilience can be defined as the capacity over time of a food system to provide sufficient, acceptable and accessible food to all, in the face of various and often unforeseen disturbances. When people are food insecure, meaning they lack access to high-quality and affordable food to sustain a healthy lifestyle, it has wide impacts on a community. People who are food insecure are disproportionately affected by diet-sensitive chronic diseases such as diabetes and high blood pressure, and according to research, food insecurity is also linked to many adverse effects to overall health. Food insecurity can be particularly harmful for children, who can experience social, emotional and developmental side effects due to the lack of nutrition. The implications of food insecurity are complex, interconnected and far-reaching. The COVID pandemic has and will continue to exacerbate the food insecurity crisis in North Carolina. According to Feeding America's annual Map the Meal Gap study, conducted to improve our understanding of food insecurity and food costs at the local level, the average food insecurity rate across North Carolina's counties is 14 percent. And Feeding America projects that the rate will rise to 19.3 percent due to the pandemic. For children, food insecurity is expected to be even more dire, with a projected increase from 19.3 percent to 28.6 percent. At the same time, North Carolina is resource rich. According to state officials, agriculture and agribusiness account for 17% of all jobs in the state and an annual economic impact of \$91.8 billion. This industry is vital to our state for many reasons and serves as a critical resource in helping those facing food insecurity. Counties will need to take decisive and immediate action to curb this crisis.



NCACC President
Ronnie Smith - [Bio](#)
[Page](#)

Related Resources

- Resolution in Support of NCACC Presidential Initiative to Promote Food System Resiliency - [Washington County Resolution \(PDF\)](#).

County Role

Counties are extensively involved in addressing food insecurity, particularly through their departments of social services which administers the food and nutrition service programs for families in need of assistance, public school systems that distribute meals to students and cooperative extensions which are in every county and provide research-based knowledge and educational programs enabling people to make practical decisions to improve their quality of life. There are many aspects of the food delivery system that counties directly impact and influence. Ensuring all citizens have access to high-quality, affordable food contributes to the physical, mental, and societal health of a community. Counties can work directly with food providers, create pathways for partnerships and innovative solutions to increase food cultivation and distribution and can provide financial, technical and other in-kind support for initiatives that are supporting increased access to food systems. All of these efforts combined help build food system resiliency.

Year Ahead

President Smith has convened a task force to identify ways counties can provide more food resources and food security to their residents. Given the negative impacts of the COVID pandemic on food delivery systems, this task force will be charged with providing a range of actions, including short-term ideas and solutions that counties can undertake in real-time to immediately address food security issues in their communities. The task force will release findings and solutions after each convening so that counties can begin to work on this issue immediately. The task force will compile the action steps they promote throughout the fall into a final report to serve as a roadmap for counties utilize in developing their plans to address this critical issue.

Presidential Initiative Task Force Co-Chairs



James West - Co-Chair - Wake County



Sue Hinman - Co-Chair - Granville County

ADDENDUM 11

**Request Investigation into Business Practices of
Suddenlink Communications/Altice USA**

BOARD OF COMMISSIONERS

Frankie Waters, Chairman
Jerry E. Langley, Vice Chairman
Ed Booth
Stan Deatherage
John Rebholz
Hood Richardson
Randy Walker



COUNTY OFFICIALS

Brian M. Alligood, County Manager
Katie Mosher, Clerk to the Board
Anita Radcliffe, Finance Director
David Francisco, County Attorney

**BEAUFORT COUNTY
NORTH CAROLINA**

Josh Stein, North Carolina Attorney General
North Carolina Department of Justice
9001 Mail Service Center
Raleigh, NC 27699-9001

Re: Complaints Regarding Cable/Internet Service Provider – Suddenlink Communications/Altice USA

Dear Mr. Stein:

The purpose of this letter is to request that the North Carolina Attorney General's Office initiate an investigation into the business practices of Suddenlink Communications/Altice USA. Over the years Beaufort County staff and Commissioners have received countless complaints about the services provided by Suddenlink Communications/Altice USA. Complaints include, but are not limited to:

1. Not showing up for scheduled appointments
2. Service drops/outages with no explanation
3. Not delivering modem speeds that were promised and paid for
4. Price hikes without warning/explanation
5. Cables running across people's yards for months. Not buried or strung out of the way
6. Customer service is horrible, misleading and rude
7. Unexpected charges for service calls added to bills
8. Charged for service not ordered or received
9. Customers charged extra months after services had been cancelled
10. Customers reported to collections for bills they either didn't owe or didn't receive

With Suddenlink/Altice America being the main provider for cable TV and internet services in Beaufort County our citizens deserve better than is being provided. While service issue complaints have been ongoing for several years, the Covid-19 Pandemic has exposed the scope of problems with both the physical infrastructure and service delivery of Suddenlink Communications on a much grander scale. With our children being educated at home and our citizens tele-working, service is essential and is not being provided at a level that Suddenlink promises on their commercials or during phone calls with customers.

Beaufort County seeks any assistance that your office can provide to improve this vital utility within our service area. For some time, Beaufort County staff and elected officials have directed citizens to make any issues with Suddenlink known to your office or the Better Business Bureau. For now, Beaufort County staff and elected officials will continue this practice so that the North Carolina Department of Justice may document the persistent and extensive service delivery issues with this Company.

Thank you for your attention to this matter. Please contact me at (252)935-5422 or Brian Alligood, County Manager at (252)946-0079 with any additional questions regarding this matter.

Sincerely,

Frankie Waters, Chairman
Beaufort County Board of Commissioners



Town of Tarboro

500 N Main Street, PO Box 220, Tarboro, NC 27886 (P) 252.641.4200 (F) 252.641.4286

CERTIFIED MAIL

December 30, 2020

Josh Stein, North Carolina Attorney General
North Carolina Department of Justice
9001 Mail Service Center
Raleigh, NC 27699-9001

Re: Complaint Regarding Internet Service Provider – Suddenlink Communications/Altice USA

Dear Mr. Stein:

The purpose of this letter is to request that the North Carolina Attorney General's Office initiate an investigation into the business practices of Suddenlink Communications/Altice USA. The Town of Tarboro receives constant complaints regarding poor service from this provider. Customers report to Town Officials a broad range of issues concerning Suddenlink, including; escalating costs, lack of access to service, excessively long outages, poor communication/response to outages, failure to keep equipment in good working condition, temporary fixes resulting in unbundled/low hanging lines for extended periods of time, internet speeds substantially slower than advertised, etc.

While service issue complaints have been ongoing for several years, the COVID-19 Pandemic has exposed the scope of problems with both the physical infrastructure and service delivery of Suddenlink Communications. At a moment of stay-at-home orders, remote learning, and teleworking, Tarboro citizens are frequently denied access to information, education, and jobs. The Town seeks any assistance that your office can provide to improve this vital utility within our service area. For some time, Town Officials have directed citizens to make any issues with Suddenlink known to your office. Town Officials will continue this practice so that the North Carolina Department of Justice may document the persistent and extensive service delivery issues with this company.

Thank you for your attention to this matter. Please contact me at (252) 883-2972 or Troy Lewis, Town Manager at (252) 641-4250 with additional questions regarding this matter.

Sincerely,

Joseph W. Pitt
Mayor

Cc: Tarboro Town Council
Troy Lewis, Town Manager
Chad Hinton, Town Attorney

Mayor
Donald R. Sadler

City Manager
Jonathan Russell



Washington City Council
Richard Brooks
Virginia Finnerty
Elizabeth A. Kane
William Pitt
Mike Renn

January 4, 2021

Josh Stein, North Carolina Attorney General
North Carolina Department of Justice
9001 Mail Service Center
Raleigh, NC 27699-9001

Re: Complaint Regarding Internet Service Provider – Suddenlink Communications/Altice USA

Dear Mr. Stein:

The purpose of this letter is to request that the North Carolina Attorney General's Office initiate an investigation into the business practices of Suddenlink Communications/Altice USA. The City of Washington receives constant complaints regarding poor service from this provider. Customers report to City Officials a broad range of issues concerning Suddenlink, including: escalating costs, lack of access to service, excessively long outages, poor communications and response to outages, failure to keep equipment in good working condition, temporary fixes resulting in unbundled/low hanging lines for extended periods of time, internet speeds substantially slower than advertised, etc.

While service issue complaints have been ongoing for several years, the COVID-19 Pandemic has exposed the scope of problems with both the physical infrastructure and service delivery of Suddenlink Communications. At a moment of stay-at-home orders, remote learning and teleworking, Washington citizens are frequently denied access to information, education and jobs. The City seeks any assistance that your office can provide to improve this vital utility within our service area. For some time, City Officials have directed citizens to make any issues with Suddenlink known to your office. City Officials will continue this practice so that the North Carolina Department of Justice may document the persistent and extensive service delivery issues with this company.

Thank you for your attention to this matter. Please contact me at 252-975-3208 or Jonathan Russell, City Manager at 252-975-9319 with additional questions regarding this matter.

Sincerely,

A handwritten signature in black ink, appearing to read "Donald R. Sadler".

Donald R. Sadler
Mayor

Cc: Washington City Council
Jonathan Russell, City Manager
Franz Holscher, City Attorney

ADDENDUM 12

Bulk Solid Waste Controls

Phone (828) 649-2311
Fax (828) 649-0324



Office
271 Craig Rudisill Rd.
Marshall, NC 28753

Madison County

Solid Waste Department

November 2, 2020

All Madison county residents purchase a landfill disposal card for \$180.00 a year.
Business cards are \$207.00. The disposal card fee is collected with the property tax bill.
And the card are handed out through the county tax office.

You can email Michelle@easterndata.org for information on cards you can purchase

You will also need a card printer to get started.

All residents buy cards even if the live in city limits and have curbside pickup. We also require residents to present the disposal card when they leave their trash at our landfill or collection centers.

This is some basic information for you. If you have any questions please email me and I will be glad to help you I have also asked our direct to reach out to you, rshook@madisoncountync.gov

Thank You

Rebecca Shook
Madison County Solid waste
Office Manager

MADISON COUNTY
2020 Disposal card
Resident's name (HERE)
and
Card Number (Here)



Beaufort County
Agenda Abstract

Meeting Date: 3/1/2021

Agenda Section: Item for Discussion

Presenter: James Madson, Health Director

Agenda Title: Covid-19 Update

Summary of Information: A Health Department representative will give an update on the Covid-19 response/status.

Submitter Recommendations/Motions: Information only.

Attachments:



Beaufort County
Agenda Abstract

Meeting Date: 3/1/2021

Agenda Section: Item for Discussion

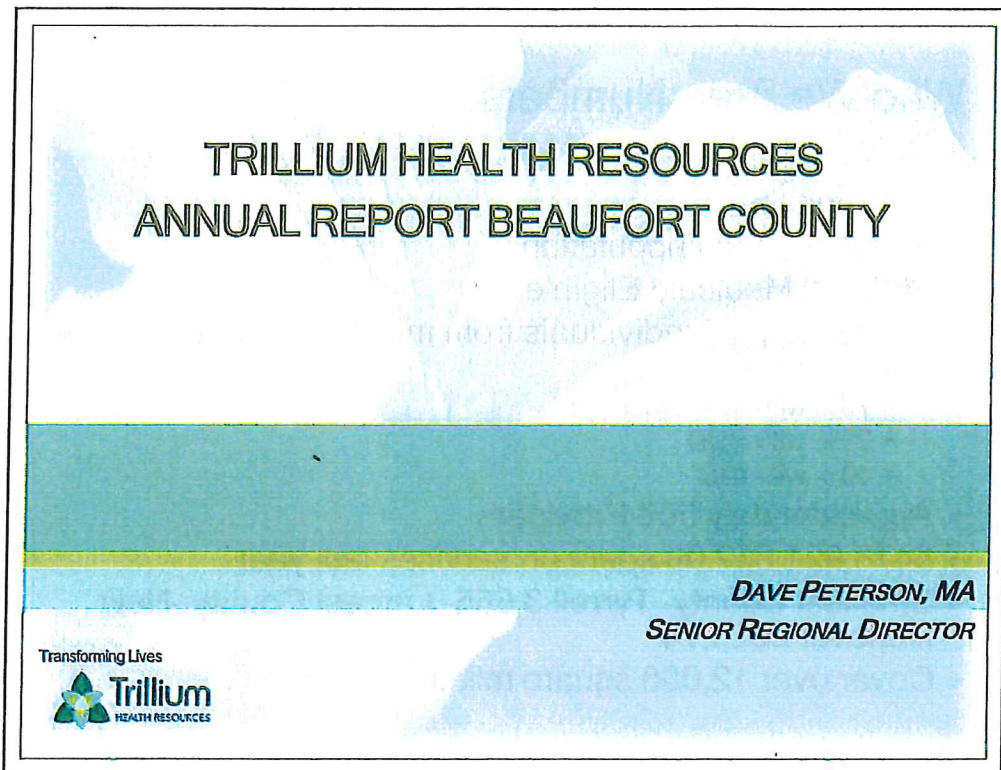
Presenter: Dave Peterson, Senior Regional Director, Trillium Health Resources

Agenda Title: Trillium Annual Report

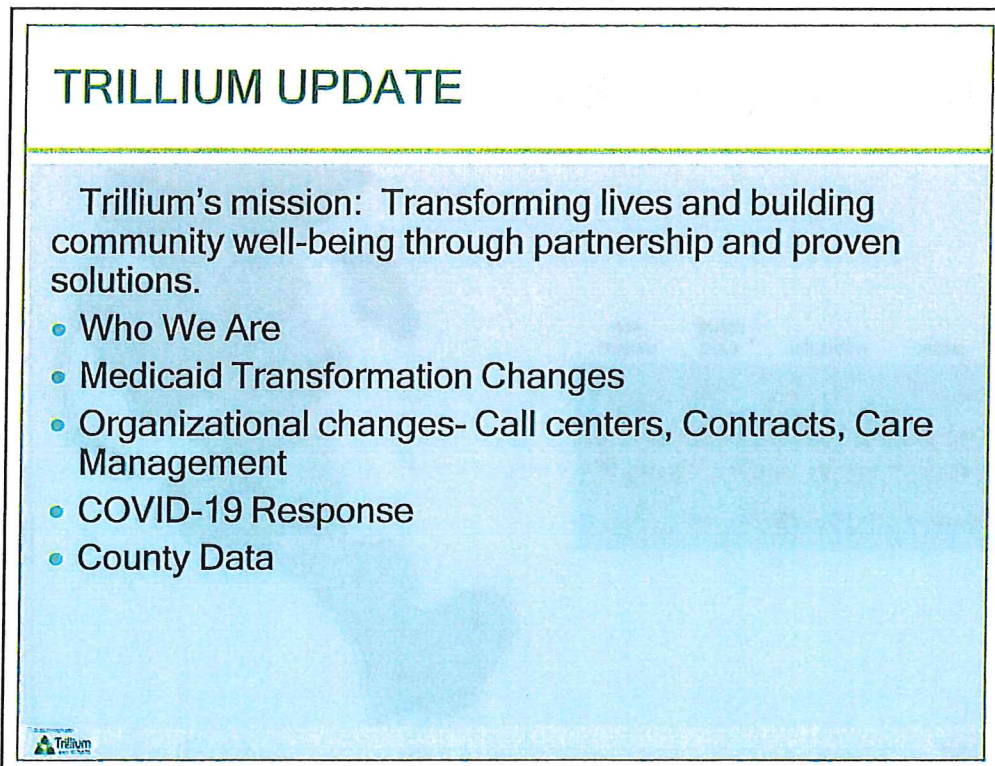
Summary of Information: Mr. Peterson will be presenting the annual report for Trillium Health Resources.

Submitter Recommendations/Motions: Information only.

Attachments:



1



2

Who We Are - Numbers

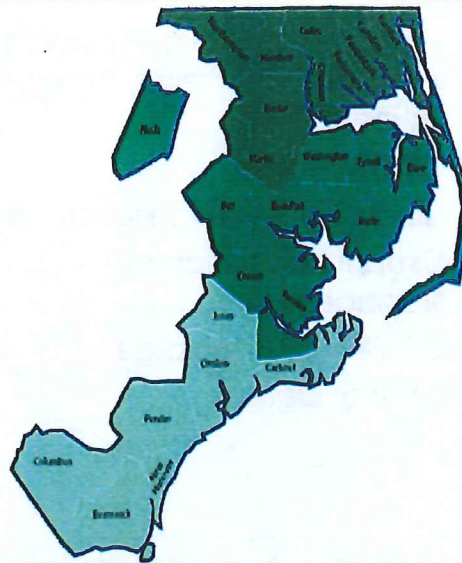
- 26 Counties
- 1,469,101 total population
- 266,000 Medicaid Eligible
- Served 58,452 individuals from mild to severe mental health needs
 - 70% with MH needs
 - 20% with SUD
 - 10% with IDD
- Approximately 500 Providers
- \$475,921,857.00 spent on services last year
- Smallest County- Tyrrell 3,665- Largest County -New Hanover 232,274
- Cover over 12,000 square miles



3

Trillium Map per Region

REGION	POPULATION	SQUARE MILES	# OF COUNTIES
Northern	201,969	3,511	10
Central	494,441	4,717	9
Southern	772,691	4,176	7



4

Medicaid Transformation- Standard Plans

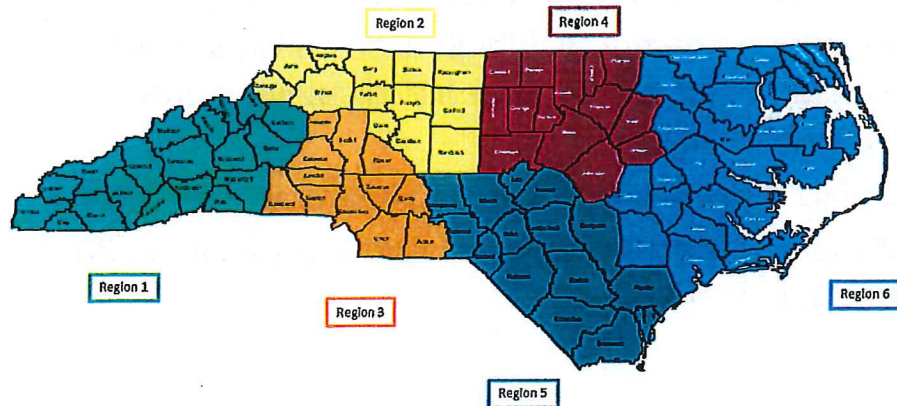
- Standard Plan- 5 companies were awarded
 - Amerihealth Caritas NC Inc.
 - Blue Cross Blue Shield of NC
 - UnitedHealthcare of NC Inc.
 - WellCare of NC Inc.
 - Carolina Complete Health- covers regions 3, 4 and 5
- ❖ These Plans will be managing the mild to moderate Medicaid behavioral health recipients



5

Map of Standard Plan Regions

Managed Medicaid Coverage Regions



6

Medicaid Transformation Standard Plans continued:

- Standard Plan Insurance Companies Timeline:
- March 15th through May 14th - Open Enrollment
- May 15th- Auto enrollment
- July 1st 2021- Standard Plans begin to serve Medicaid individuals with Low to Moderate needs



7

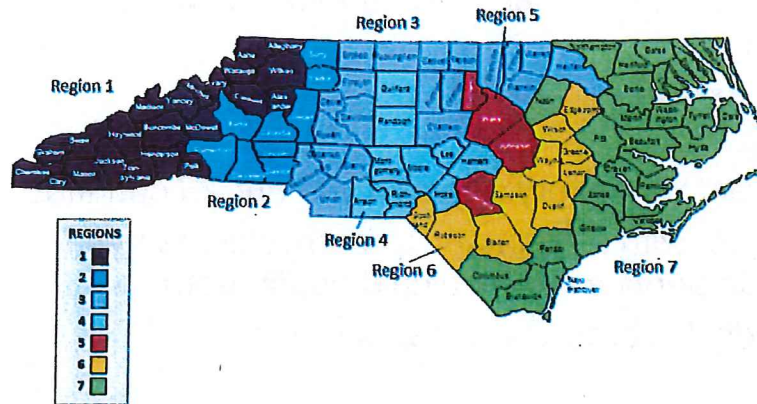
Medicaid Transformation Tailored Plan:

- 5-7 Managed Care Organizations- NCACC recommended the current LME/MCO map
- Managing the high risk/high cost individuals with mental health, developmental disabilities and substance use
- DHHS released the RFA on November 13th 2020
- Managing the whole person- both physical health and behavioral health



8

Behavioral Health I/DD Tailored Plan Regions



9

Medicaid Transformation Tailored Plan Continued

- Applications were due back to the state on Feb 2nd 2021 and we submitted ours on time
- DHHS will award the contracts on June 11th, 2021 to 5-7 MCO's
- We will have a readiness review late fall
- July 1st 2022- Begin the Tailored Plan the more Severe behavioral Health, Substance use and IDD population like we do today

10

What will it Look like

- Manage the whole person both Behavioral and Physical health
- Focus on the Social Determinants of Health-
 1. 1. Transportation
 2. 2. Housing
 3. 3. Food Insecurities
 4. 4. Employment
 5. 5. Personal Safety
- Contract with every pharmacy in our 26 counties
- Contract with all primary care physicians that provide services to Medicaid consumers
- Provide Tailored Care Management



11

Organizational changes

Call Centers

- Pharmacy
- Provider
- Nurse
- Current Call Center

Contracts

- Pharmacy
- Primary Care Offices

Care Management

- Whole Person Care



12

Impact today

- Consumers will remain with the same services with their MCO
- We will still move forward with developing the infrastructure to serve the whole person
- Work towards contracting with pharmacies and primary care services



13

COVID - 19 IMPACT

- Setup a separate webpage for all of our information regarding COVID-19
- Some rate increases extended ranging from 5% - 30% to Network Providers
- Waiving Prior Authorizations
- Supplying COVID Kits to providers/consumers
- Respite for Children with IDD increased to 30 hours
- Telehealth continues to be provided when needed
- Food Delivery



14

COVID-19 Impact continued...

- Promoting Hope4NC
- HOPE Program to address housing
- Trillium continues remote status with office usage limited to 15% of allowed capacity
- Access to Care continues to be in operation 24 hours per day.
- <https://www.trilliumhealthresources.org/news-events-training/coronavirus-information>



15

Project Updates

- DSS Respite Homes
- 1200 Naloxone kits
- COVID Kits for Providers and Consumers
- Increased Rates for providers Direct Care Staff
- Hand Sanitizer stations at Playgrounds
- Racial Equity Projects- internal and external
- Safe Schools/Health Kids- online training on a variety of topics
- Crisis and Disaster Response Department



16

Consumers served in Beaufort County

Total Consumers served - 2,784

- Mental Health - 2,027
- Substance Use - 721
- I/DD - 240

Total is unduplicated, since a single individual may receive services in more than one category



17

QUESTIONS?



18



Beaufort County
Agenda Abstract

Meeting Date: 3/1/2021

Agenda Section: Public Hearing

Presenter: Clayton Gideon, Planning Department

Agenda Title: Public Hearing - Assign Private Road Name

Summary of Information: A public hearing is needed to receive comments on assigning a name to a private road of approximately 500 feet in length, which connects to Cayton Road in Beaufort County. The private road is located approximately 125 feet east of the intersection of Cayton road and Crystal Lane.

Submitter Recommendations/Motions: A motion to open and close the public hearing is needed.

Attachments:



Beaufort County
Agenda Abstract

Meeting Date: 3/1/2021

Agenda Section: Public Hearing

Presenter: Clayton Gideon, Planning Department

Agenda Title: Public Hearing – Rename a Public Road

Summary of Information: A public hearing is needed to receive comments on renaming American Legion Road, a public road, which connects to Market Street Extension and Somerset Drive.

Submitter Recommendations/Motions: A motion to open and close the public hearing is needed.

Attachments:



Beaufort County
Agenda Abstract

Meeting Date: 3/1/2021

Agenda Section: Item for Decision

Presenter: Carlton Gideon, Planning Department

Agenda Title: Petition to Name a Road - Frances Magnolia Lane

Summary of Information: A Petition to Name a Private Road was submitted by Carmella Ramirez-Diaz to name an easement of approximately 500' in length. The subject easement connects to Cayton Road in Beaufort County and is approximately 125' east of the intersection of Cayton Road and Crystal Lane (See attached map).

The petition is being submitted because there was an application for a third address to be served by the existing easement, which means a road name is required according to the Addressing Ordinance.

An advertisement was run in the Washington Daily News on February 17, 2021 and February 24, 2021. Notices of Public Hearing were posted in the Beaufort County Courthouse, the Chocowinity Post Office, and the Chocowinity Fire Station 62 on February 17, 2021.

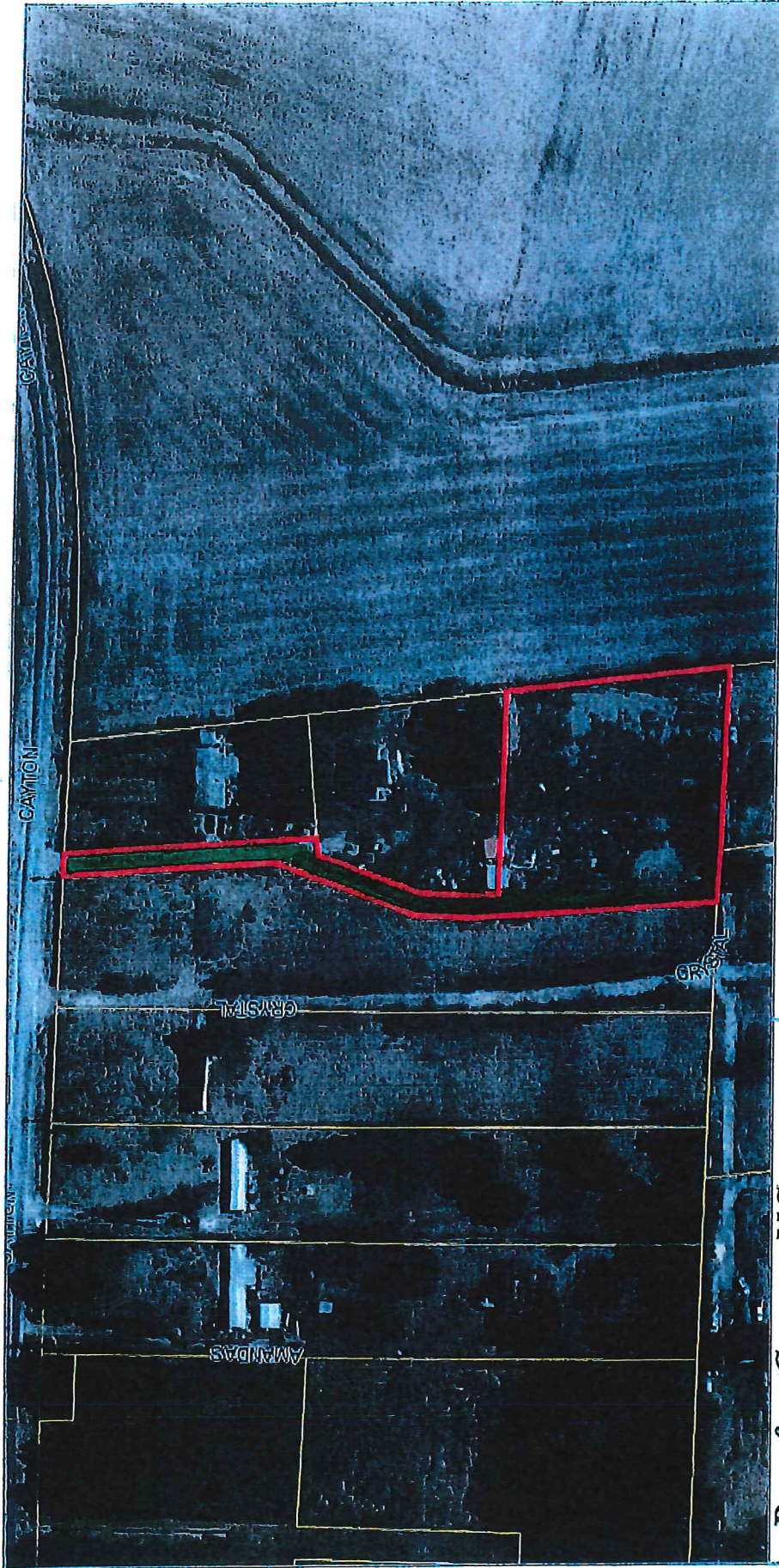
The Beaufort County E911 ordinance requires applicants to supply three (3) proposed road names. Those submitted with the petition are listed below in order of preference:

1. Frances Magnolia Lane
2. Tori Drive
3. Victoria Court

Staff has determined that the applicant's first proposed name, Frances Magnolia Lane, does not duplicate any existing road names within Beaufort County nor do any sound-alikes exist.

Staff Recommendations: Approve the applicant's proposed first choice of "Frances Magnolia Lane".

Attachments:



Beaufort County, NC

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beaufortnc.gdnps.com



Feb/09/2021
Scale 1:1528

GPIN : 5642-22-4814
GPNLONG : 5642-22-4814
NAME1 : DIAZ CARMELIA
NAME2 : RAMIREZ
NAME3 :
ADDR1 : PO BOX 757
CITY : CHOCOWINITY
STATE : NC
ADDR2 :
ZIP : 27817
PROP_DESC : (1.18 AC) B T
EDWARDS

LAND_VAL : 9062
BLDG_VAL : 0
TOT_VAL : 9062
TAXABLE_VAL : 9062
DEFR_VAL : 0
PREV_ASSES : 9062
ACRES : 1.18
PROP_ADDR : SR 1154
TOWNSHIP : 12
MBL : 56420015
PIN_1 : 15002325

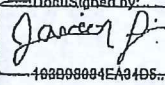
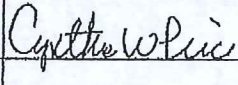
DATE : 12/17/2020
DB_PG : 2046/00839
STAMPS : 20.00
SALE_PRICE : 10000.00
REID1 : 19461

Petition to Name a Private Road

In an effort to name an unnamed road, the purpose of this petition is to request the support and approval of the Beaufort County Board of Commissioners to name the road. The approximate location of the private road is illustrated on the attached map. As required by Beaufort County's E911 Ordinance, three (3) proposed names for the road have been provided. The proposed names are listed below in order of preference. The petitioner understands that once the road is named the name cannot be changed for a period of at least ten (10) years. We the petitioners understand that road signs for private roads must be paid for by the petitioners.

Proposed Road Names

1. Frances Magnolia LN
2. TORI Drive
3. Victoria Court

Owner Name	Physical Address	Agree or Disagree	Signature
Javier Silva	2395 Cayton Rd Chocowinity, NC	Agree	 DocuSigned by: 100000004EA0406...
Cynthia Price	2401 Cayton Rd Chocowinity, NC	Agree	

Name of person submitting petition: Carmella Ramirez-Diaz
 Phone number: 252-402-3429



Beaufort County
Agenda Abstract

Meeting Date: 3/1/2021

Agenda Section: Item for Decision

Presenter: Carlton Gideon, Planning Department

Agenda Title: Petition to Rename a Public Road

Summary of Information: A Petition to Rename a Public Road was submitted by Chris Furlough to rename American Legion Road, a state-maintained road in the Washington Township. The subject road is approximately 1,400' in length and terminates into Somerset Drive, a private road, which provides it and the Somerset neighborhood, located in the City of Washington, access to Market Street Extension to the west (see attached map).

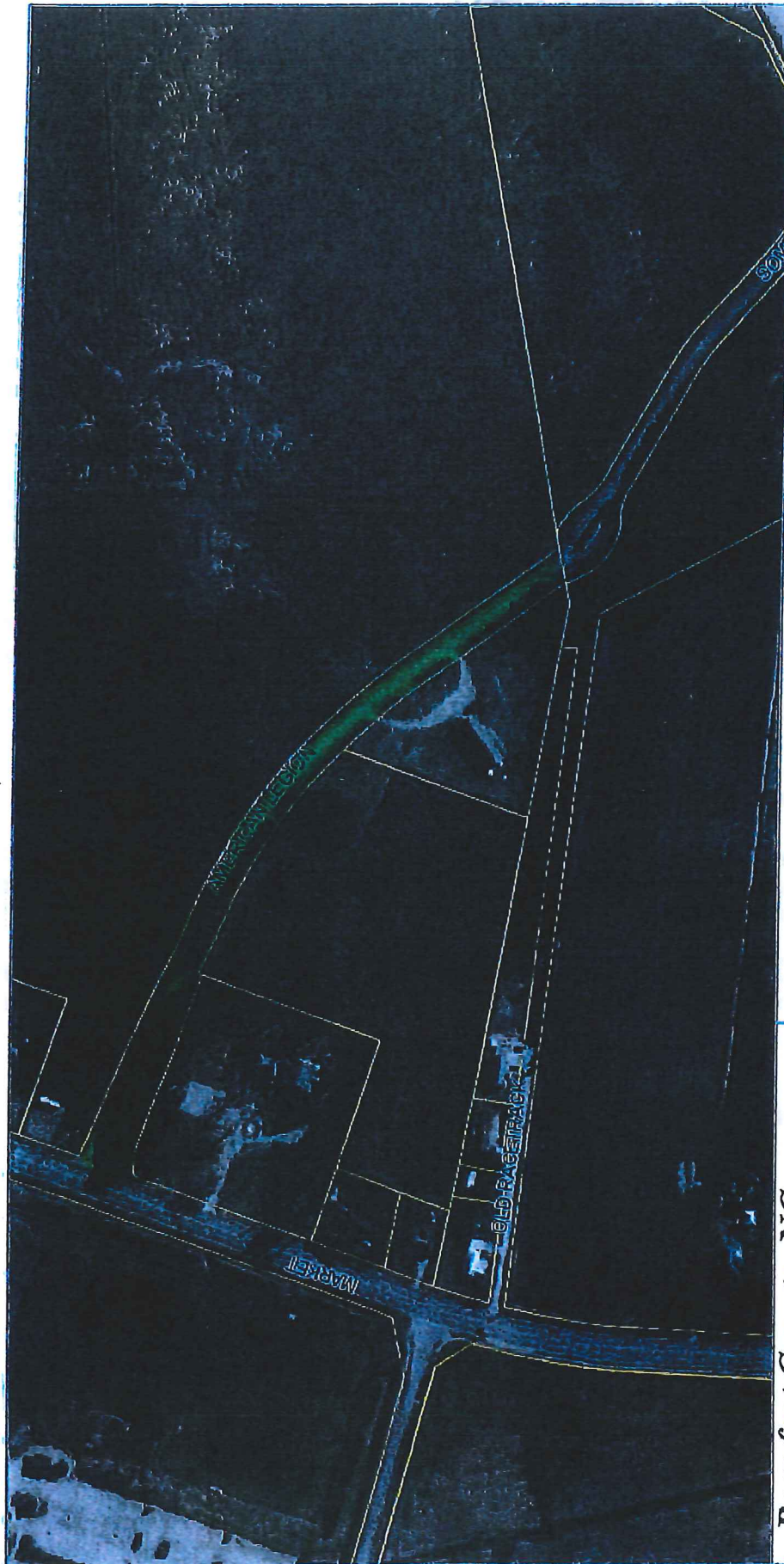
The petition is being submitted to extend the Somerset Drive name to Market Street Extension.

An advertisement was run in the Washington Daily News on February 17, 2021 and February 24, 2021. Notices of a public hearing were posted in the Beaufort County Courthouse, Beaufort County Department of Social Services and Washington Fire Station 1 on February 17, 2021.

Staff checked with the NC DOT District's Engineer's office for any possible issues and there were none. The existing state-maintained portion will continue to be public. All adjacent property owners have given their approval on the petition.

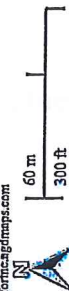
Submitter Recommendations/Motions: Approve the applicant's proposed choice of "Somerset Drive".

Attachments:



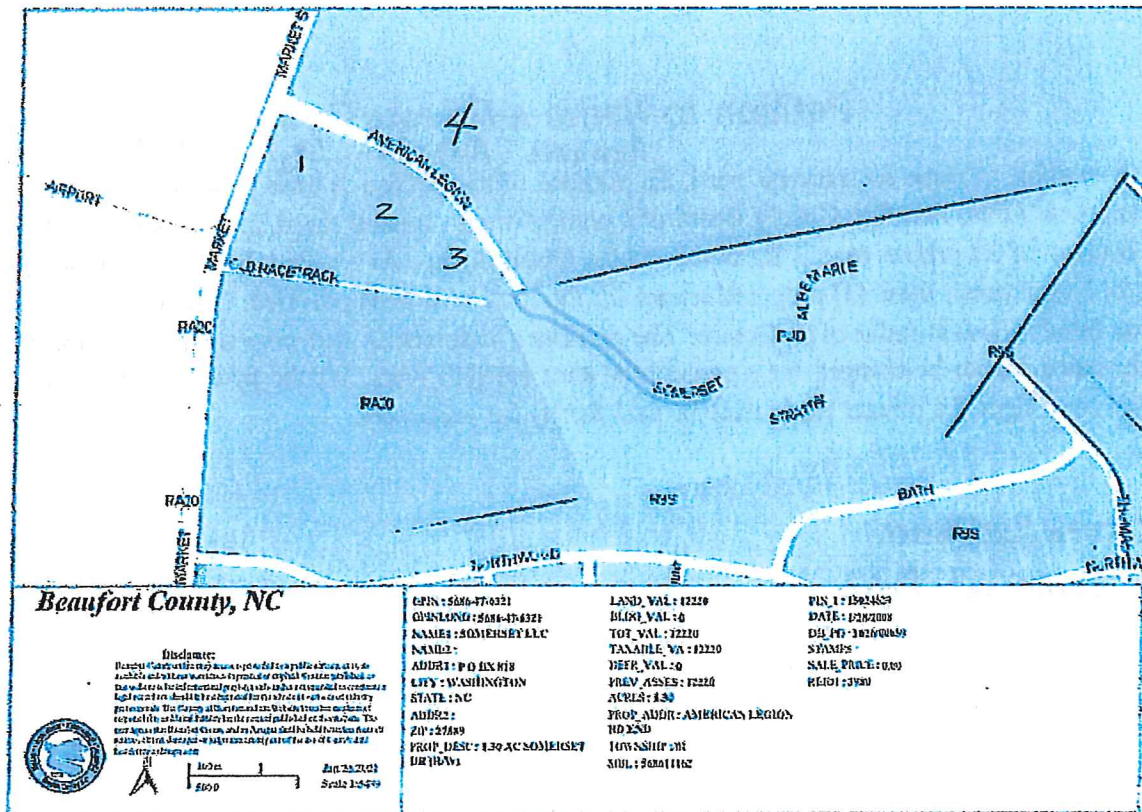
Beaufort County, NC

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beaufortncgismaps.com



Feb/09/2021
Scale 1:3056

Carlton Gideon
TO: cgideon@midEast.com.org



PARCEL 1 Church of The Good Shepard JAY MARTIN
PARCEL 2 Church of the Good Shepard Jay Martin
PARCEL 3 The Robert Whitley Jr. Family Limited Partnership-C
PARCEL 4 TRIPL-LEE Properties, LLC

Petition to Name a Private Road

Rename American Legion Road

In an effort to name an unnamed road, the purpose of this petition is to request the support and approval of the Beaufort County Board of Commissioners to name the road. The approximate location of the private road is illustrated on the attached map. As required by Beaufort County's 1911 Ordinance, three (3) proposed names for the road have been provided. The proposed names are listed below in order of preference. The petitioner understands that once the road is named the name cannot be changed for a period of at least ten (10) years. We the petitioners understand that road signs for private roads must be paid for by the petitioners.

Proposed Road Names

1. Somerset Drive

2. -

3. -

	Owner Name	Physical Address	Agree or Disagree	Signature
PARCEL 1	Church of the Good Shepherd - San Martin	5686-38-1189	AGREE	<i>[Signature]</i>
PARCEL 2	Church of the Good Shepherd San Martin	5686-37-5754	AGREE	<i>[Signature]</i>
PARCEL 3	The Robert Whittle Sr. Family Limited Partnership - C	5686-37-8724		
PARCEL 4	TRIPLE-LOE Properties, LLC	5686-58-3734		

Name of person submitting petition: Chris W Furloogh

Phone number: 252 943 5594 cwf2@embargoil.com

Petition to Name a Private Road

Rename American Legion Road

In an effort to name an unnamed road, the purpose of this petition is to request the support and approval of the Beaumont County Board of Commissioners to name the road. The approximate location of the private road is illustrated on the attached map. As required by Beaumont County's 1911 Ordinance, three (3) proposed names for the road have been provided. The proposed names are listed below in order of preference. The petitioner understands that once the road is named the name cannot be changed for a period of at least ten (10) years. We the petitioners understand that road signs for private roads must be paid for by the petitioners.

Proposed Road Names

1. Somerset Drive
2. -
3. -

	Owner Name	Physical Address	Agree or Disagree	Signature
PARCEL 1	Church of the Good Shepherd - San Martin	5686-38-1189		
PARCEL 2	Church of the Good Shepherd San Martin	5686-37-5754		
PARCEL 3	The Robert Whitaker Dr. Family Limited Partnership - C	5686-37-8784		
PARCEL 4	TRIPL-LEE Properties, LLC	5686-38-3734	Agree	

Name of person submitting petition: Chris W Furlough

Phone number: 252 943 5594 cwf2@embargo@mail.com

Petition to Name a Private Road

Rename American Legion Road

In an effort to name an unnamed road, the purpose of this petition is to request the support and approval of the Beaufort County Board of Commissioners to name the road. The approximate location of the private road is illustrated on the attached map. As required by Beaufort County's 1911 Ordinance, three (3) proposed names for the road have been provided. The proposed names are listed below in order of preference. The petitioner understands that once the road is named the name cannot be changed for a period of at least ten (10) years. We the petitioners understand that road signs for private roads must be paid for by the petitioners.

Proposed Road Names

1. Somerset Drive

2. -

3. -

	Owner Name	Physical Address	Agree or Disagree	Signature
ARCEL 1	Church of the Good Shepherd Sanitation	5686-38-1189		
ARCEL 2	Church of the Good Shepherd Sanitation	5686-37-5754		
ARCEL 3	The Robert Whitton Jr. Family Limited Partnership - C	5686-37-8284	Agree	Robert W. Whitton
ARCEL 4	TRIPLE-LOE Properties, LLC	5686-38-3734		

Name of person submitting petition: Chris W Furlough

Phone number: 252 943 5594 cwf2@embargo.com



Beaufort County
Agenda Abstract

Meeting Date: March 1, 2021

Agenda Section: Public Hearing

Presenter: Anita Radcliffe, Finance Director

Agenda Title: Public Hearing - Limited Obligation Bonds and USDA Refinancings

Submitter Recommendations/Motions: A public hearing is needed to receive comments on refinancing the 2012 Limited Obligation Bonds (water related) and the 2013 USDA loan (college building related).

Attachments: None

PUBLIC NOTICE

Beaufort County, North Carolina Notice of Public Hearing Loan Refinancings

The Board of Commissioners (the "Board") of Beaufort County, North Carolina (the "County"), will hold a public hearing on March 1, 2021, at 5:30 p.m. (or as soon thereafter as the matter may be heard). The purpose of the hearing is to take public comment concerning proposed financing contracts, under which the County would borrow money as follows:

- an estimated amount of \$34,000,000 to refinance County limited obligation bonds that the County originally issued in 2012 to refinance obligations of County water districts; and
- an estimated amount of \$3,000,000 to refinance the County's obligations related to a community college building.

The refinancings will save the County money through lower overall debt service costs. There may be one financing contract for both purposes, or separate contracts for the different purposes. The County will also use borrowed money in each case to pay financing costs.

The hearing will be held in the Commissioners' usual meeting room in the Beaufort County Financial Services Building, 136 W. 2nd Street., Washington, North Carolina.

The financings will be secured by liens on some or all of the property that was acquired or improved for the original financings, including bonds previously issued to the County by several County water districts or the community college building. The County will promise to repay the financings, but there would be no recourse against the County or its property (other than the pledged property) if there were a default on the financings.

All interested persons will be heard. The County's plans are subject to change based on the comments received at the public hearing and the Board's subsequent discussion and consideration. The County's entering into the financing contracts is also subject to obtaining approval from the North Carolina Local Government Commission.

Due to current social distancing guidelines, Beaufort County is limited in the number of people who may attend meetings. Please contact Katie Mosher, Clerk to the Board, at 252-946-0079 or Katie.Mosher@co.beaufort.nc.us and she will provide information on additional ways the County is offering citizens to participate if they are

unable to attend the meeting.

Persons wishing to make written comments in advance of the hearing or wishing more information concerning the subject of the hearing may contact Anita Radcliffe, Beaufort County Finance Officer, 132 West 2nd Street, Washington, NC 27889 (telephone 252/946-7721, email anita.radcliffe@co.beaufort.nc.us).

Washington Daily News:
Feb. 17, 2021
PUBLIC HEARING



Beaufort County
Agenda Abstract

Meeting Date: 3/1/2021

Agenda Section: Item for Decision

Presenter: Anita Radcliffe, Finance Director
Bob Jessup, Jr., Sanford Holshouser, LLP
Ted Cole, Davenport & Company, LLC

Agenda Title: Refinancing of 2012 Limited Obligation Bonds and 2013 USDA Loan

Summary of Information: Davenport & Company, LLC (Davenport) on behalf of the County, has reviewed the County's existing debt and is recommending that the 2012 Limited Obligation Bonds ("LOBS") (water related) and the 2013 USDA installment loan (college building related) loan be refinanced. The analyses of the proposed financing are attached and show potential savings based on current market conditions. The estimated savings include the costs of issuance.

A public hearing was held on March 1, 2021 to take public comment concerning the proposed refinancing contracts, under which the County would borrow money as follows:

- an estimated amount of \$34,000,000 to refinance the County limited obligation bonds that the County originally issued in 2012 to refinance obligations of the County Water Districts; and
- an estimated amount of \$3,000,000 to refinance the County's obligations related to a community college building.

The refinancing's will save the County money through lower overall debt service costs. There may be one financing contract for both purposes, or separate contracts for different purposes. The County will also use borrowed money in each case to pay financing costs.

The financings will be secured by liens on some or all of the property that was acquired or improved for the original financings, including bonds previously issued to the County by several County water districts or the community college building. The County will promise to repay the financings, but there would be no recourse against the County or its property (other than the pledged property) if there were a default on the financings.

The next step in the refinancing process is to adopt the attached resolution supporting application to the Local Government Commission for its approval of the refinancing's.



Submitter Recommendations/Motions: Adopt the attached resolution.

Attachments:

-Davenport Company, LLC Summary of Refinancing of the 2012 Limited Obligation Bonds

-Refinancing Summary of 2013 USDA Loan

-Resolution supporting application to the Local Government Commission for its approval of a financing agreement(s) – Refinancing of the 2012 Limited Obligation Bonds and 2013 USDA loan



**Resolution supporting applications to the Local
Government Commission for its approval of financing
agreements – Further refinancing of 2012 Water Districts
Refinancing and Refinancing of 2013 USDA Loan**

WHEREAS --

Beaufort County has previously financed the acquisition of County water district bonds through an installment financing, so as to provide debt service savings to the County and the districts. The County has also financed a community college building through a separate installment financing with the United States of America – Department of Agriculture (“USDA”). In an installment financing, the County’s repayment obligation is secured by a mortgage-type interest in all or part of the property being financed or refinanced, but not by any pledge of the County’s taxing power or any specific revenue stream.

The County Board has been advised that it now appears likely that the County can refinance the existing County debt to provide additional savings to the County. This refinancing would take the form of one or more new installment financings.

North Carolina law requires that the financings be approved by the North Carolina Local Government Commission (the “LGC”), a division of the North Carolina State Treasurer’s office. Under the LGC’s guidelines, this governing body must make certain findings of fact to support the County’s application for the LGC’s approval of the County’s financing arrangements.



1. THEREFORE, BE IT RESOLVED as follows by the Board of Commissioners of Beaufort County, North Carolina --

(a) The County makes a preliminary determination to finance approximately \$34,000,000 to refinance the County limited obligation bonds issued in 2012, and approximately \$3,000,000 to refinance the 2013 USDA financing. The refinancings will allow the County to save money from lower interest rates and therefore will be in the best interest of the County and its residents. The County asks the LGC to approve the financings.

(b) The Board will determine the final amounts to be financed by a later resolution. The final amounts financed may be slightly lower or slightly higher than the amounts stated above. Some of the financing proceeds may be used to pay financing expenses or to provide any appropriate reserves.

(c) The financings may proceed either as a single combined financing or separate refinancings for the 2012 bonds and the 2013 financing, as the Board may determine by later resolution.

2. The Board makes the following findings of fact in support of the County's application to the LGC:

(a) The proposed refinancings are necessary and appropriate for the County under all the circumstances. The proposed refinancings will provide savings for the County.

(b) The proposed installment financings are preferable to a bond issue for the same purposes. The County carried out the previous financings through installment financings, so it makes sense to use installment financings for the new refinancings. A County revenue bond financing would likely be more expensive overall and otherwise less efficient, and the County



does not have the ability to issue general obligation debt without substantial delay, which could affect the available refinancing savings.

(c) The estimated sums to fall due under the proposed financing contracts are adequate and not excessive for the proposed purpose. The new amounts payable by the County will be lower overall than the current amounts payable. The County will closely review proposed financing rates against market rates with guidance from the LGC and the County's financial adviser.

(d) As confirmed by the County's Finance Director, (i) the County's debt management procedures and policies are sound and in compliance with law, and (ii) the County is not in default under any of its debt service obligations.

(e) Because of the savings to be realized through the refinancings, the transaction will have a beneficial effect on the County's financial standing. The Board believes that the water rates and other funds necessary to pay the debt service on the overall financing will be appropriate under all the circumstances.

(f) The County Attorney is of the opinion that the proposed projects are authorized by law and are purposes for which public funds of the County may be expended pursuant to the Constitution and laws of North Carolina.

3. Additionally, the Board resolves as follows:

(a) The Board directs the County Manager and the Finance Director to take all appropriate steps toward the completion of the financings, including completing applications to the LGC for its approval of the proposed financings. The Board ratifies all prior actions of County representatives in this regard.



(b) This resolution takes effect immediately.

I certify as follows: that the foregoing resolution was properly adopted at a meeting of the Board of Commissioners of Beaufort County, North Carolina; that this meeting was properly called and held on March 1, 2021; that a quorum was present and acting throughout this meeting; and that this resolution has not been modified or amended, and remains in full effect as of today.

Dated this _____ day of March, 2021.

[SEAL]

Clerk, Board of Commissioners
Beaufort County, North Carolina

Taxable Refunding of Limited Obligation Bonds, Series 2012

Beaufort County, North Carolina



February 22, 2021



Taxable Refunding of Limited Obligation Bonds, Series 2012

Current Market Refunding Results (As of 2/16/2021)



Summary of Refunding Results		
1 Bonds Refunded		
2 Par Refunded	\$	31,215,000
3 Coupon	3.000% - 5.000%	
4 Call Date	6/1/2022	
5 Call Price	100.00%	
6 Maturities Refunded	6/1/2021 - 6/1/2041	
7		
8 Refunding Bonds		
9 Bond Par Amount	\$	31,530,000
10 Final Maturity	6/1/2041	
11 True Interest Cost	2.304%	
12 All-In TIC	2.411%	
13		
14 Savings		
15 Gross Savings	\$	3,408,128
16 Net PV Savings	\$	2,742,523
17 Net PV Savings %	8.786%	
18 Average Annual Savings	\$	162,292
19		
20 Negative Arbitrage		
21 Arbitrage yield	2.238%	
22 Escrow yield	0.060%	
23 Negative Arbitrage	\$	698,320

Year	Annual Savings			
	Net Prior Bond Debt Service	Prior Receipts	Net Refunding Debt Service	Annual Savings
6/30/2021	1,994,150	1,994,150	-	-
6/30/2022	2,626,050	-	2,453,004	173,046
6/30/2023	2,601,300	-	2,432,148	169,152
6/30/2024	2,594,300	-	2,422,264	172,037
6/30/2025	2,559,050	-	2,389,768	169,282
6/30/2026	2,536,800	-	2,367,425	169,375
6/30/2027	2,486,800	-	2,315,529	171,271
6/30/2028	2,457,900	-	2,288,922	168,978
6/30/2029	2,431,338	-	2,259,600	171,738
6/30/2030	2,404,338	-	2,235,572	168,766
6/30/2031	2,380,738	-	2,209,536	171,202
6/30/2032	2,350,338	-	2,180,557	169,781
6/30/2033	2,318,338	-	2,149,525	168,813
6/30/2034	2,274,738	-	2,106,420	168,318
6/30/2035	1,874,938	-	1,706,465	168,473
6/30/2036	1,823,138	-	1,653,642	169,496
6/30/2037	1,680,938	-	1,509,718	171,220
6/30/2038	1,674,050	-	1,502,180	171,870
6/30/2039	965,288	-	792,419	172,869
6/30/2040	801,725	-	630,148	171,577
6/30/2041	752,988	-	582,120	170,868
Total	\$ 43,589,238	\$ 1,994,150	\$ 38,186,960	\$ 3,408,128

Notes:

- Savings net of Fixed Costs of Issuance of \$275,000 and Underwriter's Discount of \$5.38 per bond.
- Interest rates are preliminary as of 2/16/2021 and subject to change.
- Assumes a closing date of 5/11/2021.

Financing Schedule



Date	Task
March 1 st	County Board Meeting - County Board holds Public Hearing - County Board considers adopting a Preliminary Findings Resolution
By Early March	Submit LGC Application
March 12 th at 1:00pm	Credit Presentation Review with County Staff - Dial in (202) 860-2110 - Code 132-570-9817
Mid-March	LGC Documents Review Call
March 22 nd at 10:00am	Moody's Rating Call - Dial in (202) 860-2110 - Code 132-399-9074
March 26 th	Agenda deadline for April 5 th County Board Meeting
Late March	Second draft of documents distributed
Week of April 5 th	- Finalize Credit Ratings - Underwriter Due Diligence Call
April 5 th at 5:30pm	County Board Meeting County Board considers adopting a Final Resolution
April 12 th	LGC Finalizes and Mails POS
April 13 th	LGC considers approving the financing
April 19 th	Sell Bonds
Late April / Early May	Close on Bonds

Municipal Advisor Disclosure



The U.S. Securities and Exchange Commission (the "SEC") has clarified that a broker, dealer or municipal securities dealer engaging in municipal advisory activities outside the scope of underwriting a particular issuance of municipal securities should be subject to municipal advisor registration. Davenport & Company LLC ("Davenport") has registered as a municipal advisor with the SEC. As a registered municipal advisor Davenport may provide advice to a municipal entity or obligated person. An obligated person is an entity other than a municipal entity, such as a not for profit corporation, that has commenced an application or negotiation with an entity issue municipal securities on its behalf and for which it will provide support. If and when an issuer engages Davenport to provide financial advisory or consultant services with respect to the issuance of municipal securities Davenport is obligated to evidence such a financial advisory relationship with a written agreement.

When acting as a registered municipal advisor Davenport is a fiduciary required by federal law to act in the best interest of a municipal entity without regard to its own financial or other interests. Davenport is not a fiduciary when it acts as a registered investment advisor, when advising an obligated person, or when acting as an underwriter, though it is required to deal fairly with such persons.

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2013 USDA Loan (Allied Health Bldg. @ BCCC)
Refinancing (Preliminary and for Discussion Purposes Only)

Assumptions

New Loan Amount	\$	2,700,000
Estimated Interest Rate		2%
Term		12 Yrs.
New Maturity Date		6/1/2033
Estimated Savings	\$	825,127

Fiscal Year	Old Payment	New Payment	Savings
6/30/2022	175,718	253,266	(77,548)
6/30/2023	175,718	253,266	(77,548)
6/30/2024	175,718	253,266	(77,548)
6/30/2025	175,718	253,266	(77,548)
6/30/2026	175,718	253,266	(77,548)
6/30/2027	175,718	253,266	(77,548)
6/30/2028	175,718	253,266	(77,548)
6/30/2029	175,718	253,266	(77,548)
6/30/2030	175,718	253,266	(77,548)
6/30/2031	175,718	253,266	(77,548)
6/30/2032	175,718	253,266	(77,548)
6/30/2033	175,718	253,266	(77,548)
6/30/2034	175,718		175,718
6/30/2035	175,718		175,718
6/30/2036	175,718		175,718
6/30/2037	175,718		175,718
6/30/2038	175,718		175,718
6/30/2039	175,718		175,718
6/30/2040	175,718		175,718
6/30/2041	175,718		175,718
6/30/2042	175,718		175,718
6/30/2043	174,235		174,235
Total	\$ 3,864,313	\$ 3,039,186	\$ 825,127



Beaufort County
Agenda Abstract

Meeting Date: 3/1/2021

Agenda Section: Item for Discussion

Presenter: Anita Radcliffe, Chief Finance Officer

Agenda Title: Finance Report

Summary of Information: At the request of Commissioner Rebholz, the County Finance Officer will present financial information to the Board of Commissioners.

Submitter Recommendations/Motions: Information only.

Attachments:



Beaufort County
Agenda Abstract

Meeting Date: March 1, 2021

Agenda Section: Item for Decision

Presenter: Anita Radcliffe, Finance Director

Agenda Title: Award FY 20-21 Audit Contract

Summary of Information: The County solicited bids 2 years ago for the annual audit and the contract was awarded to Thompson, Price, Scott, and Adams, CPAs. The County's intent was to have a 5-year auditor/auditee relationship with the chosen firm; however, this is non-binding and the contract is awarded on an annual basis. Staff is satisfied with the expertise and professionalism of Thompson, Price, Scott, and Adams, CPAs. The firm also provided the lowest cost. Staff recommends contracting with Thompson, Scott, Price and Adams, CPAs to complete the FY 20/21 annual audit at a cost of \$53,750.

Submitter Recommendations/Motions: Award the contract for the FY 20/21 audit to Thompson, Price, Scott, and Adams, CPAs and authorize the Chairman to sign the contract.

Attachments:

- Copy of Contract
- Copy of Engagement Letter



Thompson, Price, Scott, Adams & Co, P.A.

P.O. Box 398

1626 S Madison Street

Whiteville, NC 28472

Telephone (910) 642-2109

Fax (910) 642-5958

Alan W. Thompson, CPA

R. Bryon Scott, CPA

Gregory S. Adams, CPA

February 12, 2021

Beaufort County
121 West 3rd Street
Washington, NC 27889

To Management and Those Charged With Governance:

We are pleased to confirm our understanding of the services we are to provide the Beaufort County for the year ended June 30, 2021. We will audit the financial statements of the governmental activities, business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements, of the Beaufort County as of and for the year ended June 30, 2021. Accounting standards generally accepted in the United States provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the Beaufort County's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the Beaufort County's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

1. Management's discussion and analysis.
2. Law Enforcement Officers' Special Separation Allowance Schedule of Total Pension Liability (Asset) and Schedule of Total Pension Liability (Asset) as a Percentage of Covered-Employee Payroll
3. Schedule of Changes in the Total OPEB Liability and Related Ratios
4. Schedule of the Proportionate Share of the Net Pension Liability (Asset) and Schedule of County Contributions – LGERS
5. Schedule of the Proportionate Share of the Net Pension Liability (Asset) and Schedule of County Contributions – ROD

We have also been engaged to report on supplementary information other than RSI that accompanies the Beaufort County's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America and will provide an opinion on it in relation to the financial statements as a whole:

1. Schedule of Expenditures of Federal and State Awards.
2. Combining and Individual Fund Financial Statements, Budgetary Schedules, and Other Schedules

Members

American Institute of CPAs - N.C. Association of CPAs - AICPA Division of Firms

Our responsibility for other information included in documents containing the entity's audited financial statements and auditors' report does not extend beyond the financial information identified in the report. We have no responsibility for determining whether such other information contained in these documents is properly stated.

Audit Objectives

The objective of our audit is the expression of opinions as to whether your financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. The objective also includes reporting on-

- Internal control related to the financial statements and compliance with the provisions of laws, regulations, contracts, and agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will include a paragraph that states (1) that the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) that the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will include a paragraph that states that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of the Uniform Guidance, and will include tests of accounting records, a determination of major program(s) in accordance with the Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions. We will issue written reports upon completion of our Single Audit. Our reports will be addressed to the Board of Commissioners and management of Beaufort County. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions on the financial statements or the Single Audit compliance opinions are other than unmodified, we will discuss the reasons with you in advance. If circumstances occur related to the condition of your records, the availability of sufficient appropriate audit evidence, or the existence of a significant risk of material misstatement of the financial statements caused by error, fraudulent financial reporting, or misappropriation of assets, which in our professional judgment prevent us from completing the audit or forming an opinion on the financial statements, we retain the right to take any course of action permitted by professional standards, including declining to express an opinion or issue a report, or withdrawing from the engagement.

Audit Procedures-General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, an unavoidable risk exists that some noncompliance may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or major programs. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential, and of any material abuse that comes to our attention. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts and may include tests of the physical existence of inventories (if material), and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will also require certain written representations from you about your responsibilities for the financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

Audit Procedures-Internal Controls

Our audit will include obtaining an understanding of the entity and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Test of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance.

Audit Procedures-Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the Beaufort County's compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. Accordingly, we will express no such opinion. However, the objective of those procedures will not be to provide an opinion on overall compliance, and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of Beaufort County's major programs. For federal programs that are included in the 2020 Compliance Supplement, our compliance and internal control procedures will relate to the compliance requirements that the 2020 Compliance Supplement identifies as being subject to audit. The purpose of these

procedures will be to express an opinion on Beaufort County's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

Other Services

We will also assist in preparing the financial statements, schedule of expenditures of federal and State awards, and related notes of Beaufort County in conformity with U.S. generally accepted accounting principles and the Uniform Guidance based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statements, schedule of expenditures of federal and State awards, and related notes services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Management Responsibilities

Management is responsible for (1) designing, implementing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including internal controls over federal and State awards, and for evaluating and monitoring ongoing activities, to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal and State awards, and all accompanying information in conformity with U.S. generally accepted accounting principles; and for compliance with applicable laws and regulations (including federal statutes) and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance, (3) additional information that we may request for the purpose of the audit, and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud or illegal acts affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud or illegal acts could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the entity complies with applicable laws, regulations, contracts, agreements, and grants. Management is also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements that we report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan. The summary schedule of prior audit findings should be available for our review by April 1, 2021.

You are responsible for identifying all federal and State awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal and State awards (including notes and noncash assistance received) in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal and State awards in any document that contains and indicates that we have reported on the schedule of expenditures of federal and State awards. You also agree to make the audited financial statements readily available to intended users of schedules of expenditures of federal and State awards no later than the date the schedule of expenditures of federal awards is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal and State awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal and State awards, including its form and content, is stated fairly in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal and State awards.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information. With regard to using the auditors' report, you understand that you must obtain our prior written consent to reproduce or use our report in bond offering official statements or other documents. With regard to electronic dissemination of audited financial statements, including financial statements published electronically on your website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

You agree to assume all management responsibilities relating to the financial statements, schedules of expenditures of federal and State awards, related notes, and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements, schedule of expenditures of federal and State awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, (Anita Radcliffe), who possesses suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Engagement Administration, Fees, and Other

We may from time to time, and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing. We will schedule the engagement based in part on deadlines, working conditions, and the availability of your key personnel. We will plan the engagement based on the assumption that your personnel will cooperate and provide assistance by performing tasks such as preparing requested schedules, retrieving supporting documents, and preparing confirmations. If for whatever reason your personnel are unavailable to provide the necessary assistance in a timely manner, it may substantially increase the work we have to do to complete the engagement within the established deadlines, resulting in an increase in fees over our original fee estimate. We will not undertake any accounting services (including but not limited to reconciliation of accounts and preparation of requested schedules) without obtaining approval through a written change order or additional engagement letter for such additional work.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditors' reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. If applicable, we will provide copies of our report for you to include with the reporting package you will submit to pass-through entities. The Data Collection Form and the reporting package must be submitted within the earlier of 30 days after receipt of the auditors' report or nine months after the end of the audit period, unless a longer period is agreed to in advance by the cognizant or oversight agency for audits.

We will provide copies of our reports to the Board; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Thompson, Price, Scott, Adams & Co., P.A. and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request in a timely manner to Oversight Agencies (or its designee), a federal agency provided direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Thompson, Price, Scott, Adams & Co., P.A. personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the federal cognizant agency. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party contesting the audit finding for guidance prior to destroying the audit documentation.

We expect to begin our audit by approximately April 1, 2021 and to issue our reports no later than October 31, 2021. Alan Thompson is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them.

Our fee for these services will be at our standard hourly rates plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.) except that we agree that our gross fee, including expenses, should not exceed \$53,750. Also, any excessive additional fees incurred in obtaining required audit evidence (i.e. bank confirmations) will be billed directly to the Board. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 60 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report(s). You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit.

If additional programs are required to be tested that have not been identified as major programs for testing in previous years, additional fees may be charged at standard hourly rates. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs. However, we believe our contract as it is will be sufficient to cover but we do want to reserve the right to discuss this issue.

We appreciate the opportunity to be of service to the Beaufort County and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,

A handwritten signature in cursive script, appearing to read "Alan W. Thompson".

Alan W. Thompson, CPA
Thompson, Price, Scott, Adams & Co., P.A.

RESPONSE:

This letter correctly sets forth the understanding of the Beaufort County.

Management signature: _____

SIGN HERE

Title: _____ ✓

Date: _____ ✓

Governance signature: _____

SIGN HERE

Title: _____ ✓

Date: _____ ✓

CC: Board of Commissioners

The	Governing Board BOARD OF COMMISSIONERS
of	Primary Government Unit (or charter holder) BEAUFORT COUNTY
and	Discretely Presented Component Unit (DPCU) (if applicable) N/A

Primary Government Unit, together with DPCU (if applicable), hereinafter referred to as Governmental Unit(s)

and	Auditor Name THOMPSON, PRICE, SCOTT, ADAMS & CO, P.A.
	Auditor Address 1626 S MADISON STREET, WHITEVILLE, NC 28472

Hereinafter referred to as Auditor

for	Fiscal Year Ending 06/30/21	Audit Report Due Date 10/31/21
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Must be within four months of FYE

hereby agree as follows:

1. The Auditor shall audit all statements and disclosures required by U.S. generally accepted auditing standards (GAAS) and additional required legal statements and disclosures of all funds and/or divisions of the Governmental Unit(s). The non-major combining, and individual fund statements and schedules shall be subjected to the auditing procedures applied in the audit of the basic financial statements and an opinion shall be rendered in relation to (as applicable) the governmental activities, the business- type activities, the aggregate DPCUs, each major governmental and enterprise fund, and the aggregate remaining fund information (non-major government and enterprise funds, the internal service fund type, and the fiduciary fund types).
2. At a minimum, the Auditor shall conduct his/her audit and render his/her report in accordance with GAAS. The Auditor shall perform the audit in accordance with *Government Auditing Standards* if required by the State Single Audit Implementation Act, as codified in G.S. 159-34. If required by OMB *Uniform Administration Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance) and the State Single Audit Implementation Act, the Auditor shall perform a Single Audit. This audit and all associated audit documentation may be subject to review by Federal and State agencies in accordance with Federal and State laws, including the staffs of the Office of State Auditor (OSA) and the Local Government Commission (LGC). If the audit requires a federal single audit performed under the requirements found in Subpart F of the Uniform Guidance (§200.501), it is recommended that the Auditor and Governmental Unit(s) jointly agree, in advance of the execution of this contract, which party is responsible for submission of the audit and the accompanying data collection form to the Federal Audit Clearinghouse as required under the Uniform Guidance (§200.512).

If the audit and Auditor communication are found in this review to be substandard, the results of the review may be forwarded to the North Carolina State Board of CPA Examiners (NC State Board).

3. If an entity is determined to be a component of another government as defined by the group audit standards, the entity's auditor shall make a good faith effort to comply in a timely manner with the requests of the group auditor in accordance with AU-6 §600.41 - §600.42.

4. This contract contemplates an unmodified opinion being rendered. If during the process of conducting the audit, the Auditor determines that it will not be possible to render an unmodified opinion on the financial statements of the unit, the Auditor shall contact the LGC Staff to discuss the circumstances leading to that conclusion as soon as is practical and before the final report is issued. The audit shall include such tests of the accounting records and such other auditing procedures as are considered by the Auditor to be necessary in the circumstances. Any limitations or restrictions in scope which would lead to a qualification should be fully explained in an attachment to this contract.

5. If this audit engagement is subject to the standards for audit as defined in *Government Auditing Standards*, 2018 revision, issued by the Comptroller General of the United States, then by accepting this engagement, the Auditor warrants that he/she has met the requirements for a peer review and continuing education as specified in *Government Auditing Standards*. The Auditor agrees to provide a copy of the most recent peer review report to the Governmental Unit(s) and the Secretary of the LGC prior to the execution of an audit contract. Subsequent submissions of the report are required only upon report expiration or upon auditor's receipt of an updated peer review report. If the audit firm received a peer review rating other than pass, the Auditor shall not contract with the Governmental Unit(s) without first contacting the Secretary of the LGC for a peer review analysis that may result in additional contractual requirements.

If the audit engagement is not subject to *Government Accounting Standards* or if financial statements are not prepared in accordance with U.S. generally accepted accounting principles (GAAP) and fail to include all disclosures required by GAAP, the Auditor shall provide an explanation as to why in an attachment to this contract or in an amendment.

6. It is agreed that time is of the essence in this contract. All audits are to be performed and the report of audit submitted to LGC Staff within four months of fiscal year end. If it becomes necessary to amend this due date or the audit fee, an amended contract along with a written explanation of the delay shall be submitted to the Secretary of the LGC for approval.

7. It is agreed that GAAS include a review of the Governmental Unit's (Units') systems of internal control and accounting as same relate to accountability of funds and adherence to budget and law requirements applicable thereto; that the Auditor shall make a written report, which may or may not be a part of the written report of audit, to the Governing Board setting forth his/her findings, together with his recommendations for improvement. That written report shall include all matters defined as "significant deficiencies and material weaknesses" in AU-C 265 of the *AICPA Professional Standards (Clarified)*. The Auditor shall file a copy of that report with the Secretary of the LGC.

8. All local government and public authority contracts for audit or audit-related work require the approval of the Secretary of the LGC. This includes annual or special audits, agreed upon procedures related to internal controls, bookkeeping or other assistance necessary to prepare the Governmental Unit's (Units') records for audit, financial statement preparation, any finance-related investigations, or any other audit-related work in the State of North Carolina. Approval is not required on contracts and invoices for system improvements and similar services of a non-auditing nature.

9. Invoices for services rendered under these contracts shall not be paid by the Governmental Unit(s) until the invoice has been approved by the Secretary of the LGC. (This also includes any progress billings.)[G.S. 159-34 and 115C-447] All invoices for Audit work shall be submitted in PDF format to the Secretary of the LGC for approval. The invoice marked 'approved' with approval date shall be returned to

the Auditor to present to the Governmental Unit(s) for payment. This paragraph is not applicable to contracts for audits of hospitals.

10. In consideration of the satisfactory performance of the provisions of this contract, the Governmental Unit(s) shall pay to the Auditor, upon approval by the Secretary of the LGC if required, the fee, which includes any costs the Auditor may incur from work paper or peer reviews or any other quality assurance program required by third parties (federal and state grantor and oversight agencies or other organizations) as required under the Federal and State Single Audit Acts. This does not include fees for any pre-issuance reviews that may be required by the NC Association of CPAs (NCACPA) Peer Review Committee or NC State Board of CPA Examiners (see Item 13).

11. If the Governmental Unit(s) has/have outstanding revenue bonds, the Auditor shall submit to LGC Staff, either in the notes to the audited financial statements or as a separate report, a calculation demonstrating compliance with the revenue bond rate covenant. Additionally, the Auditor shall submit to LGC Staff simultaneously with the Governmental Unit's (Units') audited financial statements any other bond compliance statements or additional reports required by the authorizing bond documents, unless otherwise specified in the bond documents.

12. After completing the audit, the Auditor shall submit to the Governing Board a written report of audit. This report shall include, but not be limited to, the following information: (a) Management's Discussion and Analysis, (b) the financial statements and notes of the Governmental Unit(s) and all of its component units prepared in accordance with GAAP, (c) supplementary information requested by the Governmental Unit(s) or required for full disclosure under the law, and (d) the Auditor's opinion on the material presented. The Auditor shall furnish the required number of copies of the report of audit to the Governing Board upon completion.

13. If the audit firm is required by the NC State Board, the NCACPA Peer Review Committee, or the Secretary of the LGC to have a pre-issuance review of its audit work, there shall be a statement in the engagement letter indicating the pre-issuance review requirement. There also shall be a statement that the Governmental Unit(s) shall not be billed for the pre-issuance review. The pre-issuance review shall be performed prior to the completed audit being submitted to LGC Staff. The pre-issuance review report shall accompany the audit report upon submission to LGC Staff.

14. The Auditor shall submit the report of audit in PDF format to LGC Staff. For audits of units other than hospitals, the audit report should be submitted when (or prior to) submitting the final invoice for services rendered. The report of audit, as filed with the Secretary of the LGC, becomes a matter of public record for inspection, review and copy in the offices of the LGC by any interested parties. Any subsequent revisions to these reports shall be sent to the Secretary of the LGC along with an Audit Report Reissued Form (available on the Department of State Treasurer website). These audited financial statements, excluding the Auditors' opinion, may be used in the preparation of official statements for debt offerings by municipal bond rating services to fulfill secondary market disclosure requirements of the Securities and Exchange Commission and for other lawful purposes of the Governmental Unit(s) without requiring consent of the Auditor. If the LGC Staff determines that corrections need to be made to the Governmental Unit's (Units') financial statements, those corrections shall be provided within three business days of notification unless another deadline is agreed to by LGC Staff.

15. Should circumstances disclosed by the audit call for a more detailed investigation by the Auditor than necessary under ordinary circumstances, the Auditor shall inform the Governing Board in writing of the need for such additional investigation and the additional compensation required therefore. Upon approval by the

Secretary of the LGC, this contract may be modified or amended to include the increased time, compensation, or both as may be agreed upon by the Governing Board and the Auditor.

16. If an approved contract needs to be modified or amended for any reason, the change shall be made in writing and pre-audited if the change includes a change in audit fee (pre-audit requirement does not apply to charter schools or hospitals). This amended contract shall be completed in full, including a written explanation of the change, signed and dated by all original parties to the contract. It shall then be submitted to the Secretary of the LGC for approval. No change to the audit contract shall be effective unless approved by the Secretary of the LGC, the Governing Board, and the Auditor.

17. A copy of the engagement letter, issued by the Auditor and signed by both the Auditor and the Governmental Unit(s), shall be attached to this contract, and except for fees, work, and terms not related to audit services, shall be incorporated by reference as if fully set forth herein as part of this contract. In case of conflict between the terms of the engagement letter and the terms of this contract, the terms of this contract shall take precedence. Engagement letter terms that conflict with the contract are deemed to be void unless the conflicting terms of this contract are specifically deleted in Item 28 of this contract. Engagement letters containing indemnification clauses shall not be accepted by LGC Staff.

18. Special provisions should be limited. Please list any special provisions in an attachment.

19. A separate contract should not be made for each division to be audited or report to be submitted. If a DPCU is subject to the audit requirements detailed in the Local Government Budget and Fiscal Control Act and a separate audit report is issued, a separate audit contract is required. If a separate report is not to be issued and the DPCU is included in the primary government audit, the DPCU shall be named along with the primary government on this audit contract. DPCU Board approval date, signatures from the DPCU Board chairman and finance officer also shall be included on this contract.

20. The contract shall be executed, pre-audited (pre-audit requirement does not apply to charter schools or hospitals), and physically signed by all parties including Governmental Unit(s) and the Auditor, then submitted in PDF format to the Secretary of the LGC.

21. The contract is not valid until it is approved by the Secretary of the LGC. The staff of the LGC shall notify the Governmental Unit and Auditor of contract approval by email. The audit should not be started before the contract is approved.

22. Retention of Client Records: Auditors are subject to the NC State Board of CPA Examiners' Retention of Client Records Rule 21 NCAC 08N .0305 as it relates to the provision of audit and other attest services, as well as non-attest services. Clients and former clients should be familiar with the requirements of this rule prior to requesting the return of records.

23. This contract may be terminated at any time by mutual consent and agreement of the Governmental Unit(s) and the Auditor, provided that (a) the consent to terminate is in writing and signed by both parties, (b) the parties have agreed on the fee amount which shall be paid to the Auditor (if applicable), and (c) no termination shall be effective until approved in writing by the Secretary of the LGC.

24. The Governmental Unit's (Units') failure or forbearance to enforce, or waiver of, any right or an event of breach or default on one occasion or instance shall not constitute the waiver of such right, breach or default on any subsequent occasion or instance.

25. There are no other agreements between the parties hereto and no other agreements relative hereto that shall be enforceable unless entered into in accordance with the procedure set out herein and approved by the Secretary of the LGC.

26. E-Verify. Auditor shall comply with the requirements of NCGS Chapter 64 Article 2. Further, if Auditor utilizes any subcontractor(s), Auditor shall require such subcontractor(s) to comply with the requirements of NCGS Chapter 64, Article 2.

27. **Applicable to audits with fiscal year ends of June 30, 2020 and later.** For all non-attest services, the Auditor shall adhere to the independence rules of the AICPA Professional Code of Conduct and Governmental Auditing Standards, 2018 Revision (as applicable). Financial statement preparation assistance shall be deemed a "significant threat" requiring the Auditor to apply safeguards sufficient to reduce the threat to an acceptable level. If the Auditor cannot reduce the threats to an acceptable level, the Auditor cannot complete the audit. If the Auditor is able to reduce the threats to an acceptable level, the documentation of this determination, including the safeguards applied, must be included in the audit workpapers.

All non-attest service(s) being performed by the Auditor that are necessary to perform the audit must be identified and included in this contract. The Governmental Unit shall designate an individual with the suitable skills, knowledge, and/or experience (SKE) necessary to oversee the services and accept responsibility for the results of the services performed. If the Auditor is able to identify an individual with the appropriate SKE, s/he must document and include in the audit workpapers how he/she reached that conclusion. If the Auditor determines that an individual with the appropriate SKE cannot be identified, the Auditor cannot perform both the non-attest service(s) and the audit. See "Fees for Audit Services" page of this contract to disclose the person identified as having the appropriate SKE for the Governmental Unit.

28. **Applicable to audits with fiscal year ends of June 30, 2021 and later.** The auditor shall present the audited financial statements including any compliance reports to the government unit's governing body or audit committee in an official meeting in open session as soon as the audited financial statements are available but not later than 45 days after the submission of the audit report to the Secretary. The auditor's presentation to the government unit's governing body or audit committee shall include:

- a) the description of each finding, including all material weaknesses and significant deficiencies, as found by the auditor, and any other issues related to the internal controls or fiscal health of the government unit as disclosed in the management letter, the Single Audit or Yellow Book reports, or any other communications from the auditor regarding internal controls as required by current auditing standards set by the Accounting Standards Board or its successor;
- b) the status of the prior year audit findings;
- c) the values of Financial Performance Indicators based on information presented in the audited financial statements; and
- d) notification to the governing body that the governing body shall develop a "Response to the Auditor's Findings, Recommendations, and Fiscal Matters," if required under 20 NCAC 03 .0508.

29. Information based on the audited financial statements shall be submitted to the Secretary for the purpose of identifying Financial Performance Indicators and Financial Performance Indicators of Concern.

30. Applicable to charter school contracts only: No indebtedness of any kind incurred or created by the charter school shall constitute an indebtedness of the State or its political subdivisions, and no indebtedness of the charter school shall involve or be secured by the faith, credit, or taxing power of the State or its political subdivisions.

31. All of the above paragraphs are understood and shall apply to this contract, except the following numbered paragraphs shall be deleted (See Item 16 for clarification).

32. The process for submitting contracts, audit reports and invoices is subject to change. Auditors and units should use the submission process and instructions in effect at the time of submission. Refer to the N.C. Department of State Treasurer website at <https://www.nctreasurer.com/state-and-local-government-finance-division/local-government-commission/submitting-your-audit>

33. All communications regarding audit contract requests for modification or official approvals will be sent to the email addresses provided on the signature pages that follow.

34. Modifications to the language and terms contained in this contract form (LGC-205) are not allowed.

FEES FOR AUDIT SERVICES

1. For all non-attest services, the Auditor shall adhere to the independence rules of the AICPA Professional Code of Conduct (as applicable) and *Governmental Auditing Standards, 2018 Revision*. Refer to Item 27 of this contract for specific requirements. The following information must be provided by the Auditor; contracts presented to the LGC without this information will not be approved.

Financial statements were prepared by: ☒ Auditor ☐ Governmental Unit ☐ Third Party

If applicable: Individual at Governmental Unit designated to have the suitable skills, knowledge, and/or experience (SKE) necessary to oversee the non-attest services and accept responsibility for the results of these services:

Name:

Title and Unit / Company:

Email Address:

ANITA RADCLIFFE

FINANCE OFFICER / BEAUFORT COUNTY

anita.radcliffe@co.beaufort.nc.us

OR Not Applicable ☐ (Identification of SKE Individual not applicable for GAAS-only audit or audits with FYEs prior to June 30, 2020.)

2. Fees may not be included in this contract for work performed on Annual Financial Information Reports (AFIRs), Form 990s, or other services not associated with audit fees and costs. Such fees may be included in the engagement letter but may not be included in this contract or in any invoices requiring approval of the LGC. See Items 8 and 13 for details on other allowable and excluded fees.

3. Prior to submission of the completed audited financial report, applicable compliance reports and amended contract (if required) the Auditor may submit invoices for approval for services rendered; not to exceed 75% of the billings for the last annual audit of the unit submitted to the Secretary of the LGC. Should the 75% cap provided below conflict with the cap calculated by LGC Staff based on the billings on file with the LGC, the LGC calculation prevails. All invoices for services rendered in an audit engagement as defined in 20 NCAC .0503 shall be submitted to the Commission for approval before any payment is made. Payment before approval is a violation of law. (This paragraph not applicable to contracts and invoices associated with audits of hospitals).

PRIMARY GOVERNMENT FEES

Primary Government Unit	BEAUFORT COUNTY
Audit Fee	\$ 41,250.00
Additional Fees Not Included in Audit Fee:	
Fee per Major Program	\$
Writing Financial Statements	\$ 12,500.00
All Other Non-Attest Services	\$
75% Cap for Interim Invoice Approval (not applicable to hospital contracts)	\$ 40,312.50

DPCU FEES (if applicable)

Discretely Presented Component Unit	N/A
Audit Fee	\$
Additional Fees Not Included in Audit Fee:	
Fee per Major Program	\$
Writing Financial Statements	\$
All Other Non-Attest Services	\$
75% Cap for Interim Invoice Approval (not applicable to hospital contracts)	\$

SIGNATURE PAGE

AUDIT FIRM

Audit Firm* THOMPSON, PRICE, SCOTT, ADAMS & CO, P.A.	
Authorized Firm Representative (typed or printed)* ALAN W. THOMPSON	Signature* 
Date* 02/12/21	Email Address* alanthompson@tpsacpas.com

GOVERNMENTAL UNIT

Governmental Unit* BEAUFORT COUNTY	
Date Primary Government Unit Governing Board Approved Audit Contract* (G.S.159-34(a) or G.S.115C-447(a))	
Mayor/Chairperson (typed or printed)* 	Signature* 
Date 	Email Address 

Chair of Audit Committee (typed or printed, or "NA") 	Signature
Date	Email Address

GOVERNMENTAL UNIT – PRE-AUDIT CERTIFICATE

Required by G.S. 159-28(a1) or G.S. 115C-441(a1).
Not applicable to hospital contracts.

This instrument has been pre-audited in the manner required by The Local Government Budget and Fiscal Control Act or by the School Budget and Fiscal Control Act.

Primary Governmental Unit Finance Officer* (typed or printed) Anita Radcliffe	Signature* 
Date of Pre-Audit Certificate* 	Email Address* anita.radcliffe@co.beaufort.nc.us



Beaufort County
Agenda Abstract

Meeting Date: 3/1/2021

Agenda Section: Item for Decision

Presenter: Rich Moore, P.E., McDavid Associates, Inc.

Agenda Title: Southside WTP Expansion and Well Project – District I
Gaylord Booster Pump Station and Braddy Valve Station Project – District V

Summary of Information: Beaufort County Water District I – Washington Township was awarded a \$2,250,000 grant and \$750,000 loan from the Division of Water Infrastructure to expand the Southside Water Treatment Plant and construct new wells (on Southside WTP site). Closing fees total \$48,750. Beaufort County Water District V – Pantego Township was awarded a \$1,453,500 grant and \$484,500 loan from the Division of Water Infrastructure to improve the Gaylord Booster Pump Station and Braddy Valve Station. Closing fees total \$31,492.50.

Funding for both projects was awarded through the State Drinking Water Reserve program. The State's infrastructure financing programs charge closing costs for awarded funds as a method of helping pay State Administration costs. Typically, these costs are paid by the award recipient and are not reimbursable through the project funds. However, where funds were from State-allocated monies, the Division of Water Infrastructure has agreed that reserve awards can be used to pay closing costs if project budgets have sufficient funds available.

When bids were received, both projects had a significant overrun. Scope was modified, contingency was kept to a minimum, and closing costs were not included in the project budget. Closing costs must be paid before the State will release any awarded funds for project expenses. An appropriation from the Water General Fund is needed to allow the closing fees to be paid. It is the goal to request reimbursement for the closing fees at the conclusion of the project if funds allow. Contingency line items of both projects are in excess of the closing fees.

District V Budget also requires re-allocation due to bid negotiation with Peters and White. As part of initial negotiation, the generator was removed from the project. Cost reductions were achieved based on reducing needed electrical improvements. After initial negotiation, County agreed to allocate funds to install the generator (bid price of \$75,000). After adding the installation of the generator back into project, the contractor acknowledged additional electrical scope previously removed would be required. In lieu of requesting additional County funds, McDavid Associates, Inc. agrees to allocate contracted construction administration and construction observation funds to cover the additional construction cost. Budget amendment re-allocates those funds.

Submitter Recommendations/Motions: Approve the associated project resolutions and budget amendments.

**Beaufort County
Finance**

**Budget
Amendment
Request**

Department: Water Capital Project Fund

Date of Request: 03/01/2021

FY Budget: FY 20-21

DWI Proj#H-SRP-D-17-0019

ACCOUNT NO.	TITLE OF ACCOUNT	INCREASE	DECREASE
60-3713-499100	Appropriated Fund Balance	\$48,750	
60-7130-598606	Transfer To Water project	\$48,750	
53-3518-498008	Transfer to Water Fund	\$48,750	
53-7130-519208	Grant Administration – Closing Fee (1.5% Grant)	\$33,750	
53-7130-519209	Loan Administration – Closing Fee (2% Loan)	\$15,000	

Department Justification: To amend budget to allocate funds to pay for closing costs invoiced by the Division of Water Infrastructure.

If amendment deals with adding, deleting, or modifying a position, County Position No. (& State, if applicable) must be referenced.

County Position No. _____

State Position No. _____

APPROVAL	SIGNATURE	DATE
Department Head		
Finance Officer		
	This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.	
County Manager	Required for interdepartmental transfers.	
Board of Commissioners	Agenda Item No. _____ Reference No. _____	

**ORDINANCE TO AMEND A PROJECT FUND
WATER SYSTEM IMPROVEMENTS – DISTRICT I
DWI PROJECT H-SRP-D-17-0019
DISTRICT VI WTP EXPANSION – WELL 65/66
BEAUFORT COUNTY WATER DISTRICT I – WASHINGTON TOWNSHIP**

WHEREAS, The Beaufort County Board of Commissioners awarded construction on July 6, 2020 and amended the project fund on August 3, 2020, and

WHEREAS, Funds for Division of Water Infrastructure grant and loan closing costs need to be allocated based on final charges invoiced by the State,

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF BEAUFORT COUNTY WATER DISTRICT I – WASHINGTON TOWNSHIP:

That the attached budget amendment is approved the is the ____ day of _____, 2021 at Washington, North Carolina.

Chairman

Attest: _____
Clerk

**Beaufort County
Finance**

**Budget
Amendment
Request**

Department: Water Capital Project Fund

Date of Request: 03/01/2021

FY Budget: FY 20-21

Proj# H-SRP-D-17-0010

ACCOUNT NO.	TITLE OF ACCOUNT	INCREASE	DECREASE
60-3713-499100	Appropriated Fund Balance	\$31,493	
60-7130-598606	Transfer to Water Project	\$31,493	
52-3518-498008	Transfer from Fund 60	\$31,493	
52-7130-519208	Grant Administration – Closing Fee (1.5% Grant)	\$21,803	
52-7130-519209	Loan Administration – Closing Fee (2% Loan)	\$9,690	
52-7130-519500	Construction Administration		\$22,000
52-7130-519601	Construction Observation		\$22,500
52-7130-559100	Contract 1	\$44,500	

Department Justification: To amend budget to allocate funds to pay for closing costs invoiced by the Division of Water Infrastructure. Re-allocation of expense items.

If amendment deals with adding, deleting, or modifying a position, County Position No. (& State, if applicable) must be referenced.

County Position No. _____

State Position No. _____

APPROVAL	SIGNATURE	DATE
Department Head		
Finance Officer		
	This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.	
County Manager	Required for interdepartmental transfers.	
Board of Commissioners	Agenda Item No. _____ Reference No. _____	

**ORDINANCE TO AMEND A PROJECT FUND
WATER SYSTEM IMPROVEMENTS – DISTRICT V
DWI PROJECT H-SRP-D-17-0010
GAYLORD BOOSTER PUMP STATION – BRADDY VALVE STATION
BEAUFORT COUNTY WATER DISTRICT V – PANTEGO TOWNSHIP**

WHEREAS, The Beaufort County Board of Commissioners awarded construction on April 6, 2020, and

WHEREAS, Funds need to be re-allocated for construction costs for Peters and White Construction as part of bid negation related to generator installation, and

WHEREAS, Funds for Division of Water Infrastructure grant and loan closing costs need to be allocated based on final charges invoiced by the State,

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF BEAUFORT COUNTY WATER DISTRICT V – PANTEGO TOWNSHIP:

That the attached budget amendment is approved the is the ____ day of _____, 2021
at Washington, North Carolina.

Chairman

Attest: _____
Clerk



Beaufort County Agenda Abstract

Meeting Date: 3/1/2021

Agenda Section: Item for Decision

Presenter: Rich Moore, P.E., McDavid Associates, Inc.

Agenda Title: Chlorine Conversion Project – District I, District IV, District V, and District VII

Summary of Information: Beaufort County Water Districts I, IV, V, VI, and VII were awarded multiple grants and loans from the Division of Water Infrastructure to convert disinfection facilities from gas chlorine to liquid. Funding was awarded through the State Drinking Water Reserve program. The State's infrastructure financing programs charge closing costs for awarded funds as a method of helping pay State Administration costs. Typically, these costs are paid by the award recipient and are not reimbursable through the project funds. However, where funds were from State-allocated monies, the Division of Water Infrastructure has agreed that reserve funds can be used to pay closing costs if project budgets have sufficient funds available.

The original project budgets allocated adequate funds for the grant closing fee and loan closing fee. However, the fees were not divided appropriately in the District I, IV, V, and VII budgets. The expense items need to be adjusted (grant closing fee increased while the loan closing fee decreased). Overall, there is a savings which will result in an increase in the contingency line item of each project. See the attached resolutions and budget amendments that reallocate funds to pay closing fees.

District	Grant	Loan	Total	Grant Closing Fee (1.5%)	Loan Closing Fee (2.0%)
I	\$401,100.00	\$133,700.00	\$534,800.00	\$6,016.50	\$2,674.00
IV	\$733,500.00	\$244,500.00	\$978,000.00	\$11,002.50	\$4,890.00
V	\$401,100.00	\$133,700.00	\$534,800.00	\$6,016.50	\$2,674.00
VI*	\$1,115,000.00	\$1,115,000.00	\$2,230,000.00	\$16,725.00	\$22,300.00
VII	\$504,000.00	\$168,000.00	\$672,000.00	\$7,560.00	\$3,360.00

**reallocation not required for District VI*

Submitter Recommendations/Motions: Approve the associated project resolutions and budget amendments.

**Beaufort County
Finance**

**Budget
Amendment
Request**

Department: Water Capital Project Fund

Date of Request: 03/01/2021

FY Budget: FY 20-21

DWI# H-SRP-D-17-0090

ACCOUNT NO.	TITLE OF ACCOUNT	INCREASE	DECREASE
510-7131-519208	Grant Administration – Closing Fee (1.5% Grant)	\$4,011	
510-7131-519209	Loan Administration – Closing Fee (2% Loan)		\$5,348
510-7131-558099	Contingency	\$1,337	

Department Justification: To amend budget to adjust closing costs invoiced by the Division of Water Infrastructure and allocate remaining funds to increase contingency.

If amendment deals with adding, deleting, or modifying a position, County Position No. (& State, if applicable) must be referenced.

County Position No. _____

State Position No. _____

APPROVAL	SIGNATURE	DATE
Department Head		
Finance Officer		
	This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.	
County Manager	Required for interdepartmental transfers.	
Board of Commissioners	Agenda Item No. _____ Reference No. _____	

**ORDINANCE TO AMEND A PROJECT FUND
WATER SYSTEM IMPROVEMENTS – DISTRICT I
DWI PROJECT H-SRP-D-17-0090
CHLORINE CONVERSION PROJECT
BEAUFORT COUNTY WATER DISTRICT I – WASHINGTON TOWNSHIP**

WHEREAS, The Beaufort County Board of Commissioners established a Project Fund on October 2, 2017, and

WHEREAS, Budgeted funds for Division of Water Infrastructure grant and loan closing costs need to be amended based on percentages per loan agreement,

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF BEAUFORT COUNTY WATER DISTRICT I – WASHINGTON TOWNSHIP:

That the attached budget amendment is approved the is the ____ day of _____, 2021 at Washington, North Carolina.

Chairman

Attest: _____
Clerk

**Beaufort County
Finance**

**Budget
Amendment
Request**

Department: Water Capital Project Fund

Date of Request: 03/01/2021

FY Budget: FY 20-21

DWI Proj# H-SRP-D-17-0091

ACCOUNT NO.	TITLE OF ACCOUNT	INCREASE	DECREASE
540-7132-519208	Grant Administration – Closing Fee (1.5% Grant)	\$7,425	
540-7132-519209	Loan Administration – Closing Fee (2% Loan)		\$9,780
540-7132-558099	Contingency	\$2,355	

Department Justification: To amend budget to adjust closing costs invoiced by the Division of Water Infrastructure and allocate remaining funds to increase contingency.

If amendment deals with adding, deleting, or modifying a position, County Position No. (& State, if applicable) must be referenced.

County Position No. _____

State Position No. _____

APPROVAL	SIGNATURE	DATE
Department Head		
Finance Officer		
	This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.	
County Manager	Required for interdepartmental transfers.	
Board of Commissioners	Agenda Item No. _____ Reference No. _____	

**ORDINANCE TO AMEND A PROJECT FUND
WATER SYSTEM IMPROVEMENTS – DISTRICT IV
DWI PROJECT H-SRP-D-17-0091
CHLORINE CONVERSION PROJECT
BEAUFORT COUNTY WATER DISTRICT IV – BATH TOWNSHIP**

WHEREAS, The Beaufort County Board of Commissioners established a Project Fund on October 2, 2017, and

WHEREAS, Budgeted funds for Division of Water Infrastructure grant and loan closing costs need to be amended based on percentages per loan agreement,

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF BEAUFORT COUNTY WATER DISTRICT IV – BATH TOWNSHIP:

That the attached budget amendment is approved the is the ____ day of _____, 2021 at Washington, North Carolina.

Chairman

Attest: _____
Clerk

Beaufort County Finance

Budget Amendment Request

Department: Water Capital Project Fund

Date of Request: 03/01/2021

FY Budget: FY 20-21

DWI Proj# H-SRP-D-17-0085

ACCOUNT NO.	TITLE OF ACCOUNT	INCREASE	DECREASE
550-7133-519208	Grant Administration – Closing Fee (1.5% Grant)	\$4,011	
550-7133-519209	Loan Administration – Closing Fee (2% Loan)		\$5,348
550-7133-558099	Contingency	\$1,337	

Department Justification: To amend budget to adjust closing costs invoiced by the Division of Water Infrastructure and allocate remaining funds to increase contingency.

If amendment deals with adding, deleting, or modifying a position, County Position No. (& State, if applicable) must be referenced.

County Position No. _____

State Position No. _____

APPROVAL	SIGNATURE	DATE
Department Head		
Finance Officer		
	This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.	
County Manager	Required for interdepartmental transfers.	
Board of Commissioners	Agenda Item No. _____ Reference No. _____	

**ORDINANCE TO AMEND A PROJECT FUND
WATER SYSTEM IMPROVEMENTS – DISTRICT V
DWI PROJECT H-SRP-D-17-0085
CHLORINE CONVERSION PROJECT
BEAUFORT COUNTY WATER DISTRICT V – PANTEGO TOWNSHIP**

WHEREAS, The Beaufort County Board of Commissioners established a Project Fund on October 2, 2017, and

WHEREAS, Budgeted funds for Division of Water Infrastructure grant and loan closing costs need to be amended based on percentages per loan agreement,

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF BEAUFORT COUNTY WATER DISTRICT V – PANTEGO TOWNSHIP:

That the attached budget amendment is approved the is the ____ day of _____, 2021 at Washington, North Carolina.

Chairman

Attest: _____
Clerk

Beaufort County Finance

Budget Amendment Request

Department: Water Capital Project Fund

Date of Request: 03/01/2021

FY Budget: FY 20-21

DWI Proj# H-SRP-D-17-0089

ACCOUNT NO.	TITLE OF ACCOUNT	INCREASE	DECREASE
571-7135-519208	Grant Administration – Closing Fee (1.5% Grant)	\$5,040	
571-7135-519209	Loan Administration – Closing Fee (2% Loan)		\$6,720
571-7135-558099	Contingency	\$1,680	

Department Justification: To amend budget to adjust closing costs invoiced by the Division of Water Infrastructure and allocate remaining funds to increase contingency.

If amendment deals with adding, deleting, or modifying a position, County Position No. (& State, if applicable) must be referenced.

County Position No. _____

State Position No. _____

APPROVAL	SIGNATURE	DATE
Department Head		
Finance Officer		
	This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.	
County Manager	Required for interdepartmental transfers.	
Board of Commissioners	Agenda Item No. _____ Reference No. _____	

**ORDINANCE TO AMEND A PROJECT FUND
WATER SYSTEM IMPROVEMENTS – DISTRICT V
DWI PROJECT H-SRP-D-17-0089
CHLORINE CONVERSION PROJECT
DISTRICT VII – RICHLAND TOWNSHIP WATER AND SEWER DISTRICT OF BEAUFORT
COUNTY**

WHEREAS, The Beaufort County Board of Commissioners established a Project Fund on October 2, 2017, and

WHEREAS, Budgeted funds for Division of Water Infrastructure grant and loan closing costs need to be amended based on percentages per loan agreement,

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF DISTRICT VII – RICHLAND TOWNSHIP WATER AND SEWER DISTRICT OF BEAUFORT COUNTY:

That the attached budget amendment is approved the is the ____ day of _____, 2021
at Washington, North Carolina.

Chairman

Attest: _____
Clerk



Beaufort County Agenda Abstract

Meeting Date: 3/1/2021

Agenda Section: Item for Discussion

Presenter: West Overman, Deputy Public Works Director
Christina Smith, Public Works Director

Agenda Title: Solid Waste Disposal Card Program

Summary of Information: Staff has researched the Solid Waste Disposal Card Program in place in Madison County, NC as requested during the February Board of Commissioners meeting. A summary of the Madison County Program and a listing of potential Pros and Cons if a similar program were enacted in Beaufort County are listed below:

Madison County Program

- Ordinance written in 2000 included card requirement. However, this had not been enforced. Board approved enforcement of requirement in September of 2020.
- Tonnage has reduced – staff unable to quantify due to short duration
- (29) County employees operate the collection sites and the landfill
- Tax office and solid waste computer systems are linked so that solid waste department has up to date payment information
- Issue approximately 10,000 cards

Pros of Card Program:

- Ability to limit disposal at collection sites to those who possess a disposal card
- Reduces out-of-county waste
- Expected reduction in tonnage and hauls
- Possible improvement in solid waste fee collection rate and earlier collection
- Transfer station is available for disposal of all waste for a fee
- Revenue from duplicate cards

Cons of Card Program:

- Dependent upon contractor site attendants to enforce policy
- Traffic flow at sites will slow due to site attendants checking each vehicle for compliance
- Site attendants may be unable to attend to other duties
- Uncertainty of what happens to waste after refusal to accept at collection sites
- Landlords must provide cards to renters <--> Renters dependent on landlords
- Site attendants will not have computer access to know who has recently paid fee
- Additional staffing needed to operate program effectively

- Logistics of processing 23,000+ disposal cards on an annual basis, plus issuing replacement cards throughout the year
- Concern of implementing a new program if another shift in solid waste policy is forthcoming

Submitter Recommendations/Motions: Staff seeks further direction from the Board.

Attachments:

1. Cost Estimate

Solid Waste Disposal Card Program Cost Estimate

Item	Unit Cost	Qty	Total
Implementation Cost			
ID Card Printing System	\$2,421.14	1	\$2,421.14
Includes:			
(1) Card Exchange "Premium" Software			
(1) Valid ID P3500S Single Sided ID Card Printer			
(1) Black Monochrome Ribbon (1500 cards)			
(1) Box of 500 PVC white graphics quality cards			
Installation and Training			
Shipping and Handling			
1 yr. Depot Maint. Warranty & Unlimited online/telephone support			
3 yr. Parts Warranty			
Box of 500 PVC WHITE graphics quality cards (inc. one extra box)	\$39.00	47	\$1,833.00
Black Monochrome Ribbon (prints 1500 cards)	\$21.50	15	\$322.50
Postage/Mailings of 24,000 cards	\$14,500.00	1	\$14,500.00
FTE - Tax Collector (approximate Salary & Benefits - Grade 62 Hiring Rate)	\$45,600.00	1	\$45,600.00
Computer & Setup	\$4,500.00	1	\$4,500.00
Additional Site Attendants - ESTIMATED	\$9.00	2080	\$18,720.00
Extra attendant @ Cherry Run, Chocowinity, and River Road (40 hrs./ week)			
		Total:	\$87,896.64
Annual Supply Cost			
Box of 500 PVC COLOR graphics quality cards	\$53.33	48	\$2,559.84
Black Monochrome Ribbon (prints 1500 cards)	\$21.50	16	\$344.00
Postage/Mailings of 24,000 cards	\$14,500.00	1	\$14,500.00
		Total:	\$17,403.84



Beaufort County
Agenda Abstract

Meeting Date: 3/1/2021

Agenda Section: Item for Decision

Presenter: Christina Smith, Public Works Director
West Overman, Deputy Public Works Director

Agenda Title: Solid Waste Conceptual Plan

Summary of Information: During the Commissioners Retreat in January, the Board and staff discussed methods of improving the solid waste program in Beaufort County. Staff was tasked with developing a concept plan based on conversation and return it for discussion and clarification.

- Consolidate collection of all solid waste to two new "mega sites"
 - One located on the northside and one on the southside of the river
 - The mega site on the north side would be located at the existing landfill and a new parcel of land, located as centrally as possible based upon availability, would be purchased on the south side.
 - The mega sites would be large sites with hard surface pavement, site lighting, fencing, security features including cameras, water service, etc.
 - Mega sites would handle MSW, Bulk, Cardboard, Motor Oil, Tires, Metal, White Goods, Electronics, and include on-site processing of Vegetative Debris.
 - Potentially constructed and operated as transfer stations.
- Operation of scales at each site
 - Users would be charged a fee based on the weight of the waste
 - Charge excludes items that require free disposal per general statutes
- Establishes vegetative and temporary storm debris site on southside of river
- All current collection sites will be closed once two new mega sites are operational

Staff recommends that any new disposal concept be operational prior to the end of our current contract with Republic Services on December 31, 2025. Upon approval of this concept or given new direction, staff will continue to plan and develop detailed policy recommendations.

Submitter Recommendations/Motions: Staff seeks decision of the Board if staff should continue to plan for the presented solid waste disposal concept.

Attachments:



Beaufort County
Agenda Abstract

Meeting Date: 3/1/2021

Agenda Section: Item for Decision

Presenter: Christina Smith, Public Works

Agenda Title: Hazard Pay for Facilities Maintenance Employee

Summary of Information: Since March 2020, sanitizing areas occupied by known or highly suspected COVID-positive persons has been a key focus of the County's Facilities Maintenance Coordinator. This task is outside of his normal duties and was not something that he or anyone else in the County had previously trained or prepared to do. Each time The Facilities Maintenance Coordinator enters one of these spaces, he is entering a space that a positive person is known to recently have occupied in the past and that fellow co-workers do not want to re-enter until someone has entered the space and disinfected it.

The County purchased Clorox 360 machines specifically to spray affected areas with disinfectant so other employees and citizens can return to using contaminated facilities as quickly as possible. This saved the County from having to pay a Contractor to perform the work each time and having to be dependent on a contractor's availability to disinfect when needed. When treating areas, use of personal protective equipment beyond what is needed in normal working conditions is necessary. The employee must wear a Tyvek suit, gloves, goggles, and normally a respirator mask, to avoid exposure to potential virus within the space and exposure to the disinfecting chemical being sprayed.

Due to the respiratory requirements, the Facilities Maintenance Coordinator has almost solely been responsible for the spraying the affected areas of County spaces following every exposure since the beginning of the pandemic. Because of the hazardous nature of this task, staff believes it would be equitable for this employee to receive hazard pay in the amount of \$1200. Funding for this expenditure would come from the general fund.

Submitter Recommendations/Motions: Approve providing \$1200 in hazard pay to the Facilities Maintenance Coordinator.

Attachments:

**Beaufort County
Finance**

**Budget
Amendment
Request**

Department: GF-Maintenance

Date of Request: 2-19-21

FY Budget: FY 20-21

ACCOUNT NO.	TITLE OF ACCOUNT	INCREASE	DECREASE
10-0991-499100	Appropriated Fund Balance	1,200	
10-4190-5121000	Salaries	1,200	

Department Justification:

To appropriate funding for COVID-19 hazard pay.

If amendment deals with adding, deleting, or modifying a position, County Position No. (& State, if applicable) must be referenced.

County Position No. _____

State Position No. _____

APPROVAL	SIGNATURE	DATE
Department Head		
Finance Officer		
	This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.	
County Manager	Required for interdepartmental transfers.	
Board of Commissioners	Agenda Item No. _____ Reference No. _____	



Beaufort County
Agenda Abstract

Meeting Date: 3/1/2021

Agenda Section: Item for Decision

Presenter: Jordan Gold, Sheriff's Office

Agenda Title: Sheriff's Office Barracuda Backup Appliance

Summary of Information: The Sheriff's Office needs to purchase an additional Barracuda Backup Appliance due to our current appliance reaching capacity. This appliance is critical for backing up all Sheriff's Office data. Barracuda is offering a promotional discount if the Sheriff's Office enters into a 3-year contract that will save approximately \$77,423.09 over the 3 years. The first payment would be due at the end of July.

Please refer to the attached documents for further information.

Submitter Recommendations/Motions: Staff recommends approval for purchase of Barracuda Appliance.

Attachments:

1. Barracuda Appliance Quote 1
2. Barracuda Appliance Detailed Quote
3. Barracuda Appliance - Further Justification

Beaufort County Sherriff's Office Server 991a

Attn: Jordan Gold
Beaufort County Sheriff Office
210 N Market St
Washington, North Carolina 27889
United States

A purchase order from Beaufort County Sheriff's Office will be due in full at the time of the purchase for a total of \$120,239.94 Barracuda will invoice EIS Data Systems Inc. on extended payment terms per the below agreement. 3 Annualized Payments of the following value will be due from EIS Data Systems Inc. and paid directly to Barracuda beginning on July 26, 2021. EIS Data Systems, Inc. will in turn Invoice Beaufort County Sheriff's Office per below terms:

July 26 th 2021	\$42,785.38
July 26 th 2022	\$42,785.38
July 26 th 2023	\$42,785.38

Order will be placed by Barracuda once the purchase order is received from EIS Data Systems Inc. However, shipment will be held by Barracuda until EIS Data Systems Inc receives a purchase order from Beaufort County. In the event of the proposal not being approved by Beaufort County, Barracuda will issue a full return to EIS Data Systems.

EIS Data Systems, Inc

14711 US Highway 17 N
Hampstead, NC 28443-3501
USA

Voice: 910-821-1822

Fax: 910-821-1825

QUOTATION

Quote Number: Q92764

Quote Date: Feb 24, 2021

Page: 1

Quoted To:

Beaufort County Sheriff's Office
210 North Market Street
Washington, NC 27889
USA

Drop Shipment

Customer ID	Good Thru	Payment Terms	Sales Rep
B1084	3/26/21	Net 30 Days	HOUSE

Quantity	Item	Description	Unit Price	Amount
1.00		Barracuda Backup Server 991		
1.00		BBS991a Barracuda Backup Server 991	29,493.38	29,493.38
		w/10 GBE Fiber NIC - Standard		
1.00		BBS991a-b Barracuda Backup Server 991	50,383.47	50,383.47
		w/10 GBE Fiber NIC Unlimited		
		Cloud Storage Subscription 1		
		Month		
1.00		BBS991a-e Barracuda Backup Server 991	18,136.62	18,136.62
		w/10 GBE Fiber NIC Energize		
		Updates Subscription 1 Month		
1.00		BBS991a-h Barracuda Backup Server 991	22,167.47	22,167.47
		w/10 GBE Fiber NIC Instant		
		Replacement Subscription 1		
		Month		
1.00		SHIP-BSF-DOM1 Domestic Shipping	59.00	59.00
		(Ground		
		Service)		
		Original List Total \$ 197,663.03 (41 Mo)		
		39.4% Disc if PO is received by 2-28-2021		
		Unit ships now - subscriptions expire after		
		41 months		
		Total price less tax \$120,239.94		
		This is a savings of \$77,423.09 + over 3		
		years		
Subtotal				Continued
Sales Tax				Continued
TOTAL				Continued

ELS Data Systems, Inc
 14711 US Highway 17 N
 Hampstead, NC 28443-3501
 USA

Voice: 910-821-1822
 Fax: 910-821-1825

QUOTATION

Quote Number: Q92764
 Quote Date: Feb 24, 2021
 Page: 2

Drop Shipment

Quoted To:
Beaufort County Sheriff's Office 210 North Market Street Washington, NC 27889 USA

Customer ID	Good Thru	Payment Terms	Sales Rep
B1084	3/26/21	Net 30 Days	HOUSE

Quantity	Item	Description	Unit Price	Amount
		Unit will ship immediately thus the 41 month term		
		Payment for PO will be due in 3 equal installments: this includes tax at current rate. Tax of \$8,116.20 can be paid up front if you prefer That will reduce the below amount annually.		
		July 26, 2021 \$42,785.38		
		July 26, 2022 \$42,785.38		
		July 26, 2023 \$42,785.38		
			Subtotal	120,239.94
			Sales Tax	8,116.20
			TOTAL	128,356.14

Beaufort County Sheriff Backup System

The Current system

Barracuda Backup 791 with 14.1 TB of storage is running at 87% capacity

Many servers (sources) are not being backed up currently due to limited storage capacity.

Many Sources have been edited to only backup what is necessary in case of a failure

1 VM Server is currently backing up

VM-Spillman It hosts vPC-Linx and NCBEASO (Spillman)

There are a total of 3 VM Servers

BCSO911VM1 hosts 7 virtual machines

We currently only backup 3 of them due to capacity limitations

Bcsovm1 hosts 10 virtual machines

We currently only backup 3 of them due to capacity limitations

All 3 VM servers share Datastores:

*Needs at least 19.65 TB for the daily backups of vmServers without any significant additions or changes

Datastore1 1.63 TB using 21.58 GB (vsphere is installed here)

SANS1 10TB using 6.75TB

SANS2 8.72 TB using 1.31 TB

SANS3 19.63TB using 11.59 TB

*Needs at least 14.26 TB for the daily backups without any new additions or changes

** Used capacity is not the same as configured capacity...Some servers have capacity that is changing by the minute. For instance SANS2 will change about .03 Tb more or less every hour as users store data to their directories. This fluctuates but all used capacity grows daily...the Jail cameras add a minimum of 350 GB per day, which is currently limiting the number of days we can go back to see cameras to 30 or less.

VM Server backups are more reliable and much easier to restore.

a single guest can be restored within minutes, whereas the other backups require reinstalling a server and then restoring the backups

We are not backing up our Jail Camera system at all.

it is 11TB for the initial backup and then daily changes are in the neighborhood of 350GB. The current 791 does not have the capacity to handle backups of the Jail Camera System

We have other stand-alone systems that we have paired down to the minimum what is being backed up so that we can at least restore the most critical data.

We also have some systems that are not being backed up at all and they will have to be restored from scratch if they die. Any data loss on those servers cannot be recovered.

Data size is expected to grow significantly over the next 3 years as we add planned servers and services that we should keep backed up.

Barracuda is offering us a 3 year contract that will save approximately \$ 77,423.09 over the 3 years and increase our Backup Capacity to 48TB. First Payment would be due end of July.

**Note savings is based on full list. I can usually get a 5-10% discount off yearly renewables. Yearly renewables usually increase in price by 5-10% per years. The total savings is an estimate, but still over \$20,000.00 per year.



Beaufort County
Agenda Abstract

Meeting Date: 3/1/2021

Agenda Section: Item for Decision

Presenter: Sherry Johnson, EIS

Agenda Title: County Barracuda Backup Appliance

Summary of Information: Attached is information regarding Barracuda Backup system for the County. Barracuda is offering a promotional discount if the County enters into a 3-year contract. The first payment would be due at the end of July.

Please refer to the attached documents for further information.

Submitter Recommendations/Motions: Staff recommends approving the multi-year contract.

Attachments:

Brian Alligood

From: Sherry Johnson <sherry@eisdata.com>
Sent: Wednesday, February 24, 2021 12:27 PM
To: Hollie Jones; Brian Alligood
Subject: County Barracuda Backup
Attachments: Q92765 - B1085 - Beaufort County 891.pdf; Q92766 - B1085 - Beaufort County 791.pdf; Beaufort County 690 Backup System.docx

CAUTION: This email originated from outside of the Beaufort County system. Do not click links or open attachments unless you recognize the sender and know the content is safe.

I am including two offers from Barracuda on the County backup

Currently we do not backup the OEM systems or the courthouse system
There are other systems that are not backed up that will require about 24 hours to restore and would still lose data if they go down.

We only backup crucial systems right now. Systems that cannot afford to loose data.

Either of these systems are expected to carry the county forward for 4 or more years.

Unfortunately this 39.4% discount is only available until the end of the month.

I can make the commitment so that you can put it to the board. If they don't approve then I can cancel it.

The 791 will add 6TB of space
The 891 will add 12TB of space

We will need to upgrade the system soon and this savings is great.

Sherry Johnson
President
EIS Data Systems, Inc.
14711 Hwy 17 N
Hampstead, NC 28443

910-821-1822 ext 0
800-374-2692

Beaufort County Backup System

The Current system

Barracuda Backup 691 with 12 TB of storage is running at 87% capacity

Current renewal cost is around \$10,000.00 per year for 12TB storage

2020 renewal was \$ 9560.37

Barracuda is offering 3 year upgrade to 791 (18TB) Or 891 (24 TB) with a 39.x% discount.

Pricing for 791 per year would be: \$16318.15 (increase from 12TB to 18 TB)

Pricing for 891 per year would be: \$21843.00 (increase from 12TB to 24 TB)

Many servers (sources) are not being backed up currently due to limited storage capacity.

Many Sources have been edited to only backup what is necessary in case of a failure

VM Server backups are more reliable and much easier to restore.

a single guest can be restored within minutes, whereas the other backups require reinstalling a server and then restoring the backups

We are not backing up our Courthouse Camera system at all.

it is 9TB for the initial backup and then daily changes are in the neighborhood of 275GB. The current 691 does not have the capacity to handle backups of the Court Camera System

We have other stand-alone systems that we have paired down to the minimum what is being backed up so that we can at least restore the most critical data.

We also have some systems that are not being backed up at all and they will have to be restored from scratch if they die. Any data loss on those servers cannot be recovered.

Data size is expected to grow significantly over the next 3 years as we add planned servers and services that we should keep backed up.

**Note savings is based on full list. I can usually get a 5-10% discount off yearly renewables. Yearly renewables usually increase in price by 5-10% per years. The total savings is an estimate,

\$7300.00 per year for 791

\$9500.00 per year for 891

EIS Data Systems, Inc
 14711 US Highway 17 N
 Hampstead, NC 28443-3501
 USA

Voice: 910-821-1822
 Fax: 910-821-1825

QUOTATION

Quote Number: Q92766
 Quote Date: Feb 24, 2021
 Page: 1

Quoted To:

Beaufort County Manager's Office
 121 West 3rd St.
 Washington, NC 27889

Customer ID	Good Thru	Payment Terms	Sales Rep
B1085	3/26/21	Net 30 Days	HOUSE

Quantity	Item	Description	Unit Price	Amount
1.00		791 18TB disk space		
		41 months		
1.00		BBS791a Barracuda Backup Server 790 w/ 10 GBE Fiber NIC - Standard	11,796.93	11,796.93
1.00		BBS791a-b Barracuda Backup Server 790 w/ 10 GBE Fiber NIC Unlimited Cloud Storage Subscription 1 Month	18,892.18	18,892.18
1.00		BBS791a-e Barracuda Backup Server 790 w/ 10 GBE Fiber NIC Energize Updates Subscription 1 Month	6,799.61	6,799.61
1.00		BBS791a-h Barracuda Backup Server 790 w/ 10 GBE Fiber NIC Instant Replacement Subscription 1 Month	8,311.24	8,311.24
1.00		SHIP-BSF-DOM1 Domestic Shipping (Ground Service)	59.00	59.00
		-		
		Original List Total \$ 75,331.9 (41 Mo) 39.14% Disc if PO is received by 2-28-2021		
		Unit ships now - subscriptions expire after 41 months Total price less tax \$45,858.96		
			Subtotal	Continued
			Sales Tax	Continued
			TOTAL	Continued

EIS Data Systems, Inc

14711 US Highway 17 N
Hampstead, NC 28443-3501
USA

Voice: 910-821-1822

Fax: 910-821-1825

QUOTATION

Quote Number: Q92766

Quote Date: Feb 24, 2021

Page: 2

Quoted To:

Beaufort County Manager's Office
121 West 3rd St.
Washington, NC 27889

Customer ID	Good Thru	Payment Terms	Sales Rep
B1085	3/26/21	Net 30 Days	HOUSE

Quantity	Item	Description	Unit Price	Amount
		This is a savings of \$29472.94 + over 3 years Unit will ship immediately thus the 41 month term Payment for PO will be due in 3 equal installments: this includes tax at current rate. Tax of \$3095.48 can be paid up front if you prefer That will reduce the below amount annually. July 26, 2021 \$16,318.15 July 26, 2022 \$16,318.15 July 26, 2023 \$16318.15		
			Subtotal	45,858.96
			Sales Tax	3,095.48
			TOTAL	48,954.44

ELS Data Systems, Inc
 14711 US Highway 17 N
 Hampstead, NC 28443-3501
 USA

Voice: 910-821-1822
 Fax: 910-821-1825

QUOTATION

Quote Number: Q92765
 Quote Date: Feb 24, 2021
 Page: 1

Quoted To:

Beaufort County Manager's Office
 121 West 3rd St.
 Washington, NC 27889

Customer ID	Good Thru	Payment Terms	Sales Rep
B1085	3/26/21	Net 30 Days	HOUSE

Quantity	Item	Description	Unit Price	Amount
1.00		24TB space for 41 months		
1.00		Saves annual increases with BBS891a Barracuda Backup Server 890 w/ 10 GBE Fiber NIC - Standard	15,483.70	15,483.70
1.00		BBS891a-b Barracuda Backup Server 890 w/ 10 GBE Fiber NIC Unlimited Cloud Storage Subscription 1 Month	25,190.49	25,190.49
1.00		BBS891a-e Barracuda Backup Server 890 w/ 10 GBE Fiber NIC Energize Updates Subscription 1 Month	9,067.06	9,067.06
1.00		BBS891a-h Barracuda Backup Server 890 w/ 10 GBE Fiber NIC Instant Replacement Subscription 1 Month	11,586.28	11,586.28
1.00		SHIP-BSF-DOM1 Domestic Shipping (Ground Service)	59.00	59.00
		- Original List Total \$ 100,867.65 (41 Mo) 39.14% Disc if PO is received by 2-28-2021 Unit ships now - subscriptions expire after 41 months Total price less tax \$61386.53		
			Subtotal	Continued
			Sales Tax	Continued
			TOTAL	Continued

EIS Data Systems, Inc

14711 US Highway 17 N
Hampstead, NC 28443-3501
USA

Voice: 910-821-1822

Fax: 910-821-1825

QUOTATION

Quote Number: Q92765

Quote Date: Feb 24, 2021

Page: 2

Quoted To:

Beaufort County Manager's Office
121 West 3rd St.
Washington, NC 27889

Customer ID	Good Thru	Payment Terms	Sales Rep
B1085	3/26/21	Net 30 Days	HOUSE

Quantity	Item	Description	Unit Price	Amount
		This is a savings of \$39481.12 + over 3 years Unit will ship immediately thus the 41 month term Payment for PO will be due in 3 equal installments: this includes tax at current rate. Tax of \$4143.59 can be paid up front if you prefer That will reduce the below amount annually. July 26, 2021 \$21,843.37 July 26, 2022 \$21,843.37 July 26, 2023 \$21,843.37		
Subtotal				61,386.53
Sales Tax				4,143.59
TOTAL				65,530.12



Beaufort County
Agenda Abstract

Meeting Date: 3/1/2021

Agenda Section: Item for Decision

Presenter: Lloyd Salter, Tax Assessor

Agenda Title: Fee Waiver for Listing Forms

Summary of Information: When the Assessor's Office set up the mailing of Personal Property/Business Personal Property listing forms in the fall, 637 listing forms were not scheduled to be sent in the batch that went out in early January. This was discovered when customers came forward who had not received their listing form for one of their property items but had for other items.

Once discovered our mail vendor mailed out the 637 listing forms the last week of January, leading to some citizens not receiving the form until after the cut-off on February 2, 2021, causing a 10% additional fee (penalty). The current number of effected parties is less than 580 on boat's owned mostly as non-business personal property. In this instance, being that these are boat's owned mostly as non-business personal property the tax-payer would have had to request a listing form from the County to submit if one was not mailed.

105-348 (NC Machinery Act) refers to tax notices and can be summarized by the last line of this article "This notice shall be conclusively presumed, whether or not such personas have actual notice". However, the Board of Commissioners does have the authority to waive the penalty.

Submitter Recommendations/Motions: Staff will follow the Boards direction.

Attachments:

1. NCVTS Proration Refund
2. NCVTS Adjustment Refund
3. NCPTS Adjustment Refund



Beaufort County
Agenda Abstract

Meeting Date: 3/1/2021

Agenda Section: Item for Decision

Presenter: Lloyd Salter, Tax Assessor

Agenda Title: Proposed Equalization and Review Board Dates

Summary of Information: The following dates are being proposed for the Equalization and Review Board meetings and will need to be advertised:

Monday, April 19, 2020
Tuesday, April 20, 2020
Thursday, April 22, 2020

The following are suggested as alternate dates:

Monday, April 26, 2020
Tuesday, April 27, 2020
Thursday, April 29, 2020

If need be, dates can be delayed to later in May.

All meetings will start at 5:00 PM

If more than 3 dates are needed, they will be added and advertised at a later date.

Submitter Recommendations/Motions: Staff recommends approval of the proposed dates for the Equalization and Review meetings.

Attachments:



Beaufort County
Agenda Abstract

Meeting Date: 3/1/2021

Agenda Section: Item for Decision

Presenter: Jeff Hibbard Operations Chief, Emergency Services
Carnie Hedgepeth Director, Emergency Services

Agenda Title: EMS System Oversight Committee Recommendations

Summary of Information: A review of County EMS response data was shared during the November 3rd, 2020 EMS Oversight Committee meeting. Attention focused on the response of 3 contracted departments within the county which provide EMS service including:

1. Pamlico Beach EMS – Low Response Percentage
2. Pinetown EMS – Low Response Percentage during daytime hours
3. City of Washington Fire/EMS – Large amount of mutual aid requests

It was decided that the oversight committee would review additional data at the January meeting.

Additional data was reviewed during the January EMS Oversight Committee meeting and the Committee appointed a special 3-person sub-committee to analyze data and offer recommendations to the entire EMS Oversight Committee about potential improvements to the EMS system. A special called meeting of the EMS System Oversight Committee was called February 11th and recommendations were presented. There was a unanimous decision to bring the attached recommendation to the Beaufort County Board of Commissioners.

Submitter Recommendations/Motions: Accept recommendations from Beaufort County EMS System Oversight Committee.

Attachments:

- 1.

Beaufort County Oversight Appoint Sub Committee Report on EMS Response Issues:

Sub-Committee Appointees:

Billy Respass
Carol Atkins
Jeff Hibbard

At the January 12, 2021 Beaufort County EMS Oversight Meeting, Chairwoman Staton appointed a sub-committee to review information related to call volume, response metrics, and call response in areas that were noted to be of concern by Beaufort Count EMS Director Carnie Hedgepeth. The sub-committee met on February 2, 2021, at the EOC and reviewed data and metrics that were presented by Clark Pollard. Clark is a BCEMS employee who has an extensive background in data management and was tasked by the agency to collect, review, and tally the various metrics used to analyze the system.

The three areas of concern were the Pamlico Beach EMS response, Pinetown EMS daytime response, and the City of Washington utilization of outside agencies that were having to respond to the city due to multiple calls and no WFR unit available. The findings are below with our recommendation to the Oversight group.

Pinetown EMS-

It was noted that Pinetown EMS was having issues with weekday, daytime response due to a lack of providers in the area during this time because of work. Beaufort County Emergency Services had a conversation with Captain Butch Oliver and discussed the concerns. After that meeting, Captain Oliver met with his board of directors and providers. They have come up with a plan that will hopefully solve the issue, and since that meeting they have increased their coverage and responded to more calls. This has helped the system overall by allowing the neighboring agencies to stay in their districts and cover their calls.

The sub-committee recommends that no action be taken regarding Pinetown EMS at this point, as they are showing improvements and willingness to improve the coverage for the citizens and visitors of their district. It is further suggested that BC Emergency Services will conduct a six (6) month review and report back to the BC Oversight Committee at the July 13, 2021 meeting.

Pamlico Beach EMS-

The issue noted with Pamlico Beach EMS was the lack of response when dispatched for 911 calls, no matter the time of day or day of the week. Data from 911 response in the Pamlico Beach area was reviewed to include response and mutual aid received. After discussions and the limited number of calls responded to by the Pamlico Beach EMS providers, it is noted that they responded to fewer than fifteen 911 calls in 2020. BC Emergency Services have had discussions with the Pamlico Beach group about their lack of response, and Pamlico Beach EMS has been unable to make improvements.

It is the recommendation from the group that Pamlico Beach EMS will no longer receive funding or a contract for 911 services.

Washington Fire and Rescue-

The issue of focus regarding Washington Fire/EMS is the number of mutual aid calls received by the city district. WFR used to fully staff two EMS units up until approximately two to three years ago, when due to staffing issues, they dropped to one EMS unit. When WFR dropped to one unit, BG Emergency Services was advised this would be a temporary measure until adequate personnel were hired. While the data reviewed only covered the past year (2020), it clearly showed outside EMS units responded to 340 calls in the city. It is our observation that these events, in turn, required WFR to respond to more mutual aid calls outside the city because the outside units were responding to the city. While all EMS agencies rely on the mutual aid agreement to help and assist, this call volume exceeds what we believe should be a reasonable mutual aid number. After careful review of the data from 2020, it is noted the main time frame that outside agencies were running the highest number of calls in the city was between 8am and 8pm.

It is the recommendation from the group that Beaufort County Emergency Services request through contract that Washington Fire and Rescue staff a second EMS unit to provide paramedic care to all patients. At a minimum, WFR should staff a second unit from 8a to 8p with paramedic care given to the patient. The current "peek response" was derived from the data obtained in 2020. While this is the current trend, future data could reflect the need to modify hours of operation for the second unit.



Beaufort County
Agenda Abstract

Meeting Date: 3/1/2021

Agenda Section: Item for Decision

Presenter: Manager Brian M. Alligood, County Manager

Agenda Title: Broadband Expansion RFP

Summary of Information: At a regular meeting on October 5, 2020, the Board of Commissioners approved issuing a Request for Proposals (RFP) to qualified providers for the expansion of broadband services in unserved and underserved areas of Beaufort County and committed \$500,000 of fund balance to fund matching broadband grants.

The RFP was issued in accordance with NCGS 153A-349.60 and was advertised in the local newspaper, on the Beaufort County website, and on the State of NC purchasing platform. Additionally, it was mailed directly to known providers of broadband services in Beaufort County and those who were known to have the ability to serve Beaufort County.

RiverStreet Networks located in Belhaven was the only provider who submitted a response to the RFP.

Mr. Greg Coltrain, Vice President of Business Development, for RiverStreet Networks is here to discuss their response and answer questions about it and the attached proposed Memorandum of Understanding.

Submitter Recommendations/Motions: Approve selecting RiverStreet Networks as the County's partner and executing the attached memorandum of understanding with RiverStreet Networks for broadband expansion efforts.

Attachments:

1. MOU with RiverStreet Networks

11/30/2020



MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (MOU), hereinafter referred to as the Memorandum, entered into on, by and between **RiverStreet Communications of NC, Inc.** and **RiverStreet Wireless of NC, Inc.** with a corporate office residing at 1400 River St, Wilkesboro, North Carolina, 28697 and a local Beaufort County Office at 2193 NC 99 Hwy S, Belhaven, North Carolina, hereinafter referred to as the "First Party," and Government of **Beaufort County**, North Carolina residing at 121 West Third Street, Washington, NC, 27889, hereinafter referred to as the "Second Party," and collectively known as the "Parties" for the purpose of establishing and achieving various goals and objective relating to the partnership.

WHEREAS, the aforementioned Parties desire to enter into the herein described agreement in which they shall work together to accomplish the goals and objectives set forth;

AND WHEREAS, the Parties are desirous to enter an understanding, thus setting out all necessary working arrangements that both parties agree shall be necessary to complete this partnership;

MISSION

The aforementioned partnership has been established with the following intended mission in mind:

To serve the unserved areas of Beaufort County, North Carolina, with broadband. Unserved areas are defined as having broadband speeds of less than 25 Mbps download and 3 Mbps upload.

PURPOSE AND SCOPE

The Parties intend for this Memorandum of Understanding to provide the cornerstone and structure for any and all possibly impending binding contracts which may be related to the partnership.

OBJECTIVES

The Parties shall endeavor to work together to develop and establish policies and procedures that will promote and sustain a market for rural fixed wireless broadband availability or other economically feasible broadband option and intend to maintain a product and/or services that meets or exceeds all business and industry standards.

RESPONSIBILITIES AND OBLIGATIONS OF THE PARTIES

It is the desire and the wish of the aforementioned Parties to this MOU Agreement that this document should not and thus shall not establish nor create any form or manner of a formal agreement or indenture, but rather an agreement between the Parties to work together in such a manner that would promote a genuine atmosphere of collaboration and alliance in the support of an effective and efficient partnership and leadership meant to maintain, safeguard and sustain sound and optimal managerial, financial and administrative commitment with regards to all matters related to the partnership through means of the following individual services.

SERVICES COOPERATION

Wilkes Telephone Membership Corporation and River Street Communications of North Carolina in cooperation with the Government of Beaufort County, North Carolina agree to provide the following services, which include, but are not limited to:

Fixed Wireless Broadband Internet.

Phase 1 (beginning after the County has approved the MOU and upon the availability of those funds):

TIMELINE

The above outlined scope and objective shall be contingent on the Parties obtaining the necessary funds required for the partnership as described within any grant or business loan application, if any. Responsibilities under this Memorandum of Understanding may coincide with the grant period.

TERMS OF UNDERSTANDING

The term of this Memorandum of Understanding shall be for a period of 5 years from the aforementioned effective date and maybe extended upon written mutual agreement of both parties.

AMENDMENT OR CANCELLATION OF THIS MEMORANDUM

This Memorandum of Understanding may be amended or modified at any time in writing by mutual consent of both parties.

In addition, the Memorandum of Understanding may be cancelled by either party with 120 days advance written notice, with the exception where cause for cancellation may include, but is not limited to, a material and significant breach of any of the provisions contained herein, when it may be cancelled upon delivery of written notice to the other party.

GENERAL PROVISIONS

The Parties acknowledge and understand that they must be able to fulfill their responsibilities under this Memorandum of Understanding in accordance with the provisions of the law and regulations that govern their activities. Nothing in the Memorandum is intended to negate or otherwise render ineffective any such provisions or operating procedures. The parties assume full responsibility for their performance under the terms of this Memorandum.

If at any time either party is unable to perform their duties or responsibilities under this Memorandum of Understanding consistent with such party's statutory and regulatory mandates, the affected party shall immediately provide written notice to the other party to establish a date for resolution of the matter.

LIMITATION OF LIABILITY

No rights or limitation of rights shall arise or be assumed between the Parties as a result of the terms of this Memorandum of Understanding.

ARBITRATION/MEDIATION DISPUTE RESOLUTION

The Parties to this Memorandum of Understanding agree that should any dispute arise through any aspect of this relationship, including, but not limited to, any matters, disputes or claims, the parties shall confer in good faith to promptly resolve any dispute. In the event that the parties are unable to resolve the issue or dispute between them, then the matter shall be mediated and/or arbitrated in an attempt to resolve any and all issues between the parties.

The parties agree that any claim or dispute that arises from or through this agreement, the relationship or obligations contemplated or outlined within this agreement, if not resolved through mediation, shall then go to and be resolved through final and binding arbitration. Any decision reached by the Arbitrator shall be final and binding and, if required, may be entered as a judgment in any court having jurisdiction.

In the event that any court having jurisdiction should determine that any portion of this Agreement to be invalid or unenforceable, only that portion shall be deemed invalid and not effective, while the balance of this Agreement shall remain in full effect and enforceable. This Agreement shall be interpreted and governed by and in accordance with the Federal Arbitration Act 9 U.S.C. SI-16.

NOTICE

Any notice or communication required or permitted under this Memorandum shall be sufficiently given if delivered in person or by certified mail, return receipt requested, to the address set forth in the opening paragraph or to such address as one may have furnished to the other in writing.

GOVERNING LAW

This Memorandum of Understanding shall be governed by and construed in accordance with the laws of the State of North Carolina.

SEVERABILITY CLAUSE

In the event that any provision of this Memorandum of Understanding shall be deemed to be severable or invalid, and if any term, condition, phrase or portion of this Memorandum shall be determined to be unlawful or otherwise unenforceable, the remainder of the Memorandum shall remain in full force and effect, so long as the clause severed does not affect the intent of the parties. If a court should find that any provision of this Memorandum to be invalid or unenforceable, but that by limiting said provision it would become valid and enforceable, then said provision shall be deemed to be written, construed and enforced as so limited.

ASSIGNMENT

Neither party to this Memorandum of Understanding may assign or transfer the responsibilities or agreement made herein without the prior written consent of the non-assigning party, which approval shall not be unreasonably withheld.

ENTIRE UNDERSTANDING

The herein contained Memorandum of Understanding constitutes the entire understanding of the Parties pertaining to all matters contemplated hereunder at this time. The Parties signing this MOU desire or intend that any implementing contract, license, or other agreement entered into between the Parties subsequent hereto shall supersede and preempt any conflicting provision of this Memorandum of Understanding whether written or oral.

MOU SUMMARIZATION

FURTHERMORE, the Parties to this MOU have mutually acknowledged and agreed to the following:

- The Parties to this MOU shall work together in a cooperative and coordinated effort, and in such a manner and fashion to bring about the achievement and fulfillment of the goals and objectives of this partnership.
- It is not the intent of this MOU to restrict the Parties to this Agreement from their involvement or participation with any other public or private individuals, agencies or organizations.
- The Parties to this MOU shall mutually contribute and take part in any and all phases of the planning and development of this partnership, to the fullest extent possible.

- It is not the intent or purpose of this MOU to create any rights, benefits and/or trust responsibilities by or between the parties.
- The MOU shall in no way hold or obligate either Party to supply or transfer funds to maintain and/or sustain the partnership.
- Should there be any need or cause for the reimbursement or the contribution of any funds to or in support of the partnership. It shall then be controlled in accordance with North Carolina governing laws, regulations and/or procedures.
- In the event that contributed funds should become necessary, any such endeavor shall be outlined in a separate and mutually agreed upon written agreement by the Parties or representatives of the Parties in accordance with current governing laws and regulations, and in no way does this MOU provide such right or authority.
- The Parties to this MOU have the right to individually or jointly terminate their participation in this Agreement provided that advanced written notice is delivered to the other party.
- Upon the signing of this MOU by both parties, this Agreement shall be in full force and effect.

AUTHORIZATION AND EXECUTION The signing of this Memorandum of Understanding does not constitute a formal undertaking, and as such it simply intends that the signatories shall strive to reach, to the best of their abilities, the goals and objectives stated in this MOU.

This Agreement shall be signed by Wilkes Telephone Membership Corporation and RiverStreet Communications of North Carolina and Government of Beaufort County, North Carolina, and shall be effective as of the date first written above.

 Gregory S. Coltrain, VP Business Development
 RiverStreet Communications of North Carolina, Inc.
 & RiverStreet Wireless of North Carolina, Inc.

 (Date)

 Brian Alligood, County Manager
 Government of Beaufort County, North Carolina

 (Date)



Beaufort County
Agenda Abstract

Meeting Date: 3/1/2021

Agenda Section: Item for Decision

Presenter: Brian M. Alligood, County Manager

Agenda Title: Carrying Concealed Handguns

Summary of Information: At the February 1, 2021 regular meeting, the Board of Commissioners voted 5-2 to no longer exercise its authority under the NC general statutes to prohibit the carrying of a concealed handgun in or on County property, notwithstanding existing State or federal laws. The Board further directed that a personnel policy be developed to address the carrying of a concealed handgun by County employees.

Attached is a resolution that states the Board is no longer exercising its authority to prohibit the carrying of a concealed handgun in or on County property, notwithstanding existing laws.

Also attached are a proposed revision to the existing personnel policy to allow an employee to carry a concealed handgun and a new proposed personnel policy addition specifically addressing the carrying of a concealed handgun by County employees. Further included is proposed addition language that addresses the employee notifying their supervisor and providing a copy of their valid permit to carry a concealed handgun.

Submitter Recommendations/Motions: Consider adoption of the resolution and personnel policy changes related to carrying a concealed handgun.

Attachments:

1. Resolution
2. Proposed Personnel Policy
3. Additional General Provision to Personnel Policy
4. Revision to Existing Personnel Policy to Allow Carrying a Concealed Handgun

Resolution No. 2021-03-01-___

Resolution Allowing the Carrying of Concealed Handguns in Beaufort County Buildings

WHEREAS, Beaufort County is authorized pursuant to NCGS §153A-121 to define, regulate and prohibit acts detrimental to the health, safety or welfare of its citizens, and;

WHEREAS, Article 54B of Chapter 14 of the North Carolina General Statutes establishes a system that allows private citizens to obtain permits to carry concealed handguns, and;

WHEREAS, the Beaufort County Board of Commissioners is concerned with increased violence in so-called “gun free zones” where guns are prohibited; and believes that these “gun free zones” pose a significant threat to the health, safety and general welfare of the community and County employees, and;

WHEREAS, Beaufort County no longer desires to exercise its authority to prohibit the possession of concealed handguns in Beaufort County buildings by individuals in possession of a valid concealed handgun permit, notwithstanding existing North Carolina General Statutes related to regulation of the same and;

WHEREAS, NCGS §14-409.40(e) permits a county to regulate the transport, carrying, or possession of firearms by employees of the county in the course of their employment with the county and that regulation is provided for in the Beaufort County Personnel Policy.

NOW, THEREFORE, BE IT RESOLVED, that the Beaufort County Board of Commissioners no longer prohibits the possession of concealed handguns in Beaufort County buildings by individuals in possession of a valid concealed handgun permit, notwithstanding existing North Carolina General Statutes related to regulation of the same.

ADOPTED, this the 1st day of March 2021.

Frankie Waters, Chairman
Beaufort County Board of Commissioners

(SEAL)

ATTEST:

Kathleen Mosher, Clerk to the Board

Concealed Handgun Policy

Issued: Original Publication 03-01-2021

Approved:



Purpose

To establish a policy which allows carrying a concealed handgun within the confines of employment at the County of Beaufort.

Scope

This policy is applicable to all individuals covered by Article I, Section 3 of the Beaufort County Personnel Policy.

Policy Statement

Employees are permitted to carry a concealed handgun in compliance with North Carolina laws. The policy clarifies application of the law for employees and supervisors to ensure understanding of the right to have a concealed handgun in the workplace.

Policy Requirements

General Provisions

The County of Beaufort permits the carrying of a concealed handgun and takes no measure to (a) prohibit any County employee from carrying a concealed handgun in the course of employment if the employee holds a valid concealed handgun permit (CHP) issued in accordance with NC General Statutes, OR (b) to prohibit the carrying of a concealed handgun in the course of employment by an employee who is a resident of another state, and who holds a valid CHP from that employee's state of residence, if the State of North Carolina has granted reciprocity to permit holders of that employee's state of residence.

1. Employees who hold a valid CHP may carry a concealed handgun while operating a vehicle owned by the County of Beaufort. (Note exception for NCOEMS permitted vehicles)
2. Nothing in this policy shall be interpreted or applied as waiving the right of the County of Beaufort under NCGS 14-409.40(e) to regulate or prohibit any individual employee from carrying a concealed handgun in the course of employment, whether permanently or temporarily, whether for cause or for any non-discriminatory reason.
3. A decision by an employee to carry a concealed handgun during the course of employment is solely a choice by the employee to exercise the employee's individual right to bear arms. Nothing in this policy shall be interpreted or applied as a directive or authorization to any employee to carry or use a handgun in the scope of the employee's employment.

Prohibited Areas

The general provisions section of this policy does not allow an employee who holds a valid CHP to carry a concealed handgun in any building or area where doing so is prohibited by the laws of the State of North Carolina or the United States of America. Employees are solely responsible for knowing, understanding, and following any and all such laws. No employee shall carry a concealed handgun in the course of employment in any private vehicle or on private property owned or leased by another person over the objections of the owner or leasee. An employee may not open carry, that is, may not carry said handgun openly and not in compliance with this policy.

Storage of Concealed Handguns

It is always the sole responsibility of the employee to maintain strict control of the employee's concealed handgun and ammunition (if any).

1. An employee who chooses to carry a concealed handgun during the course of employment shall have the handgun concealed and on the employee's person, carried in a holster or other appropriate carrying device, at all times, unless lawfully using the handgun. A purse, handbag or other similar item is not considered on the employee's person.
2. An employee who temporarily stores a concealed handgun in a vehicle owned by the County of Beaufort during the course of employment must store the handgun in a locked case that is owned by the employee (not the glovebox or other vehicle console) and place the case out of plain view from the exterior of the vehicle. The vehicle must also be locked. No storage shall occur overnight or outside of regular work hours.
3. An employee who stores a concealed handgun in a vehicle owned by the employee (or any other person with the consent of the owner) in a parking lot owned or controlled by the County of Beaufort during the course of employment must place the handgun out of plain view from the exterior of the vehicle.
4. The County of Beaufort assumes no responsibility for an employee's loss of handgun and the employee specifically waives any and all actions against the County of Beaufort for any such loss.

Threatening or Violent Behavior in the Workplace

The mere act of carrying a concealed handgun shall not be construed as a violent, threatening, or intimidating act on the part of the employee. Nothing in this policy shall be construed to support or permit violence, threatening, or intimidating behaviors related to the possession of a concealed handgun. Threatening and/or intimidating behaviors may include, but are not limited to, intentionally displaying a concealed handgun to any person, referring to the concealed handgun, or referring to a handgun not on the employee's person, with the intent to implicitly or explicitly threaten and/or intimidate another person. Any such actions will be addressed through the County of Beaufort's Personnel Policy and may result in disciplinary action up to and including dismissal from employment. The County of Beaufort further reserves the right to refer any such actions to the appropriate law enforcement agency for investigation and action.

Additional notification requirement to be included under General Provisions:

1. Any County employee exercising their right to carry a concealed handgun at work must make prior notification to his/her supervisor of their intent to carry a concealed handgun at work and provide a copy of the concealed handgun permit to their supervisor. The supervisor shall inform the County Manager in writing by the next working day of such notification by the employee and provide a copy of the concealed handgun permit to the County Manager. The concealed handgun permit provided shall be made part of the employee's personnel file and shall remain confidential.

Section 25 Weapons in the Workplace

Prohibited Weapon: For the purpose of this policy, a prohibited weapon includes any device or other implement designed principally, or which may be used, for the infliction of bodily injury or death, including without limitation any gun, firearm, or other device principally designed, made or adapted for shooting a projectile; ammunition, firecrackers, or any other explosive weapon, including excluding a handgun and ammunition for which an individual possesses a valid permit. (See additional policy regarding the concealed carrying of a handgun by an employee.) This policy does not apply to implements or devices, such as hand tools or kitchen implements which are designed and commonly used for a purpose other than the infliction of bodily injury and which have been brought onto County property and are being used there for an intended and lawful purpose.

The County prohibits any person entering Beaufort County property, including but not limited to employees, customers, vendors, visitors, or other persons, from possessing any prohibited weapon, except as shall be required for performance of a person's job duties and as specifically authorized by Beaufort County. The County prohibits the use, possession, or sale of any prohibited weapon on County property and the storage of any prohibited weapon in a desk, cabinet, vehicle, lunch box, bag, purse, or other repository owned or leased by the County. Any employee who has knowledge that any person has possession of a prohibited weapon on Beaufort County property should immediately report the fact to their Department Head or the Human Resources Director.



Beaufort County
Agenda Abstract

Meeting Date: 3/1/2021

Agenda Section: Item for Discussion

Presenter: Commissioner Randy Walker

Agenda Title: Live Streaming Meetings Update

Summary of Information: An update will be given regarding livestreaming the Board of Commissioners meeting and discussion regarding the issues we are having with Suddenlink's cable access Channel 5.

Submitter Recommendations/Motions: Information update.

Attachments:



Beaufort County
Agenda Abstract

Meeting Date: 3/1/2021

Agenda Section: Item for Discussion

Presenter: Commissioner Hood Richardson

Agenda Title: Brenda Hamilton Investigation Update

Summary of Information: Commissioner Richardson is requesting a report on the status of the Brenda Hamilton investigation from the County Manager and the Sheriff.

Submitter Recommendations/Motions: Information only.

Attachments:



Beaufort County
Agenda Abstract

Meeting Date: 3/1/2021

Agenda Section: Item for Discussion

Presenter: Commisioner Hood Richardson

Agenda Title: Jail Door Repair Report

Summary of Information: Commissioner Richardson is requesting an update on the jail repairs from the Public Works Director and the Sheriff.

Submitter Recommendations/Motions: Information only.

Attachments:



Beaufort County
Agenda Abstract

Meeting Date: 3/1/2021

Agenda Section: Item for Discussion

Presenter: Commissioner Hood Richardson

Agenda Title: County Police Force Update

Summary of Information: Commissioner Richardson will give a report from the County Police Force Committee.

Submitter Recommendations/Motions: Report only.

Attachments:



Beaufort County
Agenda Abstract

Meeting Date: 3/1/2021

Agenda Section: Item for Discussion

Presenter: Commissioner Hood Richardson

Agenda Title: Lockdown and Public Policy

Summary of Information: Commissioner Richardson would like to have a discussion regarding the lockdown and public policy about the Corona virus.

Submitter Recommendations/Motions: Discussion only.

Attachments:



Beaufort County
Agenda Abstract

Meeting Date: 3/1/2021

Agenda Section: Item for Discussion

Presenter: Commissioner Hood Richardson

Agenda Title: Beaufort County School System Budget Discussion

Summary of Information: Commissioner Richardson would like to hold a discussion regarding the Beaufort County school systems federal, state, and local budget.

Submitter Recommendations/Motions: Discussion only.

Attachments:

BEAUFORT COUNTY SCHOOLS

*** Richardson's Request ***

Months: July - June Fiscal Year: 2021 - Include Month 13

Account

Total Budget

Total for FUND : 1-STATE FUND

45,474,448.70

Total for FUND : 2-LOCAL FUND

15,138,504.09

Total for FUND : 3-FEDERAL FUND

9,241,014.26

Total for FUND : 4-Capital Outlay

4,206,681.28

Total for FUND : 5-SCHOOL NUTRITION

3,834,490.29

Total for FUND : 6-SCHOOL FUND

960,446.82

Total for FUND : 7-CHILD CARE FUND

47,677.33

Total for FUND : 8-GRANT FUND

2,655,674.15

Grand Total :

81,558,936.92



Beaufort County
Agenda Abstract

Meeting Date: 3/1/2021

Agenda Section: Item for Decision

Presenter: Commissioner Stan Deatherage

Agenda Title: Resolution Demanding that North Carolina Fully Open All Public Schools with Limited Virtual Learning

Summary of Information: Commissioner Deatherage would like to the Board to consider approving the attached resolution entitled "Resolution Demanding that North Carolina Fully Open All Public Schools with Limited Virtual Learning".

Submitter Recommendations/Motions: Staff will follow Boards direction.

Attachments:



Resolution Demanding that North Carolina Fully Open All Public Schools, Ensuring Every Child Has Access to In-Person Education

Whereas, the United States of America and the Great State of North Carolina have now for an approximate year been in the vicious grip of Covid-19, which has strangled our Small Businesses and inhabited OUR Public Education, and;

Whereas, Covid-19 can be a deadly disease, which was foisted upon our People by originating strains of the virus from Wuhan, China, a Communist regime, who would not allow the immediate investigation of THEIR virus by other more responsible nations' scientists; however, after some months of intense scrutiny and effort by the previous Trump administration, much worthwhile data was discovered. Due to the determined resolve by the previous administration, through Operation Warp Speed, a vaccine was: Rightly discovered, approved by trials, and brought to the people in record speed; thus delivering one million vaccines a day in the arms of Americans, and;

Whereas, Covid-19, by responsive scientific scrutiny during the Trump Administration, was determined to be more virally dangerous to our older citizenry, especially those suffering from comorbidities, but to a far less extent children of school age, who were also determined to be less inclined to spread the disease by asymptomatic pathogens, and;

Whereas, since the beginning of the 2020/2021 school year, most, if not all private schools and public charter schools returned back to educating children, and now, understanding that there was always, and will always be an acceptable risk to living, are primarily providing in-person education, which has proved to be a safe and effective program in doing their jobs, and;

Whereas, in North Carolina, where there exists Leftist controlled governments, there are school districts where children, under their watchful care, have not, or are not experiencing any in-person public education, and;

Whereas, in the United States, where there exists Leftist controlled governments who have cozy political relationships with Leftist Teachers' Unions, who have expressed a will to not return to in-person education in the foreseeable future, regardless of "The Science", and;

Whereas, it is becoming a distinct trend that Democratic Socialist leaders tend to follow their Leftist base, and with that base of voters becoming far more Leftist, and unable to engage in deductive reasoning, which is an obvious condition of Leftists, Democratic Socialist elected leaders tend to not "Follow the Science", and;

Whereas, The North Carolina General Assembly has now passed Senate Bill 37, with the NC House also approving that same NC Senate Bill; however, North Carolina's Democratic Socialist Governor, Roy Cooper, has not yet signed the bill, with conservation in Raleigh 'that Governor Cooper will be inclined to wait until there is further "Scientific" data', and;

Whereas, Beaufort County's school administration is more than ready and long patiently waiting to provide more in-person learning at the option of parents and Beaufort County taxpayers that they have honorably served during this Age of Covid, but are incapable of doing so without administrative guidance as authorized from North Carolina's government, and;

Whereas, our children have long been pronounced our "Greatest Resource", and should that be eternally true: Why would any caring society allow those children, whose young minds are yet to be molded into thoughtful instruments to navigate, eagerly and well, that same society, to devolve into a directionless generation, where depression, drug addiction and even suicide becomes a considered option (?).

Therefore, Let It Be Resolved, that Beaufort County's Commissioners do hereby demand that North Carolina fully opens all public schools, ensuring every child has access to in-person education, and, furthermore, should the governor unwisely veto Senate Bill 37, then Beaufort County's Commissioners humbly request that a super bipartisan majority override any prospective and unwelcome veto.

Adopted this the 1st day of March, 2021

Frankie Waters, Chairman
Beaufort County Board of Commissioner

Kathleen Mosher
Clerk to the Board, Beaufort County

